

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
December 13, 2010

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by James Mehaffey, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Mehaffey, President, announced: Notice of this meeting has been provided by letter dated 28 April 2010 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 28 April 2010.

In Attendance

Mrs. Ginny Brockway
Mr. James Crawford
Mrs. Amy DeGirolamo
Mrs. Denice DiCarlo
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. Donald Hicks
Mr. James Mehaffey
Mr. Christopher Strano

Absent

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Strano, seconded by Hicks to approve the minutes of November 22, 2010, Regular Meeting.

Motion carried 8-0-1.
(Abstain-Crawford)

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- 2009-2010 Audit Presentation
- Enrollment
- Drug Test Results
- Board Self Evaluation

GENERAL BUSINESS

A. **FINANCE** – DiCARLO, DeGirolamo, Crawford (Alternate: Hicks)

1. Motion by DiCarlo, seconded by DeGirolamo to approve the payroll of November 2010 totaling \$2,322,608.42 with funds available as documented in the Board Office.

Motion carried unanimously.

2. Motion by DiCarlo, seconded by DeGirolamo to approve the November 30, 2010 end-of-month bill lists as listed below with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

\$74,876.60
\$87,411.35
\$951,157.65

Motion carried unanimously.

(Exception: Brockway abstained on Purchase Order No. 1471-11)

3. Motion by DiCarlo, seconded by DeGirolamo to approve E-Rate Consulting, Inc. (ERC), 180 Hollywood Avenue, Fairfield, NJ 07004 to provide consulting services in connection with the filing of all required applications for E-Rate funding at a cost of 8% of all amounts funded through the E-Rate program.

NOTE:

Back-up was available.

Motion carried unanimously.

4. Motion by DiCarlo, seconded by DeGirolamo to approve the West Deptford Middle School Music Department accepting the donation of a Nakamichi Baby Grand, Mod N-157, Serial #080859, from Mr. Ron Caiazza.

NOTE:

The Nakamichi has current assessed market value of \$4,750.

Motion carried unanimously.

5. Motion by DiCarlo, seconded by DeGirolamo to approve the below-listed Expenditure and Revenue Reports as enclosed and to approve and certify that the below-listed Expenditure Reports, after review of the secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of our knowledge contain no major accounts or funds which have been overexpended in violation of NJAC 6A:23A-16.10(c)4 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

July 2010
August 2010
September 2010

Motion carried unanimously.

A. **FINANCE** – continued

6. Motion by DiCarlo, seconded by DeGirolamo to approve the reports of the Secretary and the Treasurer of School Monies for the months listed below and that said reports are in agreement.

July 2010
August 2010
September 2010

Motion carried unanimously.

7. Motion by DiCarlo, seconded by DeGirolamo to approve the transfers as listed below.

July 2010
August 2010
September 2010

Motion carried unanimously.

8. Motion by DiCarlo, seconded by DeGirolamo to approve the November 30, 2010 end-of-month cafeteria bill list totaling \$32,161.13 with funds available as documents in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

9. Motion by DiCarlo, seconded by DeGirolamo to approve accepting the June 30, 2010 report as presented by Bowman & Company and recognizing the following recommendations:

2010-1: That the School District review the operations of the food services to determine that all costs are being applied to the food services operation and that the amount charged for meal is sufficient.

2010-2: There were several instances of meals and milk not being correctly counted and/or charged, thereby affecting the amount of reimbursement received.

2010-3: One purchase exceeded the quote threshold; however, quotes were not obtained. In addition, two purchases orders were not signed by the appropriate personnel prior to disbursement.

2010-4: That all Board Secretary and Treasurer reports be filed timely with the County Superintendent.

NOTE:

1. Mr. Robert Marrone of Bowman & Company will present the audit to the Board of Education.
2. Recommendations were read.
3. Back-up was available.

Motion carried unanimously.

A. **FINANCE** – continued

10. Motion by DiCarlo, seconded by DeGirolamo to approve the Corrective Action Plan as outlined below.

WEST DEPTFORD BOARD OF EDUCATION-CORRECTIVE ACTION PLAN FOR
FISCAL YEAR ENDED JUNE 30, 2010

RECOMMENDATION	CORRECTIVE ACTION	IMPLEMENTATION	INDIVIDUAL RESPONSIBLE	COMPLETION DATE
2010-1 That the School District review the operations of the food services to determine that all costs are being applied to the food services operation and that the amount charged for meal is sufficient.	Cash resources and three months average expenditures will be monitored to ensure that excess resources be utilized in accordance with the State Agency requirements.	On a rolling three-months basis, the Food Service Director will monitor cash resources and expenditures to ensure that any excess cash resources be utilized in accordance with the State Agency's requirements.	Food Service Director	December 14, 2010
2010-2 There were several instances of meals and milk not being correctly counted and/or charged, thereby affecting the amount of reimbursement received.	The Food Service Director, on a monthly basis, will review the detail of meal and milk counts to ensure that they support the request for reimbursement.	Beginning immediately, and on a monthly basis, the Food Service Director will review the detail of meal and milk counts to ensure that they agree with the request for reimbursement.	Food Service Director	December 14, 2010
2010-3 One purchase exceeded the quote threshold, however, quotes were not obtained. In addition, two purchases orders were not signed by the appropriate personnel prior to disbursement.	The Food Service Director will review all purchase requests prior to ordering to ensure compliance with the public purchasing laws of the State of New Jersey.	Beginning immediately, the Food Service Director will review all purchase requests prior to ordering to ensure compliance with the public purchasing laws of the State of New Jersey.	Food Service Director	December 14, 2010
2010-4 That all Board Secretary and Treasurer reports be filed timely with the County Superintendent.	The Asst. Superintendent for Business along with the Assistant to the Assistant Superintendent for Business will have the books closed by the end of July so that all reports can be submitted in a timely fashion.	By July 31 of each year all the books and records of the District shall be closed to ensure a timely submission of all required reports.	Asst. Superintendent for Business Assistant to the Assistant Superintendent for Business	December 14, 2010

Motion carried unanimously.

A. **FINANCE** – continued .

11. Motion by DiCarlo, seconded by DeGirolamo to approve the following expenditures for workshops and travel expenses.

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Yeager, Kathleen	NBC10 Key Club	12/1/2010	\$95.00
O'Neil, Kristin	Literacy Consortium	12/3/2010	No Cost
Berry, Karen	ICS Planning	12/7/2010	\$95.00
Stone, Jacqueline	ICS Planning	12/7/2010	\$47.50
Yerkes, William	French/Choir Trip	12/8/2010	\$95.00
Berth, Christina	ICS Planning	12/14/2010	\$47.50
Castone, Melissa	ICS Planning	12/14/2010	\$47.50
Thorn, Mark	ICS Planning	12/14/2010	\$47.50
Walter, Jennifer	ICS Planning	12/14/2010	\$47.50
Kroll, Katrinka	ICS Planning	12/15/2010	\$47.50
Mason, Kelley	ICS Planning	12/15/2010	\$47.50
Hopkins, Nicole	ICS Planning	12/16/2010	\$47.50
Kroll, Katrinka	ICS Planning	12/16/2010	\$47.50
O'Neil, Kristin	ELL Training	12/16/2010	No Cost
Romeo, Danielle	ICS Planning	12/16/2010	\$95.00
Headley, Rebecca	ICS Planning	12/17/2010	\$47.50
Lindia, Lynette	ICS Planning	12/17/2010	\$47.50
Cross, Brian	Rowan Engineers Meeting	12/17/2010	\$95.00
Hurff, Janice	Rowan Engineers Meeting	12/17/2010	\$95.00
Drewes, Kathryn	ICS Planning	12/20/2010	\$47.50
Hopkins, Nicole	ICS Planning	12/20/2010	\$47.50
Lindia, Lynette	ICS Planning	12/20/2010	\$47.50
Sperduto, Jil	ICS Planning	12/20/2010	\$47.50
Crane, Joel	ICS Planning	12/21/2010	\$47.50
Dahl, Suzanne	ICS Planning	12/21/2010	\$47.50
Sanker, Ellen	ICS Planning	12/21/2010	\$95.00
Sherman, Heather	ICS Planning	12/21/2010	\$47.50
Clark, Linda	ICS Planning	12/22/2010	\$47.50
Verdinelli, Karen	ICS Planning	12/22/2010	\$47.50
Newman, Lauren	DECA Regional Competition	1/6/2011	\$90.00
Dahl, Suzanne	In Class Resource Program	1/11/2011	\$95.00
Rabbai, Marilyn	All South Jersey Chorus Chaperone	1/13/2011	\$95.00
Sandy, Laura	ICS Planning	1/14/2011	\$47.50
Lex, Maureen	101 Mini Lessons Workshop	1/24/2011	\$294.00
Sandy, Laura	ICS Planning	2/4/2011	\$47.50
Dahl, Suzanne	In Class Resource Program	2/24/2011	\$95.00
DeChristy, Jeanne	Reading Assist	2/25/2011	\$85.00
Binck, Catherine	Student Transportation Supervisors Meeting	4/8/2011	\$152.20
Tessmer, Donna	Reading Assist	4/18/2011	\$95.00
Berry, Karen	ICS Planning	12/16/2010	\$47.50
Elliott, Michele	ICS Planning	12/16/2010	\$47.50
Arra, Charisse	AHSA Testing	12/17/2010	\$95.00

A. **FINANCE** – continued

11., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Page, Margaret	AHSA Testing	12/17/2010	\$95.00
Cardillo, Robin	I & RS Meeting	12/20/2010	\$95.00
Farreny, Kerri	I & RS Meeting	12/20/2010	No Cost
Foster, Karen	AHSA Testing	12/20/2010	\$95.00
Lindia, Lynette	I & RS Meeting	12/20/2010	No Cost
MacLuskie, Lynne	I & RS Meeting	12/20/2010	No Cost
Seher, Beth	I & RS Meeting	12/20/2010	No Cost
Yeager, Kathleen	AHSA Testing	12/20/2010	\$95.00
English, Nicole	Eastern Athletic Trainer's Convention	1/7/2011	\$135.00
O'Neil, Kristin	NJ Smart	12/15/2010	No Cost
Flores, Melissa	ICS Planning	12/21/2010	\$95.00
Hartman, Lauren	ICS Planning	12/21/2010	\$47.50
Baldwin, Kathleen	ICS Planning	1/5/2011	\$95.00
Dearlove, Paula	ICS Planning	1/5/2011	\$47.50
McCue, Bridget	ICS Planning	1/5/2011	\$95.00
Falcone, Jaclyn	DECA Regional Competition	1/6/2011	\$95.00
Farreny, Kerri	ICS Planning	1/10/2011	\$47.50
Kershaw, Thomas	South Jersey Band & Orchestra Meeting	1/14/2011	\$95.00
Saia, Kelly	HSPA/NJBCT Testing Training	1/21/2011	No Cost

Motion carried unanimously.

12. Motion by DiCarlo, seconded by DeGirolamo to approve the purchase of the payroll module of Systems 3000 at a cost of \$17,450.

NOTE:

This payroll module will enable the district to keep payroll services in-house.

Motion carried unanimously.

B. **CURRICULUM** – CRAWFORD, DeGirolamo, Eckley (Alternate: Strano)

1. Motion by Crawford, seconded by DeGirolamo to approve clinical practice experience (student teaching) placement for the following student from Rowan University for the 2010-2011 school year:

Student Name	Cooperating Teacher	Subject	School	Dates Requested
Lauren Mitchell	Gail Fiedler	Kindergarten	Oakview	1/18/11-5/6/11

Motion carried unanimously.

B. **CURRICULUM** – continued

2. Motion by Crawford, seconded by Hicks to **table** the Gifted and Talented field trip to the National Aquarium in Baltimore, MD, on March 24, 2010 from 7:30am to 7:30pm.

NOTE:

Ms. Quindlen, Ms. Tocco and Ms. Canna will accompany 35 students to the Baltimore Inner Harbor for the Gifted and Talented field trip on March 24, 2011.

Motion carried unanimously.

3. Motion by Crawford, seconded by DeGirolamo to approve the 5th Grade Classes of Mrs. Baldwin, Mrs. Cardillo, Mrs. Mason and Mrs. Romeo to visit Philadelphia Independence National Park on June 2, 2011; teachers will chaperone the trip; no cost to the Board of Education.

NOTE:

1. The Middle School PTO has donated funding to support this trip.
2. Students will leave at approximately 8:30am and return at 2:15pm.

Motion carried unanimously.

4. Motion by Crawford, seconded by DeGirolamo to approve the 8th Grade Class to attend a performance of Anne Frank at Camden County College on February 17, 2011; Mrs. Porter, Mr. Jost, Mrs. Paterna, Mrs. Cross, Ms. Schmidt, Mrs. Quinlan-Dulude, Mrs. Hurff, Mr. Brian Cross, Mrs. Gasparovic and Mrs. Capocci will provide coverage; no cost to the Board of Education.

NOTE:

1. Student government has donated funding for this trip.
2. Students will leave at approximately 8:30am and return at 1pm.

Motion carried unanimously.

5. Motion by Crawford, seconded by DeGirolamo to approve Mrs. Pacini's Class to visit the Deptford Mall on December 16, 2010; Mrs. Pacini and Mrs. Ziegler will chaperone this trip; no cost to the Board of Education.

NOTE:

Students will leave at approximately 9:30am and return at 1pm.

Motion carried unanimously.

6. Motion by Crawford, seconded by DeGirolamo to approve a clinical internship for the following student from Temple University for the Spring Semester 2011, beginning January 26, 2011 through March 2, 2011.

<u>Student Name</u>	<u>Cooperating Teacher/Therapist</u>	<u>Subject</u>
Samantha Amateis	Stephanie Soltner	Occupational Therapy

Motion carried unanimously.

B. **CURRICULUM** – continued

7. Motion by Crawford, seconded by DeGirolamo to approve the 5th Grade Classes of Mrs. Sperduto to visit Innova Health and Rehab Center in Deptford, NJ on December 16, 2010; Mrs. Sperduto and Mrs. Hopkins will provide coverage; students will sing carols and present crafts to the residents.

NOTE:

1. Student Government is funding this trip.
2. Students will leave school at 12:30pm and return at 2:15pm.

Motion carried unanimously.

8. Motion by Crawford, seconded by DeGirolamo to approve the 5th Grade Classes of Mrs. Sperduto to visit Manor Care Health Services of West Deptford, NJ on January 26, 2011; Mrs. Sperduto and Mrs. Hopkins will provide coverage; students will assist in the Bingo activity.

NOTE:

1. Student Government is funding this trip.
2. Student will leave school at 9:45am and return at 11:15am.

Motion carried unanimously.

9. Motion by Crawford, seconded by DeGirolamo to approve the All South Jersey Junior High Chorus members to attend practice on January 8, 21, 22(Snow Date), 2011 at Lenape High School, January 13, 2011 at Cherry Hill West High School, and January 28, 29, 30 & 31(Snow Date) at Eastern High School; Mrs. Rabbai will chaperone this activity.

NOTE:

1. Student Government is funding this trip.
2. West Deptford Middle School cooperated with Pitman, Gateway, Woodbury, Paulsboro and Glassboro in busing students from all of these facilities to Cherry Hill West for the All South Jersey practices; we contribute one bus for 1 of the 6 practices.

Motion carried unanimously.

10. Motion by Crawford, seconded by DeGirolamo to approve 25 hours of field experience for the following student from Alfred University, Alfred, NY for the 2010-2011 school year:

<u>Student Name</u>	<u>Cooperating Teacher</u>	<u>Grade/Subject</u>	<u>School</u>
Emily Fenton	Terry McAndrew	Secondary Social Studies	High School

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – **STRANO**, DeGirolamo, Brockway (Alternate: Crawford)

1. Motion by Strano, seconded by DeGirolamo to approve the Emergent Hire of Maria Willett as a Green-Fields LPC Aide, pending completion of all district and state requirements, and to establish compensation for services at 10 hours per week; student calendar; Level 1 rate to be determined; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. This position is open as a result of Renee Witkowski's voluntary transfer to the Middle School.
4. Back-up was available.

Motion carried unanimously.

2. Motion by Strano, seconded by DeGirolamo to approve adjusting, effective December 15, 2010, the salary of Jill L. Scheetz, Middle School Special Education Teacher, to reflect attainment of advanced degree status; M.A. Level 15.

NOTE:

Back-up was available.

Motion carried unanimously.

3. Motion by Strano, seconded by DeGirolamo to approve the once in a lifetime request of Nicole Tocco, High School Guidance Counselor, to take 7 days off with a no pay status for her wedding/honeymoon (January 10, 2011 through January 19, 2011).

NOTE:

1. Ms. Tocco is currently a long-term substitute for Ms. Carr, High School Guidance Counselor.
2. Back-up was available.

Motion carried unanimously.

4. Motion by Strano, seconded by DeGirolamo to approve the notice of resignation from Robert Creamer effective December 13, 2010 as the High School Evening Alternative School Math Teacher.

NOTE:

Back-up was available.

Motion carried unanimously.

5. Motion by Strano, seconded by DeGirolamo to approve Joan Pacini as a Math Teacher for the High School Evening Alternative School, 5 hours per week; compensation at a rate to be determined.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

6. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Teachers for the 2010-2011 school year, pending completion of all district and state requirements:

Slavek, Linda J.
Lynch, Sandra A.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

7. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

Hitchner, Jennifer L.

NOTE:

Ms. Hitchner is presently an approved substitute teacher for the district; as such, she does not require Emergent Hiring.

Motion carried unanimously.

8. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Non-Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

Hitchner, Jennifer L.

NOTE:

Ms. Hitchner is presently an approved substitute teacher for the district; as such, she does not require Emergent Hiring.

Motion carried unanimously.

9. Motion by Strano, seconded by DeGirolamo to approve Karen Foster and Margaret Page as the At-Risk ASHA LAL School Tutors and Proctors for Remediation for the 2010-2011 school year and to establish compensation for services at a rate to be determined; paid for by the High School Budget.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

10. Motion by Strano, seconded by DeGirolamo to rescind the motion of October 25, 2010 approving Ms. Patrice Chambers as a 9th Period Special Education Teacher for the 2010-2011 school year.

Motion carried unanimously.

11. Motion by Strano, seconded by DeGirolamo to approve, retroactive to October 26, 2010 to April 21, 2011, hiring Lynette Lyndia as a 9th Period Special Education Mathematics Teacher and to establish compensation for services 2 days per week at 2/5 of an overload per the contracted rate of \$1,820 out of special education funds.

Motion carried unanimously.

12. Motion by Strano, seconded by DeGirolamo to rescind the motion of July 19, 2010 approving Mrs. Kelley Mason as the Middle School Babysitting Club Advisor for the 2010-2011 school year.

Motion carried unanimously.

13. Motion by Strano, seconded by DeGirolamo to approve the hiring of Jill Ward as Middle School Babysitting Club Advisor for the 2010-2011 school year.

Motion carried unanimously.

14. Motion by Strano, seconded by DeGirolamo to amend the motion of August 23, 2010, hiring Kristine Costino as a Long-Term First Grade Substitute Teacher at Oakview Elementary School, pending completion of all district and state requirements, commencing on November 29, 2010 and ***terminating on December 17, 2010***; compensation for services at B.A. Level 1; at a rate to be determined.

NOTE:

Ms. Costino is being recommended to fill a Long-Term Leave of Absence at Red Bank Elementary School for the remainder of the school year.

Motion carried unanimously.

15. Motion by Strano, seconded by DeGirolamo to approve the hire of Kristine Costino as a Long-term Substitute Special Education Teacher at Red Bank School commencing on December 20, 2010 and terminating on June 30, 2011; compensation for services at B.A. Level 1; rate to be determined.

NOTE:

1. Mrs. Costino will be replacing Mrs. Lauren Walsh who will be on a maternity leave of absence.
2. Mrs. Costino served as a long-term substitute replacement in a Special Education Classroom at Red Bank from September 1, 2010 to November 30, 2010.
3. Mrs. Costino is an approved district substitute teacher.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

16. Motion by Strano, seconded by DeGirolamo to approve, effective January 3, 2011, hiring Kim Meduri, as a 1:1 Special Education Instructional Aide at Oakview School for Student ID#1764, classified Eligible for Special Education and Related Services – P.S.D.; and to increase her hours from 15 to 29.5 per week; teacher calendar; without benefits; at a rate to be determined.

NOTE:

1. Ms. Meduri is currently a 1:1 special Education Instructional Aide for the afternoon Preschool Session.
2. This is a budgeted expense.

Motion carried unanimously.

17. Motion by Strano, seconded by DeGirolamo to approve, effective immediately, the voluntary transfer of Joseph Duffy from High School Custodian to Green-Fields Maintenance, at a salary of Step 1 on the General Maintenance Salary Guide; rate to be determined.

Motion carried unanimously.

18. Motion by Strano, seconded by DeGirolamo to approve, effective immediately, the voluntary transfer of Gary Madison from Green-Fields Maintenance to High School Custodian, at a salary of Step 6 on the Custodian Salary Guide; rate to be determined.

Motion carried unanimously.

19. Motion by Strano, seconded by DeGirolamo to approve accepting with regret, the notice of resignation of Kristin Bonacci, Green-Fields Instructional Aide, effective December 23, 2010.

NOTE:

Back-up was available.

Motion carried unanimously.

20. Motion by Strano, seconded by DeGirolamo to approve the following staff to attend Math and Science Curriculum Mapping to the new standards sessions on the following dates and times:

Saturday, January 22, 2011 (8 a.m. – 1 p.m.)

Saturday, February 5, 2011 (8 a.m. – 1 p.m.)

Wednesday, February 9, 2011 (4 p.m. – 6 p.m.) K- 8 review of all SCIENCE curriculum maps **Science Only**

Math session = 6 tchrs. x 10 hours x \$44/per hr. = \$2,640

Science session = 13 tchrs. x 12 hours x \$44/per hr. = \$6,864

Total cost: \$9,504, funded by District Staff Development monies.

C. **TEACHERS & PERSONNEL** – continued

20., continued

<u>Math</u>	<u>Grade Level</u>	<u>Science</u>	<u>Grade Level</u>
Lisa Exley	K	Jo Ann Kiessling	K
Sue Combs	K	Jodi Purvenas	K
Monica Wentz	1 st	Janice Williams	1st
Stacey Pappalardo	1 st	Kristy McGlinn	1st
Cheryl Micciche	2nd	Janice Cirone	2nd
Jill Schwantes	2nd	Cathy Cianfarini	2nd
		Meredith Sawyer	3rd
		Heather Sherman	4th
		Lauren Hartman	4th
		Jennifer Fish	5th
		Lynne MacLuskie	6th
		Casey Lattanzio	7th
		Janice Hurff	8 th

Motion carried unanimously.

21. Motion by Strano, seconded by DeGirolamo to approve accepting with regret, notice of resignation from Judith Bobo, High School/Green-Fields Cafeteria Worker, effective January 1, 2011.

NOTE:

Back-up was available.

Motion carried unanimously.

22. Motion by Strano, seconded by DeGirolamo to approve a voluntary transfer for Nicole White from High School Cafeteria Workers at 4.25 hours per day to High School/Green-Fields Cafeteria Worker at 5 hours per day, effective January 1, 2011; hourly rate to remain the same; without benefits.

NOTE:

Ms. White will replace Ms. Bobo.

Motion carried unanimously.

23. Motion by Strano, seconded by DeGirolamo to approve the petition of Katie Adams, High School English Teacher, for a maternity leave of absence commencing March 14, 2011 and terminating April 8, 2011, during which time 20 of her sick days will be utilized.

NOTE:

Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

24. Motion by Strano, seconded by DeGirolamo to approve the request of Katie Adams for a 12 week leave of absence under the provisions of the Family Leave Act immediately following her maternity leave of absence and extending until approximately May 31, 2011.

NOTE:

Back-up was available.

Motion carried unanimously.

25. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Non-Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

Horn, Michele L.

NOTE:

Ms. Horn is presently an approved substitute teacher for the district; as such, she does not require Emergent Hiring.

Motion carried unanimously.

26. Motion by Strano, seconded by DeGirolamo to approve Nicole Reynolds as a presenter for the Title I Parent Meeting to be held on January 6, 2011 at Red Bank Elementary School; compensation for 2 hours to be paid from Staff Development funds; at a rate to be determined.

Motion carried unanimously.

27. Motion by Strano, seconded by DeGirolamo to approve Sue Nelson, Red Bank Special Education Instructional Aide, as an After-School Homework Club Substitute Replacement during the Maternity Leave of Absence, commencing on January 25, 2011, and terminating on April 17, 2011; compensation will be pro-rated from the previously approved 2/5 overload amount for the regular teacher.

NOTE:

Ms. Nelson will be replacing Nicole Dixon during her maternity leave and Family Leave of Absence.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

28. Motion by Strano, seconded by DeGirolamo to approve the hiring of Kimberly Monsu as a Long-Term Substitute Teacher for In-Class Resource at Red Bank School, pending completion of all district and state requirements, commencing on January 24, 2011 and terminating on April 15, 2011; compensation for services at M.A. Level 1; rate to be determined; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Mrs. Monsu will be replacing Nicole Dixon who will be on a leave of absence.
4. Back-up was available.

Motion carried unanimously.

29. Motion by Strano, seconded by DeGirolamo to approve hiring Kimberly Long as a Short -Term First Grade Substitute Teacher at Oakview Elementary School, pending completion of all district and state requirements, commencing on December 20, 2010 and terminating on March 2, 2011; compensation for services at M.A. Level 1; rate to be determined; without benefits.

NOTE:

1. Ms. Long will be replacing Ms. Costino who is a Long-term Substitute Teacher for Jamie Schwantes.
2. Ms. Long was a very successful replacement teacher at Red Bank Elementary School from September 7, 2010 through November 30, 2010.
3. Ms. Long is currently a district approved substitute teacher.

Motion carried unanimously.

30. Motion by Strano, seconded by DeGirolamo to approve the petition of Erica Harmon High School 1:1 Special Education Aide for a maternity leave of absence commencing February 22, 2011 and terminating April 13, 2011, during which time 24 days of her sick leave will be utilized.

NOTE:

Back-up was available.

Motion carried unanimously.

31. Motion by Strano, seconded by DeGirolamo to approve the request of Erica Harmon for a 12-week leave of absence under the provisions of the Family Leave Act immediately following her maternity leave of absence and extending only until the third week, approximately May 2, 2011.

NOTE:

Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

32. Motion by Strano, seconded by DeGirolamo to approve the medical leave of absence for Kristin Osgood, High School Graphic Arts Teacher, commencing January 4, 2011 and terminating February 15, 2011, during which time her sick leave will be utilized.

NOTE:

Back-up was available.

Motion carried unanimously.

33. Motion by Strano, seconded by DeGirolamo to amend the motion of October 25, 2010 approving the request of Lauren Walsh, Red Bank Special Education Teacher, for a maternity leave of absence beginning ***December 13, 2010 and terminating January 31, 2011***, during which time accumulated sick leave will be utilized.

Motion carried unanimously.

34. Motion by Strano, seconded by DeGirolamo to approve the request of Lauren Walsh for a 12 week leave of absence under the provisions of the Family Leave Act beginning on ***February 01, 2011 and terminating on May 3, 2011***.

Motion carried unanimously.

35. Motion by Strano, seconded by DeGirolamo to approve the request of Lauren Walsh for a child-rearing leave of absence commencing on ***May 3, 2011 and terminating June 30, 2011***, contingent upon notifying the Superintendent of Schools by March 1, 2011 of her intent to return to duty for the 2011-2012 school year.

Motion carried unanimously.

36. Motion by Strano, seconded by DeGirolamo to approve the voluntary transfer of Julie Persicketti from West Deptford Middle School LPC Aide to High School Health Aide, 29.5 hours per week; student calendar; at a rate to be determined; without benefits.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – GOTCHEL, DiCarlo, Strano (Alternate: DeGirolamo)

1. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to November 29, 2010, 10 hours of home instruction weekly for Student ID#20189, classified Eligible for Special Education and Related Services – S.L.D.; services to be provided by Debra Anderson; reimbursement for services rendered to be at a rate to be determined.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – HICKS, DiCarlo, Gotchel (Alternate: Brockway)

1. Motion by Hicks, seconded by DiCarlo to approve the purchase of 70 championship jackets for the West Deptford High School Marching Band, TOB Atlantic Coast Group III Champions, at a cost of \$80 per jacket; total cost of \$5,600 to the Board of Education.

NOTE:

Back-up was available.

Motion carried 8-1.
(No-Hicks)

2. Motion by Hicks, seconded by DiCarlo to approve Kristine Costino of Volunteer Assistant Swimming Coach for the 2010-2011 Winter season.

NOTE:

1. Ms. Costino swam competitively at Cherokee High School and Rowan University and is currently serving in a long-term substitute capacity in our District.
2. Back-up was available.

Motion carried unanimously.

3. Motion by Hicks, seconded by DiCarlo to approve Josh Thomas to the position of Volunteer Assistant Swimming and Boys' Lacrosse Coach for the upcoming 2010-2011 Winter and Spring seasons.

NOTE:

1. Josh returns to volunteer as a West Deptford High School alumnus in the two sports he competed in during his athletic career.
2. Back-up was available.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – continued

4. Motion by Hicks, seconded by DiCarlo to approve Stephanie Taraschi to the position of Part Time Assistant Softball Coach for the upcoming 2010-2011 Spring season at a Step 1 salary to be determined.

NOTE:

1. Ms. Taraschi played competitive softball at both Audubon High School and Rowan University.
2. Back-up was available.

Motion carried unanimously.

5. Motion by Hicks, seconded by DiCarlo to approve Anthony Vitale to the position of Assistant Baseball Coach for the upcoming 2010-2011 Spring season at a Step 3 salary to be determined.

NOTE:

Coach Vitale will return for his 4th season as a sub varsity baseball coach with West Deptford High School.

Motion carried unanimously.

6. Motion by Hicks, seconded by DiCarlo to approve Adam Slusher to the position of Assistant Baseball Coach for the upcoming 2010-2011 Spring season at a Step 3 salary to be determined.

NOTE:

1. Coach Slusher has served as a sub varsity coach at Penns Grove and Pennsville and will be the Junior Varsity Coach on Coach Rucci's staff.

Motion carried unanimously.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – BROCKWAY, Strano, Hicks (Alternate: Eckley)

1. Motion by Brockway, seconded by Strano to approve the use of facilities by outside organizations as NOTE:d below.
- (1) West Deptford Storm to use the Middle School Gym on Saturdays beginning January 8, 2011 through March 5, 2011 from 12pm to 2pm, at no charge to the organization.
 - (2) Girl Scouts of Central and Southern New Jersey – Hessian Woods Services Unit to use the Middle School Cafeteria on February 25, 2011 from 5:30pm to 9pm, at no charge to the organization.
 - (3) Girl Scouts Hessian Woods Community to use the Middle School Cafeteria on April 1, 2011, from 6pm to 10pm, at no charge to the organization.

Motion carried unanimously.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – continued

2. Motion by Brockway, seconded by Strano to amend the motion of August 23, 2010, approving Cub Scout Pack 295 to use the Middle School Cafeteria on January 22, 2011, to reflect a change of date to January 29, 2011 from 11am to 4 pm, at no charge to the organization.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – ECKLEY, Brockway, DeGirolamo (Alternate: DiCarlo)

1. Motion by Eckley, seconded by Brockway to approve the annual goals for the 2010-2011 Board of Education based on the self evaluation completed during the 2009-2010 school year.

NOTE:

Back-up was available.

Motion carried unanimously.

COURTESY EXTENDED TO VISITORS

The following persons addressed the Board:

- Jane Flanagan
 - John Hayden
 - Jennifer Smith
-

Motion by Strano, seconded by Crawford to adopt the following resolution to hold a closed session meeting after the completion of all agenda items in order to have the opportunity to discuss sensitive personnel issues, negotiations, student discipline issues, and litigation.

RESOLUTION

WHEREAS: Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the West Deptford Board of Education for said purposes, and

BE IT FURTHER RESOLVED:
to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board of Education.

BOARD OF EDUCATION OF THE
TOWNSHIP OF WEST DEPTFORD
IN THE COUNTY OF GLOUCESTER

President

ATTEST:

Secretary

Motion carried unanimously.

The Board recessed at 7:40pm.

The Board convened Closed Session at 7:45pm.

Motion by Strano, seconded by Hicks to reconvene Open Session.

Motion carried unanimously.

The Board reconvened Open Session at 9:00pm.

ACTION AFTER CLOSED SESSION:

- Motion by Brockway, seconded by Crawford to approve the Closed Session minutes of November 22, 2010.

Motion carried 8-0-1.
(Abstain-Crawford)

Motion by Crawford, seconded by DeGirolamo to adjourn the meeting at 9:01pm.

Motion carried unanimously.

William H. Thompson
Assistant Superintendent for Business/Board Secretary