

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
April 15, 2013

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by Christopher Strano, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Strano, President, announced: Notice of this meeting has been provided by letter dated 03 January 2013 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 03 January 2013.

In Attendance

Mrs. Ginny Brockway (left at 8:55pm)
Mrs. Kate Cargill
Mrs. Lisa Eckley
Mrs. Amy DeGirolamo
Dr. Brian Gotchel
Mr. Peter Guzzetti
Mr. David Kline
Dr. Thomas Lee (left at 8:55pm)
Mr. Christopher Strano

Absent

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Eckley, seconded by Cargill to approve the minutes of March 25, 2013, Regular Meeting.

Motion carried 8-0-1.
(Abstain-Brockway)

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Figures
- Annual Performance Report Summary – Dr. Kristin P. O'Neil, Chief Academic Officer
- Discussion of School Choice Application for West Deptford High School

GENERAL BUSINESS

A. **FINANCE** – **GUZZETTI**, Brockway, Cargill (Alternate: Eckley)

1. Motion by Guzzetti, seconded by Brockway to approve the payroll of March 2013 totaling \$2,617,109.66 with funds available as documented in the Board Office.

Motion carried unanimously.

2. Motion by Guzzetti, seconded by Brockway to amend the motion of March 25, 2013 approving the following Resolution:

RESOLUTION

A RESOLUTION to authorize participation in the State Health Benefits Program and/or School Employees' Health Benefits Program of the State of New Jersey.

BE IT RESOLVED:

1. The West Deptford Board of Education, ID No. 21-6000349, hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (NJSA 52:14-17.26 and NJSA 52:14-17.46.2) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission.
2. We elect to participate in the Employee Prescription Drug Plan defined by NJSA 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission.
3. We will be maintaining Delta Dental as our dental plan.
4. We elect **30 hours per week** (average) as the minimum requirement for full time status in accordance with NJAC 17:9-4.6.
5. As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.
6. We hereby appoint William H. Thompson to act as Certifying Officer in the administration of this program.

A. **FINANCE** – continued

2., continued

7. This resolution shall take effect immediately and coverage shall be effective as of July 1, 2013 or as soon thereafter as it may be effectuated pursuant to the statutes and regulations (can be no less than 75 or 90 days pursuant to the provisions of NJSA 17:9-1.4).

NOTE:

An individual is permitted coverage as an employee, retiree, or dependent. Multiple coverage under the SHBP or SEHBP is prohibited.

BOARD OF EDUCATION OF THE
TOWNSHIP OF WEST DEPTFORD
IN THE COUNTY OF GLOUCESTER

President

ATTEST:

Secretary

Motion carried unanimously.

3. Motion by Guzzetti, seconded by Brockway to approve the regular bill list of April 15, 2013 totaling \$579,253.57, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

(Exception: Brockway abstained on Purchase Order No. 13-2911)

A. **FINANCE** – continued

4. Motion by Guzzetti, seconded by Brockway to approve the following Resolution:

In accordance with the requirements of the New Jersey Administrative Department of Education, Section 6A:23-4.5(a)(20), the BOARD hereby agrees and consents to the following:

IT IS RESOLVED AS FOLLOWS:

The Private School, Hampton Academy, is not required to charge District students for any “paid or reduced meals” furnished directly or indirectly by Hampton Academy to them. This shall be effective for the 2013-2014 school year.

The BOARD members hereunder are hereby authorized to sign on behalf of the BOARD in accordance with the BOARD’S bylaws or organizational rules.

Dated: April 15, 2013

Witness: _____

William H. Thompson
Asst Superintendent for Business/Board Secretary

Christopher Strano, Board President

Motion carried unanimously.

5. Motion by Guzzetti, seconded by Brockway to approve accepting with appreciation, a donation from the Elementary PTO in the amount of \$300 towards the purchase of books to be given to incoming Kindergarten Students at registration.

Motion carried unanimously.

6. Motion by Guzzetti, seconded by Brockway to approve the end-of-month bill list for March 2013 totaling \$83,243.90, with funds available as documented in the Board Office, pending final review by the Finance Committee chairperson.

Motion carried unanimously.

7. Motion by Guzzetti, seconded by Brockway to approve the Board Secretary to enter into a contract with the Gloucester County Special Services School District for participation in Cooperative Transportation Services for homeless/nonpublic/Special Education/vocational transportation needs for the 2013-2014 school year, at a cost of 7% of District’s portion for each cooperative route for Special Education/vocational and homeless students, and 4% of the District’s portion for each cooperative route for nonpublic students.

NOTE:

There is no change in the rate from last year.

Motion carried unanimously.

A. **FINANCE** – continued

8. Motion by Guzzetti, seconded by Brockway to approve the cafeteria bill list of April 15, 2013 totaling \$46,959.14, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

9. Motion by Guzzetti, seconded by Brockway to approve the following expenditures for workshops and travel expenses.

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Dixon, Nicole	Kindergarten Screening	04/09/2013	\$47.50
Giannone, Christina	Kindergarten Screening	04/09/2013	\$47.50
Maska, April	Kindergarten Screening	04/09/2013	\$47.50
McGlinn, Kristy	Kindergarten Screening	04/09/2013	\$47.50
Meginniss, Kimberly	Kindergarten Screening	04/09/2013	No Cost
Micciche, Cheryl	Kindergarten Screening	04/09/2013	\$47.50
Page, Margaret	Mock Crash for Prom Day	4/09/2013	\$47.50
Sanford, April	Mock Crash for Prom Day	04/09/2013	No Cost
O'Neil, Kristin	EE4NJ	04/10/2013	No Cost
Bauer, Grace	Kindergarten Screening	04/10/2013	\$47.50
Caldwell, Betty	Kindergarten Screening	04/10/2013	\$47.50
Cirone, Janice	Kindergarten Screening	04/10/2013	\$47.50
Corino, Dawn	Kindergarten Screening	04/10/2013	\$47.50
Labbree, Kimberly	Kindergarten Screening	04/10/2013	\$47.50
Long, Kimberly	Kindergarten Screening	04/10/2013	\$47.50
Hawkins, Jennifer	Kindergarten Screening	04/11/2013	\$47.50
Verdinelli, Karen	Kindergarten Screening	04/11/2013	\$47.50
Lex, Maureen	Rowan University Conference	04/12/2013	\$234.00
Susco, Dawn	Rutgers Literacy Conference	04/12/2013	No Cost
Farreny, Kerri	IEP Day	04/12/2013	\$95.00
Wajid, Elise	Rutgers Conference	04/12/2013	No Cost
O'Neil, Kristin	Washington Twp Visit	04/15/2013	No Cost
Brizill, Nicole	Washington Twp Visit	04/15/2013	No Cost
Kappre, Stephen	Choir Day at WDHS	04/15/2013	\$95.00
Labbree, Kimberly	Washington Twp Visit	04/15/2013	\$47.50
Long, Kimberly	Washington Twp Visit	04/15/2013	\$47.50
Graham, James	IEP Writing	04/16/2013	No Cost
Sbar, Sharon	Archway School Review	04/16/2013	\$14.88
O'Neil, Kristin	Personalized Learning Plan	04/17/2013	No Cost
Lee, Kimberly	School Trip	04/18/2013	\$125.00
Allen, Kelly	The 3 Rs of Child Abuse	04/18/2013	\$10.85
Newman, Lauren	DECA Competition	04/18/2013	\$95.00
Walter, Jennifer	IEP Writing	04/18/2013	\$95.00
Cesaro, Michelle	Franklin Inst. Trip	04/18/2013	\$85.00
Hopkins, Nicole	Franklin Inst. Trip	04/18/2013	\$95.00
Fairchild, Cheryl	Core Curriculum Workshop	04/19/2013	\$160.00
Berry, Karen	Untested Areas Meeting	04/19/2013	No Cost
Dupper, Kimberly	Untested Areas Meeting	04/19/2013	\$47.50

A. **FINANCE** – continued

9., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Creamer, Robert	Wheelabrator Trip	04/19/2013	\$95.00
Magsam, Tori	Untested Areas Meeting	04/19/2013	No Cost
Meginniss, Kimberly	Untested Areas Meeting	04/19/2013	No Cost
Maurer, Joan	IEP Writing	04/22/2013	No Cost
Saia, Kelly	DECA Competition	04/23/2013	No Cost
Newman, Lauren	DECA Competition	04/23/2013	\$187.50
Beane, Jan	Freeman Workshop	04/24/2013	\$280.00
Costino, Kristine	IEP Writing	04/24/2013	\$47.50
Saia, Kelly	DECA Competition	04/24/2013	No Cost
Newman, Lauren	DECA Competition	04/24/2013	\$187.50
Flores, Melissa	Professional Development Committee	04/24/2013	\$47.50
Kappre, Stephen	Choral Festival	04/24/2013	\$95.00
Saia, Kelly	DECA Competition	04/25/2013	No Cost
Newman, Lauren	DECA Competition	04/25/2013	\$187.50
Saia, Kelly	DECA Competition	04/26/2013	No Cost
Newman, Lauren	DECA Competition	04/26/2013	\$187.50
Flores, Melissa	IEP Writing	04/26/2013	\$95.00
Fairchild, Cheryl	Wheelabrator Trip	04/29/2013	No Cost
Creamer, Robert	Wheelabrator Trip	04/29/2013	\$95.00
Fairchild, Cheryl	Wheelabrator Trip	04/30/2013	No Cost
Creamer, Robert	Wheelabrator Trip	04/30/2013	\$95.00
Fairchild, Cheryl	Wheelabrator Trip	05/01/2013	No Cost
Campana, Margaret	Math Curriculum Day	05/01/2013	\$95.00
Dahl, Suzanne	Math Curriculum Day	05/01/2013	\$95.00
Lex, Maureen	IEP Writing	05/01/2013	\$95.00
Creamer, Robert	Wheelabrator Trip	05/01/2013	\$95.00
Fairchild, Cheryl	Wheelabrator Trip	05/02/2013	No Cost
Creamer, Robert	Wheelabrator Trip	05/02/2013	\$95.00
Cohen, Jonathan	DOE Educator Effectiveness Seminar	05/03/2013	No Cost
Costino, Kristine	IEP Writing	05/03/2013	\$47.50
Cohill, Sally	Educator Effectiveness Workshop	05/03/2013	No Cost
Elliott, Michele	Math Curriculum Day	05/03/2013	\$95.00
Sawyer, Meredith	Math Curriculum Day	05/03/2013	\$95.00
Lex, Maureen	IEP Writing	05/09/2013	\$95.00
Everwine, Jamie	3 Grade Field Trip	05/09/2013	\$47.50
Pappalardo, Gaetan	GF Visiting Author	05/23/2013	No Cost
Breece, Bridgette	Interview Committee	04/18/2013	No Cost
Everwine, Jamie	ASK Testing	05/17/2013	\$47.50
Fairchild, Cheryl	NJDOE Workshop	05/20/2013	\$20.00
Fairchild, Cheryl	GCASE Meeting	05/31/2013	\$6.20
Fairchild, Cheryl	Great Adventure Trip	06/05/2013	No Cost
Sparks, Jodi	4th Grade Class Trip	06/11/2013	No Cost

Motion carried 8-0-1.
(Abstain-Brockway)

B. **CURRICULUM** – DeGIROLAMO, Eckley, Lee (Alternate: Guzzetti)

1. Motion by DeGirolamo, seconded by Eckley to approve the West Deptford Middle School and High School members of the Friends of Rachel Club to host a 5K run/walk at RiverWinds on Saturday, April 20, 2013.

NOTE:

Back-up was available.

Motion carried unanimously.

2. Motion by DeGirolamo, seconded by Eckley to approve a field trip for the third grade students and staff to the Edelman Planetarium at Rowan University in Glassboro; given the occupancy restrictions, classes will be scheduled to attend on May 6, 7, and 9, 2013; through an honorarium, provided by the Planetarium's namesake, the Edlemans, Rowan University is waiving the entrance fees and the students will be paying for the costs associated with the transportation.

Motion carried unanimously.

3. Motion by DeGirolamo, seconded by Eckley to approve the Wheelabrator Club trip to the Wheelabrator Symposium in Ft. Lauderdale, Florida from Monday, April 29, 2013 to Thursday, May 2, 2013; students will be supervised by Mr. Creamer and Mrs. Fairchild; Wheelabrator funds will cover the cost of the trip (travel, hotel and food); the cost to the District will be \$380 for a substitute.

Motion carried 7-0-2.
(Abstain-Lee, Brockway)

4. Motion by DeGirolamo, seconded by Eckley to approve a 30-hour field experience for the following student from Rutgers University for the fall semester 2013 during the period September 9, 2013 through December 13, 2013.

<u>STUDENT NAME</u>	<u>MAJOR</u>	<u>COOPERATING TEACHERS</u>	<u>SCHOOL</u>
James Paoletti	Social Studies	Terry McAndrew Patrick Vilary	High School

Motion carried unanimously.

5. Motion by DeGirolamo, seconded by Eckley to approve the request from Rowan University to place the following teacher candidate in our School District for the fall semester 2013.

<u>STUDENT</u>	<u>DATES REQUESTED</u>	<u>COOPERATING TEACHER</u>	<u>SUBJECT</u>
Michael Moore	9/3/13-12/19/13	Charisse Arra	Secondary Math

Motion carried unanimously.

B. **CURRICULUM** – continued

6. Motion by DeGirolamo, seconded by Eckley to approve the High School AP Biology and Science Club to visit the Franklin Institute in Philadelphia, PA on Tuesday, April 23, 2013 from 9am to 3:30pm; at no cost to the Board of Education.

NOTE:

Mr. Harshaw and Ms. Fontaine (High School Science Teachers) will escort West Deptford High School students to visit the above-mentioned venue.

Motion carried unanimously.

7. Motion by DeGirolamo, seconded by Eckley to approve clinical practice experience (student teaching) for the following student from California State University at Los Angeles in cooperation with Rutgers University for the 2012-2013 school year.

<u>STUDENT NAME</u>	<u>COOPERATING TEACHER</u>	<u>SCHOOL</u>	<u>GRADE/SUBJ.</u>	<u>DATES REQUESTED</u>
Danielle Johnson	Jodi Purvenas	GF	Grade 3	4/16/13-6/20/13

Motion carried unanimously.

8. Motion by DeGirolamo, seconded by Eckley to approve the attendance of up to fifteen High School Special Education Students to attend the Dare to Dream Conference at Burlington County College on May 21, 2013; students will be chaperoned by Kathleen Pilarz and Denise Leaf.

NOTE:

1. Cost to the Board of Education for transportation is at a rate to be determined.
2. Conference is to fulfill state mandated transition services in students' IEPs.

Motion carried unanimously.

9. Motion by DeGirolamo, seconded by Eckley to approve the West Deptford Middle School Choir to Rowan University to perform in the 60th Annual Middle School Choir Festival on Wednesday, April 24, 2013 from 8:30am to 2:45pm; students will be supervised by Mrs. Rabbai and Mr. Kappre; this is a budgeted expense.

Motion carried unanimously.

10. Motion by DeGirolamo, seconded by Eckley to approve AP Honors Calculus, Honors & CP Math Analysis, Probability & Statistics, Honors Algebra 2, Discrete Math, CP Physics, AO Physics and B & C, to visit Six Flags Flags in Jackson, NJ on Friday, May 24, 2013 from 8:40am to 7pm; Andrea Kappre, Jody Davis, Charisse Arra, Mike Pustie, Mike Harshaw and P. Pujols will be chaperones; at no cost to the Board of Education.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – ECKLEY, Cargill, Kline (Alternate: Guzzetti)

The following motions have been recommended by the Superintendent of Schools.

1. Motion by Eckley, seconded by Cargill to approve the following Substitute Teacher for the 2012-2013 school year, pending completion of all district and state requirements:

Cantwell, Brooke L.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

2. Motion by Eckley, seconded by Cargill to approve the hire of Dawn Pye as a Substitute Custodian, and to establish compensation for services at \$85 per day; without benefits.

NOTE:

Ms. Pye is presently an Assistant Cook at the High School; as such, she does not require Emergent Hiring.

Motion carried unanimously.

3. Motion by Eckley, seconded by Cargill to approve, effective March 26, 2013 the hiring of Louise Keller as the Administrative Assistant to the Supervisor of Special Education and Related Services and to establish compensation for services at \$51,406 per year; with benefits.

Motion carried unanimously.

4. Motion by Eckley, seconded by Cargill to approve the petition of Gary Madison, High School Custodian, for a 12 week leave of absence under the provision of the Family Leave Act, commencing on April 12, 2013 and terminating on July 8, 2013; without pay.

NOTE:

Back-up was available.

Motion carried unanimously.

5. Motion by Eckley, seconded by Cargill to approve, retroactive to November 26, 2012, the voluntary transfer of William Gore, West Deptford Middle School 1:1 Special Education Aide to West Deptford High School 1:1 Special Education Aide, and to establish compensation for services at \$15.13 per hour; 29.5 hours per week; teacher calendar; without benefits.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

6. Motion by Eckley, seconded by Cargill to approve adjusting, effective May 1, 2013, the salary of Teresa Lynn Capocci, Middle School Teacher, to reflect attainment of advanced degree status; B.A. + 30 Level 3.

NOTE:

Back-up was available.

Motion carried unanimously.

7. Motion by Eckley, seconded by Cargill to amend the motion of January 28, 2013 approving the petition of Fiona Paterna, 8th Grade Language Arts Literacy Teacher, for an extension of her child rearing leave of absence from January 30, 2013 and **terminating April 16, 2013.**

Motion carried unanimously.

8. Motion by Eckley, seconded by Cargill to amend the motion of January 28, 2013 approving the emergent hire of Maria Casciotta as a Middle School 8th Grade Language Arts Long Term Substitute Replacement Teacher for the 2012-2013 school year pending completion of all district and state requirements; and to establish compensation for services for the first B.A. Level 1; \$55,024 from September 1, 2012 through **April 18, 2013**; with benefits.

Motion carried unanimously.

9. Motion by Eckley, seconded by Cargill to amend the motion of March 25, 2012 approving a **74.44%** overload beginning September 1, 2012 and ending April 16, 2013 for **Maria Casciotta** to teach 8th Grade Language Arts at a stipend of **\$3,387.22.**

Motion carried unanimously.

10. Motion by Eckley, seconded by Cargill to approve the 2013-2014 District Calendar.

NOTE:

Back-up was available.

Motion carried unanimously.

11. Motion by Eckley, seconded by Cargill to approve the 2013-2014 Facilities Department Calendar.

NOTE:

Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

12. Motion by Eckley, seconded by Cargill to approve, effective June 30, 2013, accepting with regret the notice of retirement from Joan Maurer, Green-Fields Speech Language Specialist.

NOTE:

Back-up was available.

Motion carried unanimously.

13. Motion by Eckley, seconded by Cargill to approve the petition of Andrea Corsi, School Psychologist, for a child rearing leave of absence from September 1, 2013 through June 30, 2014.

NOTE:

Back-up was available.

Motion carried unanimously.

14. Motion by Eckley, seconded by Cargill to approve a 25.55% overload beginning April 17, 2013 and ending June 30, 2013 for Fiona Paterna to teach 8th Grade Language Arts at a stipend of \$1,162.78.

Motion carried unanimously.

15. Motion by Eckley, seconded by Cargill to approve, effective April 16, 2013, 12.75 additional hours per week for Jamie Siegel, Green-Fields Elementary School Special Education Aide and to establish compensation for services at \$15.38 per hour; 29.5 hours per week; teacher calendar; without benefits.

NOTE:

1. Mrs. Siegel will be taking Mrs. Thomasson's hours due to her transfer to the Middle School.
2. This is a budgeted expense.

Motion carried unanimously.

16. Motion by Eckley, seconded by Cargill to approve the appointment of Virginia D'Aiutolo to the position of Administrative Assistant to the Child Study Team.

NOTE:

Job title and description changed at the March 25, 2013 board meeting.

Motion carried unanimously.

17. Motion by Eckley, seconded by Cargill to approve the following High School overload assignment for the 2012-2013 school year.

<u>TEACHER</u>	<u>DEPT</u>	<u>COURSE</u>	<u>ASSIGN.</u>	<u>OVERLOAD</u>	<u>COMPENSATION</u>
Mark Thorn	Science	Biology Lab	1/5	Full Year	\$910.00

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

18. Motion by Eckley, seconded by Cargill to approve the following substitute teacher for the 2012-2013 school year, pending completion of all district and state requirements:

Casciotta, Maria E.

NOTE:

Ms. Casciotta is presently a long-term substitute for the district; as such, she does not require Emergent Hiring.

Motion carried unanimously.

19. Motion by Eckley, seconded by Cargill to amend the motion of March 25, 2013 approving the petition of Beth Andaloro, Green-Fields Kindergarten Teacher, for a temporary leave of absence to care for her medically dependent sister; leave of absence would commence on April 15, 2013 through May 10, 2013; These days would be taken without pay, and notwithstanding a potential conflict with jury duty in April, Mrs. Laurie McCormick, a retired Green-Fields Kindergarten teacher, has agreed to serve as the substitute to provide continuity of program.

NOTE:

Back-up was available.

Motion carried unanimously.

20. Motion by Eckley, seconded by Cargill to amend the motion of December 17, 2013 approving the petition of Jaclyn Falcone, High School Math Teacher, for a maternity leave of absence commencing on **March 27, 2013** and terminating on May 15, 2013.

Motion carried unanimously.

21. Motion by Eckley, seconded by Cargill to approve the emergent hiring of Ashley Christman as a Special Education Teacher for the 2013-2014 school year at the West Deptford Middle School pending completion of all state and district requirements; and to establish compensation for services at B.A. Level 1; at a rate to be determined.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Roll Call Vote:

Yes: Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Kline, Lee, Brockway, Strano

No: ---

Abstain: ---

C. **TEACHERS & PERSONNEL** – continued

22. Motion by Eckley, seconded by Cargill to approve the emergent hiring of Kelly Schwering as a Special Education Teacher for the 2013-2014 school year at the West Deptford Middle School pending completion of all state and district requirements; and to establish compensation for services at B.A. Level 2; at a rate to be determined.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back-up was available.

Roll Call Vote:

Yes: Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Kline, Lee, Brockway, Strano

No: ---

Abstain: ---

23. Motion by Eckley, seconded by Cargill to **table** sending the 2013-2014 contract for William H. Thompson, Assistant Superintendent for Business, to the Interim Executive County Superintendent for review and approval.

NOTE:

- Back-up was available.
- *Action on this item was taken after discussion in Closed Session.*

Motion carried 7-0-2.
(Abstain-Lee, Brockway)

24. Motion by Eckley, seconded by Cargill to approve the petition from Kristin Sincavage, Middle School Language Arts Teacher to take a day without pay on May 6, 2013.

NOTE:

Back-up was available.

Motion carried unanimously.

25. Motion by Eckley, seconded by Cargill to approve, effective June 30, 2013, accepting with regret the notice of retirement from Barbara A. Haulenbeek, High School Science Teacher.

NOTE:

Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

26. Motion by Eckley, seconded by Cargill to approve, effective June 30, 2013, accepting with regret the notice of retirement from Michael L. Harshaw, High School Science Teacher.

NOTE:

Back-up was available.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – CARGILL, Brockway, Gotchel
(Alternate: DeGirolamo)

1. Motion by Cargill, seconded by Brockway to affirm that the West Deptford Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the April 15, 2013 meeting of the Board of Education.

Motion carried unanimously.

2. Motion by Cargill, seconded by Brockway to approve 10 hours of home instruction weekly for Student ID#24221 from April 8, 2013 through June 21, 2013; services will be provided by Kim Meginniss, Oakview Kindergarten Teacher; at the negotiated rate of \$44 per hour.

Motion carried unanimously.

3. Motion by Cargill, seconded by Brockway to retroactively approve Education, Inc. to provide 35 hours of homebound instruction for Student ID#18110 beginning on April 1, 2013 through May 1, 2013.

Motion carried unanimously.

4. Motion by Cargill, seconded by Brockway to approve, retroactive to March 18, 2013, 10 hours of home instruction weekly for Student ID#13637, classified Eligible for Special Education and Related Services – E.D.; services to be provided by Daytop Preparatory School; reimbursement for services rendered to be at a rate of \$245 per diem for 65 days totaling \$15,925.

NOTE:

This is a budgeted expense.

Motion carried unanimously.

5. Motion by Cargill, seconded by Brockway to acknowledge the decision of N.G. to home-school their daughter J.F., effective immediately.

NOTE:

Back-up was available.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – BROCKWAY, Gotchel, Lee (Alternate: Guzzetti)

No action taken.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – GOTCHEL, DeGirolamo, Lee (Alternate: Eckley)

No action taken.

G. **POLICY & COMMUNITY RELATIONS** – KLINE, DeGirolamo, Guzzetti (Alternate: Lee)

1. Motion by Kline, seconded by DeGirolamo to approve the revised Policy 4230, "Outside Activities," second reading.

Policy 4230 is **RECOMMENDED**

NOTE:

1. Policy 4230 has been updated to address some recent concerns expressed by several school districts concerning outside support staff activities.
2. The first reading of revised Policy 4230 was approved at the March 25, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

2. Motion by Kline, seconded by DeGirolamo to approve revised Policy 3230, "Outside Activities," second reading.

Policy 3230 is **RECOMMENDED**

NOTE:

1. Policy 3230 has been updated to address some recent concerns expressed by several school districts concerning outside teaching staff activities.
2. The first reading of revised Policy 3230 was approved at the March 25, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – continued

3. Motion by Kline, seconded by DeGirolamo to approve new Policy 2468, “Independent Educational Evaluations,” second reading.

Policy 2468 is **RECOMMENDED**

NOTE:

1. Policy 2468 has been developed for districts that receive requests for IEEs. It permits a school district to establish criteria for a IEE to include who may perform the IEE and how much the Board is obligated to pay.
2. The first reading of new Policy 2468 was approved at the March 25, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

4. Motion by Kline, seconded by DeGirolamo to approve revised Policy 4281, “Inappropriate Staff Conduct,” second reading.

Policy 4281 is **RECOMMENDED**

NOTE:

1. Policy 4281 has been updated to include the provision in the recently enacted tenure law regarding the role of arbitrators in the tenure dismissal process.
2. The first reading of revised Policy 4281 was approved at the March 25, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

5. Motion by Kline, seconded by DeGirolamo to approve revised Policy 3281, “Inappropriate Staff Conduct,” second reading.

Policy 3281 is **RECOMMENDED**

NOTE:

1. Policy 3281 has been updated to include the provision in the recently enacted tenure law regarding the role of arbitrators in the tenure dismissal process.
2. The first reading of revised Policy 3281 was approved at the March 25, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

6. Motion by Kline, seconded by DeGirolamo to approve the revised Bylaw 0169, “Board Member Use of Electronic Mail/Internet,” first reading.

NOTE:

1. Bylaw 0169 is being revised to include a provision that deals with Board Members being given a district email address.
2. Back-up was available.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – continued

7. Motion by Kline, seconded by DeGirolamo to approve the submission of the application for West Deptford High School to become a choice school for the 2014-2015 School Year.

NOTE:

Back-up was available.

Motion carried unanimously.

COURTESY EXTENDED TO VISITORS

Motion by Eckley, seconded by Kline to adopt the following resolution to hold a closed session meeting after the completion of all agenda items in order to have the opportunity to discuss sensitive personnel issues, negotiations, student discipline issues, and litigation.

RESOLUTION

WHEREAS: Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the West Deptford Board of Education for said purposes, and

BE IT FURTHER RESOLVED:

to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board of Education.

BOARD OF EDUCATION OF THE
TOWNSHIP OF WEST DEPTFORD
IN THE COUNTY OF GLOUCESTER

President

ATTEST:

Secretary

Motion carried unanimously.

The Board recessed at 8:55pm.

Mrs. Brockway and Mr. Lee left the meeting.

The Board convened Closed Session at 9:00pm.

Motion by Kline, seconded by Eckley to reconvene Open Session.

Motion carried 7-0.

The Board reconvened Open Session at 9:49pm.

ACTION AFTER CLOSED SESSION:

• **Item C. 23**

Motion by Eckley, seconded by Cargill to approve sending the 2013-2014 contract for William H. Thompson, Assistant Superintendent for Business, to the Interim Executive County Superintendent for review and approval.

NOTE:

Back-up was available.

Motion carried 6-0-1.
(Abstained-Kline)

Motion by Cargill, seconded by Eckley to approve the Closed Session minutes of March 25, 2013.

Motion carried 7-0.

Motion by Cargill, seconded by DeGirolamo to adjourn the meeting at 9:50pm.

Motion carried 7-0.

William H. Thompson
Assistant Superintendent for Business/Board Secretary