

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
December 19, 2011

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by Christopher Strano, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Strano, President, announced: Notice of this meeting has been provided by letter dated 10 May 2011 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 10 May 2011.

In Attendance

Mrs. Ginny Brockway
Mrs. Kate Cargill
Mrs. Amy DeGirolamo
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. Peter Guzzetti
Mr. Donald Hicks
Mr. James Mehaffey
Mr. Christopher Strano

Absent

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

- Transportation Question and Answers – Dennis Noon, DeHart's Bus Company

Motion by Brockway, seconded by Hicks to approve the minutes of November 29, 2011, Regular Meeting.

Motion carried unanimously.

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- 2010-2011 Audit Presentation – Robert Marrone, Bowman & Company
- HIB Summary Report
- Enrollment Report
- Random Drug Test

GENERAL BUSINESS

A. **FINANCE – CARGILL**, Guzzetti, Mehaffey (Alternate: Eckley)

1. Motion by Cargill, seconded by Guzzetti to approve the payroll of November 2011 totaling \$2,609,823.98 with funds available as documented in the Board Office.

Motion carried unanimously.

2. Motion by Cargill, seconded by Guzzetti to approve the regular bill list of December 19, 2011 totaling \$1,052,953.70, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

(Exception: Mehaffey abstained on PO No. 12-1921.)

3. Motion by Cargill, seconded by Guzzetti to approve the following Resolution:

RESOLUTION TO AMEND NJSBAIG BYLAWS

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the West Deptford Board of Education held on the nineteenth day of December 2011, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws.

West Deptford Board of Education

Christopher Strano, President

William H. Thompson
Assistant Superintendent for Business/Board Secretary

Motion carried unanimously.

A. **FINANCE** – continued

4. Motion by Cargill, seconded by Guzzetti to approve the reimbursable State’s share of Social Security as follows:

September 2011 Payroll - \$131,628.36

October 2011 Payroll - \$130,385.43

Motion carried unanimously.

5. Motion by Cargill, seconded by Guzzetti to approve the cafeteria bill list of December 19, 2011 totaling \$20,953.27, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

6. Motion by Cargill, seconded by Guzzetti to approve accepting the June 30, 2011 audit report as presented by Bowman & Company.

NOTE:

1. Robert Marrone of Bowman & Company will present the audit to the B.O.E.
2. Recommendations will be read and accepted.
3. Summary of Audit Report will be available to the public.

Motion carried unanimously.

7. Motion by Cargill, seconded by Guzzetti to approve accepting the 2011 audit report with the following recommendations:

2011-1: That the correct charges are made to payroll records and better care be exercised when reviewing grant charges and depositing federal taxes in a timely manner.

2011-2: To verify “error prone” low income applications in the sample of applications selected for verification, when applicable, prior to verifying other applications.

2011-3: That the School District maintain all supporting documentation for enrollment, low income eligibility counts and comparability data.

2011-4: That the District verify that a vendor has a valid state contract before making purchases without advertisement for bids.

Motion carried unanimously.

A. **FINANCE** – continued

8. Motion by Cargill, seconded by Guzzetti to approve the Corrective Action Plan as outlined below.

**WEST DEPTFORD BOARD OF EDUCATION-CORRECTIVE ACTION PLAN FOR
FISCAL YEAR ENDED JUNE 30, 2011**

RECOMMENDATION	CORRECTIVE ACTION	IMPLEMENTATION	INDIVIDUAL RESPONSIBLE	COMPLETION DATE
2011-1 That correct charges are made to payroll records and better care be exercised when reviewing grant charges and depositing federal taxes in a timely manner	The Assistant Superintendent for Business will review on a quarterly basis all salary charges to grants to ensure that the charges are correct as to amount and account classification. In addition, all federal tax deposits will be settled the day of payroll.	Effective immediately, the Assistant Superintendent for Business will review on a quarterly basis all salary charges to grants to ensure that the charges are correct as to amount and account classification. In addition, effective immediately, all federal tax deposits will be settled the day of payroll.	Assistant Superintendent for Business	December 1, 2011
2011-2 To verify "error prone" low income applications in the sample of applications selected for verification, when applicable, prior to verifying other applications.	The Food Service Director and their designee will verify "error prone" applications first as part of the overall sample selection.	On an annual basis, the Food Service Director and their designee will verify "error prone" applications first as part of the overall sample selection.	Food Service Director Designee	September 1, 2012
2011-3 That the School District maintain all supporting documentation for enrollment, low income eligibility counts and comparability data.	The Director of Curriculum will ensure that all documentation for enrollment, low income eligibility counts and comparability data will be archived and maintained for usage during the grant development process.	Beginning with the 2012-13 grant development process, the Director of Curriculum will ensure that all documentation for enrollment, low income eligibility counts and comparability data will be archived and maintained.	Director of Curriculum	July 1, 2012
2011-4 That the District verify that a vendor has a valid state contract before making purchases without advertisement for bids.	The Assistant Superintendent for Business will ensure that no purchases will be made without proper quoting, bid advertisement or State contracts being valid.	Effective immediately, the Assistant Superintendent for Business will ensure that no purchases will be made without proper quoting, bid advertisement or State contracts being valid.	Assistant Superintendent for Business	December 6, 2011

Motion carried unanimously.

A. **FINANCE** – continued

9. Motion by Cargill, seconded by Guzzetti to approve the following expenditures for workshops and travel expenses.

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Kitchenman, Kevin	NJNCAG	12/5/2011	No Cost
Christo, Jeffrey	EE4NJ	12/9/2011	\$132.20
Yerkes, William	Choir Singing at RiverWinds	12/14/2011	\$95.00
Jasper, Dawn	New York Trip	12/14/2011	\$95.00
Tortu-Sliwecki, Phyllis	New York Trip	12/14/2011	\$95.00
Farreny, Kerri	I&RS Meeting	12/20/2011	\$95.00
Lindia, Lynette	I&RS Meeting	12/20/2011	\$95.00
MacLuskie, Lynne	I&RS Meeting	12/20/2011	\$95.00
Seher, Beth	I&RS Meeting	12/20/2011	\$95.00
Bride, Bettina	Bankbridge	12/21/2011	\$4.74
Bride, Bettina	LARC School	12/21/2011	\$3.86
Brennan, Nicole	Preschool/Early Childhood Workshop	1/20/2012	\$106.00
Baillie, James	Mutter Museum	12/15/2011	No Cost
Haulenbeek, Barbara	Field Trip Museum	12/15/2011	\$95.00
Beck, Nancy	I&RS Meeting	12/20/2011	No Cost
Hopkins, Nicole	Class Trip	12/20/2011	\$95.00
English, Nicole	EATA Convention	1/6/2012	No Cost
Wernig, Donald	Effective Strategies for Working Together	1/12/2012	\$95.00
Schuckert, Ashley	Next Steps	1/18/2012	\$47.50
Cardillo, Robin	DIBELS Training	1/20/2012	\$95.00
Dearlove, Paula	Next Steps	1/20/2012	\$95.00
Hopkins, Nicole	DIBELS Training	1/20/2012	\$95.00
Mazeika, Anna	Next Steps	1/20/2012	\$85.00
McCue, Bridget	Next Steps	1/20/2012	\$95.00
Saia, Kelly	HSPA/NJBCT Training	1/20/2012	No Cost
Schramm, Amanda	DIBELS Training	1/20/2012	\$95.00
Stonis, Catherine	Next Steps	1/20/2012	\$95.00
Alday, Jennifer	Next Steps	1/23/2012	\$95.00
Burkett, Amanda	Next Steps	1/23/2012	\$95.00
Mason, Kelley	DIBELS Training	1/23/2012	\$95.00
Romeo, Danielle	Next Steps	1/23/2012	\$95.00
Sperduto, Jil	Next Steps	1/23/2012	\$95.00
Schuckert, Ashley	Next Steps	1/25/2012	\$47.50
Cardillo, Robin	DIBELS Training	1/27/2012	\$95.00
Dearlove, Paula	Next Steps	1/27/2012	\$95.00
Hopkins, Nicole	DIBELS Training	1/27/2012	\$95.00
Mazeika, Anna	Next Steps	1/27/2012	\$85.00
McCue, Bridget	Next Steps	1/27/2012	\$95.00
Schramm, Amanda	DIBELS Training	1/27/2012	\$95.00
Stonis, Catherine	Next Steps	1/27/2012	\$95.00
Alday, Jennifer	Next Steps	1/30/2012	\$95.00
Burkett, Amanda	Next Steps	1/30/2012	\$95.00

A. **FINANCE** – continued

9., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Mason, Kelley	DIBELS Training	1/30/2012	\$95.00
Romeo, Danielle	Next Steps	1/30/2012	\$95.00
Sperduto, Jil	Next Steps	1/30/2012	\$95.00
Cardillo, Robin	I&RS Meeting	1/31/2012	\$95.00
Mason, Kelley	Lynda Fote's Workshop	1/31/2012	\$95.00
STEPHENS, JENNIFER	Lynda Fote's Workshop	1/31/2012	\$95.00
Brown, Judith	Enhance your PE Program	2/1/2012	\$320.00
Durham-Dick, Toni	EIRC Consortium	2/15/2012	No Cost
Mason, Kelley	Lynda Fote's Workshop	3/20/2012	\$95.00
MacMillan, Jennifer	I&RS Meeting	12/20/2011	No Cost
Sperduto, Jil	Community Service Trip	12/20/2011	No Cost
Micciche, Cheryl	Math Curriculum Writing	1/11/2012	\$47.50
Maurer, Joan	Maximizing Your Language Therapy	1/12/2012	\$225.00
Dupper, Kimberly	PBSIS Meeting	1/17/2012	\$47.50
Flores, Melissa	PBSIS Meeting	1/17/2012	\$47.50
Micciche, Cheryl	Math Curriculum Writing	1/18/2012	\$47.50
Cohen, Jonathan	Love and Logic Seminar	2/7/2012	\$155.76

Motion carried unanimously.

10. Motion by Cargill, seconded by Guzzetti to approve E-Rate Consulting, Inc. (ERC), 180 Hollywood Avenue, Fairfield NJ 07004 to provide consulting services in connection with the filing of all required applications for E-rate funding at a cost of 8% of all amounts funded through the E-rate program.

NOTE:

Back-up was available.

Motion carried unanimously.

11. Motion by Cargill, seconded by Guzzetti to approve change order #2 in the amount of (-\$3,200) from Jersey Construction for the High School Tennis Court Renovation, for a revised total job cost of \$276,013.50.

Motion carried unanimously.

12. Motion by Cargill, seconded by Guzzetti to approve an additional regular bill list of September 30, 2011 totaling \$60,990.40, with funds available in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

B. **CURRICULUM** – ECKLEY, DeGirolamo, Hicks (Alternate: Guzzetti)

1. Motion by Eckley, seconded by DeGirolamo to approve the Key Club to visit the Sterling House in Deptford, NJ on Thursday, January 5, Thursday, February 23 and Thursday, March 22, 2012 from 2:30pm to 4:30pm.

NOTE:

Ms. Yeager, the Key Club Advisor will escort 20 West Deptford High School students to visit the above mentioned venue.

Motion carried unanimously.

2. Motion by Eckley, seconded by DeGirolamo to approve an administrative internship for the purpose of obtaining an additional administrative endorsement as building principal for Jeff Christo, enrolled in Practicum/Seminar in Administration at Rowan University, 300 hours, from January 15, 2012 through December 30, 2012, under the direction of Michael Fanelli, West Deptford Middle School Principal.

Motion carried unanimously.

3. Motion by Eckley, seconded by DeGirolamo to approve the 5th Grade Class of Jil Sperduto to attend the Innova Health & Rehab Center in Deptford, NJ on December 20, 2011 from 10am to 1pm; students will be performing holiday activities under the supervision of Mrs. Sperduto and Ms. Hopkins; transportation will be provided through student activities.

Motion carried unanimously.

4. Motion by Eckley, seconded by DeGirolamo to approve clinical practice experience (student teaching) placement for following student from Rowan University for the 2011-2012 school year:

<u>Student Name</u>	<u>Cooperating Teacher</u>	<u>Subject</u>	<u>School</u>	<u>Dates Requested</u>
Stephanie Morgen	Clyde Folsom	H/PE	WDHS	Qtr 3:1/17/12-3/9/12

Motion carried unanimously.

5. Motion by Eckley, seconded by DeGirolamo to approve the All South Jersey Junior High Chorus members to attend practice on January 7, 20 and 21(snow date) at Lenape High School, January 12 at Rowan University and January 27, 28, 29 and 30 (snow date) at Eastern High School.

NOTE:

West Deptford Middle School cooperates with Pitman, Gateway, Woodbury, Paulsboro and Glassboro in busing students from all of these schools to the sites for the All-SJ practices; West Deptford contributes a bus to one of the six practices; Mrs. Rabbai will chaperone this activity; Student Government is funding this trip.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – MEHAFFEY, Eckley, Cargill (Alternate: Brockway)

1. Motion by Mehaffey, seconded by Eckley to approve the request of Stacey Pappalardo, Oakview Second Grade Teacher, for a child-rearing leave of absence from January 9, 2012 through January 30, 2012.

NOTE:

1. Ms. Pappalardo is currently on leave and has requested this extension to coincide with the end of the first semester.
2. Back-up was available.

Motion carried unanimously.

2. Motion by Mehaffey, seconded by Eckley to approve the following Substitute Teacher for the 2011-2012 school year, pending completion of all district and state requirements:

Quinn, Peter F.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

3. Motion by Mehaffey, seconded by Eckley to approve the request of Nicole Brennan, Oakview Elementary School Special Education Teacher, for a maternity leave of absence beginning March 28, 2012 and terminating April 23, 2012, during which time accumulated sick time will be utilized.

NOTE:

Back-up was available.

Motion carried unanimously.

4. Motion by Mehaffey, seconded by Eckley to approve the request of Nicole Brennan, Oakview Elementary School Special Education Teacher, for a Family Medical Leave of Absence beginning April 24, 2012 and terminating May 29, 2012.

NOTE:

Back-up was available.

Motion carried unanimously.

5. Motion by Mehaffey, seconded by Eckley to approve an additional 5 hours per week for Jamie Siegel, a one-on-one special education aide for Student ID#10521, 5 days per week, for a total of 19.75 hours per week; teacher calendar; without benefits.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

6. Motion by Mehaffey, seconded by Eckley to approve, effective January 3, 2012, the Emergent Hiring of Anthony Day as a one-on-one special education classroom aide for Student ID#20001 at Green-Fields School and to establish compensation for services at a rate of \$13.85 per hour, 5 days per week, 29.5 hours per week; teacher calendar; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Mr. Day will replace Sharon Bathurst who resigned.
4. This is a budgeted expense.
5. Back-up was available.

Motion carried unanimously.

7. Motion by Mehaffey, seconded by Eckley to approve, effective January 3, 2012, the Emergent Hiring of Jamie Ottaviano as a special education classroom aide in the Sixth Grade Language/Learning Disabled Class at West Deptford Middle School; and to establish compensation for services at a rate of \$13.85 per hour, 5 days per week, 29.5 hours per week; teacher calendar; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Ms. Ottaviano replaced Josh Nestor who resigned.
4. This is a budgeted expense.
5. Back-up was available.

Motion carried unanimously.

8. Motion by Mehaffey, seconded by Eckley to approve the petition of Kathy Dalton, West Deptford High School Administrative Assistant, to use three days at a without pay status on January 11, 12 and 13, 2012.

NOTE:

Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

9. Motion by Mehaffey, seconded by Eckley to approve, effective immediately, a voluntary transfer for Iwona Huntley from High School Cafeteria Worker to Middle School Head Cook, and to establish compensation for services at \$10.25 per hour; 29 hours per week; without benefits.

Motion carried unanimously.

10. Motion by Mehaffey, seconded by Eckley to approve, effective immediately, a voluntary transfer for Sarah Willis from Middle School Head Cook to High School General Cafeteria Worker, and to establish compensation for services at \$9.11 per hour; 29 hours per week; without benefits.

Motion carried unanimously.

11. Motion by Mehaffey, seconded by Eckley to approve extending Adrienne Boucher as a Substitute Replacement Second Grade Teacher at Oakview School from January 9, 2012 through January 30, 2012.

NOTE:

Ms. Boucher's position has been extended to cover the extended leave of Mrs. Pappalardo.

Motion carried unanimously.

12. Motion by Mehaffey, seconded by Eckley to approve hiring, effective immediately, Ellen Reese as Part-Time Administrative Assistant for Financial Services pending completion of all district and state requirements; and to establish compensation for services at \$25,805 per year (prorated); 25 hours per week; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried unanimously.

13. Motion by Mehaffey, seconded by Eckley to approve hiring, effective immediately, Anne Wilder as Part-Time Administrative Assistant for Financial Services pending completion of all district and state requirements; and to establish compensation for services at \$25,805 per year (prorated); 25 hours per week; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

14. Motion by Mehaffey, seconded by Eckley to approve the petition of Linda Henry, Cafeteria Manager, to extend her medical leave of absence retroactive to December 1, 2011 through December 31, 2011, during which time accumulated sick leave will be utilized.

NOTE:

Back-up was available.

Motion carried unanimously.

15. Motion by Mehaffey, seconded by Eckley to approve, accepting with regret, the notice of retirement from Linda Henry, Cafeteria Manager, effective December 31, 2011.

NOTE:

Back-up was available.

Motion carried unanimously.

16. Motion by Mehaffey, seconded by Eckley to approve the appointment of Teresalynn Capocci as the interim 8th Grade Advisor from December 20, 2011 to January 31, 2012.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – GOTCHEL, Cargill, Mehaffey
(Alternate: DeGirolamo)

1. Motion by Gotchel, seconded by Cargill to approve, retroactive to December 13, 2011, the out-of-district placement of Student ID#21391, classified Eligible for Special Education and Related Services – O.H.I. at Gloucester County Special Services School District Bankbridge Elementary School's East Campus at a tuition rate of \$33,300.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

2. Motion by Gotchel, seconded by Cargill to approve retroactive to November 23, 2011, 10 hours of home instruction weekly for Student ID#12666, classified Eligible for Special Education and Related Services – SLD; services to be provided by Professional Education Services, Inc.; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – continued

3. Motion by Gotchel, seconded by Cargill to approve retroactive to December 5, 2011, the out-of-district placement of Student ID#13674, classified Eligible for Special Education and Related Services – M.D. at Deptford New Sharon School at a tuition rate of \$23,880.

NOTE:

1. This student was placed at Deptford New Sharon School prior to transferring to West Deptford Schools. West Deptford will remain the placement.
2. This is a budgeted expense.

Motion carried unanimously.

4. Motion by Gotchel, seconded by Cargill to approve retroactive to December 13, 2011, 10 hours of home instruction weekly for Student ID#12409, classified Eligible for Special Education and Related Services – O.H.I.; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

5. Motion by Gotchel, seconded by Cargill to approve retroactive to December 5, 2011, 10 hours of home instruction weekly for Student ID#13022, classified Eligible for Special Education and Related Services – O.H.I.; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

6. Motion by Gotchel, seconded by Cargill to approve retroactive to December 2, 2011, 10 hours of home instruction weekly for Student ID#12506, classified Eligible for Special Education and Related Services – SLD; services to be provided by Professional Education Services, Inc.; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

7. Motion by Gotchel, seconded by Cargill to affirm that the West Deptford Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the December 19, 2011 meeting of the Board of Education.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – **BROCKWAY**, Hicks, Gotchel (Alternate: Mehaffey)

1. Motion by Brockway, seconded by Hicks to approve purchasing 55 Championship Jackets at the Board of Education's set cost of \$80 per jacket for the members of the 2011-2012 Group II South Jersey State Championship West Deptford Football Squad.

Motion carried unanimously.

2. Motion by Brockway, seconded by Hicks to approve the purchase of 22 Championship Jackets for the West Deptford High School Marching Band, TOB Atlantic Coast Group III Champions, at a cost of \$80 per jacket for a total of \$1,760 cost to the Board of Education.

Motion carried unanimously.

3. Motion by Brockway, seconded by Hicks to approve the purchase of 56 Championship Plaques for the West Deptford High School Marching Band, TOB Atlantic Coast Group III Champions, at a cost of \$20 per plaque for a total cost of \$1,120 to the Board of Education.

NOTE:

Students that received a jacket during the 2010-2011 school year championship will receive a plaque in lieu of an additional jacket purchase.

Motion carried unanimously.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – **HICKS**, Brockway, DeGirolamo (Alternate: Eckley)

1. Motion by Hicks, seconded by Brockway to approve the use of facilities by outside organizations as noted below.

- (1) Girl Scout Troop 64140 to use the Middle School Library every other Wednesday, from January 11, 2012 through June 13, 2012 from 6pm to 8pm; at no charge to the organization.

- (2) Hessian Woods Girl Scouts to use the Red Bank All-Purpose Room on February 16, 2012 from 6pm to 9pm; at no charge to the organization.

- (3) Hessian Woods Girls Scouts to use the Middle School Cafeteria on February 24, 2012, from 5pm to 9pm; at no charge to the organization.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – GUZZETTI, Mehaffey, DeGirolamo (Alternate: Cargill)

1. Motion by Guzzetti, seconded by Mehaffey to approve the following Resolution:

RESOLUTION
To Submit Statement of Assurances
New Jersey Quality Single Accountability Continuum

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the District’s Statement of Assurance with respect to the New Jersey Quality Single Accountability Continuum, and

WHEREAS, the West Deptford Board of Education in the County of Gloucester has reviewed the District’s Statement of Assurance and hereby approves these documents.

NOW THEREFORE BE IT RESOLVED, that the West Deptford Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

Date of Board Approval: December 19, 2011

Attest: _____
Board Secretary/School Business Administrator

NOTE:
Back-up was available.

Motion carried unanimously.

2. Motion by Guzzetti, seconded by Mehaffey to approve revised Policy 8505, “School Nutrition,” first reading.

Policy 8505 is **MANDATED**

NOTE:
1. Policy 8505 has been revised to reflect updates regarding the Federal Healthy, Hunger-Free Act of 2010.
2. Back-up was available.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – continued

3. Motion by Guzzetti, seconded by Mehaffey to approve revised Policy 6424, “Emergency Contracts,” first reading.

Policy 6424 is **RECOMMENDED**

NOTE:

1. Policy 6424 has been revised to incorporate a new provision and some other clarifying language from N.J.A.C. 5:34-6.1.
2. Back-up was available.

Motion carried unanimously.

4. Motion by Guzzetti, seconded by Mehaffey to approve new Regulation 5519, “Dating Violence at School,” first reading.

Regulation 5519 is **MANDATED**

NOTE:

1. New Regulation 5519 has been developed to incorporate the requirements of the new law and language recommended in the NJDOE.
2. Back-up was available.

Motion carried unanimously.

5. Motion by Guzzetti, seconded by Mehaffey to approve new Policy 5519, “Dating Violence at School,” first reading.

Policy 5519 is **MANDATED**

NOTE:

1. New Policy 5519 has been developed to incorporate the requirements of the new law and language recommended in the NJDOE.
2. Back-up was available.

Motion carried unanimously.

6. Motion by Guzzetti, seconded by Mehaffey to approve revised Policy 9181, “Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants,” first reading.

Policy 9181 is **RECOMMENDED**

NOTE:

1. Policy 9181 has been adopted due to the expansion that includes volunteers who help with co-curricular activities other than sports.
2. Back-up was available.

Motion carried unanimously.

COURTESY EXTENDED TO VISITORS

Motion by Hicks, seconded by Mehaffey to adjourn the meeting at 7:42pm.

Motion carried unanimously.

William H. Thompson
Assistant Superintendent for Business/Board Secretary