

West Deptford Middle School  
675 Grove Road  
West Deptford, NJ 08066-1999  
November 22, 2010

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by James Mehaffey, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Mehaffey, President, announced: Notice of this meeting has been provided by letter dated 28 April 2010 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 28 April 2010.

**In Attendance**

Mrs. Ginny Brockway  
Mrs. Amy DeGirolamo  
Mrs. Denice DiCarlo  
Mrs. Lisa Eckley  
Dr. Brian Gotchel  
Mr. Donald Hicks  
Mr. James Mehaffey  
Mr. Christopher Strano

**Absent**

Mr. James Crawford

Also present: Kevin A. Kitchenman, Superintendent  
William H. Thompson, Assistant Superintendent for Business/Board Secretary

**PRESIDENT'S REMARKS**

Motion by Hicks, seconded by Gotchel to approve the minutes of November 8, 2010, Regular Meeting.

Motion carried 6-0-2.  
(Abstain-DiCarlo, Strano)

**COURTESY EXTENDED TO VISITORS**

**SUPERINTENDENT'S REPORT**

- Drug Test Results
- Monthly Reports

**GENERAL BUSINESS**

A. **FINANCE – DiCARLO**, DeGirolamo, Crawford (Alternate: Hicks)

1. Motion by DiCarlo, seconded by DeGirolamo to approve the regular bill list of November 22, 2010 totaling \$752,946.11, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 8-0.

*(Exception: DiCarlo abstained on PO No. 1266-11)*

2. Motion by DiCarlo, seconded by DeGirolamo to approve the cafeteria bill list of November 22, 2010 totaling \$42,791.44 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 8-0.

3. Motion by DiCarlo, seconded by DeGirolamo to approve the additional September 30, 2010 end-of-month bill lists as listed below with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

- \$169,599.84

- \$25,657.53

Motion carried 8-0.

4. Motion by DiCarlo, seconded by DeGirolamo to approve the following expenditures for workshops and travel expenses.

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Buyser, Jennifer	ICS Planning	11/16/2010	\$47.50
Flores, Melissa	ICS Planning	11/16/2010	\$95.00
Hartman, Lauren	ICS Planning	11/16/2010	\$47.50
Illas, Alex	Bullying Conference	11/19/2010	No Cost
Sanford, April	Juvenile Training Conference	11/19/2010	No Cost
Kroll, Katrinka	ICS Planning	11/29/2010	\$47.50
Mason, Kelley	ICS Planning	11/29/2010	\$47.50
O'Neil, Kristin	Reading Assist Workshop	11/30/2010	No Cost
Hopkins, Nicole	ICS Planning	11/30/2010	\$47.50
Hopkins, Nicole	ICS Planning	11/30/2010	\$47.50
Kroll, Katrinka	ICS Planning	11/30/2010	\$47.50
Sperduto, Jil	ICS Planning	11/30/2010	\$47.50
Vilary, Patrick	I & RT	11/30/2010	\$47.50
Drummond, Mark	ICS Planning	11/30/2010	\$47.50
Mansor, Jill	ICS Planning	11/30/2010	\$47.50
Chambers, Patrice	Special Education Math Conference	12/2/2010	\$95.00
Buchma, Andrea	IEP Meeting	12/2/2010	\$37.38
Beane, Jan	NJASL Conference	12/3/2010	\$235.00

A. **FINANCE** – continued

4. continued,

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Kitchenman, Kevin	NJASA Workshop	12/3/2010	\$147.90
Cammarota, Timothy	NJSIAA Meeting	12/6/2010	No Cost
Rabbai, Marilyn	7/8th Grade Choir Trip	12/7/2010	No Cost
Daley, Jesse	Choir Trip Chaperone	12/7/2010	\$47.50
Jasper, Dawn	New York City Trip	12/8/2010	\$95.00
Tortu-Sliwecki, Phyllis	French Trip	12/8/2010	\$95.00
Farreny, Kerri	ICS Planning	12/8/2010	\$47.50
Stanwood, Eric	ICS Planning	12/8/2010	\$47.50
Quindlen, Ellen	Threat Assessment Training	12/8/2010	No Cost
Falcone, Jaclyn	Algebra Workshop	12/9/2010	\$145.00
Holloway, Julia	Algebra Workshop	12/9/2010	\$145.00
Lyons, Stacey	ICS Planning	12/9/2010	\$47.50
Verdinelli, Karen	ICS Planning	12/9/2010	\$47.50
Sanford, April	G.C. TLC Networking Meeting	12/10/2010	No Cost
Beck, Nancy	GCPMSCA Meeting.	12/10/2010	No Cost
MacMillan, Jennifer	GCPMSCA Meeting.	12/10/2010	No Cost
Quindlen, Ellen	GCPCA Meeting	12/10/2010	No Cost
Sanford, April	Prevention Program Project Pride	12/14/2010	No Cost
Parlett, Stephanie	Student's First	12/15/2010	\$47.50
O'Neil, Kristin	Creating a Collaborative Culture of Assessment	12/17/2010	\$54.00
Drummond, Mark	ICS Planning	12/21/2010	\$47.50
Kitchenman, Kevin	New Superintendent's Academy	1/13/2011	\$109.41
Hopkins, Nicole	Reading Assist Workshop	1/13/2011	\$95.00
Fish, Jennifer	Advanced Phonics Training	1/13/2011	\$95.00
Chambers, Patrice	Reading Assist Workshop	1/13/2011	\$95.00
Stonis, Catherine	Advanced Phonics Training	1/13/2011	\$95.00
DeChristy, Jeanne	Reading Assist Workshop	1/13/2011	\$85.00
Rooney, Wendy	ICS Planning	1/14/2011	\$47.50
Scheetz, Jill	ICS Planning	1/14/2011	\$95.00
Szeg, Melanie	Advanced Phonics Training	1/14/2011	\$95.00
Dearlove, Paula	Reading Assist Workshop	1/14/2011	\$95.00
Lindia, Lynette	Foundations Workshop	1/14/2011	\$95.00
Sperduto, Jil	Advanced Phonics Training	1/19/2011	\$95.00
Romeo, Danielle	Reading Assist Workshop	1/19/2011	\$95.00
Breece, Bridgette	Reading Assist Workshop	1/19/2011	\$95.00
Mazeika, Anna	Reading Assist Workshop	1/19/2011	\$85.00
Jacobs, Mary	Reading Assist Workshop	1/20/2011	\$95.00
Pacini, Joan	Reading Assist Workshop	1/20/2011	\$95.00
Creamer, Robert	Reading Assist Workshop	1/20/2011	\$95.00
Cardillo, Robin	Advanced Phonics Training	1/20/2011	\$95.00
Baldwin, Kathleen	Advanced Phonics Training	1/20/2011	\$95.00
McCue, Bridget	Advanced Phonics Training	1/20/2011	\$95.00
Schramm, Amanda	Reading Assist Workshop	1/20/2011	\$95.00
Parlett, Stephanie	Student's First	1/26/2011	\$47.50

A. **FINANCE** – continued

4. continued,

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Everitt, Denise	ICS Planning	1/26/2011	\$47.50
Porter, Carolyne	Rowan Consortium	2/4/2011	\$228.00
Thurston, Melissa	ICS Planning	2/15/2011	\$47.50
Scheetz, Jill	ICS Planning	2/15/2011	\$95.00
Rooney, Wendy	ICS Planning	2/15/2011	\$47.50
Everitt, Denise	ICS Planning	2/23/2011	\$47.50
Mack, Mary	Comprehension Workshop	2/24/2011	\$95.00
Baldwin, Kathleen	Comprehension Workshop	2/25/2011	\$95.00
Chambers, Patrice	Comprehension Workshop	2/25/2011	\$95.00
Fish, Jennifer	Reading Assist Workshop	2/25/2011	\$95.00
Hopkins, Nicole	Reading Assist Workshop	2/25/2011	\$95.00
McCue, Bridget	Reading Assist Workshop	2/25/2011	\$95.00
Stonis, Catherine	Comprehension Workshop	2/25/2011	\$95.00
Szeg, Melanie	Comprehension Workshop	2/28/2011	\$95.00
Farreny, Kerri	Reading Assist Workshop	2/28/2011	\$95.00
Jacobs, Mary	Reading Assist Workshop	3/1/2011	\$95.00
Mack, Mary	Vocabulary Workshop	3/15/2011	\$95.00
Kitchenman, Kevin	New Superintendent's Academy	3/16/2011	\$109.41
Jacobs, Mary	Reading Assist Workshop	3/18/2011	\$95.00
Parlett, Stephanie	Student's First	3/23/2011	\$47.50
Mack, Mary	Fluency Workshop	4/12/2011	\$95.00
Drummond, Mark	NJCEA Meeting	5/3/2011	No Cost
Lowery, Karen	Designing Instruction	5/12/2011	\$11.00
Parlett, Stephanie	Student's First	5/25/2011	\$47.50
Durham-Dick, Toni	Student's First	6/8/2011	No Cost
Laughlin, Kathleen	Student's First	6/8/2011	No Cost
Micciche, Cheryl	Student's First	6/8/2011	\$47.50
Turiano, Roxane	Student's First	6/8/2011	\$47.50
Williams, Janice	Student's First	6/8/2011	\$47.50
Falcone, Jaclyn	ICS Planning	6/9/2011	\$47.50
Holloway, Julia	ICS Planning	6/9/2011	\$47.50
Vereneault, Denise	ICS Planning	6/9/2011	\$47.50
Sharpless, Kristie	ICS Planning	6/9/2011	\$47.50
Romeo, Danielle	ICS Planning	11/30/2010	\$95.00
Martello, Donna	TAT Training	12/8/2010	No Cost
Breece, Bridgette	ICS Planning	12/14/2010	\$47.50
Mansor, Jill	ICS Planning	12/15/2010	\$95.00
Mansor, Jill	ICS Planning	12/21/2010	\$47.50
Warren, Keith	WSI Certification Training	11/29/2010	\$95.00
Warren, Keith	WSI Certification Training	11/30/2010	\$95.00
Warren, Keith	WSI Certification Training	12/1/2010	\$95.00
Cross, Nina	ICS Planning	12/14/2010	\$47.50
Walter, Jennifer	ICS Planning	12/21/2010	\$47.50

Motion carried 8-0.

B. **CURRICULUM** – CRAWFORD, DeGirolamo, Eckley (Alternate: Strano)

1. Motion by DeGirolamo, seconded by Strano to approve Club Z In-Home Tutoring Services, Marlton, NJ, as an additional supplemental education service provider, to provide remediation services for Middle School identified at-risk students for the 2010-2011 school year, funded by NCLB Title I monies.

Motion carried 8-0.

2. Motion by DeGirolamo, seconded by Strano to approve a field trip for Green-Fields fourth grade classes (Mrs. Campana) to the Ronald McDonald House in Camden, on December 10, 2010, at a cost for transportation of approximately \$200.

**NOTE:**

This field trip supports the service learning project related to the elementary social studies curriculum.

Motion carried 8-0.

3. Motion by DeGirolamo, seconded by Strano to approve clinical practice experience (student teaching) for the following student from Drexel University for the Spring Semester 2011.

<u>Student Name</u>	<u>Cooperating Teacher</u>	<u>School</u>	<u>Grade</u>	<u>Dates Requested</u>
Christopher Nuss	Gaetan Pappalardo	GF	3	1/3/11-3/25/11

Motion carried 8-0.

4. Motion by DeGirolamo, seconded by Strano to approve DECA to attend the regional conference at the Crowne Plaza Hotel in Cherry Hill, NJ on January 6, 2011.

**NOTE:**

Ms. Falcone will accompany the DECA Club to attend a one day conference from 7:35am to 7pm.

Motion carried 8-0.

5. Motion by DeGirolamo, seconded by Strano to approve the Key Club trip to the Sterling House in Deptford, NJ on Thursday, January 13, 2011 from 2:15pm to 4:30pm.

**NOTE:**

Ms. Yeager will accompany 20 students to the Sterling House on January 13, 2011.

Motion carried 8-0.

6. Motion by DeGirolamo, seconded by Strano to approve clinical practice experience (student teaching) for the following student from Richard Stockton College of New Jersey for the spring semester 2011, beginning January 3, 2011 through April 21, 2011.

<u>Student Name</u>	<u>Cooperating Teacher</u>	<u>School</u>	<u>Grade/Subj.</u>
Andrea Brown	Sue Combs	Red Bank	Grade 2

Motion carried 8-0.

B. **CURRICULUM** – continued

7. Motion by DeGirolamo, seconded by Strano to approve clinical practice experience (student teaching) for the following student from Fairleigh Dickinson University for the spring semester 2011 to begin January 18, 2011 through May 13, 2011.

<u>Student Name</u>	<u>Major</u>	<u>Cooperating Teacher</u>	<u>School</u>	<u>Grade</u>
Lori Brown	Elem. Edu.	Danielle Romeo	Middle School	5

Motion carried 8-0.

8. Motion by DeGirolamo, seconded by Strano to approve a field trip for the Middle School Choir for a performance on December 7, 2010 at Auletto's Catering in Deptford, NJ for the Gloucester County Senior Citizens Luncheon to be chaperoned by Marilyn Rabbai and Jesse Daley, at no cost to the Board of Education.

**NOTE:**

Students will leave at 12:15pm and return at 2:15pm.

Motion carried 8-0.

9. Motion by DeGirolamo, seconded by Strano to approve a field trip on December 6, 2010 from 9:30am to 11am and from 12:45pm to 2:30pm to Exley's Tree Farm and Winter Wonderland in Sewell, NJ for Oakview Elementary School Kindergarten Students, under the supervision of Mrs. Exley, Mrs. Fiedler, Mrs. Bauer, classroom assistant, Mrs. Topping, Pat Mellohusky and parent chaperones; at no cost to the Board of Education.

**NOTE:**

1. Students will participate in Science and Literacy Learning Center: identification of trees, making a bird feeder and going on a hayride/scavenger hunt. Students will also visit the North Pole.
2. There are no admission costs or fees for materials.

Motion carried 8-0.

10. Motion by DeGirolamo, seconded by Strano to approve clinical practice experience (student teaching) placement for the following student from Rowan University for the spring semester 2011:

<u>Student Name</u>	<u>Cooperating Teacher</u>	<u>Subj.</u>	<u>School</u>	<u>Dates Requested</u>
Lisa Corsey [Qtr.3]	Linda Decker	H/PE	High School	1/18/11-3/11/11
Lisa Corsey [Qtr.4]	Judy Brown	H/PE	OV/RB	3/14/11-5/6/11

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – STRANO, DeGirolamo, Brockway (Alternate: Crawford)

1. Motion by Strano, seconded by DeGirolamo to approve the voluntary transfer of Judith Bobo from Green-Fields and High School Cafeteria Worker at 5 hours per day to Green-Fields Cafeteria Worker 1.5 hours per day; effective November 24, 2010; salary to remain at \$8.96 per hour, without benefits.

**NOTE:**

This transfer was requested by Mrs. Bobo.

Motion carried 8-0.

2. Motion by Strano, seconded by DeGirolamo to approve Nicole White as a High School General Cafeteria Worker for the 2010-2011 school year pending completion of all district and state requirements, and to establish compensation for services at \$8.40 per hours; 4.25 hours per day; without benefits.

**NOTE:**

Back-up was available.

Motion carried 8-0.

3. Motion by Strano, seconded by DeGirolamo to amend the motion of November 8, 2010 approving, ***effective November 15, 2010***, the hire Danielle Fisher as a 1:1 Special Education Instructional Aide for Student ID#18139, classified Eligible for Special Education and Related Services – AUT; 5 days per week; 29.5 hours per week; Teacher Calendar; Level 1 at a rate to be determined; without benefits.

Motion carried 8-0.

4. Motion by Strano, seconded by DeGirolamo to approve, effective December 1, 2010, hiring Lisa Schultes as Green-Fields Part-Time Fourth Grade Special Education In-Class Support Resource Teacher for the 2010-2011 school year, pending completion of all district and state requirements; and to establish compensation for services at a B.A. Level 4; rate to be determined; prorated.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Brockway, DeGirolamo, DiCarlo, Eckley, Gotchel, Hicks, Strano, Mehaffey

No: ---

Abstain: ---

C. **TEACHERS & PERSONNEL** – continued

5. Motion by Strano, seconded by DeGirolamo to approve the petition of Laura Sandy, Middle School Math Teacher, for a maternity leave of absence beginning March 21, 2011 and terminating April 25, 2011, during which time accumulated sick time will be utilized.

**NOTE:**

Back-up was available.

Motion carried 8-0.

6. Motion by Strano, seconded by DeGirolamo to approve the petition of Laura Sandy for a 12-week leave of absence under the provisions of the Family Leave Act immediately following her maternity leave of absence and extending until June 30, 2011.

**NOTE:**

Back-up was available.

Motion carried 8-0.

7. Motion by Strano, seconded by DeGirolamo to rescind the motion of November 8, 2010 approving Joan Pacini as a 9<sup>th</sup> Period Language Arts Literacy Special Education Teacher at the Middle School for the 2010-2011 school year.

Motion carried 8-0.

8. Motion by Strano, seconded by DeGirolamo to approve Nicole Hopkins as a Middle School Special Education Teacher to implement the 9<sup>th</sup> Period Program for the 2010-2011 school year, retroactive to October 26, 2010 and ending April 21, 2011 and to establish compensation for services 2 days per week at 2/5<sup>th</sup> of an overload; rate to be determined.

Motion carried 8-0.

9. Motion by Strano, seconded by DeGirolamo to accept the resignation of Middle School Physical Education Area Coordinator Ryan Preziosi effective November 30, 2010.

Motion carried 8-0.

10. Motion by Strano, seconded by DeGirolamo to approve the hiring of Kristen Ramagli as Middle School Physical Education Area Coordinator effective December 1, 2010 at a pro-rated salary at a rate to be determined.

Motion carried 8-0.

11. Motion by Strano, seconded by DeGirolamo to rescind the motion of July 19, 2010 approving Greer Purul and Robert Creamer as Middle School Drama Club Advisors for the 2010-2011 school year.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

12. Motion by Strano, seconded by DeGirolamo to approve hiring Stephen Kappre, Greer Purul and Robert Creamer as Middle School Drama Club Advisors for the 2010-2011 school year; the three advisors will evenly divide the 2 stipends.

Motion carried 8-0.

13. Motion by Strano, seconded by DeGirolamo to approve accepting, with regret, the notice of resignation from Kim McCaffery, High School Health Office Aide, effective November 30, 2010.

**NOTE:**

Back-up was available.

Motion carried 8-0.

14. Motion by Strano, seconded by DeGirolamo to approve accepting the notice of retirement from Elaine Swietanski, Red Bank Care Provider, retroactive to November 16, 2010.

**NOTE:**

1. Mrs. Swietanski has been a Care Provider for the Young Eagles Program since 2003 and has worked at both Green-Fields and Red Bank Elementary Schools.
2. Back-up was available.

Motion carried 8-0.

15. Motion by Strano, seconded by DeGirolamo to approve the emergent hiring of Lisa Miller as a 1:1 Special Education Instructional Aide, pending completion of all district and state requirements, for Student ID#21025, classified Eligible for Special Education and Related Services – COMM., compensation for services at Level 1 at a rate to be determined; 5 days per week; 29.5 hours per week; teacher calendar; without benefits.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. This is a budgeted expense.
4. Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

16. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Teachers for the 2010-2011 school year, pending completion of all district and state requirements:

Blackmore, Lisa M.

Jerrell, Nancy A.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C 6A:9-6.5(c) for the hiring of substitute teachers; therefore, wither the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 8-0.

17. Motion by Strano, seconded by DeGirolamo to approve the following Resolution:

**RESOLUTION**

**WHEREAS, N.J.S.A. 18A:17.9.1** has been enacted to enable Boards of Education to appoint the district Board Secretary to receive and hold in trust all school monies belonging to the district from whatever source derived free of any control by the governing body of the local municipality; And

**WHEREAS,** the West Deptford Township Board of Education has determined that it is in the best interest of the School District to appoint its Board Secretary to carry out all of these duties and responsibilities which heretofore have been carried out by the Treasurer of School Monies;

**NOW, THEREFORE, BIT IT RESOLVED,** that the West Deptford Township Board of Education hereby revokes its Resolution dated April 26, 2010 appointing Richard Giuliani as Treasurer of School Monies and in his place appoints and designates its Board Secretary to carry out all of the duties and responsibilities required by law which were heretofore carried out by the Treasurer of School Monies.

**BE IT FURTHER RESOLVED** that the Board Secretary shall immediately make arrangements to obtain forthwith all records and other documents of any kind now in the possession of Richard Giuliani in his capacity as Treasurer of School Monies.

**BE IT ALSO RESOLVED** that the Board of Education shall pay the Treasurer of School Monies on a pro rata basis through November 30, 2010.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

18. Motion by Strano, seconded by DeGirolamo to approve, retroactive to September 28, 2010, hiring Raymond Latch as a Bus Driver for the Green-Fields AM/PM Bus and to establish compensation for services at 7.5 hours per week; Student Calendar; at a rate of \$14.13 per hour; without benefits.

Motion carried 8-0.

19. Motion by Strano, seconded by DeGirolamo to approve, retroactive to September 28, 2010, hiring Raymond Latch as a District Substitute Bus Driver for the 2010-2011 school year and to establish compensation for services at \$14.13 per hour.

Motion carried 8-0.

20. Motion by Strano, seconded by DeGirolamo to approve, effective immediately, hiring Michele Engles as a District Elementary Bus Aide for the 2010-2011 school year, pending completion of all district and state requirements, and to establish compensation for services at 5 hours per week; Student Calendar; at a rate of \$10.54 per hour; without benefits.

**NOTE:**

Ms. Engles is presently an approved LPC Aide for Red Bank School; as such, she does not require Emergent Hiring.

Motion carried 8-0.

21. Motion by Strano, seconded by DeGirolamo to approve, effective November 23, 2010, hiring Sandy Montgomery as a Special Education Instructional Aide in the Evening Alternative Program at West Deptford High School, and to establish compensation for services at Level 1 rate to be determined; 20 hours per week, teacher calendar; without benefits.

**NOTE:**

1. Ms. Montgomery is currently a substitute teacher in the district.
2. Ms. Montgomery is replacing Mr. Hopson who resigned.

Motion carried 8-0.

22. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

Proffitt, Lisa M.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hiring form must accompany each substitute application.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

23. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Non-Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

Proffitt, Lisa M.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hiring form must accompany each substitute application.

Motion carried 8-0.

24. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

Montgomery, Sandra L.

**NOTE:**

Ms. Montgomery is presently an approved substitute teacher for the district; as such, she does not require Emergent Hiring.

Motion carried 8-0.

25. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Non-Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

Montgomery, Sandra L.

**NOTE:**

Ms. Montgomery is presently an approved substitute teacher for the district; as such, she does not require Emergent Hiring.

Motion carried 8-0.

26. Motion by Strano, seconded by DeGirolamo to approve, effective June 30, 2011, accepting with regret notice of retirement from Gail Fiedler, Oakview Kindergarten Teacher.

**NOTE:**

Back-up was available.

Motion carried 8-0.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE – GOTCHEL, DiCarlo, Strano**  
(Alternate: DeGirolamo)

1. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to October 27, 2010, Oakview Elementary School Student ID#22055 for two hours per day of homebound instruction, five days per week, at a rate of \$44 per hour.

Motion carried 8-0.

2. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to November 11, 2010, the out-of-district placement of Student ID#13666, classified Eligible for Special Education and Related Services – M.D., at Pineland Learning Center at a tuition rate of \$40,213.80.

**NOTE:**

This student was placed in West Deptford Township by a state agency. He was placed in Pineland Learning Center by his previous district. West Deptford School District will maintain that placement.

Motion carried 8-0.

3. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to October 28, 2010, the out-of-district placement of Student ID#13637, classified Eligible for Special Education and Related Services – E.D., at East Mountain School at a tuition rate of \$53,821.80.

**NOTE:**

This student was placed at East Mountain School by a state agency.

Motion carried 8-0.

4. Motion by Gotchel, seconded by DiCarlo to approve West Deptford Middle School Student ID#15488 for 12 hours of home instruction per week, beginning November 29, 2010 until further notice; services provided by Fiona Paterna, at a rate of \$44 per hour.

Motion carried 8-0.

5. Motion by Gotchel, seconded by DiCarlo to amend the motion of August 23, 2010 approving the out-of-district placement for the 2010-2011 school year of Student ID#10508, classified Eligible for Special Education and Related Services – M.D., at the Abilities Center at a **tuition rate of \$30,000.**

**NOTE:**

This is a budgeted expense.

Motion carried 8-0.

6. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to November 16, 2010, the out-of-district placement of Student ID#14636, classified Eligible for Special Education and Related Services – E.D., at Kids Peace at a tuition rate of \$44,134.20.

**NOTE:**

1. This student was previously placed at Devereaux Kanner Center.
2. This is a budgeted expense.

Motion carried 8-0.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – continued

7. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to November 15, 2010, 10 hours of home instruction weekly for Student ID#12951, classified Eligible for Special Education and Related Services – M.D., services to be provided by Education, Inc., reimbursement for services rendered to be at a rate of \$42 per hour.

**NOTE:**

This is a budgeted expense.

Motion carried 8-0.

---

E. **ATHLETIC, BAND & CAFETERIA** – HICKS, DiCarlo, Gotchel (Alternate: Brockway)

1. Motion by Hicks, seconded by DiCarlo to approve Katie Lawson to the position of Assistant Girls' Lacrosse Coach for the upcoming 2010-2011 Spring season at a Step 1 salary at a rate to be determined.

**NOTE:**

1. Ms. Lawson played high school lacrosse at Washington Township and has completed her collegiate career at Drexel University.
2. Back-up was available.

Motion carried 8-0.

2. Motion by Hicks, seconded by DiCarlo to approve Irv McFarland III to the position of Part-Time Assistant Baseball Coach for the upcoming 2010-2011 Spring season at a Step 3 salary at a rate to be determined.

**NOTE:**

1. Mr. McFarland played high school baseball at Washington Township and also competed at Rowan University.
2. Back-up was available.

Motion carried 8-0.

3. Motion by Hicks, seconded by DiCarlo to approve Justin Mendek to the position of Volunteer Assistant Baseball Coach for the upcoming 2010-2011 Spring season.

**NOTE:**

1. Mr. Mandek played high school baseball at Gloucester Catholic and also competed at Temple University.
2. Back-up was available.

Motion carried 8-0.

---

E. **ATHLETIC, BAND & CAFETERIA** – continued

4. Motion by Hicks, seconded by DiCarlo to approve the Middle School Wrestling Schedule for the 2010-2011 school year.

**NOTE:**

Back-up was available.

Motion carried 8-0.

5. Motion by Hicks, seconded by DiCarlo to approve Patrice Chambers to the position of Assistant Girls' Basketball Coach for the upcoming Winter 2010-2011 season at a Step 3 salary; rate to be determined.

**NOTE:**

1. Ms. Chambers, a West Deptford Middle School Special Education Teacher will return for her 4<sup>th</sup> season with the freshman.
2. Back-up was available.

Motion carried 8-0.

6. Motion by Hicks, seconded by DiCarlo to approve Christine Stetson to the position of Volunteer Assistant Girls' Basketball Coach for the upcoming Winter 2010-2011 season.

**NOTE:**

1. Ms. Stetson is a West Deptford High School graduate and was program player from 2001-2004.
2. Back-up was available.

Motion carried 8-0.

7. Motion by Hicks, seconded by DiCarlo to approve the West Deptford High School Sports Schedule for the upcoming NJSIAA Scholastic Sports season 2010-2011.

**NOTE:**

Back-up was available.

Motion carried 8-0.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – BROCKWAY, Strano, Hicks (Alternate: Eckley)

1. Motion by Brockway, seconded by Hicks to approve the use of facilities by outside organizations as noted below.
  - (1) West Deptford Storm 14 U Green to use the Middle school Cafeteria on Wednesdays beginning December 1, 2010 through March 31, 2011, from 6pm to 8pm; at no charge to the organization.
  - (2) West Deptford Girls Indoor Lacrosse Team – 7/8 Grades to use the Middle School Cafeteria on December 6, 2010 and December 13, 2010, from 6pm to 8pm; at no charge to the organization.

Motion carried 8-0.

---

G. **POLICY & COMMUNITY RELATIONS** – ECKLEY, Brockway, DeGirolamo (Alternate: DiCarlo)

No action taken.

---

**COURTESY EXTENDED TO VISITORS**

The following person addressed the Board:

- John Hayden

Motion by Hicks, seconded by DiCarlo to adopt the following resolution to hold a closed session meeting after the completion of all agenda items in order to have the opportunity to discuss sensitive personnel issues, negotiations, student discipline issues, and litigation.

**RESOLUTION**

**WHEREAS:** Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

**RESOLVED:** to hold a Closed Meeting of the West Deptford Board of Education for said purposes, and

**BE IT FURTHER RESOLVED:**

to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board of Education.

BOARD OF EDUCATION OF THE  
TOWNSHIP OF WEST DEPTFORD  
IN THE COUNTY OF GLOUCESTER

---

President

ATTEST:

---

Secretary

Motion carried 8-0.

The Board recessed at 7:19pm.

The Board convened Closed Session at 7:24pm.

Motion by Strano, seconded by Hicks to reconvene Open Session.

Motion carried 8-0.

The Board reconvened Open Session at 8:02pm.

**ACTION AFTER CLOSED SESSION:**

- Motion by Hicks, seconded by Brockway to approve the Closed Session minutes of November 8, 2010.

Motion carried 6-0-2.  
(Abstain-DiCarlo, Strano)

- Motion by Gotchel, seconded by Strano to approve the discipline recommendation of the High School administration regarding Student No. 13114.

Motion carried 8-0.

- Motion by Hicks, seconded by Strano to adjourn the meeting at 8:05pm.

Motion carried 8-0.

---

William H. Thompson  
Assistant Superintendent for Business/Board Secretary