

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
January 10, 2011

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by James Mehaffey, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Mehaffey, President, announced: Notice of this meeting has been provided by letter dated 28 April 2010 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 28 April 2010.

In Attendance

Mrs. Ginny Brockway
Mr. James Crawford
Mrs. Amy DeGirolamo
Mrs. Denice DiCarlo
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. Donald Hicks
Mr. James Mehaffey
Mr. Christopher Strano

Absent

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Strano, seconded by Hicks to approve the minutes of December 13, 2010, Regular Meeting.

Motion carried unanimously.

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- High School Madrigal's Performance
- Enrollment Report
- Drug Test Report
- Monthly Reports

GENERAL BUSINESS

A. **FINANCE – DiCARLO**, DeGirolamo, Crawford (Alternate: Hicks)

1. Motion by DiCarlo, seconded by DeGirolamo to approve the below-listed end-of-month bill lists of December 31, 2010 totaling with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

- \$1,955,608.92
- \$168,890.43

Motion carried unanimously.

Exception:

Mrs. Brockway voted "No" on PO No. 39-11 reflected on \$1,955,608.92 bill list.

2. Motion by DiCarlo, seconded by DeGirolamo to approve the updated Resolution reflecting accounts and designating signatures authorized to sign necessary checks and warrants for the school district and naming The Bank as the Depository of School Monies for the 2010-2011 school year.

NOTE:

Back-up was available.

Motion carried unanimously.

3. Motion by DiCarlo, seconded by DeGirolamo to approve the December 31, 2010 cafeteria end-of-month bill list totaling \$36,781.01 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

4. Motion by DiCarlo, seconded by DeGirolamo to approve an additional November 30, 2010 end-of-month bill list totaling \$71,264.60 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

5. Motion by DiCarlo, seconded by DeGirolamo to approve the payroll of December 2010 totaling \$2,267,188.99 with funds available as documented in the Board Office.

Motion carried unanimously.

6. Motion by DiCarlo, seconded by DeGirolamo to approve, retroactive to July 1, 2010, the shared services contract between the Township of West Deptford and the West Deptford Board of Education for the management of Information Technology for the 2010-2011 school year.

NOTE:

Back-up was available.

Motion carried unanimously.

A. **FINANCE** – continued

7. Motion by DiCarlo, seconded by DeGirolamo to approve the October 2010 Expenditure and Revenue Reports and to approve and certify that the October 2010 Expenditure Reports, after review of the secretary’s monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of our knowledge contain no major accounts or funds which have been overexpended in violation of NJAC 6A:23A-16.10(c)4 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Motion carried unanimously.

8. Motion by DiCarlo, seconded by DeGirolamo to approve the reports of the Secretary and the Treasurer of School Monies for the month of October 2010 and that said reports are in agreement.

Motion carried unanimously.

9. Motion by DiCarlo, seconded by DeGirolamo to approve the October 2010 transfers.

Motion carried unanimously.

10. Motion by DiCarlo, seconded by DeGirolamo to approve the following expenditures for workshops and travel expenses.

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Schwantes, Jill	Phonological Awareness Workshop	1/10/2011	\$95.00
Filinuk, Susan	Reading Assist	1/11/2011	\$95.00
Buyser, Jennifer	ICS Planning	1/11/2011	\$95.00
Hartman, Lauren	LRC Workshop	1/11/2011	\$95.00
Exley, Lisa	Reading Assist	1/12/2011	\$47.50
Farreny, Kerri	ICS Planning	1/12/2011	\$47.50
Farreny, Kerri	ICS Planning	1/12/2011	\$47.50
Stanwood, Eric	ICS Planning	1/12/2011	\$47.50
Darigol, Donna	Reading Assist	1/12/2011	\$85.00
Heckler, Mary	RAPS Training	1/12/2011	No Cost
Lessman, Amy	Phonological Awareness Workshop	1/12/2011	\$95.00
Turiano, Roxane	Phonological Awareness Workshop	1/12/2011	\$95.00
Beck, Nancy	GCPMSCA Meeting	1/13/2011	No Cost
Lyons, Stacey	ICS Planning	1/13/2011	\$47.50
MacMillan, Jennifer	GCPMSCA Meeting	1/13/2011	No Cost
Verdinelli, Karen	ICS Planning	1/13/2011	\$47.50
Castone, Melissa	ICS Planning	1/13/2011	\$47.50
Thorn, Mark	ICS Planning	1/13/2011	\$47.50
Walter, Jennifer	ICS Planning	1/13/2011	\$47.50
Sbar, Sharon	Eval Plan	1/13/2011	\$8.99

A. **FINANCE** – continued

10., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Berth, Christina	ICS Planning	1/13/2011	\$47.50
Purul, Greer	ICS Planning	1/13/2011	\$47.50
Sherry, Linda	Reading Assist	1/13/2011	\$95.00
Breece, Bridgette	ICS Planning	1/14/2011	\$47.50
Cross, Nina	ICS Planning	1/14/2011	\$47.50
Schultes, Lisa	Advanced Phonics Workshop	1/14/2011	\$47.50
Doran, Trina	Reading Assist	1/14/2011	\$85.00
Farreny, Kerri	ICS Planning	1/18/2011	\$47.50
Wernig, Donald	ICS Planning	1/18/2011	\$47.50
Campana, Margaret	ICS Planning	1/19/2011	\$47.50
Schultes, Lisa	ICS Planning	1/19/2011	\$47.50
Mansor, Jill	ICS Planning	1/19/2011	\$47.50
Sherman, Heather	ICS Planning	1/19/2011	\$95.00
Binck, Catherine	Annual Transportation Meeting	1/20/2011	No Cost
Heckler, Mary	RAPS Training	1/20/2011	No Cost
O'Neil, Kristin	English Learners in Elementary	1/20/2011	No Cost
Drummond, Mark	ICS Planning	1/20/2011	\$47.50
Mansor, Jill	ICS Planning	1/20/2011	\$47.50
Walter, Jennifer	ICS Planning	1/20/2011	\$47.50
Rooney, Wendy	ICS Planning	1/20/2011	\$47.50
Scheetz, Jill	ICS Planning	1/20/2011	\$95.00
Thurston, Melissa	ICS Planning	1/20/2011	\$47.50
O'Neil, Kristin	Staff Evaluation of Personnel	1/24/2011	\$6.20
Romeo, Danielle	ICS Planning	1/25/2011	\$95.00
Graham, James	ICS Planning	1/26/2011	\$95.00
Heckler, Mary	IRS Meeting	1/26/2011	No Cost
Fairchild, Cheryl	IDEA Workshop	1/27/2011	\$17.00
Durham-Dick, Toni	Gloucester County Guidance Counselor's Meeting	1/27/2011	No Cost
Hopkins, Nicole	ICS Planning	1/27/2011	\$47.50
Tucci, Thomas	TechSpo	1/27/2011	\$174.50
Dahl, Suzanne	ICS Planning	1/27/2011	\$47.50
Sanker, Ellen	ICS Planning	1/27/2011	\$95.00
Sperduto, Jil	ICS Planning	1/27/2011	\$47.50
Beaver, John	TechSpo	1/27/2011	\$174.50
Fulginiti, Joe	TechSpo	1/27/2011	\$174.50
Berry, Karen	ICS Planning	1/27/2011	\$95.00
Stone, Jacqueline	ICS Planning	1/27/2011	\$47.50
Elliott, Michele	ICS Planning	1/27/2011	\$47.50
Lindia, Lynette	ICS Planning	1/28/2011	\$47.50
Tucci, Thomas	TechSpo	1/28/2011	\$174.50
Headley, Rebecca	ICS Planning	1/28/2011	\$47.50
Lutner, John	TechSpo	1/28/2011	\$174.50
Brown, Joel	TechSpo	1/28/2011	\$174.50

A. **FINANCE** – continued

10., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Clark, Linda	ICS Planning	1/28/2011	\$47.50
Verdinelli, Karen	ICS Planning	1/28/2011	\$47.50
Sandy, Laura	ICS Planning	2/3/2011	\$47.50
Rooney, Wendy	Learn and Serve Trip	2/3/2011	\$47.50
Heckler, Mary	Rowan Literacy Consortium	2/4/2011	No Cost
O'Neil, Kristin	Rowan Literacy Consortium	2/4/2011	No Cost
Farreny, Kerri	ICS Planning	2/4/2011	\$47.50
Schwantes, Jill	Primary Phonics	2/8/2011	\$95.00
Filinuk, Susan	Reading Assist	2/9/2011	\$95.00
Cohill, Sally	Bullying Workshop	2/9/2011	No Cost
Baldwin, Kathleen	ICS Planning	2/10/2011	\$95.00
Beck, Nancy	GCPMSCA Meeting	2/10/2011	No Cost
Exley, Lisa	Reading Assist	2/10/2011	\$47.50
MacMillan, Jennifer	GCPMSCA Meeting	2/10/2011	No Cost
Darigol, Donna	Reading Assist	2/10/2011	\$85.00
Heckler, Mary	RAPS Training	2/10/2011	No Cost
Lessman, Amy	Phonological Awareness Workshop	2/10/2011	\$95.00
Turiano, Roxane	Phonological Awareness Workshop	2/10/2011	\$95.00
Dearlove, Paula	ICS Planning	2/15/2011	\$47.50
McCue, Bridget	ICS Planning	2/15/2011	\$47.50
Farreny, Kerri	ICS Planning	2/16/2011	\$47.50
Stanwood, Eric	ICS Planning	2/16/2011	\$47.50
Cohill, Sally	IRS Meeting	2/17/2011	No Cost
Cohill, Sally	IRS Meeting	2/18/2011	No Cost
Berry, Karen	ICS Planning	2/18/2011	\$95.00
Elliott, Michele	ICS Planning	2/18/2011	\$47.50
Stone, Jacqueline	ICS Planning	2/18/2011	\$47.50
Graham, James	ICS Planning	2/23/2011	\$95.00
Heckler, Mary	RAPS Training	2/23/2011	No Cost
Schwantes, Jill	Comprehension Workshop	2/23/2011	\$95.00
Cianfarini, Cathy	Reading Assist	2/23/2011	\$95.00
Cirone, Janice	Comprehension Workshop	2/23/2011	\$95.00
Turiano, Roxane	Comprehension Workshop	2/23/2011	\$95.00
Berry, Karen	Comprehension Workshop	2/24/2011	\$95.00
Filinuk, Susan	Reading Assist	2/24/2011	\$95.00
Buyser, Jennifer	ICS Planning	2/24/2011	\$95.00
Hartman, Lauren	LRC Workshop	2/24/2011	\$95.00
Sanker, Ellen	ICS Planning	2/24/2011	\$95.00
Schultes, Lisa	Comprehension Workshop	2/28/2011	\$47.50
Cianfarini, Cathy	Reading Assist	3/14/2011	\$95.00
Cirone, Janice	Vocabulary Workshop	3/14/2011	\$95.00
Turiano, Roxane	Vocabulary Workshop	3/14/2011	\$95.00
Exley, Lisa	Reading Assist	3/15/2011	\$47.50
Combs, Susan	Reading Assist	3/15/2011	\$95.00
Heckler, Mary	RAPS Training	3/15/2011	No Cost

A. **FINANCE** – continued

10., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Filinuk, Susan	Reading Assist	3/15/2011	\$95.00
Graham, James	ICS Planning	3/16/2011	\$95.00
Everitt, Denise	ICS Planning	3/16/2011	\$47.50
Schultes, Lisa	Vocabulary Workshop	3/17/2011	\$47.50
Heckler, Mary	IRS Meeting	3/23/2011	No Cost
Elliott, Michele	ICS Planning	3/23/2011	\$47.50
Stone, Jacqueline	ICS Planning	3/23/2011	\$47.50
Durham-Dick, Toni	Gloucester County Guidance Counselor's Meeting	3/31/2011	No Cost
Schultes, Lisa	Fluency Workshop	4/7/2011	\$47.50
Heckler, Mary	Rowan Literacy Consortium	4/8/2011	No Cost
Schwantes, Jill	Fluency Workshop	4/11/2011	\$95.00
Cianfarini, Cathy	Reading Assist	4/11/2011	\$95.00
Cirone, Janice	Fluency Workshop	4/11/2011	\$95.00
Turiano, Roxane	Vocabulary Workshop	4/11/2011	\$95.00
Exley, Lisa	Reading Assist	4/12/2011	\$47.50
Filinuk, Susan	Reading Assist	4/12/2011	\$95.00
Nelson, Susan	Fluency Workshop	4/12/2011	\$85.00
Schwantes, Jill	Vocabulary Workshop	4/14/2011	\$95.00
Elliott, Michele	ICS Planning	4/14/2011	\$47.50
Stone, Jacqueline	ICS Planning	4/14/2011	\$47.50
Graham, James	ICS Planning	4/20/2011	\$95.00
Everitt, Denise	ICS Planning	4/20/2011	\$47.50
Graham, James	ICS Planning	5/25/2011	\$95.00
Heckler, Mary	IRS Meeting	5/25/2011	No Cost
Everitt, Denise	ICS Planning	5/25/2011	\$47.50
Graham, James	ICS Planning	6/8/2011	\$95.00
Costino, Kristine	Reading Assist	1/11/2011	\$95.00
Corbitt, R. Karry	Legal Requirements for School Administrators	1/24/2011	No Cost
Cohen, Jonathan	Evaluation and Supervision of School Personnel	1/24/2011	No Cost
Saia, Kelly	Evaluation Workshop	1/24/2011	No Cost
Fairchild, Cheryl	Legal Requirements for School Administrators	1/24/2011	\$12.00
Flores, Melissa	Annual District PD Meeting	1/27/2011	\$47.50
Kitchenman, Kevin	TechSpo	1/27/2011	\$193.50
Kitchenman, Kevin	TechSpo	1/28/2011	\$193.50
Costino, Kristine	Reading Assist	2/8/2011	\$95.00
Cohen, Jonathan	Bullying Workshop	2/9/2011	No Cost
Darigol, Donna	Reading Assist	2/23/2011	\$85.00
Darigol, Donna	Reading Assist	3/14/2011	\$85.00
Drummond, Mark	Villanova Coaching Clinic	3/18/2011	\$95.00
Darigol, Donna	Reading Assist	4/11/2011	\$85.00

Motion carried unanimously.

B. **CURRICULUM** – CRAWFORD, DeGirolamo, Eckley (Alternate: Strano)

1. Motion by Crawford, seconded by DeGirolamo to approve AP Physics B & C to attend the 2011 NJAAPT Physics Olympics on January 15, 2011 from 6:15am to 4pm; paid for by the High School budget.

NOTE:

Mr. Pustie will accompany 12 students to attend the NJAAPT Physics Olympics held at Monmouth Regional High School.

Motion carried unanimously.

2. Motion by Crawford, seconded by DeGirolamo to approve the Academic Challenge Team to compete with faculty advisor Mike Harshaw at the various sites: Sterling High School (1/11/11); Highland Regional High School (1/18/11); Eastern Regional High School (2/1/11); Haddon Heights High School (2/3/11); Audubon High School (2/10/11) to be paid out of High School budget.

NOTE:

Departure is at 2:15pm and return at 4:30pm.

Motion carried unanimously.

3. Motion by Crawford, seconded by DeGirolamo to approve Team 6B, supervised by Mrs. Rooney, Mrs. Sandy, Mr. Cottone, Mrs. Joyce, Mrs. Chambers, Mrs. Ferreny, Mrs. Scheetz, Mrs. Doran, Mr. Nestor & Mrs. Holmes-Butler, to visit the Franklin Institute in Philadelphia, PA, on March 3, 2011 from 8am to 2:30pm; transportation cost \$542.10.

Motion carried unanimously.

4. Motion by Crawford, seconded by DeGirolamo to approve the Learn & Serve Club supervised by Mrs. Rooney and Mrs. Sandy, to visit the Gloucester County Animal Shelter in Clayton, NJ on February 3, 2011 from Noon to 2:30pm; Substitute cost \$95, transportation cost \$65 and total cost of \$160.

Motion carried unanimously.

5. Motion by Crawford, seconded by DeGirolamo to approve the following staff members as chaperones for the Senior Class Trip to Orlando, Florida from April 16 to April 19, 2011:

Dr. Brian Gismondi, Administrator
Mr. Clyde Folsom, Asst. Director of Athletics and Student Activities
Mr. John Craig, School Police Officer
Mrs. Lynn Zoll, School Nurse
Ms. Lindsay Freedman, Class of 2011 Co-Advisor
Mrs. Jaclyn Falcone, Class of 2011 Co-Advisor
Mr. Mike Seeley
Mrs. Kirsten Kelly

Motion carried unanimously.

B. **CURRICULUM** – continued

6. Motion by Crawford, seconded by DeGirolamo to approve the following staff members as alternate chaperones for the Senior Class Trip to Orlando, Florida on April 16 to April 19, 2011:

Mr. Tom Kershaw
Mr. Bill Yerkes
Mrs. Dawn Jasper
Ms. Lauren Newman

Motion carried unanimously.

7. Motion by Crawford, seconded by DeGirolamo to approve the Key Club to attend Oscar Night at the Loews Hotel in Philadelphia, PA on February 27, 2011 from 4:15pm to 9pm.

NOTE:

Ms. Yeager will accompany 30 students to attend Loews Hotel; transportation will be paid out of High School budget.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – **STRANO**, DeGirolamo, Brockway (Alternate: Crawford)

1. Motion by Strano, seconded by DeGirolamo to approve, effective February 15, 2011, accepting the notice of resignation from Barbara Royal, Part-Time Elementary Gifted and Talented Teacher.

NOTE:

Back-up was available.

Motion carried unanimously.

2. Motion by Strano, seconded by DeGirolamo to approve the hire of Gary Madison as a Substitute General Maintenance Mechanic, and to establish compensation for services at \$18.05 per hour; without benefits.

NOTE:

Mr. Madison is currently a High School Custodian; as such, he does not require Emergent Hiring.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

3. Motion by Strano, seconded by DeGirolamo to **table** the request of Gaetan Pappalardo, Green-Fields Third Grade Teacher, of five consecutive school business days to serve as an intern for The Center for Teaching and Learning’s (CTL) Demonstration School in Edgecomb, Maine during the week of February 7, 2011; at no cost to the district beyond that associated with providing a substitute teacher.

NOTE:

This experience will provide Mr. Pappalardo with an opportunity to hone research-based teaching methods including – but not limited to – writing and reading mini-lessons, conferences, spelling instruction, age appropriate literature and poetry, and CTL teachers’ approaches to recordkeeping and evaluation.

Motion carried unanimously.

4. Motion by Strano, seconded by DeGirolamo to approve, effective March 1, 2011, notice of retirement from Joyce M. Bambrick, High School Guidance Counselor.

NOTE:

Back-up was available.

Motion carried unanimously.

5. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Teachers for the 2010-2011 school year, pending completion of all district and state requirements:

Sofia, Nicholas A.	Colella, Lynn M.	Brunner, Adam H.
Thom, Heather L.	Alexandrowicz, Harry J.	Taraschi, Stephanie A.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

6. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Non-Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

MacAdam, Barbara D.
Mastrangelo-Carver, Jennifer A.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

7. Motion by Strano, seconded by DeGirolamo to approve the following Substitute Instructional Aide for the 2010-2011 school year, pending completion of all district and state requirements:

MacAdam, Barbara D.
Mastrangelo-Carver, Jennifer A.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

8. Motion by Strano, seconded by DeGirolamo to approve, retroactive to July 1, 2010, Thomas Tucci as Network Administrator for Shared Services, for the 2010-2011 School Year, and to establish compensation for services at \$10,000.

Motion carried 8-1.
(No-Brockway)

9. Motion by Strano, seconded by DeGirolamo to approve, retroactive to July 1, 2010, Joseph Fulginiti as Network Technician for Shared Services, for the 2010-2011 School Year, and to establish compensation for services at \$5,000.

Motion carried 8-1.
(No-Brockway)

10. Motion by Strano, seconded by DeGirolamo to approve the below listed District Mentor for newly-hired teacher as indicated, and to establish compensation for services at \$100 per the Board Policy guidelines.

<u>Teacher</u>	<u>Area</u>	<u>Certification</u>	<u>District Mentor</u>
Lisa Schultes	4 th Gr. Sp. Edu.	Special Education	Melissa Flores, 4 th Gr. Sp. Edu.

Motion carried unanimously.

11. Motion by Strano, seconded by DeGirolamo to approve weekly hours for Theresa Bond from 20 hours per week to 25 hours per week to enable payroll to remain in-house, effective January 16, 2011; salary to increase to \$28,123.20 (pro-rated); without benefits.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

12. Motion by Strano, seconded by DeGirolamo to approve the following personnel as mentor team for newly-hired teacher Kimberly Monsu, Red Bank Substitute Replacement, who possesses a Certificate of Eligibility with Advanced Standing; at no cost to the Board of Education.

Mentor Team

Karry Corbitt, Principal
Janice Williams, Mentor Teacher
Kristine P. O’Neil, Curriculum Director

NOTE:

As per the latest regulations from the SDOE, the provisionally-certified teacher will be responsible for payment to the mentor in the amount of \$550.00.

Motion carried unanimously.

13. Motion by Strano, seconded by DeGirolamo to approve the petition of John Horsfield, Middle School Applied Technology Teacher, for a medical leave of absence beginning January 3, 2011 and terminating circa March 25, 2011, during which time accumulated sick leave will be utilized.

NOTE:

Back-up was available.

Motion carried unanimously.

14. Motion by Strano, seconded by DeGirolamo to approve hiring William Rumaker, effective January 11, 2011, pending completion of all district and state requirements, as Applied Technology Substitute Replacement Teacher, and to establish compensation for services at B.A. Level 1; pro-rated.

NOTE:

1. Mr. Rumaker is currently a District substitute teacher.
2. He will replace John Horsfield who will be on a leave of absence.
3. Back-up was available.

Motion carried unanimously.

15. Motion by Strano, seconded by DeGirolamo to approve the petition from Lisa M. Schultes, Green-Fields Special Education Teacher, requesting to use three days without pay status on February 7, 8, and 9, 2011.

NOTE:

Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

16. Motion by Strano, seconded by DeGirolamo to approve hiring Joanne Mundell as an Oakview LPC Aide, pending completion of all district and state requirements, and to establish compensation for services at 2 hours per day, 5 days per week, Level 1 rate to be determined; student calendar; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. This is a budgeted expense.
4. Back-up was available.

Motion carried unanimously.

17. Motion by Strano, seconded by DeGirolamo to approve, retroactive to January 6, 2011, Joanne Keating, Green-Fields Fourth Grade Teacher, as Homebound Instructor for general education Student ID#19005, and to establish compensation for services at \$44 per instruction hour, not to exceed 10 hours per week.

NOTE:

Back-up was available.

Motion carried unanimously.

18. Motion by Strano, seconded by DeGirolamo to approve, effective January 11, 2011, hiring Michele Horn as a Special Education Instructional Aide at Green-Fields School, pending completion of all district and state requirements; and to establish compensation for services at a Level 1, rate to be determined; 5 days per week; 29.5 hours per week; teacher calendar; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Mrs. Horn was previously a CAP Aide at Green-Fields School and District Substitute Teacher.
4. Back-up was available.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – GOTCHEL, DiCarlo, Strano (Alternate: DeGirolamo)

1. Motion by Gotchel, seconded by DiCarlo to acknowledge the decision of Mr. & Mrs. P. to home-school their son, K.P.

NOTE:

Back-up was available.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – HICKS, DiCarlo, Gotchel (Alternate: Brockway)

No action taken.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – BROCKWAY, Strano, Hicks (Alternate: Eckley)

1. Motion by Brockway, seconded by Strano to amend the motion of December 13, 2010, approving the Cub Scout Pack 295 to use the Middle School Cafeteria on January 29, 2011, to reflect a change of date to January 22, 2011 from 11am to 4pm; at no charge to the organization.

Motion carried unanimously.

2. Motion by Brockway, seconded by Strano to approve the use of facilities by outside organizations as noted below.

- (1) The West Deptford Girls Track Association to use the High School Athletic Fields on April 9, 2011 from 6am to 6pm; at no charge to the organization.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – ECKLEY, Brockway, DeGirolamo (Alternate: DiCarlo)

No action taken.

COURTESY EXTENDED TO VISITORS

The following persons addressed the Board:

- John Hayden
- Tina Smith

Motion by Strano, seconded by Hicks to approve the Closed Session minutes of December 13, 2010.

Motion carried unanimously.

Motion by Strano, seconded by Hicks to adjourn the meeting at 7:20pm.

Motion carried unanimously.

William H. Thompson
Assistant Superintendent for Business/Board Secretary