

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
March 8, 2010

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by James Mehaffey, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Mehaffey, President, announced: Notice of this meeting has been provided by letter dated 28 April 2009 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 28 April 2009.

In Attendance

Mrs. Ginny Brockway
Mr. James Crawford
Mrs. Amy DeGirolamo
Mrs. Denice DiCarlo
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. Donald Hicks
Mr. James Mehaffey
Mr. Christopher Strano

Absent

Also present: Edward J. Wasilewski, Jr., Ed.D., Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Hicks, seconded by Strano to approve the minutes of February 22, 2010, Regular Meeting.

Motion carried 8-0-1.
(Abstain-Crawford)

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- Legal Update

GENERAL BUSINESS

A. FINANCE – DiCARLO, Crawford, Hicks (Alternate: DeGirolamo)

1. Motion by DiCarlo, seconded by Crawford to approve the February 28, 2010 end-of-month bill list totaling \$95,084.81 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

2. Motion by DiCarlo, seconded by Crawford to approve the regular bill list of March 8, 2010 totaling \$625,844.35, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

3. Motion by DiCarlo, seconded by Crawford to approve the February 28, 2010 end-of-month cafeteria bill list totaling \$38,654.75 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

4. Motion by DiCarlo, seconded by Crawford to approve the payroll of February 2010 totaling \$2,456,608.81 with funds available as documents in the Board Office.

Motion carried unanimously.

5. Motion by DiCarlo, seconded by Crawford to approve scheduling a Special Meeting of the Board of Education for Wednesday, March 31, 2010 at 7pm in the West Deptford Middle School Library, 675 Grove Road, West Deptford, New Jersey for the purpose of 2010-2011 Budget Adoption Hearing.

Motion carried unanimously.

6. Motion by DiCarlo, seconded by Crawford to approve the cafeteria bill list of March 8, 2010 totaling \$35,287.67 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

A. **FINANCE** – continued

7. Motion by DiCarlo, seconded by Crawford to approve the following expenditures for workshop and travel:

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Adleman, Dayle	RAPS Training	3/25/2010	\$95.00
Baillie, James	Traumatic Lost Coalition	3/5/2010	No Cost
Bauer, Grace	K Screening	3/23/2010	\$47.50
Berth, Christina	ICS Planning	2/23/2010	\$47.50
Bonacci, Kristin	RAPS Training	3/25/2010	\$85.00
Brennan, Nicole	IEP Writing	4/30/2010	\$95.00
Brennan, Nicole	IEP Writing	5/17/2010	\$95.00
Bride, Bettina	Bankbridge	3/9/2010	\$3.92
Bullock, Brielle	K Screening	3/25/2010	\$47.50
Caldwell, Betty	K Screening	3/24/2010	\$47.50
Cammarota, Timothy	DAANJ Conference	3/15/2010	\$126.48
Cammarota, Timothy	DAANJ Conference	3/16/2010	\$126.48
Cammarota, Timothy	DAANJ Conference	3/17/2010	\$126.48
Cammarota, Timothy	DAANJ Conference	3/18/2010	\$126.48
Cardillo, Robin	NJ Literacy	3/23/2010	\$275.33
Castone, Melissa	ICS Planning	2/23/2010	\$47.50
Cathcart, Wendi	RAPS Training	3/25/2010	\$95.00
Chambers, Patrice	IEP Writing	3/24/2010	\$95.00
Clark, Linda	K Registration	3/25/2010	\$35.00
Clark, Linda	K Registration	3/23/2010	\$35.00
Clark, Linda	K Registration	3/24/2010	\$35.00
Clark, Linda	RAPS Training	3/25/2010	\$95.00
Cohen, Jonathan	Reaching All Learners	3/30/2010	No Cost
Concordia, Danielle	ACES Cognetics Event	5/27/2010	\$95.00
Corino, Dawn	K Screening	3/25/2010	\$47.50
Darigol, Donna	RAPS Training	3/25/2010	\$85.00
Davis, Jody	Blood Drive	5/3/2010	\$95.00
Dearlove, Paula	ICS Planning	3/26/2010	\$47.50
Dixon, Nicole	K Screening	3/24/2010	\$47.50
Dupper, Kimberly	RAPS Training	3/25/2010	\$95.00
Elliott, Michele	RAPS Training	3/25/2010	\$95.00
Farreny, Kerri	IEP Writing	3/26/2010	\$95.00
Flores, Melissa	PD Committee	3/18/2010	\$47.50
Gismondi, Brian	NJSPSA Meeting	3/19/2010	No Cost
Graham, James	ICS Planning	3/25/2010	\$47.50
Grossmann, Venise	PD Committee	3/18/2010	\$95.00
Guzzo, Annette	RAPS Training	3/25/2010	\$95.00
Hartman, Stephanie	Students First	3/10/2010	\$47.50
Headley, Rebecca	ICS Planning	3/26/2010	\$47.50
Heckler, Mary	Students First	3/10/2010	\$47.50
Hopkins, Nicole	IEP Day	3/26/2010	\$95.00
Hurff, Janice	Rowan Energy Workshop	3/26/2010	\$95.00
Jacobs, Mary	RAPS Training	3/25/2010	\$95.00

A. **FINANCE** – continued

7., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Janack, Lauren	Students First	3/10/2010	\$95.00
Jasper, Dawn	Senior Trip	3/30/2010	\$190.00
Jasper, Dawn	Senior Trip	3/29/2010	No Cost
Kelly, Melissa	K Screening	3/25/2010	\$47.50
Kitchenman, Kevin	Senior Trip	3/29/2010	No Cost
Kitchenman, Kevin	Senior Trip	3/30/2010	No Cost
Kroll, Katrinka	ICS Planning	3/10/2010	\$47.50
Layton, Vincent	Region 8 Wrestling Tournament	2/23/2010	\$47.50
Layton, Vincent	State Wrestling Tournament	3/5/2010	\$47.50
Lex, Maureen	IEP Writing	5/17/2010	\$95.00
Lex, Maureen	IEP Writing	4/23/2010	\$95.00
Lindia, Lynette	IEP Planning	3/19/2010	\$95.00
Lindia, Lynette	ICS Planning	3/26/2010	\$47.50
Lindia, Lynette	RAPS Training	3/25/2010	\$95.00
MacLuskie, Lynne	In-Service Prep.	3/10/2010	\$47.50
Magsam, Tori	Students First	3/10/2010	\$95.00
Magsam, Tori	RAPS Training	3/25/2010	\$95.00
Magsam, Tori	K Screening	3/23/2010	\$47.50
Maska, April	Students First	3/10/2010	\$47.50
Mason, Kelley	ICS Planning	3/10/2010	\$47.50
Maurer, Joan	K Screening	3/25/2010	No Cost
Mazeika, Anna	RAPS Training	3/25/2010	\$85.00
McConaghy, Kelly	K Screening	3/25/2010	\$47.50
McCue, Bridget	ICS Planning	3/26/2010	\$95.00
McKeown, John	Coaching Basketball Playoff Game	3/2/2010	\$47.50
McKeown, John	RAPS Training	3/25/2010	\$95.00
Micciche, Cheryl	RAPS Training	3/25/2010	\$95.00
O'Neil, Kristin	Language Arts Standards	4/15/2010	\$34.00
O'Neil, Kristin	Using Data to Evaluate School Effectiveness	3/15/2010	No Cost
O'Neil, Kristin	Using Data to Evaluate School Effectiveness	3/11/2010	No Cost
O'Neil, Kristin	Learning Social Studies Standards	3/12/2010	\$32.40
Pappalardo, Stacey	K Registration Testing	3/23/2010	\$47.50
Purvenas, Jodi	K Screening	3/25/2010	\$47.50
Quinlan-Dulude, Monica	ROGATE Trip	5/12/2010	\$95.00
Rainis, Ashley	Senior Trip	3/29/2010	No Cost
Rainis, Ashley	Senior Trip	3/30/2010	No Cost
Richardson, Renee	Art Trip	5/14/2010	\$95.00
Ritorto, Patricia	Senior Trip	3/29/2010	\$190.00
Ritorto, Patricia	Senior Trip	3/30/2010	\$190.00
Rooney, Wendy	In-Service Prep.	3/10/2010	\$47.50
Rullo, Maureen	RAPS Training	3/16/2010	\$95.00
Rullo, Maureen	RAPS Training	3/9/2010	\$95.00
Rullo, Maureen	Students First	3/10/2010	\$95.00
Sanker, Ellen	RAPS Training	3/25/2010	\$95.00
Schramm, Amanda	IEP Writing	4/9/2010	\$95.00

A. FINANCE – continued

7., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Schramm, Amanda	RAPS Training	3/25/2010	\$95.00
Seeley, Michael	Senior Trip	3/29/2010	\$190.00
Seeley, Michael	Senior Trip	3/30/2010	\$190.00
Stonis, Catherine	In-Service Prep.	3/10/2010	\$47.50
Stuart, Jennifer	Blood Drive	5/3/2010	\$95.00
Stuart, Jennifer	IEP Writing	4/27/2010	\$95.00
Thurston, Melissa	In-Service Prep.	3/10/2010	\$47.50
Toppin, Brenda	RAPS Training	3/25/2010	\$85.00
Verdinelli, Karen	IEP Writing	3/26/2010	\$95.00
Walsh, Lauren	RAPS Training	3/25/2010	\$95.00
Wentz, Monica	K Screening	3/25/2010	\$47.50
Zoll, Lynn	Senior Trip	3/29/2010	\$190.00
Zoll, Lynn	Senior Trip	3/30/2010	\$190.00

Motion carried unanimously.

B. CURRICULUM – CRAWFORD, Eckley, Gotchel (Alternate: DeGirolamo)

1. Motion by Crawford, seconded by Eckley to approve a field trip for Red Bank first grade students to the Philadelphia Zoo on Tuesday, May 18, 2010 (rain date May 19, 2010); trip will be chaperoned by first grade teachers; at no cost to the Board of Education.

NOTE:

1. Transportation and admission will be paid by parents.
2. Students will depart at 9:30am and return by 2:45pm.

Motion carried unanimously.

2. Motion by Crawford, seconded by Eckley to approve a field trip for Green-Fields, Oakview and Red Bank Schools' students to attend a preview of "White Christmas" at the High School on Wednesday, March 17, 2010; total cost \$1,021.60 for transportation.

Motion carried unanimously.

B. CURRICULUM – continued

3. Motion by Crawford, seconded by Eckley to approve a field trip for Green-Fields Elementary School students to attend “Mad Science Program” at Gloucester County College on March 17, 2010 from 9am to 1pm

NOTE:

1. This program is funded by Finding Words Class for Law Enforcement, Prosecutors, etc., and is offered at no cost to the District.
2. Back-up was available.

Motion carried unanimously.

4. Motion by Crawford, seconded by Eckley to approve 30 hours of field experience for the following student enrolled in the masters of teaching program at Fairleigh Dickinson University for the 2009-2010 school year:

<u>Student Name</u>	<u>Cooperating Teacher</u>	<u>Grade</u>	<u>School</u>
Lori Brown	Paula Dearlove	5	Middle School

Motion carried unanimously.

5. Motion by Crawford, seconded by Eckley to approve 6 High School Students to attend and compete in the DECA ICDC National Conference in Louisville, Kentucky from Friday, April 24 through Tuesday, April 27, 2010 with transportation to and from Philadelphia International Airport provided by the District.

NOTE:

1. The students are responsible to pay for their own conference registrations, accommodations, flights and meals; this cost will be approximately \$650 per student.
2. Ms. Newman and Ms. Martello will be chaperoning the trip.
3. Ms. Newman is planning multiple fundraisers to assist the students and their families with some of these expenses.

Motion carried unanimously.

6. Motion by Crawford, seconded by Eckley to approve 7 pre-service teachers from England to visit West Deptford High School on May 12 & May 13, 2010 for the purpose of observing Debra Park’s sociology and psychology classes; this visitation will also include a tour of the building and grounds.

Motion carried unanimously.

7. Motion by Crawford, seconded by Eckley to approve a trip for the Middle School Learn and Serve project on April 8, 2010 to the Animal Shelter in Gloucester County, the trip will be chaperoned by Pat Rizzo and Jeanne Gasparovic, Grade 6 Teachers; bus will be paid for from the Middle School Budget.

NOTE:

Students will leave at Noon and return by 2:30pm.

Motion carried unanimously.

B. CURRICULUM – continued

8. Motion by Crawford, seconded by Eckley to approve a class trip for the Middle School 8th Grade Class to Great Adventure, Jackson, NJ on June 8, 2010; at no cost to the Board of Education.

NOTE:

Students will leave at 8:30am and return at 6pm.

Motion carried unanimously.

C. TEACHERS & PERSONNEL – STRANO, Crawford, Eckley (Alternate: DeGirolamo)

1. Motion by Strano, seconded by Crawford to approve the Teacher/Student Calendar for the 2010-2011 school year.

NOTE:

Back-up was available.

Motion carried unanimously.

2. Motion by Strano, seconded by Crawford to approve the Facilities Staff Calendar for the 2010-2011 school year.

NOTE:

Back-up was available.

Motion carried unanimously.

3. Motion by Strano, seconded by Crawford to approve the following teachers to participate in the Kindergarten Orientation program for parents to be held on Thursday evening, March 18, 2010, at 7pm at Green-Fields School for a total cost of \$1,056, funded by Staff Development monies.

8 teachers x \$44 per hour x 3 hours (1.5 hours prep; 1.5 hours present) = \$1,056

Green-Fields

Jodi Purvenas

Judy DiBabbo

Dawn Corino

Kelly McConaghy

Oakview

Gail Fiedler

Grace Bauer

Red Bank

Brielle Bullock

Melissa Kelly

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

4. Motion by Strano, seconded by Crawford to rescind, the motion of September 14, 2009, hiring Lisa Birchmeier as a Middle School Instructional CAP Aide.

Motion carried unanimously.

5. Motion by Strano, seconded by Crawford to approve, amending the motion of November 9, 2009, hiring, ***effective November 16, 2009 through February 9, 2010***, of Tara Rodack as a 1:1 Special Education Instructional Aide for Student ID#12658, classified Eligible for Special Education and Related Services – AUT; and to establish compensation for services at \$13.47 per hour, 5 days per week, 3 hours per day; teacher calendar; no benefits.

Motion carried unanimously.

6. Motion by Strano, seconded by Crawford to approve the petition of Stephanie Hartman, Oakview Third Grade Teacher, for five days of leave of absence at a without pay status, May 17, 2010 through May 21, 2010, as per Board Policy 4431.

NOTE:

1. Board Policy 4431 states that the Board of Education will consider petitions which are considered “Once in a Lifetime” situation with the expectation that no staff member would request such consideration more frequently than once during a five year interval.
2. Back-up was available.

Motion carried unanimously.

7. Motion by Strano, seconded by Crawford to amend the motion of December 21, 2009, approving the request of Amanda Lawless for a 12- week leave of absence under the provisions of the Family Leave Act immediately following her maternity leave of absence and extending until the 12 weeks expire on ***June 30, 2010***.

Motion carried unanimously.

8. Motion by Strano, seconded by Crawford to amend the motion of February 8, 2010, approving the request of Casey Lattanzio for a 12-week leave of absence under the provisions of the Family Leave Act immediately following her maternity leave of absence and extending until the 12 weeks expire on ***June 30, 2010***.

Motion carried unanimously.

9. Motion by Strano, seconded by Crawford to approve payment for Donna Martello, High School Assistant Principal and Lauren Newman, High School Business Teacher and DECA Advisor, to supervise the overnight Conference/Competition in the amount of \$1500 (flight, conference fees, and accommodations).

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

10. Motion by Strano, seconded by Crawford to approve the resignation of Danielle Yancheck, Green-Fields Computer Aide, effective March 5, 2010.

NOTE:

Back-up was available.

Motion carried unanimously.

11. Motion by Strano, seconded by Crawford to approve the following resolution concerning The Governor's Teachers Recognition Program:

RESOLUTION

WHEREAS: the personnel records of the five staff members recommended for The Governor's Teacher Recognition Program have been reviewed by the Assistant Superintendent for Business and found to be devoid of recent sanctions or deficiencies.

WHEREAS: the following-named staff members have been selected to represent their schools as participants in the Governor's Teacher Recognition Program for the 2009-2010 School Year.

Wendi E. Cathcart	-	Oakview School
Michele R. Elliott	-	Green-Fields School
Kristy L. Huepfel	-	Red Bank School
Michael J. Pustie	-	High School
Danielle M. Romeo	-	Middle School

Motion carried unanimously.

12. Motion by Strano, seconded by Crawford to approve the following substitute teachers for the 2009-2010 school year, pending completion of all district and state requirements:

Ciocco, Joseph S.
Lindsay, Christopher M.
Sandowich, Beth A.
Green, David G.
Barelli, Rose

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, wither the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

C. TEACHERS & PERSONNEL – continued

13. Motion by Strano, seconded by Crawford to approve the request of Allison Sheppard, High School English Teacher, to extend her child rearing leave of absence through September 1, 2010.

NOTE:

Back-up was available.

Motion carried unanimously.

14. Motion by Strano, seconded by Crawford to approve the continuation of Lisa Sexton as a High School Long Term Substitute English Teacher until June 30, 2010.

Motion carried unanimously.

15. Motion by Strano, seconded by Crawford to approve the request of Theone Sexauer, High School Social Studies Teacher, for an unpaid leave on June 28, 2010.

NOTE:

Back-up was available.

Motion carried unanimously.

16. Motion by Strano, seconded by Crawford to accept with regret, a letter of resignation from Beth A. Sandowich, High School Spanish Teacher, effective March 22, 2010.

NOTE:

Back-up was available.

Motion carried unanimously.

17. Motion by Strano, seconded by Crawford to accept with regret, a letter of resignation from Nancy Connelly, Cafeteria Worker, effective March 8, 2010.

NOTE::

Back-up was available.

Motion carried unanimously.

18. Motion by Strano, seconded by Crawford to approve the following Substitute Instructional Side for the 2009-2010 school year, pending completion of all district and state requirements:

Minix, Thomas E.

NOTE::

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, wither the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – GOTCHEL, DiCarlo, Strano
(Alternate: Crawford)

1. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to March 4, 2010, 10 hours of home instruction weekly for Red Bank Student ID #20172, services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

2. Motion by Gotchel, seconded by DiCarlo to approve, effective March 10, 2010, 10 hours of home instruction weekly for West Deptford Middle School Student ID #10631 for four weeks, services provided by Underwood Behavioral Health Program.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – BROCKWAY, Hicks, Strano (Alternate: DiCarlo)

1. Motion by Brockway, seconded by Hicks to approve the 2009-2010 Middle School Track and Field Schedule.

NOTE:

Back-up was available.

Motion carried unanimously.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – HICKS, Brockway, Gotchel (Alternate: Eckley)

1. Motion by Hicks, seconded by Brockway to approve the use of school facilities by the Township of West Deptford for the purpose of the following elections:

- School Board Election – April 20, 2010
- Primary Election – June 8, 2010
- General Election – November 2, 2010

NOTE:

1. Polls will be open from 6am to 8pm for primary and general elections.
2. Back-up was available.

Motion carried unanimously.

2. Motion by Hicks, seconded by Brockway to approve the use of facilities by outside organizations as noted below.

- (1) West Deptford Cub Scout Pack295 to use the Green-Fields All Purpose Room on March 30 and April 14, 2010 from 7pm to 8:30pm; at no charge to the organization.
- (2) West Deptford Girls' Lacrosse to use the Middle School Gym beginning March 16, 2010 through April 1, 2010 from 6pm to 8pm; at no charge to the organization.
- (3) West Deptford Storm Softball to use the Middle School Gym on March 9 & 11, 2010 from 6pm to 9pm; at no charge to the organization.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – ECKLEY, DeGirolamo, DiCarlo (Alternate: Brockway)

1. Motion by Eckley, seconded by DeGirolamo to approve the revised Administrative Assistant Evaluation.

NOTE:

Back-up was available.

No vote taken.

G. **POLICY & COMMUNITY RELATIONS** – continued

- 1a. Motion by Strano, seconded by Gotchel to **table** the revised Administrative Assistant Evaluation.

NOTE:

Back-up was available.

Motion carried unanimously.

COURTESY EXTENDED TO VISITORS

Motion by Hicks, seconded by Strano to adjourn the meeting at 7:40pm.

Motion carried unanimously.

William H. Thompson
Assistant Superintendent for Business/Board Secretary