

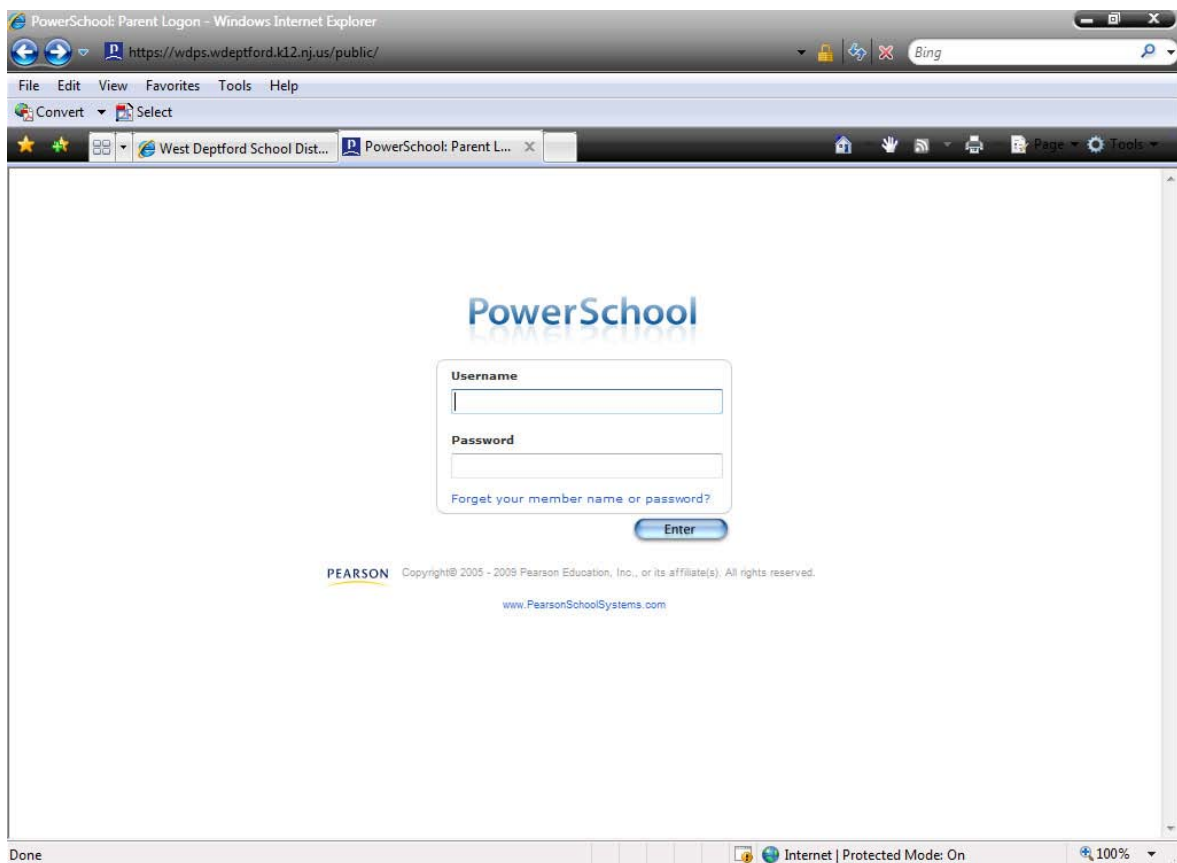
# PowerSchool Parent Portal Introduction

## West Deptford Public Schools

### Overview

PowerSchool is West Deptford's student information system, which is used to record and track student records, grades, and attendance. This system allows educators and administrators to manage student records effectively and efficiently. This system also provides a means for sharing attendance and grade information with parents. This guide details how to use the 'Parent Portal' of PowerTeacher.

### Logging In



To access the login screen, proceed to the login page for [PowerSchool Parent Portal](#) (found on the schools website). Bookmark this page in your browser for future access. *Apple computers should use Safari or Firefox as the browser, while PC computers may use Internet Explorer or Firefox.*

The login name and password used to access your child's information is available through your child's main school office. If you have children in more than one school, you will need multiple usernames and passwords as you will have a parent login for each child.

If you encounter any problems logging in, or have forgotten your password, please contact your school's office for assistance.

## PowerSchool Guides

The remainder of this guide will point out some features that we are using in each of the screens available in the Parent Portal.

## Attendance and Grades

PowerSchool - Windows Internet Explorer  
https://wdps.wdeptford.k12.nj.us/guardian/home.html

West Deptford High School - West Deptford Township Public Schools  
(Last Login: 2/22/2010 at 10:18 PM) Logout

PowerSchool

Grades and Attendance, Grades History, Attendance History, Email Notification, Teacher Comments, School Bulletin, Class Registration, My Calendars

Grades and Attendance Standards Grades

Attendance By Class

Exp	Last Week					This Week					Course	M1	M2	S1	M3	M4	Y1	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F									
HR(A-E)											Homeroom Kelly, Kirsten	0	0	--				0	0
1(A-E)											ENGLISH II Ritorto, Patricia Ann	B 87	A 94	A 97				0	0
2(A-E)											BIOLOGY Robinson, Joel D.	B- 84	B 89	B 87				0	0
3(A-E)											MATH 10 Stuart, Jennifer A.	B 85	B 85	B- 84				0	0
4(A-E)											LUNCH Sem 2 Murnane, Elaine M.			--				0	0
5(A-E)											WOOD I Moore, William J.	A 97	A+ 100	A+ 100				0	0
6(A-E)											CONV SPAN Sharpless, Kristie L.	B+ 91	B 89	B+ 90				0	0
7(A-E)											PHY ED II NL Folsom, Clyde W.	A 94	B+ 91	A+ 100				0	0
8(A-E)											US HISTORY I Everitt, Denise A.	A 95	A- 92	B 88				0	0
Attendance Totals																		0	0

Show dropped classes also

Internet | Protected Mode: On 100%

The first thing you see when you enter our system is the "Attendance and Grades" at-a-glance page. This provides easy access to recent grades as well as classroom attendance. At the high school, attendance is taken for each period, and this class-by-class attendance is available for parents to see.

The "current" grade is listed under the appropriate semester or marking period, and clicking on this link will bring up a detail page for grades in that class. Clicking on the teacher name will activate a link so you can easily e-mail the teacher.

Along the top of the page are icons to lead you to different areas of the Parent Portal.

# Attendance Detail

PowerSchool - Windows Internet Explorer  
 https://wdps.wdeptford.k12.nj.us/guardian/attendance.html?61404145775345884002

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**PowerSchool**

- Grades and Attendance
- Grades History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- My Calendars

### Meeting Attendance History

Course	Expression	2/1-2/5					2/8-2/12					2/15-2/19					2/22-2/26					3/1-3/5					3/8-3/12									
		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F					
Homeroom Kelly, Kirsten 211 E: 9/10/2009 L: 6/22/2010	HR(A-E)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
ENGLISH II Ritorto, Patricia Ann 202 E: 9/10/2009 L: 6/22/2010	1(A)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	1(B)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	1(C)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	1(D)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	1(E)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
BIOLOGY Robinson, Joel D. 26 E: 9/10/2009 L: 6/22/2010	2(A)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	2(B)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	2(C)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	2(D)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	2(E)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
MATH 10 Stuart, Jennifer A. 25A E: 9/10/2009 L: 6/22/2010	3(A)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	3(B)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	3(C)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	3(D)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
LUNCH Sem 2 Murnane, Elaine M. Cafeteria E: 2/5/2010 L: 6/22/2010	4(A)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	4(B)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	4(C)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	4(D)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
WOOD I Moore, William J. Wood	5(A)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	5(B)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
	5(C)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					

The detail for attendance will show a reasonable span of time around the current date. The "Expression" column shows the class period (HR-8th) with an A-E in parentheses. These letters represent the day of the week. A "dash" in the table indicates the child is not scheduled to be in that class on that day, or attendance was not taken. A clear space indicates the student was present. Absent is denoted with an "1" in the table and Tardy is shown with a "6". A legend for this screen is available at the bottom of the page.

## Class Score Detail

PowerSchool - Windows Internet Explorer  
 https://wdps.wdeptford.k12.nj.us/guardian/scores.html?fm=031916271&fg=M1

West Deptford High School - West Deptford Township Public Schools  
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**PowerSchool**

- Grades and Attendance
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### Class Score Detail

Course	Teacher	Expression	Final Grade <sup>†</sup>
ENGLISH II	Ritorto, Patricia Ann	1(A-E)	B 87%

Teacher Comments: 05

Section Description:

Due Date	Category	Assignment	Codes	Score	%	Grd
09/10/2009	Classwork	Free-Write 1		25/25	100	A+
09/14/2009	Classwork	Journal 1		35/25	140	A+
09/15/2009	Classwork	Conflict Analysis		15/15	100	A+
09/17/2009	Classwork	Do Now		10/10	100	A+
09/17/2009	Classwork	Plot Diagram "Sheila Mant"		25/25	100	A+
09/18/2009	TST	Conflict/Plot test		81/100	81	C+
09/18/2009	TST	"Sheila Mant" Vocabulary Test		18/30	60	F
09/22/2009	Classwork	Quickwrite		6/10	60	F
09/22/2009	Classwork	Conflict Identification		--		
09/24/2009	Classwork	Open-Ended "Two Kinds"		25/25	100	A+
09/28/2009	TST	Test "Two Kinds"		22/30	73.33	D+
09/29/2009	Classwork	Journal Family Problem		30/25	120	A+
09/29/2009	Classwork	Vocabulary Family Problem		23/25	92	A-
10/02/2009	TST	Test_1		66/100	66	D-

If you click on the score for a class, you will see the *Class Score Detail* screen, outlining assignments. You will see the final calculated grade to date and individual assignments. The words in blue are links to even more detail about each assignment category and the actual assignment.

***Different teachers will provide different levels of detail for each assignment and category.***

## Email Notification

The screenshot shows a web browser window displaying the PowerSchool website. The browser's address bar shows the URL: <https://wdps.wdeptford.k12.nj.us/guardian/autoemailsetup.html?88332135084067179935>. The page title is "PowerSchool - Windows Internet Explorer". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The browser's toolbar shows "Convert" and "Select" options. The browser's status bar at the bottom indicates "Done" and "Internet | Protected Mode: On".

The PowerSchool website interface includes a navigation menu with the following items: Grades and Attendance, Grades History, Attendance History, Email Notification, Teacher Comments, School Bulletin, Class Registration, and My Calendars. The page is titled "Email Notifications" and contains a form with the following fields and options:

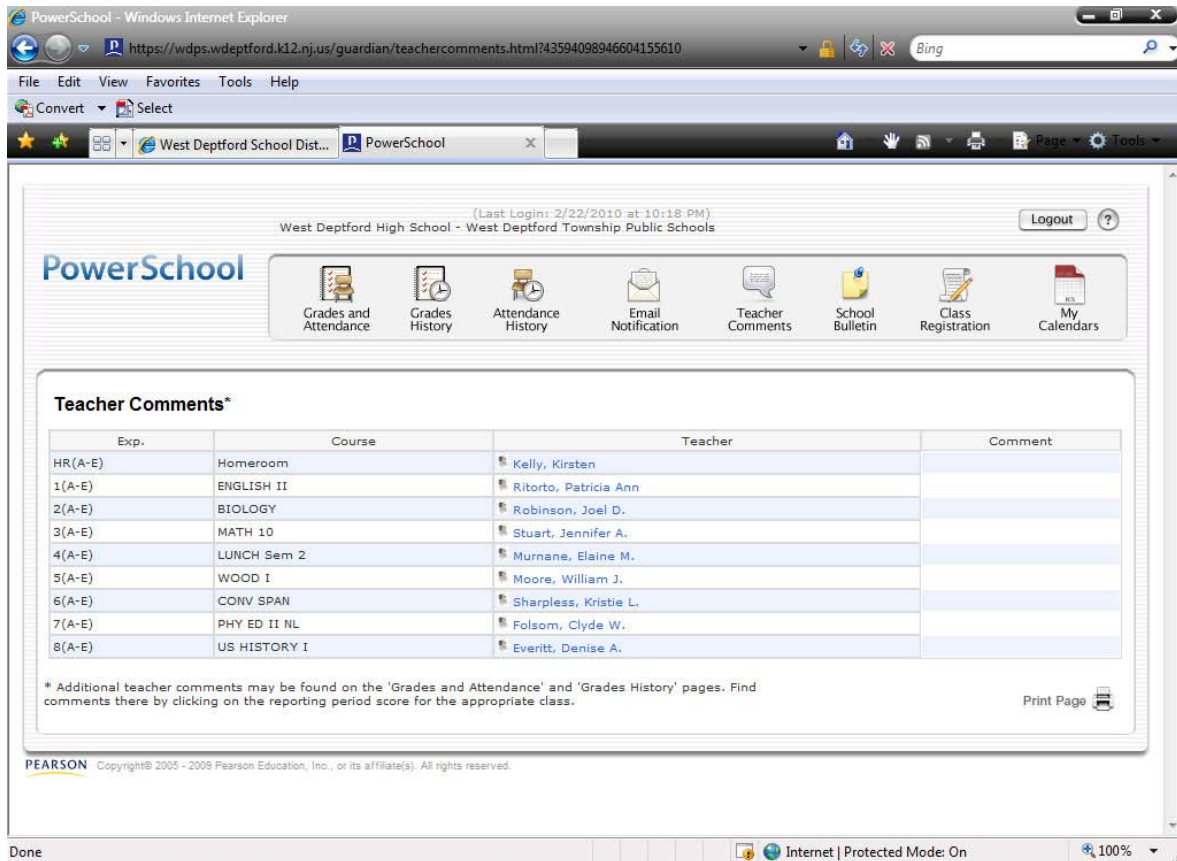
- What information would you like to receive?
  - Summary of current grades and attendance
  - Detailed reports showing all assignment scores for each class
  - Detailed report of attendance
  - School announcements
  - Balance Alert (Note: Will only be sent when a student is low on funds.)
- How often?
- Send now?
- Email Address(es)

(separate multiple email addresses with commas)

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You can ask PowerSchool to send you periodic e-mails with detailed information about your child's progress in school. This screen requests what you want to know in each e-mail, and how frequently you wish to receive the e-mails. We recommend a weekly report over a daily report, but the frequency of when you receive e-mails is up to you. If you ever wish to change the email address where the e-mails are sent or the frequency of emails, you can change it from this screen at a future date.

## Teacher Comments



PowerSchool - Windows Internet Explorer  
https://wdps.wdeptford.k12.nj.us/guardian/teachercomments.html?4359409894604155610

File Edit View Favorites Tools Help

Convert Select

West Deptford School Dist... PowerSchool

(Last Login: 2/22/2010 at 10:18 PM)  
West Deptford High School - West Deptford Township Public Schools Logout ?

**PowerSchool**

- Grades and Attendance
- Grades History
- Attendance History
- Email Notification
- Teacher Comments
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- My Calendars

### Teacher Comments\*

Exp.	Course	Teacher	Comment
HR(A-E)	Homeroom	Kelly, Kirsten	
1(A-E)	ENGLISH II	Ritorto, Patricia Ann	
2(A-E)	BIOLOGY	Robinson, Joel D.	
3(A-E)	MATH 10	Stuart, Jennifer A.	
4(A-E)	LUNCH Sem 2	Murnane, Elaine M.	
5(A-E)	WOOD I	Moore, William J.	
6(A-E)	CONV SPAN	Sharpless, Kristie L.	
7(A-E)	PHY ED II NL	Folsom, Clyde W.	
8(A-E)	US HISTORY I	Everitt, Danise A.	

\* Additional teacher comments may be found on the 'Grades and Attendance' and 'Grades History' pages. Find comments there by clicking on the reporting period score for the appropriate class.

Print Page

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Done Internet | Protected Mode: On 100%

The *Teacher Comments* screen provides information via each teacher and course. Teachers have the optional ability to provide a comment, but comments will most likely be added at interim and at the end of marking periods. If a teacher does have a comment for your child, it can be accessed by clicking the "Teacher Comments" icon along the top toolbar within the Parent Portal.

## School Bulletin

The screenshot shows a web browser window titled "PowerSchool - Windows Internet Explorer". The address bar displays the URL: <https://wdps.wdeptford.k12.nj.us/guardian/bulletin.html?78393103117150591925>. The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The toolbar shows "Convert" and "Select" options. The browser's address bar also displays "West Deptford School Dist..." and "PowerSchool".

The main content area of the browser shows the PowerSchool interface. At the top, it says "West Deptford High School - West Deptford Township Public Schools" and "(Last Login: 2/22/2010 at 10:18 PM)". There is a "Logout" button with a question mark icon. Below this is the "PowerSchool" logo and a navigation menu with icons for "Grades and Attendance", "Grades History", "Attendance History", "Email Notification", "Teacher Comments", "School Bulletin", "Class Registration", and "My Calendars".

The "School Bulletin" section is titled "West Deptford High School Bulletin for Monday, February 22, 2010". It contains several announcements:

- Today is Day C**  
Ponder this! "You can't do anything about the length of your life, but you can do something about its width and depth." Evan Esar
- Attention Students Who Were Invited The Superintendent's Luncheon**  
You will be excused from classes at approximately 11 AM. Please meet in the front lobby.
- Attention Students**  
If you are interested in learning about careers in biology, chemistry or the health professions, consider attending a workshop at LaSalle University on Saturday, March 20th. Go online at [www.lasalle.edu/admiss](http://www.lasalle.edu/admiss) to register by March 15th.
- Attention SADD Members**  
We will meet Wednesday, February 24th at 2:15 pm in the LGI. Please plan to attend. SADD & Renaissance members who ordered T-shirts - your orders are in - stop by room 6 to pick up.
- Attention Students Attending The Senior Trip**  
You must turn in the yellow medical form you received in the mail by March 4th. Every student attending the trip must turn in the medical form. If you have misplaced your form you can get a new one in the Student Activities Office. If you have any questions stop by the nurse's office or see Ms. Rainis.
- Attention Students**  
It is time for MARCH MADNESS!! March Madness will be held on Friday, March 5th. This event is being run by Student Council and will include a dance in the cafeteria

The browser's status bar at the bottom shows "Internet | Protected Mode: On" and "100%" zoom level.

The *School Bulletin* screen shows a daily list of announcements pertinent to your students school. Previous school announcements can be viewed by clicking on the links at the bottom of the page.