

West Deptford Middle School  
675 Grove Road  
West Deptford, NJ 08066-1999  
October 25, 2010

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by James Mehaffey, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Mehaffey, President, announced: Notice of this meeting has been provided by letter dated 28 April 2010 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 28 April 2010.

**In Attendance**

Mrs. Ginny Brockway  
Mr. James Crawford  
Mrs. Amy DeGirolamo  
Mrs. Denise DiCarlo  
Mrs. Lisa Eckley  
Dr. Brian Gotchel  
Mr. James Mehaffey  
Mr. Christopher Strano

**Absent**

Mr. Donald Hicks

Also present: Kevin A. Kitchenman, Superintendent  
William H. Thompson, Assistant Superintendent for Business/Board Secretary

**PRESIDENT'S REMARKS**

Motion by Crawford, seconded by Eckley to approve the minutes of October 12, 2010, Regular Meeting as amended.

Motion carried 6-0-2.  
(Abstain-Brockway, Strano)

**COURTESY EXTENDED TO VISITORS**

**SUPERINTENDENT'S REPORT**

- Monthly Reports
- Random Drug Testing

**GENERAL BUSINESS**

**A. FINANCE – DiCARLO, DeGirolamo, Crawford (Alternate: Hicks)**

1. Motion by DiCarlo, seconded by DeGirolamo to approve the regular bill list of October 25, 2010 totaling \$436,821.76, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 8-0.

2. Motion by DiCarlo, seconded by DeGirolamo to approve the following expenditures for workshops and travel expenses.

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Seeley, Michael	Colonial Conference	10/15/2010	95.00
O'Neil, Kristin	ESL Training	10/20/2010	No Cost
Bride, Bettina	All Gods Children Meeting	10/26/2010	3.34
Buchma, Andrea	NJ Regional Day School Meeting	10/26/2010	13.20
Crane, Joel	ICS Planning	10/26/2010	47.50
Hopkins, Nicole	ICS Planning	10/27/2010	47.50
Mason, Kelley	ICS Planning	10/27/2010	47.50
Romeo, Danielle	ICS Planning	10/27/2010	95.00
Keller, Louise	SEMI Regional Meeting	10/27/2010	No Cost
Zoll, Lynn	Academy of Pediatrics Conference	10/27/2010	275.00
Flores, Melissa	ICS Planning	10/28/2010	95.00
Breece, Bridgette	ICS Planning	10/28/2010	47.50
Hopkins, Nicole	ICS Planning	10/28/2010	47.50
Micciche, Cheryl	ICS Planning	10/28/2010	47.50
Sperduto, Jil	Curriculum Day	10/28/2010	47.50
Williams, Janice	ICS Planning	10/28/2010	47.50
Dixon, Nicole	ICS Planning	10/28/2010	95.00
Buchma, Andrea	Bancroft Testing	10/28/2010	5.95
Litzinger, Kathleen	IEP Meeting	10/28/2010	13.02
Beck, Nancy	GCPMSCA Meeting	11/3/2010	No Cost
Litzinger, Kathleen	Bullying Prevention	11/3/2010	No Cost
MacMillan, Jennifer	Bullying Prevention	11/3/2010	No Cost
Beaver, Barbara	NJEA Convention	11/4/2010	No Cost
Storey, Betty	NJEA Convention	11/4/2010	No Cost
Williams, Nancy	NJEA Convention	11/4/2010	No Cost
Galdo, Donna	NJEA Convention	11/4/2010	No Cost
Beers, Debra	NJEA Convention	11/4/2010	No Cost
Berault, Mary	NJEA Convention	11/4/2010	No Cost
Clark, Linda	NJEA Convention	11/4/2010	No Cost
D'Aiutolo, Virginia	NJEA Convention	11/4/2010	No Cost
Dalton, Kathleen	NJEA Convention	11/4/2010	No Cost
Keller, Louise	NJEA Convention	11/4/2010	No Cost
Vidal-Basile, Jane	NJEA Convention	11/4/2010	No Cost
Doerrmann, Wendy	NJEA Convention	11/4/2010	No Cost

A. **FINANCE** – continued

2., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Quinlan, Theodora	NJEA Convention	11/4/2010	No Cost
Saia, Kelly	NJEA Convention	11/4/2010	No Cost
Buehler, Kathleen	NJEA Convention	11/4/2010	No Cost
Sweeney, Mary	NJEA Convention	11/4/2010	No Cost
Tighe, Barbara	NJEA Convention	11/4/2010	No Cost
Keuler, Marie	NJEA Convention	11/4/2010	No Cost
Corriero, Lucille	NJEA Convention	11/4/2010	No Cost
Corriero, Lucille	NJEA Convention	11/5/2010	No Cost
Beaver, Barbara	NJEA Convention	11/5/2010	No Cost
Storey, Betty	NJEA Convention	11/5/2010	No Cost
Williams, Nancy	NJEA Convention	11/5/2010	No Cost
Galdo, Donna	NJEA Convention	11/5/2010	No Cost
Beers, Debra	NJEA Convention	11/5/2010	No Cost
Berault, Mary	NJEA Convention	11/5/2010	No Cost
Clark, Linda	NJEA Convention	11/5/2010	No Cost
D'Aiutolo, Virginia	NJEA Convention	11/5/2010	No Cost
Dalton, Kathleen	NJEA Convention	11/5/2010	No Cost
Keller, Louise	NJEA Convention	11/5/2010	No Cost
Vidal-Basile, Jane	NJEA Convention	11/5/2010	No Cost
Doerrmann, Wendy	NJEA Convention	11/5/2010	No Cost
Quinlan, Theodora	NJEA Convention	11/5/2010	No Cost
Buehler, Kathleen	NJEA Convention	11/5/2010	No Cost
Sweeney, Mary	NJEA Convention	11/5/2010	No Cost
Tighe, Barbara	NJEA Convention	11/5/2010	No Cost
Sbar, Sharon	Executive Dysfunction	11/5/2010	189.00
Keuler, Marie	NJEA Convention	11/5/2010	No Cost
Kitchenman, Kevin	NJEA Convention	11/5/2010	32.05
Sharpless, Kristie	ICS Planning	11/10/2010	47.50
Cohen, Jonathan	EVVRS Training	11/15/2010	No Cost
Corbitt, Karry	EVVRS Training	11/15/2010	No Cost
Mansor, Jill	ICS Planning	11/17/2010	95.00
Dixon, Nicole	ICS Planning	11/29/2010	95.00
Micciche, Cheryl	ICS Planning	11/29/2010	47.50
Williams, Janice	ICS Planning	11/29/2010	47.50
Garrigan, Kathleen	Speech-Language Conference	12/6/2010	215.00
Maurer, Joan	Speech-Language Conference	12/6/2010	215.00
Dimeo, Stacey	Speech-Language Conference	12/6/2010	339.00
Jack Shannon	NJ Turfgrass Association Conference	12/7/2010	66.66
Dimeo, Stacey	Speech-Language Conference	12/7/2010	No Cost
Jack Shannon	NJ Turfgrass Association Conference	12/8/2010	66.67
Jack Shannon	NJ Turfgrass Association Conference	12/9/2010	66.67
Kitchenman, Kevin	NJASA New Superintendent's Academy	12/14/2010	218.81
Dixon, Nicole	ICS Planning	12/20/2010	95.00
Micciche, Cheryl	ICS Planning	12/20/2010	47.50

A. **FINANCE** – continued

2., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Williams, Janice	ICS Planning	12/20/2010	47.50
Williams, Janice	ICS Planning	1/11/2011	47.50
Micciche, Cheryl	ICS Planning	1/11/2011	47.50
Dixon, Nicole	ICS Planning	1/11/2011	95.00
Caldwell, Betty	Phonological Awareness Workshop	1/11/2011	95.00
Tessmer, Donna	Reading Assist	1/13/2011	95.00
Falcone, Jaclyn	ICS Planning	1/26/2011	47.50
Caldwell, Betty	Phonological Awareness Workshop	2/9/2011	95.00
Caldwell, Betty	Reading Assist	2/24/2011	95.00
Falcone, Jaclyn	ICS Planning	2/24/2011	47.50
Sanker, Ellen	In-Class Resource Program Instruction	2/24/2011	95.00
Tessmer, Donna	Reading Assist	2/25/2011	95.00
Caldwell, Betty	Vocabulary Workshop	3/15/2011	95.00
Tessmer, Donna	Reading Assist	3/16/2011	95.00
Durham-Dick, Toni	Students First	3/17/2011	No Cost
Laughlin, Kathleen	Students First	3/17/2011	No Cost
Micciche, Cheryl	Students First	3/17/2011	47.50
Turiano, Roxane	Students First	3/17/2011	47.50
Williams, Janice	Students First	3/17/2011	47.50
Vereneault, Denise	ICS Planning	3/24/2011	47.50
Sharpless, Kristie	ICS Planning	3/24/2011	47.50
Holloway, Julia	ICS Planning	3/24/2011	47.50
Maska, April	Fluency Workshop	4/12/2011	95.00
Caldwell, Betty	Fluency Workshop	4/12/2011	95.00
Falcone, Jaclyn	ICS Planning	4/20/2011	47.50
Holloway, Julia	ICS Planning	4/20/2011	47.50
Sharpless, Kristie	ICS Planning	4/20/2011	47.50
Vereneault, Denise	ICS Planning	4/20/2011	47.50
Durham-Dick, Toni	Students First	4/21/2011	No Cost
Laughlin, Kathleen	Students First	4/21/2011	No Cost
Turiano, Roxane	Students First	4/21/2011	47.50
Micciche, Cheryl	Students First	4/21/2011	47.50
Williams, Janice	Students First	4/21/2011	47.50
Drummond, Mark	NJCEA Membership Meeting	5/19/2011	No Cost
Williams, Janice	Students First	5/24/2011	47.50
Turiano, Roxane	Students First	5/24/2011	47.50
Micciche, Cheryl	Students First	5/24/2011	47.50
Durham-Dick, Toni	Students First	5/24/2011	No Cost
Laughlin, Kathleen	Students First	5/24/2011	No Cost
Vereneault, Denise	ICS Planning	5/26/2011	47.50
Sharpless, Kristie	ICS Planning	5/26/2011	47.50
Holloway, Julia	ICS Planning	5/26/2011	47.50
Falcone, Jaclyn	ICS Planning	5/26/2011	47.50
Corbitt, Karry	Homeless Workshop	11/18/2010	No Cost

A. **FINANCE** – continued

2., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Durham-Dick, Toni	Bullying Prevention	11/3/2010	No Cost
Tocco, Nicole	GCPCA In-Service	11/3/2010	No Cost
Danze, Kimberly	NJEA Convention	11/4/2010	No Cost
Danze, Kimberly	NJEA Convention	11/5/2010	No Cost
Fanelli, Michael	NJEA Convention	11/5/2010	No Cost
Kroll, Katrinka	ICS Planning	10/27/2010	95.00
Trasatti, Debra	NJEA Convention	11/4/2010	No Cost
Trasatti, Debra	NJEA Convention	11/5/2010	No Cost

Motion carried 8-0.

B. **CURRICULUM** – CRAWFORD, DeGirolamo, Eckley (Alternate: Strano)

- Motion by Crawford, seconded by DeGirolamo to approve clinical practice experience (student teaching) for the following student from Rutgers University for the 2010-2011 school year.

<u>Student Name</u>	<u>Cooperating Teacher</u>	<u>School</u>	<u>Grade/Subj</u>	<u>Dates Requested</u>
Denise Dougherty	Meredith Sawyer	GF	3	1/19/11-5/6/11

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – STRANO, DeGirolamo, Brockway (Alternate: Crawford)

- Motion by Strano, seconded by DeGirolamo to approve the following Middle School Teachers to implement the 9<sup>th</sup> Period Program for the 2010-2011 school year, commencing on October 26, 2010 and ending April 21, 2010 and to establish compensation for services 2 days per week at 2/5 of an overload per the contracted rate; rate to be determined.

<u>GRADE</u>	<u>MATH</u>	<u>LANGUAGE ARTS</u>
Grade 5	Kristy Huepfel	Jeff Christo
Grade 6	Laura Sandy	Wendy Rooney
Grade 7	Greer Purul	Carolynn Joyce
Grade 8	Lauren Schmidt	Fiona Paterna

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

2. Motion by Strano, seconded by DeGirolamo to approve, effective October 30, 2010, the resignation of Michael Hopson as a Special Education Instructional Aide in West Deptford High School’s Alternative Evening School.

**NOTE**

Back-up was available.

Motion carried 8-0.

3. Motion by Strano, seconded by DeGirolamo to approve the following staff members to teach after-school tutorials for the 2010-2011 school year at Red Bank School and to establish compensation for services as notes; amounts pro-rated 7.5 months.

<b><u>Teacher</u></b>	<b><u>Assignment</u></b>	<b><u>Overload</u></b>	<b><u>Stipend</u></b>
Cheryl Micciche	2 <sup>nd</sup> Grade Math	2/5	TBD
Roxane Turiano	2 <sup>nd</sup> Grade Math	2/5	TBD

Motion carried 8-0.

4. Motion by Strano, seconded by DeGirolamo to approve the request of Nicole Dixon, Red Bank ICS Teacher, for a maternity leave of absence beginning January 24, 2011 and terminating March 7, 2011 during which time accumulated sick leave will be utilized.

**NOTE**

Back-up was available.

Motion carried 8-0.

5. Motion by Strano, seconded by DeGirolamo to approve the request of Nicole Dixon for a 12 week leave of absence under the provisions of the Family Leave Act following her maternity leave of absence, beginning on March 8, 2011 and extending until the 12 weeks expire, April 15, 2011.

**NOTE**

Back-up was available.

Motion carried 8-0.

6. Motion by Strano, seconded by DeGirolamo to approve the request of Lauren Walsh, Red Bank Special Education Teacher, for a maternity leave of absence beginning January 17, 2011 and terminating February 25, 2011, during which time accumulated sick leave will be utilized.

**NOTE**

Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

7. Motion by Strano, seconded by DeGirolamo to approve the request of Lauren Walsh for a 12 week leave of absence under the provisions of the Family Leave Act beginning on February 28, 2011 and terminating on May 23, 2011.

**NOTE**

Back-up was available.

Motion carried 8-0.

8. Motion by Strano, seconded by DeGirolamo to approve the request of Lauren Walsh for a child-rearing leave of absence commencing on May 24, 2011 and terminating June 30, 2011, contingent upon notifying the Superintendent of Schools by March 1, 2011 of her intent to return to duty for the 2011-2012 school year.

**NOTE**

Back-up was available.

Motion carried 8-0.

9. Motion by Strano, seconded by DeGirolamo to approve the following Middle school Special Education Teachers to implement the 9<sup>th</sup> Period Program for the 2010-2011 school year, commencing October 26, 2010 and ending April 21, 2011 and to establish compensation for services 2 days per week at 2/5<sup>th</sup> of an overload at a rate to be determined out of Special Education Funds.

Mathematics	Bridget Breece
Language Arts Literacy	Joan Pacini
Mathematics	Patrice Chambers

Motion carried 8-0.

10. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Teacher for the 2010-2011 school year, pending completion of all district and state requirements:

Camilari, Erica R.	Valentin-Nata, Zoraida
Proffitt, Lisa M.	Behringer, Jason D.

**NOTE**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

11. Motion by Strano, seconded by DeGirolamo to approve the below-listed club and advisor for the 2010-2011 school year at Oakview School.

<b><u>CLUB</u></b>	<b><u>CO-ADVISOR</u></b>	<b><u>MEETINGS</u></b>	<b><u>STIPEND</u></b>
Fine Motor Skills Club	Lynn Davis	16	TBD

Motion carried 8-0.

12. Motion by Strano, seconded by DeGirolamo to approve hiring Nicole Tocco as a High School Guidance Counselor Substitute Maternity Replacement Teacher beginning December 1, 2010 through February 22, 2011, and to establish compensation for services at M.A. Level 1; rate to be determined.

**NOTE**

Ms. Tocco is currently a replacement counselor for Mrs. Canna, which will end on November 30, 2010; as such, she does not require emergent hiring.

Motion carried 8-0.

13. Motion by Strano, seconded by DeGirolamo to approve hiring Therese Squillace for the 2010-2011 school year as a Substitute Custodian, and to establish compensation for services at \$85 per day; without benefits.

**NOTE**

Ms. Squillace is presently an aide at Oakview; as such, she does not require Emergent Hiring.

Motion carried 8-0.

14. Motion by Strano, seconded by DeGirolamo to approve, effective immediately, transferring Jarrod Fetty from Red Bank Custodian to Oakview Night Custodial Leader at the rate of pay plus an annual stipend at a rate to be determined.

Motion carried 8-0.



D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – GOTCHEL, DiCarlo, Strano  
(Alternate: DeGirolamo)

1. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to October 13, 2010, 10 hours of home instruction weekly for Student ID#15080, classified Eligible for Special Education and Related Services – O.H.I.; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate to be determined.

**NOTE**

This is a budgeted expense.

Motion carried 8-0.

2. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to October 4, 2010, 10 hours of home instruction weekly for Student ID#12665, classified Eligible for Special Education and Related Services – E.D.; services to be provided by West Deptford Staff; reimbursement for services to be at a rate to be determined.

**NOTE**

This is a budgeted expense.

Motion carried 8-0.

3. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to October 15, 2010, 10 hours of home instruction weekly for Student ID#13637, classified Eligible for Special Education and Related Services – E.D.; services to be provided by Brookfield Academy; reimbursement for services rendered to be at a rate of \$44 per hour.

**NOTE**

This is a budgeted expense.

Motion carried 8-0.

4. Motion by Gotchel, seconded by DiCarlo to approve, effective October 26, 2010, the out-of-district placement of Student ID#10202, classified Eligible for Special Education and Related Services – M.S., at The Regional School at Mannington at a tuition rate of \$27,380.

**NOTE**

This is a budgeted expense.

Motion carried 8-0.

E. **ATHLETIC, BAND & CAFETERIA – HICKS**, DiCarlo, Gotchel (Alternate: Brockway)

1. Motion by DiCarlo, seconded by Gotchel to approve Carolyn Spositi to the position of Head Diving Coach for the upcoming 2010-2011 Winter Season at Step 3; Salary to be determined.

**NOTE**

1. Ms. Spositi was a highly successful West Deptford High School swimmer and diver; she is returning for her second coaching stint with our divers.
2. Back-up was available.

Motion carried 8-0.

2. Motion by DiCarlo, seconded by Gotchel to approve the West Deptford High School Marching Band to rehearse off site at Gateway Regional High School on November 6, 2010 in preparation for the Tournament of Bands, Atlantic Coast Championships with no cost to the Board of Education.

**NOTE**

In the past, Mr. Kershaw would use Rowan University fields which are unavailable this year.

Motion carried 8-0.

3. Motion by DiCarlo, seconded by Gotchel to rescind the motion of October 12, 2010 approving Bridhid Marquess to the position of Assistant Girls' Basketball Coach for the Winter 2010-2011 Season.

**NOTE**

Back-up was available.

Motion carried 8-0.

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F. **PROPERTY, BUILDINGS & TRANSPORTATION – BROCKWAY**, Strano, Hicks (Alternate: Eckley)

1. Motion by Brockway, seconded by Strano to approve the use of facilities by outside organizations as noted below.
  - (1) West Deptford Junior Woman's Club to use the Middle School Cafeteria on November 19, 2010 and January 28, 2011, from 5:30pm to 10pm; at no charge to the organization.
  - (2) Count Down Club to use the Oakview Library on Mondays beginning November 8, 2010 to June 30, 2011 from 3:05pm to 4pm; at no charge to the organization.

Motion carried 8-0.

G. **POLICY & COMMUNITY RELATIONS** – ECKLEY, Brockway, DeGirolamo (Alternate: DiCarlo)

1. Motion by Eckley, seconded by Brockway to approve revised Policy 5430, “Class Rank,” first reading.

**NOTE**

1. Policy 5430 is being revised to align the language of the policy with the new GPA calculation system that was approved in the Spring of 2010.
2. Back-up was available.

Motion carried 8-0.

2. Motion by Eckley, seconded by Brockway to approve revised Regulation 5430, “Calculation of Grade Point Average (GPA) and Rank in Class,” first reading.

**NOTE**

1. Regulation 5430 is being revised to align the language of the policy with the new GPA calculation system that was approved in the Spring of 2010.
2. Back-up was available.

Motion carried 8-0.

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**COURTESY EXTENDED TO VISITORS**

Motion by Brockway, seconded by Strano to adopt the following resolution to hold a closed session meeting after the completion of all agenda items in order to have the opportunity to discuss sensitive personnel issues, negotiations, student discipline issues, and litigation.

**RESOLUTION**

**WHEREAS:** Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

**RESOLVED:** to hold a Closed Meeting of the West Deptford Board of Education for said purposes, and

**BE IT FURTHER RESOLVED:** to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board of Education.

BOARD OF EDUCATION OF THE  
TOWNSHIP OF WEST DEPTFORD  
IN THE COUNTY OF GLOUCESTER

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

Motion carried 8-0.

The Board recessed at 7:10pm.

The Board convened Closed Session at 7:12pm.

Motion by Strano, seconded by Brockway to reconvene Open Session.

Motion carried 8-0.

The Board reconvened Open Session at 7:36pm.

**ACTION AFTER CLOSED SESSION:**

- Motion by Crawford, seconded by DiCarlo to approve the October 12, 2010 Closed Session minutes.

Motion carried 6-0-2.  
(Abstain-Strano, Brockway)

- Motion by Brockway, seconded by DeGirolamo to adjourn the meeting at 7:36pm.

Motion carried 8-0.

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William H. Thompson  
Assistant Superintendent for Business/Board Secretary