

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
February 15, 2011

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by James Mehaffey, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Mehaffey, President, announced: Notice of this meeting has been provided by letter dated 28 April 2010 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 28 April 2010.

In Attendance

Mrs. Ginny Brockway
Mrs. Amy DeGirolamo
Mrs. Denice DiCarlo
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. James Mehaffey
Mr. Christopher Strano

Absent

Mr. James Crawford
Mr. Donald Hicks

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Strano, seconded by DiCarlo to approve the minutes of January 24, 2011, Regular Meeting.

Motion carried 5-0-2.
(Abstain-DeGirolamo, Strano)

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- Enrollment Report
- Correspondence
- Monthly Reports
- School Report Card

GENERAL BUSINESS

A. FINANCE – DiCARLO, DeGirolamo, Crawford (Alternate: Hicks)

1. Motion by DiCarlo, seconded by DeGirolamo to approve an additional December 31, 2010 end-of-month bill list totaling \$71,264.60 with funds available in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 5-0-2.
(Abstain-DeGirolamo, Strano)

2. Motion by DiCarlo, seconded by DeGirolamo to approve the January 31, 2011 end-of-month bill list totaling \$89,216.50 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

3. Motion by DiCarlo, seconded by DeGirolamo to approve an additional November 30, 2010 end-of-month bill list totaling \$71,264.60 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

4. Motion by DiCarlo, seconded by DeGirolamo to approve an additional September 30, 2010 end-of-month bill list totaling \$85,716.30 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

5. Motion by DiCarlo, seconded by DeGirolamo to approve the payroll of January 2011 totaling \$2,360,021.37 with funds available as documented in the Board Office.

Motion carried 7-0.

6. Motion by DiCarlo, seconded by DeGirolamo to approve the regular bill list of February 15, 2011 totaling \$790,778.79, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

7. Motion by DiCarlo, seconded by DeGirolamo to approve the January 31, 2011 end-of-month cafeteria bill list totaling \$45,784.48 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

A. **FINANCE** – continued

8. Motion by DiCarlo, seconded by DeGirolamo to approve the December 2010 Expenditure and Revenue Reports and to approve and certify that the December 2010 Expenditure Reports, after review of the secretary’s monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of our knowledge contain no major accounts or funds which have been overexpended in violation of NJAC 6A:23A-16.10(c)4 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Motion carried 7-0.

9. Motion by DiCarlo, seconded by DeGirolamo to approve the reports of the Secretary and the Treasurer of School Monies for the month of December 2010 and that said reports are in agreement.

Motion carried 7-0.

10. Motion by DiCarlo, seconded by DeGirolamo to approve the December 2010 transfers.

Motion carried 7-0.

11. Motion by DiCarlo, seconded by DeGirolamo to approve the following expenditures for workshops and travel expenses.

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Hopkins, Nicole	ICS Planning	2/2/2011	\$47.50
Sperduto, Jil	ICS Planning	2/2/2011	\$49.50
O'Neil, Kristin	UBD Presentation	2/3/2011	No Cost
Pappalardo, Gaetan	Nancie Atwell School for Teaching and Learning Internship	2/7/2011	No Cost
Pappalardo, Gaetan	Nancie Atwell School for Teaching and Learning Internship	2/8/2011	No Cost
Pappalardo, Gaetan	Nancie Atwell School for Teaching and Learning Internship	2/9/2011	No Cost
Grossmann, Venise	Professional Development Committee Meeting	2/9/2011	\$47.50
Berth, Christina	Professional Development Committee Meeting	2/9/2011	\$47.50
Pappalardo, Gaetan	Nancie Atwell School for Teaching and Learning Internship	2/10/2011	No Cost
Pappalardo, Gaetan	Nancie Atwell School for Teaching and Learning Internship	2/11/2011	No Cost
Burr, Aaron	Bowling State Tournament	2/14/2011	\$95.00
Newman, Lauren	Bowling State Tournament	2/14/2011	\$95.00
Litzinger, Kathleen	YALE Observation	2/16/2011	\$9.92
Baldwin, Kathleen	ICS Planning	2/16/2011	\$47.50
Burr, Aaron	Bowling State Tournament	2/16/2011	\$95.00
Newman, Lauren	Bowling State Tournament	2/16/2011	\$95.00
Farreny, Kerri	ICS Planning	2/16/2011	\$47.50
Bride, Bettina	Parents' Time Out	2/16/2011	\$1.60
Buyser, Jennifer	ICS Planning	2/16/2011	\$47.50
Flores, Melissa	ICS Planning	2/16/2011	\$95.00

A. **FINANCE** – continued

11. continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Hartman, Lauren	ICS Planning	2/16/2011	\$47.50
Crane, Joel	ICS Planning	2/17/2011	\$47.50
Drummond, Mark	ICS Planning	2/17/2011	\$47.50
Mansor, Jill	ICS Planning	2/17/2011	\$47.50
Walter, Jennifer	ICS Planning	2/17/2011	\$47.50
Bride, Bettina	Brookfield Elementary	2/17/2011	\$5.25
Bride, Bettina	YALE Cherry Hill	2/17/2011	\$10.17
Cross, Nina	ICS Planning	2/18/2011	\$47.50
Litzinger, Kathleen	IEP Meeting at YALE	2/18/2011	\$9.92
Kroll, Katrinka	ICS Planning	2/18/2011	\$95.00
Mason, Kelley	ICS Planning	2/18/2011	\$95.00
Hurff, Janice	Girls Into Engineering Workshop	2/22/2011	\$95.00
MacLuskie, Lynne	NJ County Teacher Program	2/23/2011	\$95.00
Berth, Christina	ICS Planning	2/23/2011	\$47.50
Castone, Melissa	ICS Planning	2/23/2011	\$47.50
Creamer, Robert	ACES Quiz Bowl	2/23/2011	\$95.00
Fontaine, Geralyn	I & RS Training	2/23/2011	\$47.50
Haulenbeek, Barbara	I & RS Training	2/23/2011	\$47.50
Holloway, Julia	I & RS Training	2/23/2011	\$47.50
Quindlen, Ellen	I & RS Training	2/23/2011	No Cost
Thorn, Mark	ICS Planning	2/23/2011	\$47.50
Vilary, Patrick	I & RS Training	2/23/2011	\$47.50
Walter, Jennifer	ICS Planning	2/23/2011	\$47.50
Drewes, Kathryn	ICS Planning	2/24/2011	\$47.50
Hansbury, Kelly	County Counselor Meeting	2/24/2011	No Cost
Headley, Rebecca	ICS Planning	2/25/2011	\$47.50
Micciche, Cheryl	ICS Planning	2/25/2011	\$47.50
Monsu, Kimberly	ICS Planning	2/25/2011	\$95.00
Schultes, Michelle	Comprehension Workshop	2/25/2011	No Cost
Williams, Janice	ICS Planning	2/25/2011	\$47.50
Doran, Trina	Reading Assist Workshop	2/28/2011	\$85.00
Litzinger, Kathleen	Newgrange School Observation	2/28/2011	\$26.66
Dahl, Suzanne	ICS Planning	2/28/2011	\$47.50
Hopkins, Nicole	ICS Planning	2/28/2011	\$47.50
Sherman, Heather	ICS Planning	2/28/2011	\$47.50
Sperduto, Jil	ICS Planning	2/28/2011	\$47.50
Sanker, Ellen	ICS Planning	2/28/2011	\$95.00
Bride, Bettina	YALE Cherry Hill	2/28/2011	\$10.17
Litzinger, Kathleen	Bankbridge Observation	3/1/2011	\$4.65
Hurff, Janice	Girls Into Engineering Workshop	3/1/2011	\$95.00
Hicks, Gina	Art Show Set Up at WDFPL	3/2/2011	\$47.50
Beck, Nancy	I & RS Training	3/2/2011	No Cost
Cardillo, Robin	I & RS Training	3/2/2011	\$95.00
Illas, Alex	I & RS Training	3/2/2011	No Cost
Lindia, Lynette	I & RS Training	3/2/2011	\$95.00

A. **FINANCE** – continued

11. continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
MacLuskie, Lynne	I & RS Training	3/2/2011	\$95.00
MacMillan, Jennifer	I & RS Training	3/2/2011	No Cost
Mathiesen, Katherine	Art Show Set Up at WDFPL	3/2/2011	\$47.50
Seher, Beth	I & RS Training	3/2/2011	\$95.00
Cottone, Richard	Class Trip to Franklin Institute	3/3/2011	No Cost
Chambers, Patrice	Class Trip to Franklin Institute	3/3/2011	\$95.00
Farreny, Kerri	Class Trip to Franklin Institute	3/3/2011	\$95.00
Holmes-Butler, Cynthia	Class Trip to Franklin Institute	3/3/2011	No Cost
Joyce, Carolyn	Class Trip to Franklin Institute	3/3/2011	No Cost
Sandy, Laura	Class Trip to Franklin Institute	3/3/2011	No Cost
Scheetz, Jill	Class Trip to Franklin Institute	3/3/2011	\$95.00
Rooney, Wendy	Class Trip to Franklin Institute	3/3/2011	No Cost
Harvey, Corey	Coaches Football Clinic	3/4/2011	\$175.00
Sbar, Sharon	Annual Review Meeting MW Crescent Hill	3/4/2011	\$8.99
Newman, Lauren	DECA State Conference	3/7/2011	\$95.00
Newman, Lauren	DECA State Conference	3/8/2011	\$95.00
Beck, Nancy	GCPMSCA Meeting	3/10/2011	No Cost
MacMillan, Jennifer	GCPMSCA Meeting	3/10/2011	No Cost
Sbar, Sharon	SJOG Annual Reviews	3/16/2011	\$2.48
Saia, Kelly	Anti-Bullying Legislation	3/24/2011	\$75.00
Sanford, April	Co-Occurring Disorders	3/25/2011	No Cost
Stuart, Jennifer	NHS Blood Drive	4/8/2011	\$95.00
Costino, Kristine	Reading Assist Workshop	4/11/2011	\$95.00
Cohen, Jonathan	NJ Bullying Law Workshop	4/15/2011	\$75.00
Cohill, Sally	NJ Bullying Law Workshop	4/15/2011	\$75.00
Corbitt, R. Karry	Legal One Workshop - New Bullying Law	4/15/2011	\$75.00
Durham-Dick, Toni	Legal One Workshop - New Bullying Law	4/15/2011	\$75.00
Scheetz, Jill	Lausanne Laptop Institute	7/11/2011	\$166.66
Thurston, Melissa	Lausanne Laptop Institute	7/11/2011	\$166.66
Tucci, Thomas	Lausanne Laptop Institute	7/11/2011	\$570.81
Scheetz, Jill	Lausanne Laptop Institute	7/12/2011	\$166.66
Thurston, Melissa	Lausanne Laptop Institute	7/12/2011	\$166.66
Tucci, Thomas	Lausanne Laptop Institute	7/12/2011	\$570.81
Scheetz, Jill	Lausanne Laptop Institute	7/13/2011	\$166.66
Thurston, Melissa	Lausanne Laptop Institute	7/13/2011	\$166.66
Tucci, Thomas	Lausanne Laptop Institute	7/13/2011	\$570.81
O'Neil, Kristin	EIRC Special Education and ICS Differentiation	2/18/2011	No Cost
Richardson, Renee	SURE Summit Meeting	2/23/2011	\$47.50
Creamer, Robert	IEP Preparation	2/24/2011	\$95.00
Lindia, Lynette	ICS Planning	2/24/2011	\$47.50
Durham-Dick, Toni	Gloucester County Elementary Counselor's Meeting	2/24/2011	No Cost
Farreny, Kerri	I & RS Training	3/2/2011	\$95.00
Fairchild, Cheryl	Reading Assist Workshop	3/2/2011	\$31.00
Galdo, Donna	Certification and Provisional Teacher Program Training	3/3/2011	No Cost
Fairchild, Cheryl	Reading Assist Workshop	3/3/2011	\$31.00

A. **FINANCE** – continued

11. continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Rockwell, Patrick	Glazier Mega Clinic	3/4/2011	\$175.00
Fairchild, Cheryl	GCASE Meeting	3/9/2011	\$12.40
Bride, Bettina	Autism Conference	3/11/2011	\$156.11
Pilarz, Kathleen	Rowan's Annual Conference on Autism	3/11/2011	\$149.00
Berth, Christina	Professional Development Committee Meeting	3/21/2011	\$47.50
Flores, Melissa	Professional Development Committee Meeting	3/21/2011	\$47.50
Grossmann, Venise	Professional Development Committee Meeting	3/21/2011	\$47.50
Davis, Lynn	Building Partnerships with Families	4/1/2011	\$139.00
Bride, Bettina	Kingsway Learning Center	5/10/2011	\$11.61
Bride, Bettina	YALE	5/11/2011	\$10.17
Bride, Bettina	Brookfield Elementary	5/24/2011	\$5.25

Motion carried 6-0-1.
(Abstain-Brockway)

B. **CURRICULUM** – **CRAWFORD**, DeGirolamo, Eckley (Alternate: Strano)

1. Motion by DeGirolamo, seconded by Eckley to approve DECA to attend the 5th Annual New Jersey State Career DECA Development Conference at the Crown Plaza in Cherry Hill, NJ on March 6, 2011 through Tuesday, March 8, 2011; time of return will be at 2pm; transportation will be provided by parents; cost of trip is \$804 for two days of accommodations for chaperones.

NOTE

Ms. Newman, DECA Advisor, along with Ms. Saia will accompany WDHS students to attend a three day NJ State Competition at the Crown Plaza in Cherry Hill.

Motion carried 7-0.

2. Motion by DeGirolamo, seconded by Eckley to approve the Key Club to attend the Sterling House in Deptford, NJ on Thursday, March 10, 2011 and Thursday, May 12, 2011 from 2:15pm until 4:30pm; at no cost to the Board of Education.

NOTE

Ms. Yeager, the Key Club Advisor, will accompany 20 students to attend the Sterling House.

Motion carried 7-0.

B. **CURRICULUM** – continued

3. Motion by DeGirolamo, seconded by Eckley to approve the AP and Honors Spanish Classes to attend the Repertorio Espanol Theatre in New York City on Thursday, April 7, 2011 from 7:30am until 5pm; at no cost to the Board of Education.

NOTE

Ms. Kristie Sharpless and Ms. Jeannine Izzo-Caballero will accompany 31 students to attend “In the Time of the Butterflies” educational play.

Motion carried 7-0.

4. Motion by DeGirolamo, seconded by Eckley to approve the 7th and 8th Grade Middle School Band under the supervision of Mr. Greene to visit the West Deptford High School to attend a performance and then the Middle School and High School will perform two pieces together; student will leave at 11am and return at 2pm; at no cost to the Board of Education.

NOTE

\$200 for transportation will be provided by Middle School Student Government Funds.

Motion carried 7-0.

5. Motion by DeGirolamo, seconded by Eckley to approve the PAAC/Key Club to attend the SURE Summit at Rowan University on Wednesday, March 16, 2011 from 7:30am to 1:30pm; registration will be paid for from the PAAC Account.

NOTE

Ms. Richardson, the PAAC Advisor, will accompany 25 students to attend the SURE Summit at Rowan University.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – **STRANO**, DeGirolamo, Brockway (Alternate: Crawford)

1. Motion by Strano, seconded by DiCarlo to approve adding the following staff to participate in a peer coaching session, date to be determined, 2 hours, Total Cost \$176, funded by Staff Development monies:

2 Teachers x 2 Hours x \$44/hour = \$176

Red Bank

Janice Cirone

Sue Filinuk

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

2. Motion by Strano, seconded by DiCarlo to approve the following teachers to participate in the Kindergarten Orientation Program for parents to be held on Thursday evening, March 31, 2011, at 7pm at Red Bank School for a total cost of \$1,188, funded by District Parent Workshop account.

9 Teachers x \$44/hour x 3 hours (1.5 hours prep; 1.5 hours present) = \$1,188

<u>Green-Fields</u>	<u>Oakview</u>	<u>Red Bank</u>
Jodi Purvenas	Gail Fiedler	Brielle Bullock
Judy DiBabbo	Lisa Exley	Joann Kiessling
Dawn Corino	Grace Bauer	
Kelly McConaghy		

Motion carried 7-0.

3. Motion by Strano, seconded by DiCarlo to approve the petition of Tara Carr for a Child-Rearing Leave of Absence commencing upon termination of the FMLA provisions, for the period of February 21, 2011 to June 30, 2011.

NOTE

Back-up was available.

Motion carried 7-0.

4. Motion by Strano, seconded by DeGirolamo to approve hiring Tsvetelina Rooney as a Long-term Substitute Special Education 1:1 Aide at the High School, pending completion of all district and state requirements, commencing on February 22, 2011 and terminating on May 2, 2011, compensation for services at 29.5 hours per week Level 1; rate to be determined; teacher calendar; without benefits.

NOTE

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Ms. Rooney will be replacing Ms. Harmon who will be on a leave of absence.
4. Back-up was available.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

5. Motion by Strano, seconded by DeGirolamo to approve hiring Lisa Blackmore as a Long-term Substitute English Teacher at the High School, pending completion of all district and state requirements, commencing on March 01, 2011 and terminating on May 31, 2011, compensation for services at \$95 per day until the 21st day; on 21st day compensation for services to be at B.A. Level 1; rate to be determined; without benefits.

NOTE

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Ms. Blackmore will be replacing Ms. Adams who will be on a maternity leave of absence.
4. Back-up was available.

Motion carried 7-0.

6. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Teachers for the 2010-2011 school year, pending completion of all district and state requirements:

Gore, Melissa C.
Bosco, Tara

MacDonald, James C.
Lawson, Katelyn L.

NOTE

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The State has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 7-0.

7. Motion by Strano, seconded by DeGirolamo to approve, effective September 1, 2011, accepting with regret the notice of retirement from Marie Keuler, Board Office Accounts Payable Clerk.

NOTE

Back-up was available.

Motion carried 7-0.

8. Motion by Strano, seconded by DeGirolamo to approve, retroactive to February 3, 2011, accepting the notice of resignation from Renee Witkowski, Middle School LPC Aide.

NOTE

Back-up was available.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

9. Motion by Strano, seconded by DeGirolamo to approve the following personnel as mentor team for William Rumaker, Middle School Technology Education Teacher, who possesses a Certificate of Eligibility with Advanced Standing; at no cost to the Board of Education.

Michael W. Fanelli, Principal
Jon Burnham, Assistant Principal
Ruthann Bosworth, Mentor Teacher

NOTE

As per the latest regulation from the SDOE, the provisionally certified teacher will be responsible for payment to the mentor in the amount of \$550.

Motion carried 7-0.

10. Motion by Strano, seconded by DeGirolamo to approve participation by West Deptford Schools in the 2010-2011 Governor's Teacher Recognition Program/Educational Services Professionals Program (GTRP/ESPP).

Motion carried 7-0.

11. Motion by Strano, seconded by DeGirolamo to approve, effective February 16, 2011, hiring Tara Bosco as Part-Time Elementary Gifted and Talented Teacher for the 2010-2011 school year, pending completion of all district and state requirements; and to establish compensation for services at B.A. Level 3 at a rate to be determined; prorated; without benefits.

NOTE

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried 7-0.

12. Motion by Strano, seconded by DeGirolamo to approve, effective February 16, 2011, hiring Colleen McKeever as a Substitute Special Education Instructional Aide for the High School Alternative Program, compensation for services to be at a rate to be determined; without benefits.

NOTE

1. Mrs. McKeever is currently an Instructional Aide at West Deptford Middle School.
2. This is a budgeted expense.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

13. Motion by Strano, seconded by DeGirolamo to amend the motion of December 13, 2010 approving the petition of Katie Adams, High School English Teacher, for a maternity leave of absence **commencing on March 1, 2011** and terminating March 28, 2011, during which time 20 sick days will be utilized.

Motion carried 7-0.

14. Motion by Strano, seconded by DeGirolamo to approve, retroactive to January 4, 2011, hiring Ms. Lauren Lopilato, as a Short-term Graphics Teacher at the High School, and to establish compensation for services at \$95 per day until the 21st day; on 21st day compensation for services to be at B.A. Level 1; rate to be determined; prorated; without benefits.

NOTE

1. Ms. Lopilato will be covering for Ms. Osgood while she is out on a medical leave of absence.
2. Back-up was available.

Motion carried 7-0.

15. Motion by Strano, seconded by DeGirolamo to amend the motion of October 25, 2010 hiring Nicole Tocco as a Long-term Substitute Guidance Counselor to be extended from February 22, 2011 to June 30, 2011.

NOTE

Ms. Carr has petitioned the Board of Education to extend her Leave of Absence to June 30, 2011.

Motion carried 7-0.

16. Motion by Strano, seconded by DeGirolamo to amend the motion of December 13, 2010 to approve the medical leave of absence for Kristin Osgood, High School Graphic Arts Teacher, commencing January 4, 2011 and terminating **February 18, 2011**, during which time her sick leave will be utilized.

Motion carried 7-0.

17. Motion by Strano, seconded by DeGirolamo to approve the Young Eagles Program Parents Night Out Handbook for the 2010-2011 school year.

NOTE

Back-up was available.

Motion carried 6-1.
(No-Eckley)

C. **TEACHERS & PERSONNEL** – continued

18. Motion by Strano, seconded by DeGirolamo to approve Colleen McKeever as a Young Eagles Substitute Care Provider for the 2010-2011 School Year, at a rate of \$11.63 per hour.

NOTE

Mrs. McKeever is currently a Computer Lab Aide at the Middle School; as such, she does not require Emergent Hiring.

Motion carried 7-0.

19. Motion by Strano, seconded by DeGirolamo to amend the request of Mrs. Nicole Dixon, Red Bank ICS Teacher, for a maternity leave of absence to ***begin on January 18, 2011 and terminate circa February 17, 2011***, during which time accumulated sick leave will be utilized.

Motion carried 7-0.

20. Motion by Strano, seconded by DeGirolamo to amend the request of Mrs. Nicole Dixon for a 6-week leave of absence under the provisions of the Family Leave Act following her maternity leave of absence which was to ***begin on February 18, 2011 and extend until April 15, 2011***.

Motion carried 7-0.

21. Motion by Strano, seconded by DeGirolamo to approve a second session of the below-listed club and advisor for February 2011 through June 2011 at Oakview School.

<u>Club</u>	<u>Advisor</u>	<u>Meetings</u>	<u>Stipend</u>
Fine Motor Skills Club	Lynn Davis, Occupational Therapist	16	TBD

NOTE

This club was previously approved for the first half of the school year, numerous students will benefit from this additional 16-week rotation.

Motion carried 7-0.

22. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

Mallett, Lynn M.

NOTE

Ms. Mallett is presently an approved substitute teacher for the district; as such, she does not require Emergent Hiring.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

23. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Non-Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

Mallett, Lynn M.

NOTE

Ms. Mallett is presently an approved substitute teacher for the district; as such, she does not require Emergent Hiring.

Motion carried 7-0.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE – GOTCHEL**, DiCarlo, Strano (Alternate: DeGirolamo)

1. Motion by Gotchel, seconded by DiCarlo to approve, effective January 27, 2011, 10 hours of home instruction weekly for Student ID#19187, classified Eligible for Special Education and Related Services – S.L.D.; services to be provided by West Deptford Staff; reimbursement for services rendered at a rate to be determined.

NOTE

This is a budgeted expense.

Motion carried 7-0.

2. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to January 31, 2011, 10 hours of home instruction weekly for Student ID#12628, classified Eligible for Special Education and Related Services – M.D.; services to be provided by Brookfield Schools; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE

This is a budgeted expense.

Motion carried 7-0.

3. Motion by Gotchel, seconded by DiCarlo to approve, retroactive to February 3, 2011, 10 hours of home instruction weekly for Student ID#50111, classified Eligible for Special Education and Related Services – AUT.; services to be provided by Brookfield Schools; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE

This is a budgeted expense.

Motion carried 7-0.

E. **ATHLETIC, BAND & CAFETERIA** – HICKS, DiCarlo, Gotchel (Alternate: Brockway)

1. Motion by DiCarlo, seconded by Gotchel to approve the Middle School Track and Field schedule for the 2010-2011 school year.

NOTE

Back-up was available.

Motion carried 7-0.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – BROCKWAY, Strano, Hicks (Alternate: Eckley)

1. Motion by Gotchel, seconded by Strano to approve the use of facilities by outside organizations as noted below.
 - (1) West Deptford Storm Softball to use the Middle School Cafeteria on Mondays and Fridays from 6pm to 8pm, beginning February 14, 2011 through March 28, 2011; at no charge to the organization.

Motion carried 7-0.

G. **POLICY & COMMUNITY RELATIONS** – ECKLEY, Brockway, DeGirolamo (Alternate: DiCarlo)

1. Motion by Eckley, seconded by Brockway to approve revised Policy 8740, "Bonding," second reading.

NOTE

1. Policy 8740 has been revised to incorporate changes in the administrative code.
2. The first reading of revised Policy 8740 was approved at the January 24, 2011 meeting; copies of the policy were included.

Motion carried 7-0.

2. Motion by Eckley, seconded by Brockway to approve new Policy 1140, "Affirmative Action Program," second reading.

NOTE

1. New Policy 1140 has been developed regarding a school district's general affirmative action responsibilities for professional development.
2. The first reading of new Policy 1140 was approved at the January 24, 2011 meeting; copies of the policy were included.

Motion carried 7-0.

G. **POLICY & COMMUNITY RELATIONS** – continued

3. Motion by Eckley, seconded by Brockway to approve revised Policy 1523, “Comprehensive Equity Plan,” second reading.

NOTE

1. Policy 1523 has been revised to better align with the administrative code.
2. The first reading of revised Policy 1523 was approved at the January 24, 2011 meeting; copies of the policy were included.

Motion carried 7-0.

4. Motion by Eckley, seconded by Brockway to approve revised Policy 1530, “Equal Employment Opportunities,” second reading.

NOTE

1. Policy 1530 has been updated to incorporate an additional provision outlined in the administrative code.
2. The first reading of revised Policy 1530 was approved at the January 24, 2011 meeting; copies of the policy were included.

Motion carried 7-0.

5. Motion by Eckley, seconded by Brockway to approve revised Policy 1550, “Affirmative Action Program for Employment and Contract Practices,” second reading.

NOTE

1. Policy 1550 has been revised to align with the provisions of the administrative code.
2. The first reading of revised Policy 1550 was approved at the January 24, 2011 meeting; copies of the policy were included.

Motion carried 7-0.

6. Motion by Eckley, seconded by Brockway to approve revised Policy 2260, “Affirmative Action Program for School and Classroom Practices,” second reading.

NOTE

1. Policy 2260 has been revised to align with the provisions of the administrative code.
2. The first reading of revised Policy 2260 was approved at the January 24, 2011 meeting; copies of the policy were included.

Motion carried 7-0.

7. Motion by Eckley, seconded by Brockway to approve revised Policy 2415.01, “Academic Standards, Academic Assessments, and Accountability,” second reading.

NOTE

1. Information in this document and other recently published NCLB documents require an update to Policy 2415.01.
2. The first reading of revised Policy 2415.01 was approved at the January 24, 2011 meeting; copies of the policy were included.

Motion carried 7-0.

G. **POLICY & COMMUNITY RELATIONS** – continued

8. Motion by Eckley, seconded by Brockway to approve revised Policy 6360, “Political Contributions,” second reading.

NOTE

1. Policy 6360 has been revised removing the “fair and open” exception to a business entity filing a PCD form.
2. The first reading of revised Policy 6360 was approved at the January 24, 2011 meeting; copies of the policy were included.

Motion carried 7-0.

9. Motion by Eckley, seconded by Brockway to approve revised Policy 6362, “Contributions to Board Members and Contract Awards,” second reading.

NOTE

1. Policy 6362 has been updated to require a completed BED-C for all contracts in the amount of \$17,500 or greater.
2. The first reading of revised Policy 6362 was approved at the January 24, 2011 meeting; copies of the policy were included.

Motion carried 7-0.

10. Motion by Eckley, seconded by Brockway to approve revised Policy 8420, “Emergency and Crisis Situations,” second reading.

NOTE

1. Policy 8420 has been revised to provide guidance on school security drills.
2. The first reading of revised Policy 8420 was approved at the January 24, 2011 meeting; copies of the policy were included.

Motion carried 7-0.

11. Motion by Eckley, seconded by Brockway to approve new Regulation 3125.5, “Employment of Building Level Administrators, Unit Heads and Directors,” first reading.

NOTE

1. Regulation 3125.5 formalizes the new hiring process followed by the Board during the last round of administrative hires. As part of the district’s QSAAC improvement plan this regulation is required to document the change in process now followed by the BOE.
2. Back-up was available.

Motion carried 7-0.

COURTESY EXTENDED TO VISITORS

The following person addressed the Board:

- Denise Vereneault

Motion by DiCarlo, seconded by Brockway to approve the Closed Session minutes of January 24, 2011.

Motion carried 5-0-2.
(Abstain-DeGirolamo, Strano)

Motion by Strano, seconded by DiCarlo to adjourn the meeting at 7:22pm.

Motion carried 7-0.

William H. Thompson
Assistant Superintendent for Business/Board Secretary