

West Deptford Middle School  
675 Grove Road  
West Deptford, NJ 08066-1999  
February 22, 2010

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by James Mehaffey, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Mehaffey, President, announced: Notice of this meeting has been provided by letter dated 28 April 2009 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 28 April 2009.

**In Attendance**

Mrs. Ginny Brockway  
Mrs. Amy DeGirolamo  
Mrs. Denice DiCarlo  
Mrs. Lisa Eckley (arrived 7:02pm)  
Dr. Brian Gotchel  
Mr. Donald Hicks  
Mr. James Mehaffey  
Mr. Christopher Strano

**Absent**

Mr. James Crawford

Also present: Edward J. Wasilewski, Jr., Ed.D., Superintendent  
Kristin O'Neil, Director of Curriculum and Instruction  
Wendy K. Doerrmann, Adm. Asst. to the Asst. Supt. for Business/Board Secretary

**PRESIDENT'S REMARKS**

Motion by Hicks, seconded by Strano to approve the minutes of February 8, 2010, Regular Meeting.

Motion carried 6-0-2.  
(Abstain-Hicks,Mehaffey)

**COURTESY EXTENDED TO VISITORS**

**SUPERINTENDENT'S REPORT**

- UBD Information
- Discussion on the 2010-2011 Calendar

**GENERAL BUSINESS**

A. **FINANCE** – DiCARLO, Crawford, Hicks (Alternate: DeGirolamo)

- 1. Motion by DiCarlo, seconded by Hicks to approve the regular bill list of February 22, 2010 totaling \$367,426.26, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 8-0.

- 2. Motion by DiCarlo, seconded by Hicks to approve, establishing Wednesday, March 10, 2010 at 3pm in the Board of Education’s Conference Room in the West Deptford Middle School as the date, time and location for drawing of ballot positions for school board candidates in the upcoming election.

Motion carried 8-0.

- 3. Motion by DiCarlo, seconded by Hicks to approve the below-listed voting locations for the school election on April 20, 2010 from 2-9pm.

- (1) Middle School (Districts 1, 13, 14, 17, 18, & 19)
- (2) Green-Fields (Districts 4, 6, 11, & 12)
- (3) Oakview (Districts 3, 5, 9, 10 & 16)
- (4) Red Bank (Districts 2, 7, 8, & 15)

Motion carried 8-0.

- 4. Motion by DiCarlo, seconded by Hicks to approve the following expenditures for workshop and travel:

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Berth, Christina	ICS Planning	2/23/2010	\$47.50
Buchma, Andrea	CST Testing	2/23/2010	\$20.70
Castone, Melissa	ICS Planning	2/23/2010	\$47.50
Cohen, Jonathan	RTL Leadership Forum	3/12/2010	No Cost
Concordia, Danielle	ACES Event	5/27/2010	\$95.00
Dahl, Suzanne	ICS Planning	6/10/2010	\$47.50
De Francis, Jamie	PBSIS	2/18/2010	No Cost
Devlin, Susan	Music Workshop	3/22/2010	\$95.00
Dupper, Kimberly	RAPS Training	3/19/2010	\$47.50
Durham-Dick, Toni	Student's First	5/26/2010	No Cost
Hawkins, Jennifer	ICS Planning	6/10/2010	\$47.50
Headley, Rebecca	ICS Planning	3/3/2010	\$47.50
Hicks, Gina	Art Show WDPL	3/2/2010	\$47.50
Hurff, Janice	Girls in Engineering	2/23/2010	\$95.00
Jacobs, Mary	ICS Planning	6/9/2010	\$47.50
Janack, Lauren	Student's First	2/26/2010	\$47.50
Kitchenman, Kevin	Univ. of Penn STI	2/20/2010	\$24.42
Kitchenman, Kevin	TLC Meeting	3/5/2010	No cost

A. **FINANCE** – continued  
4., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Kitchenman, Kevin	SURE Summitt	3/17/2010	No Cost
Lessman, Amy	ICS Planning	6/10/2010	\$95.00
Lindia, Lynette	ICS Planning	3/3/2010	\$47.50
MacMillan, Jennifer	PBSIS	2/18/2010	No Cost
Maska, April	Student's First	5/26/2010	\$47.50
Mathiesen, Katherine	Art Show WDPL	3/2/2010	\$95.00
Mathiesen, Katherine	Art Show WDPL	3/30/2010	\$47.50
Mathiesen, Katherine	Art ad the Glue	2/20/2010	\$3.00
Maurer, Joan	Annual Symposium for Speech/Lang.	3/19/2010	No cost
Mc Andrew, Terry	Field Trip NJ State Legislative House & Museum	4/23/2010	\$95.00
Mckeown, John	ICS Planning	3/19/2010	\$47.50
Monsu, Kimberly	Autism/Asperger's Conference	3/12/2010	No Cost
Newman, Lauren	DECA & FCCLA	3/25/2010	\$95.00
Priest, Kathy	ICS Planning	3/19/2010	\$95.00
Rastelli, Tara	TLC Networking Meeting	3/5/2010	No Cost
Robinson, Joel	SURE Summit	3/17/2010	\$95.00
Romeo, Danielle	Kean Consortium	3/23/2010	\$258.18
Rullo, Maureen	Student's First	2/26/2010	\$47.50
Saia, Kelly	21st Century and School Law	4/20/2010	No Cost
Sanford, April	Traumatic Loss Coalition Networking	3/5/2010	No Cost
Strauch, Kevin	Behavioral Interventions	3/16/2010	\$245.00
Thorn, Mark	ICS Planning	2/23/2010	No Cost
Weber, Nancy	County Science Curr. Consortium	3/11/2010	\$95.00

Motion carried 7-0-1.  
(Abstain-Hicks)

5. Motion by DiCarlo, seconded by Gotchel to approve the submission of an amendment to the Individuals with Disabilities Education Act, Part B (IDEA-B) FY' 2009 Combined Basic and Preschool Flow-Through Grant Application in order to carry over unexpended non-public funds from the 2008 IDEA grant.

Motion carried 8-0.

**B. CURRICULUM – CRAWFORD, Eckley, Gotchel (Alternate: DeGirolamo)**

1. Motion by Eckley, seconded by Gotchel to approve the following staff members as chaperones for the West Deptford High School Band and Choir trip to Los Angeles, CA from June 2, 2010 to June 6, 2010:

Thomas Kershaw, Director	William Yerkes, Director
William Graff, Teacher	Dawn Jasper, Teacher
Lauren Newman, Teacher	Phyllis Tortu-Sliwecki, Teacher
Kelly Saia, Administrator	Lynn Zoll, Nurse
Edward Houghton, Band Parent Rep	

Motion carried 8-0.

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**C. TEACHERS & PERSONNEL – STRANO, Crawford, Eckley (Alternate: DeGirolamo)**

1. Motion by Strano, seconded by Eckley to approve the following substitute teachers for the 2009-2010 school year, pending completion of all district and state requirements:

Camilari, Erica R.  
Falls, Raymond J.  
Hull, Jessica L.

**NOTE**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 8-0.

2. Motion by Strano, seconded by Eckley to approve the Emergent Hire, effective July 19, 2010, pending completion of all district and state requirements of Michelle Waite as the High School Administrative Assistant for Curriculum and Instruction, and to establish compensation for services at Level 1; \$44,078 prorated; with benefits.

**NOTE**

1. Per the new regulations from the Office of Criminal History, Emergent Hire is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

**C. TEACHERS & PERSONNEL – continued**

3. Motion by Strano, seconded by Eckley to approve the Emergent Hire, effective immediately, pending completion of all district and state requirements, of Frederick Cochran as a substitute custodian, and to establish compensation for services at \$85 per day; without benefits.

**NOTE**

1. Per the new regulations from the Office of Criminal History, Emergent Hire is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

4. Motion by Strano, seconded by Eckley to approve the following personnel as mentor team for newly-hired Middle School Substitute Replacement Language Arts Teacher, Danielle Concordia, who possesses a Certificate of Eligibility with Advanced Standing; at no cost to the Board of Education.

**Mentor Team**

Brian Gismondi, Principal

Jon Burnham, Assistant Principal of Curriculum

Barbara Royal, Mentor Teacher

**NOTE**

As per the latest regulations from the SDOE, the provisionally-certified teacher will be responsible for payment to the mentor in the amount of \$550.00.

Motion carried 8-0.

5. Motion by Strano, seconded by Eckley to approve the following substitute administrative assistant for the 2009-2010 school year, pending completion of all district and state requirements:

Keegan, Josephine A.

**NOTE**

Mrs. Keegan is presently an administrative assistant for the High School as such she does not require Emergent Hiring.

Motion carried 8-0.

6. Motion by Strano, seconded by Eckley to approve the petition of Erin Pence, High School Teacher, for a maternity leave of absence commencing May 17, 2010 and terminating June 30, 2010, during which time sick leave will be utilized.

**NOTE**

Back-up was available.

Motion carried 8-0.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – GOTCHEL, DiCarlo, Strano  
(Alternate: Crawford)

1. Motion by Gotchel, seconded by DiCarlo to approve, effective January 10, 2010, payment for educational services for High School Student ID#13637 placed at Ranch Hope; at a rate of \$50 per day.

Motion carried 8-0.

2. Motion by Gotchel, seconded by DiCarlo to approve, effective February 23, 2010, 10 hours of home instruction weekly for Oakview Student ID#21065, services to be provided by West Deptford Staff; reimbursement for services rendered to be at the negotiated rate of \$44 per hour.

**NOTE**

This is a budgeted expense.

Motion carried 8-0.

3. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to February 18, 2010, 10 hours of home instruction weekly for Student ID#12665, classified Eligible for Special Education and Related Services – S.L.D.; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

**NOTE**

This is a budgeted expense.

Motion carried 8-0.

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E. **ATHLETIC, BAND & CAFETERIA** – BROCKWAY, Hicks, Strano (Alternate: DiCarlo)

1. Motion by Brockway, seconded by Hicks to approve Karen Foster to the position of Assistant Softball Coach for the upcoming 2009-2010 Spring season at Step 1 salary of \$3,261.

**NOTES:**

1. Ms. Foster, a WDHS Faculty member, has played competitive softball at the high school level.
2. Back-up was available.

Motion carried 8-0.

2. Motion by Brockway, seconded by Hicks to approve the donation by West Deptford Home Run Club of additional white/green batting helmets at the approximate cost of \$145.50 for use by the West Deptford High School Baseball team during the upcoming 2009-2010 season.

Motion carried 8-0.

E. **ATHLETIC, BAND & CAFETERIA** – continued

3. Motion by Brockway, seconded by Hicks to approve David Gaylord to the position of Volunteer Assistant Boys' Lacrosse for the upcoming 2009-2010 Spring season.

**NOTE**

1. David has been a lifelong volunteer assistant coach in New York and would like to help with Eagle Boys' Lacrosse.
2. Back-up was available.

Motion carried 8-0.

4. Motion by Brockway, seconded by Hicks to formally recognize the 2009-2010 West Deptford Relays on April 3, 2010.

**NOTE**

The event is being sponsored by the West Deptford Girls' Track Association Inc.

Motion carried 8-0.

5. Motion by Brockway, seconded by Hicks to approve Jennifer Stuart to the position of Assistant Girls' Track Coach for the upcoming 2009-2010 Spring season at Step 1 salary of \$3,261.

**NOTE**

1. Jennifer, a current West Deptford High School Special Education Teacher competed at Bishop Eustace Prep in Winter and Spring Track.
2. Back-up was available.

Motion carried 8-0.

6. Motion by Brockway, seconded by Hicks to approve Zach Jakubowski to the position of Volunteer Assistant Baseball Coach for the upcoming 2009-2010 Spring season.

**NOTE**

Zach was unable to perform in a paid assistant coaching position for Spring 2009-2010 but can provide volunteer service.

Motion carried 8-0.

7. Motion by Brockway, seconded by Hicks to approve James Gallen to the position of Part-Time Assistant Baseball Coach for the upcoming 2009-2010 Spring season at a Step 1 salary of \$1,706.

**NOTE**

1. James played at Bishop Eustace Prep and will coach our freshman team.
2. Back-up was available.

Motion carried 8-0.

8. Motion by Brockway, seconded by Hicks to approve the West Deptford High School Spring Sports Schedule for the upcoming NJSIAA Scholastic Sports Season 2009-2010.

**NOTE**

Back-up was available.

Motion carried 8-0.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – HICKS, Brockway, Gotchel (Alternate: Eckley)

1. Motion by Hicks, seconded by Brockway to approve the use of facilities by outside organizations as noted below.

- (1) West Deptford Girls' Lacrosse to use the Middle School Gym on Mondays beginning March 15, 2010 to March 29, 2010 from 6pm to 7:30pm, at no charge to the organization.
- (2) West Deptford Girls' Lacrosse to use the Middle School Gym on Wednesdays beginning March 17, 2010 to March 31, 2010 from 5:30pm to 7pm, at no charge to the organization.

Motion carried 8-0.

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G. **POLICY & COMMUNITY RELATIONS** – ECKLEY, DeGirolamo, DiCarlo (Alternate: Brockway)

No action taken.

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**COURTESY EXTENDED TO VISITORS**

- Elaine Flanigan – inquired how Governor's recent budget cuts would impact the District

Motion by Strano, seconded by Hicks to adjourn the meeting at 7:37pm.

Motion carried 8-0.

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Wendy K. Doerrmann