

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
October 9, 2012

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by Christopher Strano, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Strano, President, announced: Notice of this meeting has been provided by letter dated 26 April 2012 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 26 April 2012.

In Attendance

Mrs. Ginny Brockway
Mrs. Kate Cargill
Mrs. Amy DeGirolamo
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. Peter Guzzetti
Mr. Donald Hicks
Mr. James Mehaffey
Mr. Christopher Strano

Absent

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Hicks, seconded by Mehaffey to approve the minutes of September 24, 2012, Regular Meeting.

Motion carried 8-0-1.
(Abstain-Strano)

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Figures
- Random Drug Test Results

GENERAL BUSINESS

A. **FINANCE** – CARGILL, Guzzetti, Mehaffey (Alternate: Eckley)

1. Motion by Cargill, seconded by Guzzetti to approve the regular bill list of October 9, 2012 totaling \$196,685.98, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

(Exception: Brockway abstained on PO Nos. 13-1166 and 13-1266)

2. Motion by Cargill, seconded by Guzzetti to approve the payroll of September 2012 totaling \$2,568,783.19 with funds available as documented in the Board Office.

Motion carried unanimously.

3. Motion by Cargill, seconded by Guzzetti to approve the following Resolution:

RESOLUTION

WHEREAS, the West Deptford Township Board of Education, a public school district located in West Deptford, New Jersey, is a duly constituted board of education under the provisions of Title 18A of the New Jersey Statutes; And

WHEREAS, under the terms of N.J.S.A. 18A:1.c and d, N.J.S.A. 18A:11-10 and N.J.S.A. 18A: 20-4, the Board of Education is authorized to accept gifts for school purposes, including but not limited to gifts for the purpose of awarding scholarships to its students for higher education upon such terms and conditions as may be imposed by the donor; And

WHEREAS, the Trust of George F. Staib and Etsuko Sahara Staib has provided for a gift of funds to the West Deptford High School described in and to be used in accordance with Article IX of the Trust, a copy of which Article is attached hereto and made a part hereof; And

WHEREAS, it is in the best interests of the West Deptford School District and, in particular, its High School, for the Board of Education to accept the gift from the Trust in accordance with the terms and conditions set forth therein;

NOW, THEREFORE, BE IT RESOLVED by the West Deptford Board of Education that the Board of Education hereby accepts the aforementioned gift from the Trust of George F. Staib and Etsuko Sahara Staib along with the terms and conditions set forth by Article IX of the Trust.

BE IT FURTHER RESOLVED that the Board of Education hereby extends its thanks and gratitude to George F. Staib and Etsuko Sahara Staib for the gift to the High School of our School District.

BE IT ALSO RESOLVED that the Superintendent of Schools and the Assistant Superintendent of Schools for Business are hereby authorized to take the steps necessary to receive the gift and to make recommendations to the Board of Education concerning the investment of the funds received from the Trust as well as recommendations relating to compliance with the terms and conditions of the Trust, which recommendations shall be subject to the approval of the Board.

NOTE:

Back-up was available.

Motion carried unanimously.

A. **FINANCE** – continued

4. Motion by Cargill, seconded by Guzzetti to approve the following expenditures for workshops and travel expenses:

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Beck, Nancy	NJNCAG	09/28/2012	No Cost
Bonzella, Nicole	School Counselor Workshop	09/28/2012	No Cost
Durham-Dick, Toni	School Counselor Workshop	09/28/2012	No Cost
Quindlen, Ellen	School Counselor Workshop	09/28/2012	No Cost
Dougherty, Ryan	School Climate Improvement Workshop	10/09/2012	No Cost
Thompson, William	Course	10/09/2012	\$22.50
Brizill, Nicole	Students First Meeting	10/10/2012	No Cost
McGlinn, Kristy	Students First Meeting	10/10/2012	\$47.50
Micciche, Cheryl	Students First Meeting	10/10/2012	\$47.50
Saia, Kelly	NJNCAG Workshop	10/11/2012	No Cost
Soltner, Stephanie	Brain Gym Workshop	10/11/2012	\$199.00
Headley, Rebecca	NJNCAG Workshop	10/11/2012	\$95.00
Pilarz, Kathleen	Autism Annual Conference	10/12/2012	\$250.00
Dahl, Suzanne	PBSIS Tier II Training	10/15/2012	No Cost
Hansbury, Kelly	PBSIS Training	10/15/2012	No Cost
Susco, Dawn	PBSIS Training	10/15/2012	No Cost
Davis, Jody	NHS Blood Drive	10/16/2012	\$95.00
Sbar, Sharon	Bankbridge North Review	10/16/2012	\$5.75
Boucher, Adrienne	IPAD Seminar	10/17/2012	\$229.00
Brizill, Nicole	IPAD Seminar	10/17/2012	\$229.00
Golan, Ariel	IPAD Seminar	10/17/2012	\$250.70
Heckler, Mary	IPAD Seminar	10/17/2012	\$229.00
Dahl, Suzanne	Students First Meeting	10/18/2012	\$47.50
Dixon, Nicole	IPAD Seminar	10/18/2012	\$95.00
Hitchner, Jennifer	Students First Meeting	10/18/2012	\$47.50
Verdinelli, Karen	IPAD Seminar	10/18/2012	\$95.00
Durham-Dick, Toni	Students First Meeting	10/23/2012	No Cost
Heckler, Mary	Students First Meeting	10/23/2012	No Cost
Dimeo, Stacey	Students First Meeting	10/23/2012	No Cost
Hicks, Gina	Students First Meeting	10/23/2012	\$47.50
O'Neil, Kristin	School Boards Convention	10/23/2012	\$149.00
Trasatti, Debra	NJSBA Convention	10/23/2012	\$153.00
O'Neil, Kristin	School Boards Convention	10/24/2012	\$149.00
Trasatti, Debra	NJSBA Convention	10/24/2012	\$153.00
Sanker, Ellen	Workshop for Teachers of Students with Visual Impairments	10/25/2012	No Cost
O'Neil, Kristin	School Boards Convention	10/25/2012	\$149.00
Trasatti, Debra	NJSBA Convention	10/25/2012	\$153.00
Best, Jamie	CBVI Annual Teachers Workshop	10/25/2012	\$85.00
Breece, Bridgette	NJ comm for the Blind	10/25/2012	\$95.00
Pacini, Joan	Commission for the Blind	10/25/2012	\$95.00
Shannon, John	Boiler License Exam	10/25/2012	No Cost
Everwine, Jamie	Workshop for Teachers of Students with Visual Impairments	10/26/2012	\$95.00

A. **FINANCE** – continued
4., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Schramm, Amanda	Commissions for the Visually Impaired	10/26/2012	\$95.00
Bonzella, Nicole	G&T Trip	11/01/2012	No Cost
Badt, Richard	Diverse Learner Instructional Practices	11/02/2012	\$24.84
Bonzella, Nicole	GCPCA Inservice	11/07/2012	No Cost
Allen, Kelly	County Conference	11/07/2012	No Cost
Durham-Dick, Toni	Students First Meeting	11/13/2012	No Cost
Heckler, Mary	Students First Meeting	11/13/2012	No Cost
Brizill, Nicole	Students First Meeting	11/14/2012	No Cost
McGlinn, Kristy	Students First Meeting	11/14/2012	\$47.50
Micciche, Cheryl	Students First Meeting	11/14/2012	\$47.50
Hansbury, Kelly	PBSIS Training	11/15/2012	No Cost
Susco, Dawn	PBSIS Training	11/15/2012	No Cost
Long, Kimberly	Conferences	11/16/2012	\$47.50
Cobb Cindy	Innovative Ideas for Enhancing Your Effectiveness as a SCHOOL NURSE	11/26/2012	\$354.00
Dahl, Suzanne	Students First Meeting	11/27/2012	\$47.50
Dahl, Suzanne	PBSIS Training	11/29/2012	No Cost
Hansbury, Kelly	PBSIS Training	11/29/2012	No Cost
Susco, Dawn	PBSIS Training	11/29/2012	No Cost
Falcone, Jaclyn	Workshop: Best, New Strategies for Using iPads, Phones, Mobile Devices, and Other Cutting-Edge Tech	11/30/2012	\$320.00
Holloway, Julia	Workshop: Best, New Strategies for Using iPads, Phones, Mobile Devices, and Other Cutting-Edge Tech	11/30/2012	\$320.00
Holloway, Julia	Workshop: Best Practices in Co-Teaching	12/07/2012	\$324.00
Page, Margaret	Best Practices in Co-Teaching	12/07/2012	\$95.00
Ferrari, Joan	Best Practices in Co-Teaching	12/07/2012	\$95.00
Durham-Dick, Toni	Students First Meeting	12/11/2012	No Cost
Heckler, Mary	Students First Meeting	12/11/2012	No Cost
Drummond, Mark	Track and Field Coaching Clinic	12/13/2012	\$95.00
McGlinn, Kristy	Students First Meeting	12/14/2012	\$47.50
Micciche, Cheryl	Students First Meeting	12/14/2012	\$47.50
Saia, Kelly	NJNCAG Workshop	12/18/2012	No Cost
Dahl, Suzanne	Students First Meeting	12/21/2012	\$47.50
Saia, Kelly	FEA-Preparing for PARCC	01/11/2013	No Cost
Brizill, Nicole	Students First Meeting	01/15/2013	No Cost
McGlinn, Kristy	Students First Meeting	01/15/2013	\$47.50
Micciche, Cheryl	Students First Meeting	01/15/2013	\$47.50
Durham-Dick, Toni	Students First Meeting	01/29/2013	No Cost
Heckler, Mary	Students First Meeting	01/29/2013	No Cost
Brizill, Nicole	Students First Meeting	02/13/2013	No Cost
McGlinn, Kristy	Students First Meeting	02/13/2013	\$47.50
Micciche, Cheryl	Students First Meeting	02/13/2013	\$47.50
Durham-Dick, Toni	Students First Meeting	02/19/2013	No Cost
Heckler, Mary	Students First Meeting	02/19/2013	No Cost
Brizill, Nicole	Students First Meeting	03/14/2013	No Cost

A. **FINANCE** – continued
4., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
McGlinn, Kristy	Students First Meeting	03/14/2013	\$47.50
Micciche, Cheryl	Students First Meeting	03/14/2013	\$47.50
Durham-Dick, Toni	Students First Meeting	03/19/2013	No Cost
Heckler, Mary	Students First Meeting	03/19/2013	No Cost
Micciche, Cheryl	Students First Meeting	04/12/2013	\$47.50
McGlinn, Kristy	Students First Meeting	04/12/2013	\$47.50
Durham-Dick, Toni	Students First Meeting	04/23/2013	No Cost
Heckler, Mary	Students First Meeting	04/23/2013	No Cost
McGlinn, Kristy	Students First Meeting	05/10/2013	\$47.50
Micciche, Cheryl	Students First Meeting	05/10/2013	\$47.50
Durham-Dick, Toni	Students First Meeting	05/21/2013	No Cost
Heckler, Mary	Students First Meeting	05/21/2013	No Cost
McGlinn, Kristy	Students First Meeting	06/03/2013	\$47.50
Micciche, Cheryl	Students First Meeting	06/03/2013	\$47.50
O'Neil, Kristin	HIB Training	10/09/2012	No Cost
Epley, Alayna	Foundations Training	10/10/2012	\$101.47
Flores, Melissa	PBSIS Regional Training	10/10/2012	\$95.00
Czekalski, Stephen	Closing the Achievement Gap	10/11/2012	\$95.00
Verdinelli, Karen	Diverse Learner Instructional Practices	10/11/2012	\$95.00
Bride, Bettina	Garfield Park Academy	10/24/2012	\$17.88
Grossmann, Venise	Talon GSSPA Press Tournament	10/29/2012	\$95.00
Bride, Bettina	County Workshop	11/07/2012	No Cost
Leaf, Denise	Understanding Human Trafficking Workshop	11/07/2012	No Cost
Sbar, Sharon	County Workshop	11/07/2012	No Cost
Leaf, Denise	Learning and the Brain	11/12/2012	\$199.00
Hicks, Gina	Students First Meeting	11/13/2012	\$47.50
Laganella, Hillary	Annual Wonderplay Conference	11/16/2012	\$250.00
Seeley, Michael	Best Practices in Co-Teaching	12/07/2012	\$324.00
Hicks, Gina	Students First Meeting	12/11/2012	\$47.50
Hicks, Gina	Students First Meeting	01/29/2013	\$47.50
Hicks, Gina	Students First Meeting	02/19/2013	\$47.50
Hicks, Gina	Students First Meeting	03/19/2013	\$47.50
Hicks, Gina	Students First Meeting	04/23/2013	\$47.50
Hicks, Gina	Students First Meeting	05/21/2013	\$47.50

Motion carried 8-0-1.
(Abstain-Hicks)

A. **FINANCE** – continued

5. Motion by Cargill, seconded by Guzzetti to approve the following Resolution:

In accordance with the requirements of the New Jersey Administrative Department of Education, Section 6A:23-4.5(a)(20), the BOARD hereby agrees and consents to the following:

IT IS RESOLVED AS FOLLOWS:

The Private School, YALE SCHOOL NORTH INC (“YALE”), is not required to charge District students for any “paid or reduced meals” furnished directly or indirectly by YALE to them. This shall be effective for the school year beginning September 1, 2012 and ending June 20, 2013.

The BOARD members hereunder are hereby authorized to sign on behalf of the BOARD in accordance with the BOARD’S bylaws or organizational rules.

Dated: October 9, 2012

Witness:

William H. Thompson
Assistant Superintendent
for Business/Board Secretary

Christopher Strano, Board President

Motion carried unanimously.

6. Motion by Cargill, seconded by Guzzetti to approve the additional June 30, 2012 end-of-the-year bill list totaling \$71,964.30 with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

B. **CURRICULUM** – ECKLEY, DeGirolamo, Hicks (Alternate: Guzzetti)

1. Motion by Eckley, seconded by DeGirolamo to approve the Sports Marketing and Deca Club to visit Citizens Bank Park, Philadelphia, PA on Thursday, October 25, 2012 from 9am to 1pm.

NOTE:

Ms. Lauren Newman, West Deptford High School Deca Advisor will escort High School students to visit the above mentioned venue; at no cost to the Board of Education.

Motion carried unanimously.

2. Motion by Eckley, seconded by DeGirolamo to approve the continuation of the 2008-2011 Mentoring Plan for West Deptford Township School District for the 2012-2013 school year.

NOTE:

Back-up was available.

Motion carried unanimously.

3. Motion by Eckley, seconded by DeGirolamo to approve the Guidance Department and 25 West Deptford High School students to attend the Career Council College Fair at Riverwinds Community Center in Thorofare, NJ on Thursday, October 25, 2012 from 9:30am to 11am.

NOTE:

Ms. Bonzella and Mr. Baillie, High School Guidance Counselors, will escort 35 West Deptford High School students to visit the above mentioned venue; at no cost to the Board of Education.

Motion carried unanimously.

4. Motion by Eckley, seconded by DeGirolamo to approve a field trip for Mrs. Everwine's Multiply Disabled Class to Duffields Farm in Sewell, NJ on Friday, October 12, 2012, at no cost to the Board of Education.

NOTE:

This field trip supports the MS Program and Curriculum.

Motion carried unanimously.

5. Motion by Eckley, seconded by DeGirolamo to approve a group of 8th Graders to visit the Alice Paul House in Moorestown, NJ on Tuesday, October 16, 2012 from 11am to 2:30pm supervised by Mr. Fanelli; student activities will cover transportation costs.

Motion carried unanimously.

B. **CURRICULUM** – continued

6. Motion by Eckley, seconded by DeGirolamo to approve the 7th and 8th Grade Choir to travel to Rowan University to practice and perform on the following days: December 4, 2012 from 5:15pm to 8:45pm; December 6, 2012 from 8:15am to Noon; December 8, 2012 from 6pm to 9pm; Ms. Rabbai will chaperone the students and district funds will cover the cost of transportation.

NOTE:

This is a unique opportunity for our Middle School students to perform with the college singers, as well as Ms. Louise Mandrell. We are the only Middle School being offered this opportunity as a result of our concert being seen on local cable television.

Motion carried unanimously.

7. Motion by Eckley, seconded by DeGirolamo to approve the 5th Grade Classes of Ms. Dearlove, Ms. Schramm and Mrs. Stonis to travel to historic Philadelphia on November 1, 2021 from 8:30am to 2:30pm; all transportation costs will be paid by the Middle School PTO.

Motion carried unanimously.

8. Motion by Eckley, seconded by DeGirolamo to approve a field experience for the following Practicum student from Rutgers University for the winter session 2013 term to include the period of Wednesday, January 2, 2013 through Tuesday, January 15, 2013.

<u>STUDENT NAME</u>	<u>MAJOR</u>	<u>COOPERATING TEACHER</u>	<u>SCHOOL</u>
Chelsea Hagerty	Spec. Edu.	Nicole Dixon – Gr 4 Spec Edu Tchr	Green-Fields

Motion carried unanimously.

9. Motion by Eckley, seconded by DeGirolamo to approve Talon Club Members to visit Rutgers University, New Brunswick on Monday, October 29, 2012 from 7am to 3pm.

NOTE:

Ms. Grossman, the Talon Club Advisor will escort 8 West Deptford High School Students to visit the above-mentioned venue; at no cost to the Board of Education.

Motion carried unanimously.

10. Motion by Eckley, seconded by DeGirolamo to approve the 5th Grade classes and Mrs. Sanker's class to travel to DeHart's Pumpkin Patch to pick pumpkins during the last two weeks of October; there is no cost to the Board of Education.

Motion carried unanimously.

B. **CURRICULUM** – continued

11. Motion by Eckley, seconded by DeGirolamo to approve the 5th Grade classes of Mrs. Mason, Mrs. Alday and Mrs. Cardillo to travel to historic Philadelphia on June 5, 2013 from 8:30am to 2:30pm; all transportation costs are being covered by our PTO.

Motion carried unanimously.

12. Motion by Eckley, seconded by DeGirolamo to approve the 5th Grade classes of Ms. Burkett, Ms. Huepfel, Ms. Baldwin and Ms. Donahue to travel to historic Philadelphia on June 6, 2013 from 8:30am to 2:30pm; all transportation costs are being covered by our PTO.

Motion carried unanimously.

13. Motion by Eckley, seconded by DeGirolamo to approve retroactive to October 2, 2012, the presentation by John Halligan of Ryan’s Story provided for students Grade 6 and higher addressing bullying, cyber bullying and teen suicide, total cost \$5,000, funded by District Staff Development monies.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – MEHAFFEY, Eckley, Cargill (Alternate: Brockway)

The following motions have been recommended by the Superintendent of Schools.

1. Motion by Mehaffey, seconded by Eckley to approve the below-listed District Mentors for newly-hired personnel as indicated, and to establish compensation for services at \$100 as per Board Policy guidelines.

<u>TEACHER</u>	<u>AREA</u>	<u>CERTIFICATION</u>	<u>DISTRICT MENTOR</u>
Courtney Coats	Music	Standard	Kate Mathiesen
Joanna Minardi	PM Kindergarten	Standard	Dawn Corino
Kristin Udicious	4 th Gr. ICR/Spec Edu	Standard	Karen Verdinelli

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

2. Motion by Mehaffey, seconded by Eckley to approve the below-listed faculty members as Club/Program Advisors for the 2012-2013 school year:

<u>ACTIVITY</u>	<u>ADVISOR</u>	<u>MTGS</u>	<u>STIPEND/OVERLOAD</u>
Homework Club 4 th	Lauren Riggs	24	\$781
Homework Club 3 rd	Heather Sherman	24	\$781
Safety Patrol	John McKeown	24	\$781
School Store	Marggy Campana	100*	\$2,139
Remedial Math 3 rd (Before School)	Michele Elliott	3 days per week	\$2,730
Remedial Math 4 th (Before School)	Jamie Everwine		\$2,730
	Nicole Dixon	3 days per week	\$2,730
	Stacey Lyons		\$2,730

*Approximately 100 meeting in the mornings and afternoons.

Motion carried unanimously.

3. Motion by Mehaffey, seconded by Eckley to approve the following Substitute Teacher for the 2012-2013 school year, pending completion of all district and state requirements:

Clark, Marvin T.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

4. Motion by Mehaffey, seconded by Eckley to approve amending the motion of September 24, 2012 approving the petition of Melissa Flores for a medical leave of absence beginning September 5, 2012 and ending on **October 3, 2012.**

NOTE:

Back-up was available.

Motion carried unanimously.

5. Motion by Mehaffey, seconded by Eckley to approve amending the motion of September 10, 2012 approving the petition of Karen Armour, Oakview Lunch Supervisor, beginning September 12, 2012 and terminating **September 28, 2012.**

NOTE:

Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

6. Motion by Mehaffey, seconded by Eckley to approve an increase in hours for Tina Rieger, High School Cafeteria Manager, from 32.5 hour per week to 33 hours per week, effective October 9, 2012.

NOTE:

The increase in hours is due to the introduction of breakfast at the High School.

Motion carried unanimously.

7. Motion by Mehaffey, seconded by Eckley to approve the request of Kim Labbree, Oakview Teacher, for two days absence without pay on November 15 and 16, 2012, as per Board Policy 4431.

NOTE:

1. Board Policy 4431 states that the Board of Education will consider petitions which are considered “Once in a Lifetime” situations with the expectation that no staff member would request such consideration more frequently than once during a 5-year interval.
2. Back-up was available.

Motion carried unanimously.

8. Motion by Mehaffey, seconded by Eckley to approve the following staff to present at the November 5, 2012 In-Service day as shown and to approve 2 hours of preparation time for each presenter, total cost \$2,816, funded by District Staff Development monies:

$$32 \text{ presenters} \times 2 \text{ hours} \times \$44/\text{per hour} = \$2,816$$

Session 1 ~ 8:15am-10:00am	
<i>Presenters</i>	<i>Title</i>
Venise Grossman	All levels of Hatha Yoga
Paula Dearlove	A rich elementary Literacy Class w/picture books
Anna Mazeika	The role of the instructional aide in the classroom
Bill Rumaker	How to use Prezi Zooming
Keith Warren	Moodle 101
Patti Ardito	How to administer, score, and use the data collected in a WAWA
Jeff Christo	Using Laptops and Technology in the Social Studies and Science Classrooms
Nicole Brizill/Mary Heckler	Comprehending Content: Practical Reading Strategies

C. **TEACHERS & PERSONNEL** – continued

8., continued

Session 2 ~ 10:15am-12Noon	
Kelley Mason/Jen Stephens	Model Curriculum LAL (unit 1)
Venise Grossman	Podcasts in the classroom
Jody Davis/Mike Seeley	Poll Everywhere
Denise Leaf/Bridgette Breece	Making accommodations and modifications in the Regular Ed. classroom
Barb Haulenbeek/Mike Harshaw	The flight of the honeybee
Gaetan Pappalardo	Readers' workshop
Tom Cross	Edmodo
Andrea Kappre	Flipped Classroom
Session 3 ~ 1:30pm-3:15pm	
Mike Pustie	An attempt to teach proportional reasoning
Jennifer Stuart/Kristie Sharpless	Teaching ESL students in the mainstream high school classroom
Bridgette Breece/Jen Alday	Smartboard for beginners
Ray Kirschner	Creating a professional photo montage
Stephanie Soltner/Lynn Davis	You can change learning through visual processing
Steve Kappre	Moodle CMS - How to Keep Everything in One Place
Brooke Blair	House Party Fitness
Jill Mansor	The Therapist has Four Legs and Fur!

Motion carried unanimously.

9. Motion by Mehaffey, seconded by Eckley to approve amending the motion of May 29, 2012 to reflect a change in hours from 29 hours per week to 29.5 hours per week for the following aides:

Mary Brewer – Non-Instructional Café/Hall/Office Aide
 Carol Bell – Non-Instructional Café/Hall/Office Aide

Motion carried unanimously.

10. Motion by Mehaffey, seconded by Eckley to approve the voluntary job transfer of Mary Brewer from High School Café, Hall and Office Aide to the High School Guidance Office Aide.

NOTE:

This position is a non-instructional aide position for 29.5 hours per week; same as her previous position. Salary will remain the same.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

11. Motion by Mehaffey, seconded by Eckley to approve the following Substitute Teachers for the 2012-2013 school year, pending completion of all district and state requirements:

Koontz, Julie A.
Minniti, Ashley N.
Schmidt, Jamie R.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

12. Motion by Mehaffey, seconded by Eckley to approve the following personnel as District Mentor Team for newly hired High School Fine Arts Substitute Replacement Teacher, Jaclyn Roth.

Mentor Team

Dr. Brian C. Gismondi, Principal
Ms. Kelly Saia, Assistant Principal of Curriculum & Instruction
Mr. Ray Kirschner, Applied Technology Department Chair

Motion carried unanimously.

13. Motion by Mehaffey, seconded by Eckley to approve Robert Creamer and Katrina Kroll as Drama Advisors for the 2012-2013 school year; compensation will be at \$522 for their 16 meetings.

Motion carried unanimously.

14. Motion by Mehaffey, seconded by Eckley to approve the Emergent Hire of Lee Ann Errickson as a part-time Bus Aide pending completion of all district and state requirements; and to establish compensation for services at 10 hours per week; at a hourly rate of \$10.80; student calendar; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. As part of the responsibilities associated with this position Ms. Errickson will receive training in the emergency administration of epinephrine.
4. Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

15. Motion by Mehaffey, seconded by Eckley to approve the following Substitute Teacher for the 2012-2013 school year, pending completion of all district and state requirements:

Scirrotto Sr., Anthony P.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

16. Motion by Mehaffey, seconded by Eckley to approve the following Substitute Athletic Trainer for the 2012-2013 school year, pending completion of all district and state requirements:

Andrews, Steven D.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

17. Motion by Mehaffey, seconded by Eckley to approve the following Substitute Teacher for the 2012-2013 school year, pending completion of all district and state requirements:

Ligameri, Stacey N.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – GOTCHEL, Cargill, Mehaffey
(Alternate: DeGirolamo)

1. Motion by Gotchel, seconded by Cargill to affirm that the West Deptford Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the October 9, 2012 meeting of the Board of Education.

Motion carried unanimously.

2. Motion by Gotchel, seconded by Cargill to approve, retroactive to September 13, 2012, 10 hours of home instruction weekly for Student ID#14141, classified Eligible for Special Education and Related Services – SLD; services to be provided by Professional Education Services, Inc. (PESI); reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

3. Motion by Gotchel, seconded by Cargill to approve, retroactive to September 19, 2012, 10 hours of home instruction weekly for Student ID#13637, classified Eligible for Special Education and Related Services – E.D.; services to be provided by Professional Education Services, Inc. (PESI); reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

4. Motion by Gotchel, seconded by Cargill to approve, retroactive to July 24, 2012, the out-of-district placement of Student ID#15529, classified Eligible for Special Education and Related Services – M.D. at Archway Upper School at a tuition rate of \$3,838.40 for the extended school year and \$34,545.60 for the school year.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

5. Motion by Gotchel, seconded by Cargill to approve, retroactive to September 6, 2012, the out-of-district placement of Student ID#10210, classified Eligible for Special Education and Related Services – M.D. at Gloucester County Special Services School District – Bankbridge Regional School's South Campus at a tuition rate of \$33,930.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – continued

6. Motion by Gotchel, seconded by Cargill to approve, retroactive to September 7, 2012, the out-of-district placement of Student ID#14670, classified Eligible for Special Education and Related Services – E.D. at Gloucester County Special Services School District – Bankbridge Regional’s North Campus at a tuition rate of \$31,680.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – BROCKWAY, Hicks, Gotchel (Alternate: Mehaffey)

1. Motion by Brockway, seconded by Hicks to rescind the motion of July 16, 2012 approving Calvin Spencer to the position of Assistant Marching Band Director for the Fall 2012-2013 season.

Motion carried unanimously.

2. Motion by Brockway, seconded by Hicks to approve Courtney Coats to the position of Assistant Marching Band Director for the Fall 2012-2013 season at a Step 1 Stipend of \$2,629.

NOTE:

Courtney Coats is a West Deptford High School Marching Band alumnus and has recently been hired as the new music teacher at Green-Fields Elementary School.

Motion carried unanimously.

3. Motion by Brockway, seconded by Hicks to rescind the motion of July 16, 2012 approving Christopher Cullen to the position of Volunteer Assistant Marching Band for the Fall 2012-2013 season.

NOTE:

Christopher Cullen will now fill the Percussion Instructor-Fall 2012.

Motion carried unanimously.

4. Motion by Brockway, seconded by Hicks to approve Christopher Cullen to the position of Percussion for the Fall 2012-2013 season at a Step 1 Stipend of \$2,275.

NOTE:

Christopher Cullen is a West Deptford High School Marching Band Alumnus 2010 and is currently attending Rowan University.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – continued

5. Motion by Brockway, seconded by Hicks to approve Patrice Chambers to the position of Assistant Girls' Basketball Coach for the upcoming Winter 2012-2013 season at a Step 3 Salary of \$4,180.

NOTE:

Patrice Chambers, a West Deptford Middle School Teacher, will return for her 6th season with the Girls' squad.

Motion carried unanimously.

6. Motion by Brockway, seconded by Hicks to approve Patricia Ritorto to the position of Volunteer Girls' Basketball Assistant for the upcoming 2012-2013 season.

NOTE:

Ms. Ritorto, West Deptford High School faculty member will assist the Girls' Freshmen squad to facilitate with transportation needs.

Motion carried unanimously.

7. Motion by Brockway, seconded by Hicks to approve Kirk Frazier to the position of Assistant Wrestling Coach for the upcoming 2012-2013 West Deptford High School Winter Sports season at a Step 3 salary of \$4,180.

NOTE:

Back-up was available.

Motion carried unanimously.

8. Motion by Brockway, seconded by Hicks to approve the West Deptford High School Marching Band to rehearse off site at Gateway Regional High School on October 27, 2012 in preparation for the Tournament of Bands, Atlantic Coast Championships with no cost to the Board of Education.

NOTE:

The marching band has rented the stadium facilities at Gateway paid for by the Band Parents Association.

Motion carried unanimously.

9. Motion by Brockway, seconded by Hicks to approve the West Deptford Marching Band to attend and participate in the USSBA National Championship Band Competition on November 10, 2012 in East Rutherford, NJ.

Motion carried unanimously.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – HICKS, Brockway, DeGirolamo (Alternate: Eckley)

1. Motion by Hicks, seconded by Brockway to approve the use of facilities by outside organizations as noted below.
 - A. Girl Scout Troop 64906 to use the Red Bank Art Room on Thursdays from October 11, 2012 to June 3, 2013 from 6pm to 8pm; at no charge to the organization.
 - B. West Deptford Soccer to use the Middle School Athletic Fields on November 25-27, 2012 from 7am to 4:30pm; at no charge to the organization.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – GUZZETTI, Mehaffey, DeGirolamo (Alternate: Cargill)

1. Motion by Guzzetti, seconded by Mehaffey to approve revised Policy 3216, "Dress and Grooming," second reading.

NOTE:

1. Policy 3216 is being revised to provide further clarification for staff.
2. The first reading of revised Policy 3216 was approved at the September 24, 2012 meeting; copies of the policy were included.

Motion carried unanimously.

2. Motion by Guzzetti, seconded by Mehaffey to approve revised Policy 4216, "Dress and Grooming," second reading.

NOTE:

1. Policy 4216 is being revised to provide further clarification for staff.
2. The first reading of revised Policy 4216 was approved at the September 24, 2012 meeting; copies of the policy were included.

Motion carried unanimously.

COURTESY EXTENDED TO VISITORS

The following person addressed the Board:

- Elaine Flanigan

Motion by Mehaffey, seconded by Hicks to adjourn the meeting at 7:37pm.

Motion carried unanimously.

William H. Thompson
Assistant Superintendent for Business/Board Secretary