

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
October 17, 2011

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by Christopher Strano, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Strano, President, announced: Notice of this meeting has been provided by letter dated 14 September 2011 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 14 September 2011.

In Attendance

Mrs. Amy DeGirolamo
Mrs. Kate Cargill
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. Peter Guzzetti
Mr. Donald Hicks
Mr. James Mehaffey
Mr. Christopher Strano

Absent

Mrs. Ginny Brockway

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Hicks, seconded by Gotchel to approve the minutes of September 26, 2011, Regular Meeting.

Motion carried 7-0-1.
(Abstain-DeGirolamo)

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- HIB Summary Report
- 2011-2012 Enrollment
- Random Drug Testing Results
- Introduction of New Middle School Teachers

GENERAL BUSINESS

A. **FINANCE** – CARGILL, Guzzetti, Mehaffey (Alternate: Eckley)

1. Motion by Cargill, seconded by Guzzetti to approve the below listed regular bill lists of October 17, 2011 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

- \$1,349,827.33
- \$14,453.45
- \$36,630.04

Motion carried 8-0.

(Exception: Cargill abstained on Warrant No. 121400)

2. Motion by Cargill, seconded by Guzzetti to approve the submission of the Individuals with Disabilities Education Act, Part B (IDEA-B) FY'2012 Combined Basic and Preschool Flow-Through Grant Application; total amount of Basic Entitlement is \$778,643, and the total amount of Preschool Entitlement is \$35,945.

Motion carried 8-0.

3. Motion by Cargill, seconded by Guzzetti to approve the cafeteria bill list of October 17, 2011 totaling \$50,907.33 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 8-0.

4. Motion by Cargill, seconded by Guzzetti to approve the following expenditures for workshops and travel expenses.

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Seeley, Michael	Tennis Playoffs	10/6/2011	No Cost
Drummond, Mark	NJCEA Meeting	10/12/2011	No Cost
Seeley, Michael	Colonial Conference	10/14/2011	\$95.00
Burnham, Jon	Ipad Training	10/18/2011	\$863.25
Burke, Brendan	Cross Country Meet	10/18/2011	\$47.50
CECH, COLLEEN	Resource Networking Meeting	10/18/2011	No Cost
Cross, Thomas	Cross Country Meet	10/18/2011	\$47.50
Richardson, Renee	SURE Meeting	10/19/2011	\$47.50
Chambers, Patrice	Autism Workshop	10/20/2011	\$95.00
Bride, Bettina	EIRC Workshop	10/20/2011	\$11.00
Kitchenman, Kevin	NJSBA Conference	10/24/2011	\$116.67
Thompson, William	NJSBA Conference	10/24/2011	\$111.67
Fairchild, Cheryl	EE4NJ Conference	10/24/2011	No Cost
Gismondi, Brian	EE4NJ Conference	10/24/2011	\$32.00
Kitchenman, Kevin	NJSBA Conference	10/25/2011	\$116.67

A. **FINANCE** – continued

4., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Thompson, William	NJSBA Conference	10/25/2011	\$111.67
Fairchild, Cheryl	Transition Workshop	10/25/2011	\$21.00
Leaf, Denise	LRC Workshop	10/25/2011	\$11.00
Litzinger, Kathleen	Transition Workshop	10/25/2011	\$17.20
Sbar, Sharon	EIRC Workshop	10/25/2011	\$11.00
Creamer, Robert	Wheelabrator Trip	10/25/2011	\$95.00
Turiano, Roxane	Foundations Training	10/26/2011	\$127.24
Kitchenman, Kevin	NJSBA Conference	10/26/2011	\$116.67
Thompson, William	NJSBA Conference	10/26/2011	\$111.67
Laughlin, Kathleen	Student's First	10/26/2011	No Cost
McGlinn, Kristy	Student's First	10/26/2011	\$47.50
Reynolds, Nicole	Student's First	10/26/2011	No Cost
Walsh, Lauren	Student's First	10/26/2011	\$47.50
Schuckert, Ashley	Foundations Training	10/26/2011	\$47.50
MacMillan, Jennifer	Rowan Symposium	10/28/2011	\$161.65
Sbar, Sharon	IEP Review	10/28/2011	\$7.75
Soltner, Stephanie	Fieldwork Educator's Day	10/28/2011	\$15.50
Wajid, Elise	RAPS Training	11/1/2011	No Cost
Pisacreta, Jeffrey	PBSIS Training	11/1/2011	No Cost
Cohen, Jonathan	PBSIS Training	11/3/2011	No Cost
Quindlen, Ellen	GCPA Meeting	11/4/2011	No Cost
Sanford, April	ASAP Meeting	11/4/2011	No Cost
Wajid, Elise	RAPS Training	11/8/2011	No Cost
Budd, Maria	County Nurses Inservice	11/9/2011	No Cost
Laughlin, Kathleen	County Nurses Inservice	11/9/2011	No Cost
Rumaker, William	Technology Education Collegiate Assoc Conference	11/14/2011	\$95.00
Freedman, Lindsay	Internet Generation Workshop	11/15/2011	\$220.00
Wajid, Elise	RAPS Training	11/15/2011	No Cost
Bride, Bettina	EIRC Workshop	11/15/2011	\$11.00
Fairchild, Cheryl	Transition Workshop	11/15/2011	\$21.00
Pilarz, Kathleen	EIRC Workshop	11/15/2011	\$11.00
Richardson, Renee	SURE Meeting	11/16/2011	\$47.50
De Francis, Jamie	Wonderplay Preschool Conference	11/18/2011	\$20.00
Laganella, Hillary	Wonderplay Preschool Conference	11/18/2011	\$205.00
Mansor, Jill	EIRC Workshop	11/22/2011	\$95.00
Breece, Bridgette	Improving Social and Communication Skills	11/22/2011	\$95.00
Lindia, Lynette	Special Education Workshop	11/22/2011	\$95.00
Chambers, Patrice	Autism Workshop	11/22/2011	\$95.00
Bride, Bettina	EIRC Workshop	11/22/2011	\$11.00
Cohen, Jonathan	PBSIS Training	11/28/2011	No Cost
Dupper, Kimberly	PBSIS Training	11/28/2011	\$95.00
Flores, Melissa	PBSIS Training	11/28/2011	\$95.00
Susco, Dawn	PBSIS Training	11/28/2011	No Cost
Pisacreta, Jeffrey	PBSIS Training	11/28/2011	No Cost

A. **FINANCE** – continued

4., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Wajid, Elise	RAPS Training	11/29/2011	No Cost
Laughlin, Kathleen	Student's First	11/30/2011	No Cost
McGlinn, Kristy	Student's First	11/30/2011	\$47.50
Micciche, Cheryl	Student's First	11/30/2011	\$47.50
Reynolds, Nicole	Student's First	11/30/2011	No Cost
Walsh, Lauren	Student's First	11/30/2011	\$47.50
Quindlen, Ellen	GCPCA Meeting	12/2/2011	No Cost
Yeager, Kathleen	Rutgers Geometry and Modeling	12/2/2011	\$195.00
O'Neil, Kristin	NJAFPA Training	12/2/2011	No Cost
Kitchenman, Kevin	NJAFPA Training	12/2/2011	\$201.33
Wajid, Elise	RAPS Training	12/6/2011	No Cost
Cohen, Jonathan	PBSIS Training	12/13/2011	No Cost
Wajid, Elise	RAPS Training	12/13/2011	No Cost
Pisacreta, Jeffrey	PBSIS Training	12/13/2011	No Cost
Richardson, Renee	SURE Meeting	12/14/2011	\$47.50
Fairchild, Cheryl	PBSIS Training	12/20/2011	\$10.00
Hansbury, Kelly	PBSIS Training	12/20/2011	No Cost
Quindlen, Ellen	GCPCA Meeting	1/6/2012	No Cost
Arra, Charisse	Rowan Mathematics Workshop	1/10/2012	\$220.00
Cohen, Jonathan	PBSIS Training	1/12/2012	No Cost
Dupper, Kimberly	PBSIS Training	1/12/2012	\$95.00
Flores, Melissa	PBSIS Training	1/12/2012	No Cost
Pisacreta, Jeffrey	PBSIS Training	1/12/2012	No Cost
Susco, Dawn	PBSIS Training	1/12/2012	No Cost
Sanford, April	ASAP Meeting	1/13/2012	No Cost
Schultes, Lisa	Next Steps to Literacy Workshop	1/18/2012	\$47.50
Richardson, Renee	SURE Meeting	1/18/2012	\$47.50
Berry, Karen	Next Steps to Literacy Workshop	1/18/2012	\$95.00
Flores, Melissa	Next Steps to Literacy Workshop	1/19/2012	\$95.00
Heckler, Mary	Next Steps to Literacy Workshop	1/19/2012	No Cost
Hawkins, Jennifer	Next Steps to Literacy Workshop	1/20/2012	\$95.00
Jacobs, Mary	Next Steps to Literacy Workshop	1/20/2012	\$95.00
Keating, Joanne	Next Steps to Literacy Workshop	1/23/2012	\$95.00
Mckeown, John	Next Steps to Literacy Workshop	1/23/2012	\$95.00
Schultes, Lisa	Next Steps to Literacy Workshop	1/25/2012	\$47.50
Berry, Karen	Next Steps to Literacy Workshop	1/25/2012	\$95.00
Cohen, Jonathan	PBSIS Training	1/26/2012	No Cost
Flores, Melissa	Next Steps to Literacy Workshop	1/26/2012	\$95.00
Heckler, Mary	Next Steps to Literacy Workshop	1/26/2012	No Cost
Vedder, Erica	Next Steps to Literacy Workshop	1/26/2012	\$95.00
Pisacreta, Jeffrey	PBSIS Training	1/26/2012	No Cost
Hawkins, Jennifer	Next Steps to Literacy Workshop	1/27/2012	\$95.00
Jacobs, Mary	Next Steps to Literacy Workshop	1/27/2012	\$95.00
Keating, Joanne	Next Steps to Literacy Workshop	1/30/2012	\$95.00

A. **FINANCE** – continued

4., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Mckeown, John	Next Steps to Literacy Workshop	1/30/2012	\$95.00
Quindlen, Ellen	GCPCA Meeting	2/3/2012	No Cost
Richardson, Renee	SURE Meeting	2/15/2012	\$47.50
Falcone, Jaclyn	Alternative Assessments Workshop	2/22/2012	\$285.00
Holloway, Julia	Alternative Assessments Workshop	2/22/2012	\$285.00
Davis, Jody	Rutgers Mathematics Workshop	2/23/2012	\$290.00
Fairchild, Cheryl	PBSIS Training	2/29/2012	\$10.00
Hansbury, Kelly	PBSIS Training	2/29/2012	No Cost
Richardson, Renee	SURE Meeting	2/29/2012	\$47.50
Quindlen, Ellen	GCPCA Meeting	3/2/2012	No Cost
Stuart, Jennifer	Blood Drive	3/2/2012	\$95.00
Cohen, Jonathan	PBSIS Training	3/5/2012	No Cost
Dupper, Kimberly	PBSIS Training	3/5/2012	\$95.00
Flores, Melissa	PBSIS Training	3/5/2012	\$95.00
Susco, Dawn	PBSIS Training	3/5/2012	No Cost
Pisacreta, Jeffrey	PBSIS Training	3/9/2012	No Cost
Rumaker, William	Technology Education Collegiate Assoc Conference	3/14/2012	\$95.00
Rumaker, William	Technology Education Collegiate Assoc Conference	3/15/2012	\$95.00
Richardson, Renee	SURE Meeting	3/15/2012	\$95.00
Rumaker, William	Technology Education Collegiate Assoc Conference	3/16/2012	\$95.00
Yeager, Kathleen	Good Ideas in Teaching Precalculus	3/16/2012	\$165.00
Sanford, April	ASAP Meeting	3/26/2012	No Cost
Fairchild, Cheryl	PBSIS Training	3/28/2012	\$10.00
Hansbury, Kelly	PBSIS Training	3/28/2012	No Cost
Cohen, Jonathan	PBSIS Training	4/18/2012	No Cost
Pisacreta, Jeffrey	PBSIS Training	4/18/2012	No Cost
Richardson, Renee	SURE Meeting	4/18/2012	No Cost
Quindlen, Ellen	GCPCA Meeting	5/4/2012	No Cost
Pisacreta, Jeffrey	PBSIS Training	5/15/2012	No Cost
Cohen, Jonathan	PBSIS Training	5/18/2012	No Cost
Pisacreta, Jeffrey	PBSIS Training	5/18/2012	No Cost
Sanford, April	ASAP Meeting	5/18/2012	No Cost
Cohen, Jonathan	PBSIS Training	6/1/2012	No Cost
Dupper, Kimberly	PBSIS Training	6/1/2012	\$95.00
Flores, Melissa	PBSIS Training	6/1/2012	No Cost
Susco, Dawn	PBSIS Training	6/1/2012	No Cost
Leaf, Denise	St. John of God Open House	10/14/2011	No Cost
Scheetz, Jill	McREL Training	10/14/2011	\$95.00
Scheetz, Jill	McREL Training	10/19/2011	\$95.00
Christo, Jeffrey	EE4NJ Training	10/24/2011	\$95.00
Newman, Lauren	EE4NJ Training	10/24/2011	\$95.00
Ramagli, Kristen	EE4NJ Training	10/24/2011	\$112.36
Durham-Dick, Toni	Students First	10/26/2011	No Cost
Everwine, Jamie	Fundations Training	10/26/2011	\$47.50

A. **FINANCE** – continued

4., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Gregorio, Andrea	Commission for the Blind and Visually Impaired Workshop	11/4/2011	No Cost
Holloway, Julia	EE4NJ Training	10/24/2011	\$95.00
De Francis, Jamie	Transition Workshop	10/25/2011	\$6.50
D'Aiutolo, Virginia	SEMI Meeting	10/27/2011	\$24.99
Newman, Lauren	DECA Leadership Conference	11/2/2011	\$95.00
Beck, Nancy	School Counselor Challenges	10/19/2011	No Cost
Arra, Charisse	Math PLC	10/26/2011	\$95.00
Cohill, Sally	U of P Leadership Training	10/28/2011	No Cost
Newman, Lauren	Equity Workshop	10/28/2011	\$95.00
Porter, Carolyne	Equity Workshop	10/28/2011	\$120.00
Saia, Kelly	Equity Workshop	10/28/2011	No Cost
Sbar, Sharon	IEP Review	10/31/2011	\$7.75
Bride, Bettina	DYFS Workshop	11/9/2011	No Cost

Motion carried 8-0.

5. Motion by Cargill, seconded by Guzzetti to approve the payroll of September 2011 totaling \$2,326,320.15 with funds available as documented in the Board Office.

Motion carried 8-0.

6. Motion by Cargill, seconded by Guzzetti to approve, retroactive to September 30, 2011, appropriating from Undesignated Fund Balance in the amount of \$214,303.10 to support the payment of a retroactive payroll.

NOTE:

Back-up was available.

Motion carried 8-0.

B. **CURRICULUM** – ECKLEY, DeGirolamo, Hicks (Alternate: Guzzetti)

1. Motion by Eckley, seconded by DeGirolamo to approve DECA to attend the COLT (Chapter of Leadership Training) Conference at Burlington County Institute of Technology on November 2, 2011 from 7:45am until 2:15pm.

NOTE:

Ms. Newman, the DECA advisor will accompany students to attend the above-mentioned conference at no cost to the Board of Education.

Motion carried 8-0.

B. **CURRICULUM** – continued

2. Motion by Eckley, seconded by DeGirolamo to approve the French III, IV and Madrigals to attend the performance of WAR HORSE at the Lincoln Center in New York on Wednesday, December 14, 2011 from 7:30am until 9:30pm.

NOTE:

Ms. Tortu-Sliwecki, Ms. Jasper, Mr. Yerkes and parent chaperones will accompany 65 West Deptford High School students to attend the above mentioned show at no cost to the Board of Education.

Motion carried 8-0.

3. Motion by Eckley, seconded by DeGirolamo to approve the Sports Marketing Class and DECA to Lincoln Financial Field in Philadelphia, PA., at a date to be determined for late October or early November 2011 from 11am to 2pm.

NOTE:

Mr. Drummond and Ms. Newman will accompany West Deptford High School students to attend a tour of the above-mentioned facility at no cost to the Board of Education.

Motion carried 8-0.

4. Motion by Eckley, seconded by DeGirolamo to approve a group of students selected by the guidance department to attend the Traumatic Injury Prevention Program at Cooper University Hospital in Camden, NJ on 11/22/11, 2/8/12 and 5/17/12 from 9:30am to 1:30pm.

NOTE:

Ms. April Sanford will accompany a selected group of students to attend the above-mentioned program at no cost to the Board of Education.

Motion carried 8-0.

5. Motion by Eckley, seconded by DeGirolamo to approve the 5th Grade Classes of Mrs. Stonis, Ms. Dearlove, Mrs. Alday, Mrs. Schramm and Mrs. Sperduto to visit Philadelphia Independence National Park on November 3, 2011 from 8:30am to 2:15pm; the aforementioned teachers will chaperone this trip.

NOTE:

There is no cost to the Board of Education for this trip; the Middle School PTO has donated the funding to support this trip.

Motion carried 8-0.

B. **CURRICULUM** – continued

6. Motion by Eckley, seconded by DeGirolamo to approve the Key Club to visit the Sterling House in Deptford, NJ on Thursday, November 17, 2011 and Thursday, December 8, 2011 from 2:30pm to 4:30pm.

NOTE:

Ms. Yeager, the Key Club advisor will escort 20 West Deptford High School students to visit the above-mentioned venue.

Motion carried 8-0.

7. Motion by Eckley, seconded by DeGirolamo to approve the Key Club to visit the Sterling House in Deptford, NJ on Monday, October 31, 2011 from 2:30pm to 4:30pm.

NOTE:

Ms. Yeager, the Key Club advisor will escort 20 West Deptford High School students to visit the above-mentioned venue.

Motion carried 8-0.

8. Motion by Eckley, seconded by DeGirolamo to approve the Annual Middle School Cross Country Run on Tuesday, October 18, 2011 (rain date Wednesday, October 19, 2011) at West Deptford Park from 1:14pm to 2:30pm; chaperones will include Mr. Preziosi, Mr. Burke, Ms. Villari, Ms. Ramagli and parent volunteers; 3 buses will transport the students to and from the event for a total cost of \$300.

Motion carried 8-0.

9. Motion by Eckley, seconded by DeGirolamo to approve 5th Grade Classes and Mrs. Sanker's Class to travel to DeHart's Pumpkin Patch to pick pumpkins during the last two weeks of October; individual 5th grade teachers will chaperone their classes; there are no transportation costs attached to these trips.

Motion carried 8-0.

10. Motion by Eckley, seconded by DeGirolamo to approve the Wheelabrator Club to visit the Wheelabrator facility in West Deptford, NJ on Tuesday, October 25, 2011 from 9am to 1pm supervised by Mr. Creamer; the Wheelabrator Club will cover the transportation costs.

Motion carried 8-0.

11. Motion by Eckley, seconded by DeGirolamo to approve the walking trip of Mrs. Ellen Sanker's class to Heritage's store of Jessup Road, West Deptford, NJ on Thursday, October 25, 2011 from 8:45am to 11am.

Motion carried 8-0.

B. **CURRICULUM** – continued

12. Motion by Eckley, seconded by DeGirolamo to approve the request for Jessica Keegan, Fairleigh Dickinson University Student, to complete 30 hours of Field Experience at Oakview Elementary School, under the supervision of Lisa Exley, Second Grade Teacher.

NOTE:

This is for observation of instructional strategies, curriculum implementation and classroom management techniques.

Motion carried 8-0.

13. Motion by Eckley, seconded by DeGirolamo to approve the 7B Classes to travel to West Deptford Park on October 20, 2011 from 8:45am to Noon; students will participate in a national day of writing marathon and be supervised by Mrs. Seher, Mrs. Thurston, Ms. Murphy, Mr. Penny, Ms. Scheetz and Mrs. Lattanzio; there is no cost for transportation.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – MEHAFFEY, Eckley, Cargill (Alternate: Brockway)

1. Motion by Mehaffey, seconded by Eckley to approve the Emergent Hire for the 2011-2012 school year, effective pending completion of all district and state requirements, of Shardonay Seright as Substitute Custodian, and to establish compensation for services at \$85 per day; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried 7-1.

(No-Cargill)

2. Motion by Mehaffey, seconded by Eckley to approve the following staff two hours to prepare for the October 20, 2011 in-services on the McREL teacher evaluation framework, date to be determined, total cost \$704, funded by Staff Development monies:

2 hours x \$44/hour x 8 staff = \$704

<u>High School</u>	<u>Middle School</u>	<u>Elementary Schools</u>
Lauren Newman	Kristen Ramagli	April Maska
Julia Holloway	Jeff Christo	Michele Elliott
Mike Pustie		Cheryl Micciche

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

3. Motion by Mehaffey, seconded by Eckley to approve the following staff to conduct after school literacy remediation sessions for selected students to begin October 25, 2011 through May 10, 2012, funded by Elementary budget:

Mary Heckler	OV, Grade 2	\$1,386
Nicole Reynolds	RB, Grade 1	\$1,386

Motion carried 8-0.

4. Motion by Mehaffey, seconded by Eckley to approve the following Green-Fields staff to conduct Grade 3 and Grade 4 after school remediation sessions for selected students to begin October 25, 2011 through May 3, 2012, funded by Elementary budget:

Dawn Susco	Grade 3	\$1,320
Stacey Lyons	Grade 4	\$1,320

Motion carried 8-0.

5. Motion by Mehaffey, seconded by Eckley to approve the following staff to conduct after school ESL remediation sessions for selected students to begin October 25, 2011 through May 31, 2012, funded by NCLB Title III Grant:

Jennifer Stuart	High School	\$1,089
Michelle Schultes	Middle School	\$1,089

Motion carried 8-0.

6. Motion by Mehaffey, seconded by Eckley to approve the following Substitute Teachers for the 2011-2012 school year, pending completion of all district and state requirements:

Hickman-Poloney, Katelyn A.	Winkle, Erin K.
Marella, Kimberly C.	Simpson, Edward R.
Wiltsee, Christine S.	
Edwards, Rhea M.	

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

7. Motion by Mehaffey, seconded by Eckley to retroactively approve the Middle School overloads for the 2011-2012 school year beginning October 4, 2011 and continuing for the remainder of the school year, compensation to be establish at the contracted rate of \$819.

<u>Teacher</u>	<u>Overload</u>	<u>Course</u>
Brooke Blair	1/5	ES/MS Spanish

Motion carried 8-0.

8. Motion by Mehaffey, seconded by Eckley to approve adjusting, effective November 1, 2011, the salary of Joel Crane, High School Science Teacher, to reflect attainment of advanced degree status; B.A. + 30 Level 11; \$66,318.

NOTE:

Back-up was available.

Motion carried 8-0.

9. Motion by Mehaffey, seconded by Eckley to approve the petition of Linda Henry, Cafeteria Manager, for a medical leave of absence retroactive to September 27, 2011 and terminating circa November 30, 2011, during which time accumulated sick time will be utilized.

NOTE:

Back-up was available.

Motion carried 8-0.

10. Motion by Mehaffey, seconded by Eckley to approve accepting the resignation of Jennifer MacMillan as Field Hockey Club Advisor for the 2011-2012 school year effective immediately.

NOTE:

Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

11. Motion by Mehaffey, seconded by Eckley to approve the below-listed staff members as Club Advisors for the 2011-2012 school year:

<u>Activity</u>	<u>Advisor</u>	<u>Meetings</u>	<u>Stipend</u>
Art Club	Kate Mathiesen	24	\$781
Character Committee	Kelly Hansbury	16	\$522
Friendship Club	Robin Folino	16	\$522
Game Club	Jennifer Hitchner	24	\$781
Homework Club	Lauren Riggs	24	\$781
Homework Club	Heather Sherman	24	\$781
Keyboarding Club	Nicole Dixon	24	\$781
Kindergarten Club	Jamie Everwine	24	\$781
Kindergarten Crayons	Christina Farrell	24	\$781
Safety Patrol	John McKeown	24	\$781
School Store	Marggy Campana	*100	\$2139

**Approximately 100 meetings – morning and afternoon.*

Motion carried 8-0.

12. Motion by Mehaffey, seconded by Eckley to approve the below-listed clubs and advisors for the 2011-2012 school year at Oakview School.

<u>Club</u>	<u>Co-Advisor</u>	<u>Meetings</u>	<u>Stipend</u>
Literacy Club for At Risk Students	Jamie Schwantes	32	\$1042
Mathematics Club for At Risk Students	Karen Berry	32	\$1042
Mathematics Club for At Risk Students	Jackie Kensil	32	\$1042

Motion carried 8-0.

13. Motion by Mehaffey, seconded by Eckley to approve hiring Danielle Fisher for the 2011-2012 school year, pending completion of all district and state requirements, as a Substitute Replacement Teacher at West Deptford Middle School effective December 1, 2011 through January 31, 2012, and to establish compensation for services at \$95 per day; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

14. Motion by Mehaffey, seconded by Eckley to approve, effective immediately, a voluntary temporary transfer for Tina Rieger, from High School Cafeteria Worker to District Assistant Cafeteria Manager, and to establish compensation for services at \$12.86 per hour; 29 hours per week; without benefits.

Motion carried 8-0.

15. Motion by Mehaffey, seconded by Eckley to approve, effective immediately, a voluntary temporary transfer for Dawn Jones, from High School Cafeteria Worker to High School Assistant Cook, and to establish compensation for services at \$9.90 per hour; 28.75 hours per week; without benefits.

Motion carried 8-0.

16. Motion by Mehaffey, seconded by Eckley to approve, effective immediately, a voluntary temporary transfer for Nancy DelPiano, from High School Assistant Cook to High School Cook, and to establish compensation for services at \$11.10 per hour; 28.75 hours per week; without benefits.

Motion carried 8-0.

17. Motion by Mehaffey, seconded by Eckley to approve the petition of Cynthia Cobb, Oakview Nurse, for three days of an absence without pay on November 7, 8 and 9, 2011, as per Board Policy 4431.

NOTE:

1. Board Policy 4431 states that the Board of Education will consider petitions which are considered “Once in a Lifetime” situations with the expectation that no staff member would request such consideration more frequently than once during a 5 year interval.
2. Mrs. Cobb made us aware of a prepaid trip for these days prior to being hired.
3. Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

18. Motion by Mehaffey, seconded by Eckley to approve the below listed LPC Aides to attend one of the two available trainings on October 19, 2011 (10:45am to 11:45am or 1:15pm to 2:15pm) and will be compensated at their hourly rate.

Green-Fields – 1 hour

Melanie Beasley	Lisa Haverson	Sandra Monahan
Janet Monahan-Fair	Kim Onorato	Laurie Rocco
Maria Willet	Nicole White	

Oakview – 1/4 hour

Marylynn Lynn
Donna Tull

Red Bank

Kimberly Fayette – 1 hour
Kathleen Bairstow – 1/4 hour
Rosemary Gordon – 1/4 hour
Cheryl Ungemach – 1/4 hour

High School – 1 hour

Carol Bell

Motion carried 8-0.

19. Motion by Mehaffey, seconded by Eckley to **table** the salaries listed below for the 2011-2012 school year.

Administrator	2011-12 Salary
Fairchild, Cheryl	\$124,434.00
Gismondi, Brian	\$123,434.00
Cohill, Sally	\$120,434.00
Fanelli, Mike	\$114,434.00
Martello, Donna	\$113,484.00
Cohen, Jon	\$112,434.00
Cammarota, Tim	\$108,434.00
Corbitt, Karry	\$110,434.00
Burnham, Jon	\$106,434.00
Badt, Rich	\$108,434.00
Saia, Kelly	\$104,434.00

NOTE:

Action on this item was taken after discussion in Closed Session.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

20. Motion by Mehaffey, seconded by Eckley to approve the Emergent Hire of Jared Bier as a High School Substitute Replacement English Teacher, effective November 15, 2011 through June 30, 2011, pending completion of all district and state requirement, and to establish compensation for services at B.A. Level 1 rate of \$54,268.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Roll Call Vote:

Yes: Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Hicks, Mehaffey, Strano

No: ---

Abstain: ---

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – GOTCHEL, Cargill, Mehaffey (Alternate: DeGirolamo)

1. Motion by Gotchel, seconded by Cargill to retroactively approve the request of Student ID#12081 for two hours of homebound instruction, 10 hours per week, effective September 22, 2011, services to be provided by Ranch Hope.

Motion carried 8-0.

2. Motion by Gotchel, seconded by Cargill to retroactively approve homebound instruction for Student ID#19907 to be provided by Children's Behavioral Health Services at Underwood Memorial Hospital to begin on October 6, 2011 and tentatively continue through November 6, 2011 for 5 hours per week for a total of 20 hours.

Motion carried 8-0.

3. Motion by Gotchel, seconded by Cargill to approve, retroactive to September 16, 2011, the addition of a one-on-one instructional aide for Student ID#1764, classified Eligible for Special Education and Related Services – P.S.D.; placed at Gloucester County Special Services School District's Bankbridge Development Center at a rate of \$34,650.

NOTE:

This is a budgeted expense.

Motion carried 8-0.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – continued

4. Motion by Gotchel, seconded by Cargill to approve, retroactive to September 8, 2011, 10 hours of home instruction weekly for Student ID#10202, classified Eligible for Special Education and Related Services – M.D.; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

Motion carried 8-0.

5. Motion by Gotchel, seconded by Cargill to approve, retroactive to October 3, 2011, 10 hours of home instruction weekly for Student ID#12409, classified Eligible for Special Education and Related Services – O.H.I.; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

Motion carried 8-0.

6. Motion by Gotchel, seconded by Cargill to approve the contract between the West Deptford Administrators' Association and the Board of Education effective July 1, 2011 to June 30, 2013.

NOTE:

Back-up was available.

Motion carried 7-0-1.
(Abstain-Hicks)

E. **ATHLETIC, BAND & CAFETERIA** – BROCKWAY, Hicks, Gotchel (Alternate: Mehaffey)

1. Motion by Hicks, seconded by Gotchel to approve Sandra Montgomery to the position of Assistant Softball Coach for the upcoming 2011-2012 Spring season at a Step 3 salary of \$3,717.

NOTE:

1. Ms. Montgomery is returning for a second stint as West Deptford High School JV Softball Coach.
2. Back-up was available.

Motion carried 8-0.

E. **ATHLETIC, BAND & CAFETERIA** – continued

2. Motion by Hicks, seconded by Gotchel to approve Nicole Love (West Deptford Marching Band Alumni 2010) as a 2011-2012 Marching Band Volunteer.

Motion carried 8-0.

3. Motion by Hicks, seconded by Gotchel to rescind the motion of June 27, 2011 approving Sunny Vespico as Marching Band Percussion Instructor.

Motion carried 8-0.

4. Motion by Hicks, seconded by Gotchel to approve Seth Bagwell as Marching Band Percussion Instructor for the 2011-2012 Marching Band at a Step 1 salary of \$2,275.

Motion carried 8-0.

5. Motion by Hicks, seconded by Gotchel to approve the West Deptford High School Marching Band to rehearse off site at Gateway Regional High School on October 29, 2011 in preparation for the Tournament of Bands, Atlantic Coast Championships with no cost to the Board of Education.

NOTE:

The Marching Band has rented the stadium facilities at Gateway.

Motion carried 8-0.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – HICKS, Brockway, DeGirolamo (Alternate: Eckley)

1. Motion by Hicks, seconded by DeGirolamo to amend the motion of September 12, 2011 approving the West Deptford Township Democratic Committee, West Deptford Township Republican Committee and Independent Len Daws to use the High School Auditorium on **October 18, 2011 from 5pm to 10pm**; at no charge to the organization.

Motion carried 8-0.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – continued

2. Motion by Hicks, seconded by DeGirolamo to approve the use of facilities by outside organizations as noted below.

- (1) Cub Scouts Pack 295 to use the Green-Fields All Purpose Room on October 19, November 16 and December 7, 2011 from 7pm to 8:30pm; at no charge to the organization.
- (2) Girl Scout Troop 61012 to use the Middle School Cafeteria on October 19, 2011 from 3:30pm to 4:30pm; at no charge to the organization.
- (3) Girl Scout Troop 64144 to use the Red Bank Conference Room and Music/Art Room on Fridays beginning October 14, 2011 through June 15, 2012 from 6:30pm to 8pm; at no charge to the organization.
- (4) Hessian Woods Girl Scout Troop 61012 to use the Middle School Cafeteria on December 3, 2011 from 8am to 12pm; at no charge to the organization.
- (5) Daisy Troop 61013 to use the Green-Fields Atrium on the follow dates from 6:30pm to 7:30pm; at no charge to the organization:

10/24/11	2/27/12	1/9/12	4/30/12
11/14/11	3/12/12	1/23/12	5/7/12
12/5/11	3/26/12	2/13/12	5/21/12
12/19/11	4/16/12		

- (6) West Deptford High School PTO to use the Middle School Cafeteria on March 2, 2012 from 4pm to 11pm; at no charge to the organization.
- (7) West Deptford Cheerleading Association to use the Middle School Gym on November 19, 2011 from 9:30am to 12:30pm; at no charge to the organization.
- (8) Hessian Woods Girl Scout Troop 61012 to use the Middle School Cafeteria on December 3, 2011 from 8am to 1pm; at no charge to the organization.
- (9) Hessian Woods Girl Scout Troop 61012 to use the Middle School Cafeteria on Wednesdays beginning October 19, 2011 through December 3, 2011 and every other Wednesday from December 7, 2011 through June 13, 2012 from 2:50pm to 4:30pm; at no charge to the organization.

Motion carried 8-0.

G. **POLICY & COMMUNITY RELATIONS** – GUZZETTI, Mehaffey, DeGirolamo (Alternate: Cargill)

1. Motion by Guzzetti, seconded by Mehaffey to approve revised Policy 5512, “Harassment, Intimidation, and Bullying,” first reading.

Policy 5512 is **MANDATED**

NOTE:

1. Policy 5512 has been revised to include several provisions that were not included in the Minimum Model Policy Language sections of the most recent update.
2. Back-up was available.

Motion carried 8-0.

2. Motion by Guzzetti, seconded by Mehaffey to approve new Regulation 2431.4, “Prevention and Treatment of Sports-Related Concussions and Head Injuries,” first reading.

Regulation 2431.4 is **MANDATED**

NOTE:

1. New Regulation 2431.4 has been developed to be consistent with the NJDOE Guidance and closely align with several basic requirements of the law.
2. Back-up was available.

Motion carried 8-0.

3. Motion by Guzzetti, seconded by Mehaffey to approve revised Policy 2431.4, “Prevention and Treatment of Sports-Related Concussions and Head Injuries,” first reading.

Policy 2431.4 is **MANDATED**

NOTE:

1. Revised Policy 2431.4 has been developed to be consistent with the NJDOE Guidance and closely align with several basic requirements of the law.
2. Back-up was available.

Motion carried 8-0.

4. Motion by Guzzetti, seconded by Mehaffey to approve revised Policy 0142, “Board Member Qualifications, Prohibited Acts, and Code of Ethics,” first reading.

Policy 0142 is **MANDATED**

NOTE:

1. Policy 0142 has been updated to provide the Board with the option of reimbursing Board members for the costs of the background check.
2. Back-up was available.

Motion carried 8-0.

COURTESY EXTENDED TO VISITORS

The following person addressed the Board:

- John Hayden

Motion by Hicks, seconded by Mehaffey to adopt the following resolution to hold a Closed Session meeting after the completion of all agenda items in order to have the opportunity to discuss sensitive personnel issues, negotiations, student discipline issues, and litigation.

RESOLUTION

WHEREAS: Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the West Deptford Board of Education for said purposes, and

BE IT FURTHER RESOLVED:

to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board of Education.

BOARD OF EDUCATION OF THE
TOWNSHIP OF WEST DEPTFORD
IN THE COUNTY OF GLOUCESTER

President

ATTEST:

Secretary

Motion carried 8-0.

The Board recessed at 7:28pm.

The Board convened Closed Session at 7:38pm.

Motion by Hicks, seconded by Mehaffey to reconvene Open Session.

Motion carried 8-0.

The Board reconvened Open Session at 8pm.

ACTION AFTER CLOSED SESSION:

- Motion by Gotchel, seconded by Mehaffey to approve the High School’s recommendation regarding Student No. 13638.

Motion carried 8-0.

- Motion by Mehaffey, seconded by Eckley to approve the salaries listed below for the 2011-2012 school year.

Administrator	2011-12 Salary
Fairchild, Cheryl	\$124,434.00
Gismondi, Brian	\$123,434.00
Cohill, Sally	\$120,434.00
Fanelli, Mike	\$114,434.00
Martello, Donna	\$113,484.00
Cohen, Jon	\$112,434.00
Cammarota, Tim	\$108,434.00
Corbitt, Karry	\$110,434.00
Burnham, Jon	\$106,434.00
Badt, Rich	\$108,434.00
Saia, Kelly	\$104,434.00

Motion carried 8-0.

- Motion by Hicks, seconded by Mehaffey to adjourn the meeting at 8:01pm.

Motion carried 8-0.

William H. Thompson
Assistant Superintendent for Business/Board Secretary