

West Deptford Middle School  
675 Grove Road  
West Deptford, NJ 08066-1999  
July 18, 2011

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by Christopher Strano, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Strano, President, announced: Notice of this meeting has been provided by letter dated 10 May 2011 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 10 May 2011.

**In Attendance**

Mrs. Ginny Brockway  
Mrs. Kate Cargill  
Mrs. Amy DeGirolamo  
Mr. Peter Guzzetti  
Mrs. Lisa Eckley  
Dr. Brian Gotchel  
Mr. James Mehaffey  
Mr. Christopher Strano

**Absent**

Mr. Donald Hicks

Also present: Kevin A. Kitchenman, Superintendent  
William H. Thompson, Assistant Superintendent for Business/Board Secretary

**PRESIDENT'S REMARKS**

Motion by Brockway, seconded by Gotchel to approve the minutes of June 27, 2011, Regular Meeting.

Motion carried 8-0.

**COURTESY EXTENDED TO VISITORS**

## **SUPERINTENDENT'S REPORT**

- Alternative School End-of-Year Reports (Cheryl Fairchild and Brian Gismondi)
  - Anti-Bullying Program
  - District Anti-Bullying Coordinator – Kristin P. O'Neil
  - West Deptford High School Anti-Bullying Specialist – April Sanford
  - West Deptford Middle School Anti-Bullying Specialist – Jennifer MacMillan
  - Green-Fields Anti-Bullying Specialist – Kelly Hansbury
  - Oakview & Redbank Anti-Bullying Specialist – Toni Durham
  - Revised 2011-2012 State Aide Funding
  - Board Self Evaluation
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## **GENERAL BUSINESS**

### **A. FINANCE – CARGILL, Guzzetti, Mehaffey (Alternate: Eckley)**

1. Motion by Cargill, seconded by Guzzetti to approve applying for the EE4NJ (Effective Educators for New Jersey) Grant.

Motion carried 8-0.

2. Motion by Cargill, seconded by Guzzetti to approve a Transportation Jointure Agreement with Clearview Regional School District for the 2011 ESY transportation for Route SYCH for a total cost of \$1,547.46.

**NOTE:**

The agreement is for transportation of West Deptford students attending YALE School in Cherry Hill.

Motion carried 8-0.

3. Motion by Cargill, seconded by Guzzetti to approve the regular bill list of July 18, 2011 totaling \$422,588.99, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 8-0.

4. Motion by Cargill, seconded by Guzzetti to approve the May 31, 2011 end-of-month bill list totaling \$85,488.60 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 8-0.

A. **FINANCE** – continued

5. Motion by Cargill, seconded by Guzzetti to approve the May 2011 Expenditure and Revenue Reports and to approve and certify that the May 2011 Expenditure Reports, after review of the secretary’s monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of our knowledge contain no major accounts or funds which have been overexpended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Motion carried 8-0.

6. Motion by Cargill, seconded by Guzzetti to approve the reports of the Secretary and the Treasurer of School Monies for the month of May 2011 and that said reports are in agreement.

Motion carried 8-0.

7. Motion by Cargill, seconded by Guzzetti to approve the May 2011 transfers.

Motion carried 8-0.

8. Motion by Cargill, seconded by Guzzetti to approve the payroll of June 2011 totaling \$2,463,639.71 with funds available as documented in the Board Office.

Motion carried 8-0.

9. Motion by Cargill, seconded by Guzzetti to approve accepting the 2011-2012 transportation bid received from DeHart for a total cost of \$1,799,345.56.

**NOTE:**

Back-up was available.

Motion carried 8-0.

10. Motion by Cargill, seconded by Guzzetti to approve the following expenditures for workshop and travel:

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Shannon, Jack	Rutgers Turfgrass Research	7/27/2011	No Cost
Badt, Richard	I Pad Workshop	10/6/2011	\$869.88

Motion carried 8-0.

11. To approve applying the additional state aid in the amount of \$413,794 to the 2012-2013 budget.

**NOTE:**

Action on this item was taken after Closed Session.

**B. CURRICULUM – ECKLEY, DeGirolamo, Hicks (Alternate: Guzzetti)**

No action taken.

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**C. TEACHERS & PERSONNEL – MEHAFFEY, Eckley, Cargill (Alternate: Brockway)**

1. Motion by Mehaffey, seconded by Eckley to approve amending the motion of March 28, 2011 hiring Jennifer Hitchner as a Green-Fields Substitute Replacement Teacher effective May 20, 2011 through June 30, 2011.

**NOTE:**

On June 27, 2011, Ms. Hitchner was approved as a Green-Fields Part-Time Kindergarten Teacher for the 2011-2012 school year.

Motion carried 8-0.

2. Motion by Mehaffey, seconded by Eckley to approve hiring Christopher Nuss as a Green-Fields Grade 3 Substitute Replacement Teacher effective September 1, 2011 through November 18, 2011, pending completion of all district and state requirements, and to establish compensation for services at B.A. Level 1; salary to be determined; teacher calendar.

**NOTE::**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Mr. Nuss is currently an approved Substitute Teacher.
4. Mr. Nuss will be replacing Jennifer Hawkins while she is on a leave of absence.
5. Back-up was available.

Motion carried 8-0.

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C. **TEACHERS & PERSONNEL** – continued

3. Motion by Mehaffey, seconded by Eckley to approve the following additional High School Summer Workshops:

Curriculum Writing: “Mapping out the standards in all US History Courses of Study,” on dates to be determined, 8 hours, total cost \$2,816, funded by District Staff Development monies.

8 teachers x 8 hours x \$44/hr = \$2,816

Elizabeth Christie

Denise Everitt

Kirsten Kelly

Daniel Mansor

Terry McAndrew

Patrick Rockwell

Theone Sexauer

Patrick Vilary

Team-building: “Intervention and Referral Services Training,” on dates to be determined, 4 hours, total cost \$880, funded by District Staff Development monies.

5 teachers x 4 hours x \$44/hr = \$880

Geralyn Fontaine

Barb Haulenbeek

Julia Holloway

Ellen Quindlen

Patrick Vilary

Motion carried 8-0.

4. Motion by Mehaffey, seconded by Eckley to approve the following additional Summer Workshop:

Science Curriculum Writing, on dates to be determined, 10 hours, total cost \$880, funded by District Staff Development monies.

2 teachers x 10 hours x \$44/hr = \$880

Janice Cirone

Sue Filinuk

Motion carried 8-0.

5. Motion by Mehaffey, seconded by Eckley to approve a 5 hour in-service workshop to review curriculum for 6 new Kindergarten Teachers, presented by Dawn Corino (5 hours prep & 5 hours presenting), date to be determined, total cost \$1,760, funded by District Staff Development funds.

Presenter, Dawn Corino: 10 hours x \$44/hr = \$440

6 kindergarten teachers x 5 hours x \$44/hr = \$1,320

Jennifer Hitchner (GF)

Christina Farrell (GF)

3 new Oakview Kindergarten Teachers

1 new Green-Fields Kindergarten Teacher

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

6. Motion by Mehaffey, seconded by Eckley to approve 15 additional hours for math curriculum writing, grade 2, dates to be determined, 2 staff, total cost \$1,320, funded by District Staff Development monies.

2 teachers x 15 hours x \$44/hr = \$1,320  
Cheryl Micciche                      Jill Schwantes

Motion carried 8-0.

7. Motion by Mehaffey, seconded by Eckley to approve 10 additional hours for math curriculum writing, grade 1, dates to be determined, 3 staff, total cost \$1,320, funded by District Staff Development monies.

3 teachers x 10 hours x \$44/hr = \$1,320  
Monica Wentz                      Jamie Schwantes                      Jackie Stone

Motion carried 8-0.

8. Motion by Mehaffey, seconded by Eckley to retroactively approve four additional staff to attend the summer staff development workshop, "Digital Storytelling," July 6 & 7, 2011, from 8am to 1pm, total 10 hours each, total cost \$1,760, funded by District Staff Development monies.

4 teachers x 10 hours x \$44/hr = \$1,760  
Jennifer Buyser                      Lauren Walsh  
Stacey Lyons                      April Maska

**NOTE:**

The cost was previously approved by the Board of Education on June 13, 2011.

Motion carried 8-0.

9. Motion by Mehaffey, seconded by Eckley to approve the following additional Summer Workshop:

Anti-Bullying Training for Anti-Bullying Specialists, on August 30, 2011 from 9am to 11:30am, 2.5 hours, total cost \$440, funded by District Staff Development monies.

4 teachers x 2.5 hours x \$44/hr = \$440  
April Sanford                      Toni Durham  
Kelly Hansbury                      Jennifer MacMillan

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

10. Motion by Mehaffey, seconded by Eckley to approve hiring Linda Stranahan as the Young Eagles Program Assistant Site Leader for the Red Bank site; at the board approved rate of \$12.84 per hour, 25 hours per week; without benefits.

**NOTE:**

Mrs. Stranahan has worked for the Young Eagles Program since 2006 as a Care Provider.

Motion carried 8-0.

11. Motion by Mehaffey, seconded by Eckley to approve hiring Linda MacMichael as the Young Eagles Program Site Leader at Oakview School, effective September 1, 2011; at a rate of \$13.76 per hour, 30 hours per week; with benefits.

**NOTE:**

Mrs. MacMichael has been with the Young Eagles Program since 2005 as the Assistant Site Leader for Red Bank and Oakview Schools.

Motion carried 8-0.

12. Motion by Mehaffey, seconded by Eckley to approve the following Substitute Teachers for the 2011-2012 school year, pending completion of all district and state requirements:

Abbott, Joseph  
DeGeorge, Penny S.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A;9-6.5(c) for the hiring of substitute teachers; therefore, with the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 8-0.

13. Motion by Mehaffey, seconded by Eckley to approve the Emergent Hiring of Kadeem Hall as a Substitute Custodian for the 2011-2012 school year, pending completion of all district and state requirements, and to establish compensation for services at \$85 per day; without benefits.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

14. Motion by Mehaffey, seconded by Eckley to amend the motion of April 11, 2011 accepting the notice of resignation from Barbara Tighe, Oakview Administrative Assistant, effective ***August 17, 2011.***

**NOTE:**

1. Mrs. Tighe will continue to complete summer tasks appropriate to her position and train her replacement during this time.
2. Mrs. Tighe will work through July 28, 2011 and then will utilize all vacation and personal days through August 16, 2011.

Motion carried 8-0.

15. Motion by Mehaffey, seconded by Eckley to approve the Emergent Hire of Sandra Monahan as a Certified Lunch Aide at Green-Fields School for the 2011-2012 school year, pending completion of all district and state requirements; and to establish compensation for services at 5 hours per week, \$44 per hour; Student Calendar; without benefits.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

16. Motion by Mehaffey, seconded by Eckley to approve the following motion:

**WHEREAS**, Carin Haabak, tenured clerk, was rified from a clerk position for economic reasons;

**And WHEREAS**, said employee retained recall rights to a clerk position; And

**WHEREAS**, as a result of the retirement of the Accounts Payable Clerk, Mrs. Haabak is legally entitled to be recalled to that position based upon her tenured clerk status;

**NOW, THEREFORE**, this motion is made to approve the recall and to appoint Mrs. Haabak to the position of Accounts Payable Clerk effective July 25, 2011, at a salary of \$45,000.

Motion carried 8-0.



**C. TEACHERS & PERSONNEL – continued**

17. Motion by Mehaffey, seconded by Eckley to amend the motion of June 13, 2011 approving Jodi Thayres as Accounts Payable Clerk, effective July 1, 2011 through **August 1, 2011, and to reassign her to the Young Eagles’ Secretary/Bookkeeper Position effective August 2, 2011.**

Motion carried 8-0.

18. Motion by Mehaffey, seconded by Eckley to amend the motion of June 27, 2011 approving Jennifer Stuart to work with High School ESL students during the summer, **3 sessions, 2 hours per day, \$44/per hour; total cost \$264**, funded by NCLB Title III monies.

Motion carried 8-0.

19. Motion by Mehaffey, seconded by Eckley to approve Peg Page to work with High School ESL students during the summer, 3 sessions, 2 hours per day, \$44/per hour; total cost \$264, funded by NCLB Title III monies.

Motion carried 8-0.

20. Motion by Mehaffey, seconded by Eckley to amend the following approved motion hiring the below-listed Special Education Teacher for summer programs as noted.

TEACHER/ PRESENT POSITION	PROGRAM	SCHOOL	TIME PERIOD	COMPENSATION
Amanda Bairstow OV Special Education Teacher	PSD* and MD**** ESY Summer Program	Oakview	Substitute Teacher	\$TBD*** per hour

- \* PSD – Preschool Disabled
- \*\* ESY – Extended School Year
- \*\*\* To be Determined
- \*\*\*\* MD – Multiply Disabled

**NOTE:**  
This is a budgeted expense.

Motion carried 8-0.

21. Motion by Mehaffey, seconded by Eckley to approve accepting the petition of Tara Carr, High School Guidance Counselor, to extend her child rearing absence from June 30, 2011 to June 30, 2012.

**NOTE:**  
Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

22. Motion by Mehaffey, seconded by Eckley to approve the below-listed job description:

Assistant Business Administrator

**NOTE:**

1. This job description will also entitle the position to administrative benefits.
2. Back-up was available.

Motion carried 7-1.  
(No-Brockway)

23. Motion by Mehaffey, seconded by Brockway to **table** the below-listed job description:

Young Eagles Program Secretary/ Bookkeeper & Central Registrar

**NOTE:**

1. This job description expands the responsibilities and duties of the YEP Secretary/ Bookkeeper to include central registration responsibilities and NJSMART data entry and management. This will be a full time position.
2. Back-up was available.
3. Action on this item was taken after discussion in Closed Session.

Motion carried 8-0.

24. Motion by Mehaffey, seconded by Eckley to approve hiring Dawn Susco for the 2011-2012 school year, pending completion of all district and state requirements, as Literacy Support Coach, and to establish compensation for services at M.A. Level 5; salary to be determined.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Brockway, Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Mehaffey, Strano

No: ---

Abstain: ---

C. **TEACHERS & PERSONNEL** – continued

25. Motion by Mehaffey, seconded by Eckley to approve hiring Beth Andaloro for the 2011-2012 school year, pending completion of all district and state requirements, as Green-Fields Elementary School Part-Time Kindergarten Teacher, and to establish compensation for services at M.A. Level 1; salary to be determined, pro-rated at 19 hours per week; without benefits.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Brockway, Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Mehaffey, Strano  
No: ---  
Abstain: ---

26. Motion by Mehaffey, seconded by Eckley to approve hiring Jennifer Stephens for the 2011-2012 school year, pending completion of all district and state requirements, as Middle School Special Education Teacher, and to establish compensation for services at B.A. Level 2; salary to be determined.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Brockway, Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Mehaffey, Strano  
No: ---  
Abstain: ---

C. **TEACHERS & PERSONNEL** – continued

27. Motion by Mehaffey, seconded by Eckley to approve hiring Colleen Cech for the 2011-2012 school year, pending completion of all district and state requirements, as Middle School Student Assistance Counselor, and to establish compensation for services at M.A. Level 8; salary to be determined.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Brockway, Mehaffey, Strano  
No: ---  
Abstain: ---

28. Motion by Mehaffey, seconded by Eckley to approve hiring James Schroff for the 2011-2012 school year, pending completion of all district and state requirements, as Middle School Applied Technology Teacher, and to establish compensation for services at B.A. Level 12; salary to be determined.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Mehaffey, Strano  
No: Brockway  
Abstain: ---

29. Motion by Mehaffey, seconded by Eckley to approve hiring Kristin Sincavage for the 2011-2012 school year, pending completion of all district and state requirements, as Middle School 6<sup>th</sup> Grade Language Arts Literacy Teacher, and to establish compensation for services at B.A. Level 2; salary to be determined.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Brockway, Mehaffey, Strano  
No: ---  
Abstain: ---

C. **TEACHERS & PERSONNEL** – continued

30. Motion by Mehaffey, seconded by Eckley to approve hiring Kimberly Long for the 2011-2012 school year, pending completion of all district and state requirements, as Oakview School Part-Time Kindergarten Teacher, and to establish compensation for services at M.A. Level 1; salary to be determined; pro-rated at 19 hours per week; without benefits.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Eckley, Gotchel, Guzzetti, Brockway, Cargill, Mehaffey, Strano

No: DeGirolamo

Abstain: ---

31. Motion by Mehaffey, seconded by Eckley to approve hiring Kimberly Meginniss for the 2011-2012 school year, pending completion of all district and state requirements, as Oakview School Part-Time Kindergarten Teacher, and to establish compensation for services at B.A. Level 1; salary to be determined; pro-rated at 19 hours per week; without benefits.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: DeGirolamo, Eckley, Gotchel, Guzzetti, Brockway, Cargill, Mehaffey, Strano

No: ---

Abstain: ---

32. Motion by Mehaffey, seconded by Eckley to approve hiring Kimberly Labbree for the 2011-2012 school year, pending completion of all district and state requirements, as Oakview School part-time Kindergarten Teacher, and to establish compensation for services at B.A. Level 5; salary to be determined; pro-rated at 19 hours per week; without benefits.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: DeGirolamo, Eckley, Gotchel, Guzzetti, Brockway, Cargill, Mehaffey, Strano

No: ---

Abstain: ---

C. **TEACHERS & PERSONNEL** – continued

33. Motion by Mehaffey, seconded by Eckley to approve hiring Amanda Burkett for the 2011-2012 school year, pending completion of all district and state requirements, as Middle School 5<sup>th</sup> Grade Teacher, and to establish compensation for services at M.A. Level 1; salary to be determined.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Eckley, Gotchel, Guzzetti, Brockway, Cargill, DeGirolamo, Mehaffey, Strano

No: ---

Abstain: ---

34. Motion by Mehaffey, seconded by Eckley to approve hiring Jessica Murphy for the 2011-2012 school year, pending completion of all district and state requirements, as Middle School 7<sup>th</sup> Grade Math Teacher, and to establish compensation for services at B.A. Level 1; salary to be determined.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Eckley, Gotchel, Guzzetti, Brockway, Cargill, DeGirolamo, Mehaffey, Strano

No: ---

Abstain: ---

35. Motion by Mehaffey, seconded by Eckley to approve hiring William Rumaker for the 2011-2012 school year, pending completion of all district and state requirements, as High School Applied Technology Teacher, and to establish compensation for services at B.A. Level 1; salary to be determined.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Eckley, Gotchel, Guzzetti, Brockway, Cargill, DeGirolamo, Mehaffey, Strano

No: ---

Abstain: ---

C. **TEACHERS & PERSONNEL** – continued

36. Motion by Mehaffey, seconded by Eckley to approve hiring Adrienne Boucher for the 2011-2012 school year, pending completion of all district and state requirements, as Oakview School Grade 2 Substitute Replacement Teacher, and to establish compensation for services at M.A. Level 1; salary to be determined

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

37. Motion by Mehaffey, seconded by Eckley to approve the increase of weekly hours as a Green-Fields LPC Aide for Sue Velasquez, from 20 to 29.5 hours per week.

**NOTE:**

The additional 9.5 LPC Aide hours exist in the current budget as a result of the impending transfer of Angela Wolf.

Motion carried 8-0.

38. Motion by Mehaffey, seconded by Eckley to approve hiring Angela Wolf for the 2011-2012 school year, pending completion of all district and state requirements, as Administrative Assistant to the Principal of Oakview School, and to establish compensation for services at Level 1; salary to be determined

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

39. Motion by Mehaffey, seconded by Eckley to approve the voluntary transfer of Eric Stanwood from Middle School Grade 7 Math Teacher to Middle School Grade 8 Math Teacher.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

40. Motion by Mehaffey, seconded by Eckley to amend the motion of February 15, 2011 approving Nicole Bonzella as a High School Guidance Counselor Substitute Replacement Teacher, to extend from June 30, 2011 through June 30, 2012.

**NOTE:**

Ms. Carr will be extending her child rearing absence to June 30, 2012.

Motion carried 8-0.

41. Motion by Mehaffey, seconded by Eckley to approve, accepting with regret, the notice of resignation from Susan Carter, High School Mathematics Teacher, effective July 15, 2011.

**NOTE:**

Back-up was available.

Motion carried 8-0.

42. Motion by Mehaffey, seconded by Eckley to approve an additional staff member for a Summer Workshop:

“Blogs and Wikis Training,” on July 18 and July 19, 2011, 8am-1pm, total 10 hours; total cost, \$440, funded by District Staff Development monies.

1 teachers x 10 hours x \$44/per hr. = \$440  
Dawn Susco

Motion carried 8-0.

43. Motion by Mehaffey, seconded by Eckley to approve the terms of the settlement discussed with the Board Solicitor in executive session.

**NOTE:**

Action on this item was taken after discussion in Closed Session.

Motion carried 8-0.



D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – GOTCHEL, Cargill, Mehaffey  
(Alternate: DeGirolamo)

1. Motion by Gotchel, seconded by Cargill to approve, retroactive to July 11, 2011, the out-of-district placement of Student ID#18347, classified Eligible for Special Education and Related Services – E.D., at Garfield Park for extended school year at a tuition rate of \$4,952.60.

**NOTE:**

1. This student was previously placed at Brookfield Academy.
2. This is a budgeted expense.

Motion carried 8-0.

2. Motion by Gotchel, seconded by Cargill to approve, retroactive to July 1, 2011 through August 31, 2011, contracting with Gloucester County Special Services School District for the following in-home services for Student ID#20027, classified as Eligible for Special Education and Related Services – AUT., 2 hours per week of Autism Support for 8 weeks; 16 hours at \$108 per hour for a total cost of \$1,728.

**NOTE:**

This is a budgeted expense.

Motion carried 8-0.

3. Motion by Gotchel, seconded by Cargill to approve, retroactive to July 1, 2011 through August 31, 2011, contracting with Gloucester County Special Services School District for the following in-home services for Student ID#10371, classified as Eligible for Special Education and Related Services – AUT., 8 hours of Autism Support at \$108 per hour for a total cost of \$864.

**NOTE:**

This is a budgeted expense.

Motion carried 8-0.

E. **ATHLETIC, BAND & CAFETERIA – BROCKWAY**, Hicks, Gotchel (Alternate: Mehaffey)

1. Motion by Brockway, seconded by Gotchel to rescind the motion of May 23, 2011 approving Lauren Newman to the position of Assistant Girls' Field Hockey Coach for the Fall 2011-2012 season.

Motion carried 8-0.

2. Motion by Brockway, seconded by Gotchel to approve Alisa Farina to the position of Assistant Field Hockey Coach at a Step 1 Salary to be determined for the upcoming 2011-2012 Fall season.

**NOTE:**

1. Alisa competed in the Colonial Conference at Haddon Heights High School and also previously served as a volunteer at her alma mater.
2. Back-up was available.

Motion carried 8-0.

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F. **PROPERTY, BUILDINGS & TRANSPORTATION – HICKS**, Brockway, DeGirolamo (Alternate: Eckley)

1. Motion by Brockway, seconded by DeGirolamo to approve the use of facilities by outside organization as noted below.
  - (1) Ed Meyer Chapter, South Jersey Football Officials Association to use the High School Cafeteria on Mondays from 7pm to 9pm, beginning August 22, 2011 through November 28, 2011; at no charge to the organization.
  - (2) Girl Scouts Troop 64906 to use the Red Bank Art Room on Wednesdays from 6pm to 7:30pm, beginning October 5, 2011 through May 30, 2012; at no charge to the organization.
  - (3) Rowan University Alternate Route Program to use the High School Classrooms on Tuesdays from 4pm to 8pm, beginning September 13, 2011 through June 12, 2012; at no charge to the organization.
  - (4) West Deptford High School Band Parents Association to use the High School Cafeteria on March 9, 2012 from 2:30pm to 11pm and March 10, 2012 from 6am to 4pm; at no charge to the organization.
  - (5) Girl Scouts Troop 63232 to use the Oakview Art Room on Wednesdays from 6:30pm to 8:30pm, beginning September 14, 2011 through June 13, 2012; at no charge to the organization.

Motion carried 8-0.

G. **POLICY & COMMUNITY RELATIONS** – GUZZETTI, Mehaffey, DeGirolamo (Alternate: Cargill)

No action taken.

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COURTESY EXTENDED TO VISITORS

Motion by Mehaffey, seconded by Cargill to adopt the following resolution to hold a closed session meeting after the completion of all agenda items in order to have the opportunity to discuss sensitive personnel issues, negotiations, student discipline issues, and litigation.

**RESOLUTION**

**WHEREAS:** Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

**RESOLVED:** to hold a Closed Meeting of the West Deptford Board of Education for said purposes, and

**BE IT FURTHER RESOLVED:**

to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board of Education.

BOARD OF EDUCATION OF THE  
TOWNSHIP OF WEST DEPTFORD  
IN THE COUNTY OF GLOUCESTER

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President

ATTEST:

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Secretary

Motion carried 8-0.

The Board recessed at 7:55pm.

Motion by Mehaffey, seconded by Brockway to reconvene Open Session at 9:02pm.

Motion carried 8-0.

**ACTION AFTER CLOSED SESSION:**

- Motion by Cargill, seconded by Mehaffey to approve the Closed Session minutes of June 27, 2011.

Motion carried 8-0.

- Motion by Mehaffey, seconded by Eckley to re-open Item C.23.

Motion carried 8-0.

- *Item C.23*

Motion by Mehaffey, seconded by Eckley to approve the below-listed job description:

Young Eagles Program Secretary/ Bookkeeper & Central Registrar

**NOTE:**

1. This job description expands the responsibilities and duties of the YEP Secretary/ Bookkeeper to include central registration responsibilities and NJSMART data entry and management. This will be a full time position.
2. Back-up was available.

Motion defeated 3-5-0.

- *Item A.11*

Motion by Cargill, seconded by Guzzetti to approve applying the additional state aid in the amount of \$413,794 to the 2012-2013 budget.

Motion carried 5-3.

(No-Brockway, Cargill, Strano)

- *Item C.43*

Motion by Mehaffey, seconded by Eckley to approve the terms of the settlement discussed with the Board Solicitor in executive session.

Motion carried 8-0.

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William H. Thompson  
Assistant Superintendent for Business/Board Secretary