

West Deptford Middle School  
675 Grove Road  
West Deptford, NJ 08066-1999  
January 28, 2013

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by Christopher Strano, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Strano, President, announced: Notice of this meeting has been provided by letter dated 03 January 2013 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 03 January 2013.

**In Attendance**

Mrs. Ginny Brockway (*left at 8:14pm*)  
Mrs. Kate Cargill  
Mrs. Amy DeGirolamo  
Mrs. Lisa Eckley  
Dr. Brian Gotchel  
Mr. Peter Guzzetti  
Mr. David Kline  
Dr. Thomas Lee (*left at 8:14pm*)  
Mr. Christopher Strano

**Absent**

Also present: Kevin A. Kitchenman, Superintendent  
William H. Thompson, Assistant Superintendent for Business/Board Secretary

**PRESIDENT'S REMARKS**

Motion by Brockway, seconded by Cargill to approve the minutes of January 2, 2013, Reorganization Meeting.

Motion carried 8-0-1.  
(Abstain-Eckley)

**COURTESY EXTENDED TO VISITORS**

**SUPERINTENDENT'S REPORT**

- HIB Report
- Enrollment Update
- Monthly Reports
- Random Drug Test Results
- Impact of Flu on Student Attendance

**GENERAL BUSINESS**

A. **FINANCE** – **GUZZETTI**, Brockway, Cargill (Alternate: Eckley)

1. Motion by Guzzetti, seconded by Brockway to approve the below-listed end-of-month bill lists of November 2012 and December 2012, respectively, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

November 2012 - \$97,375                      December 2012 - \$86,684

Motion carried 8-0.

2. Motion by Guzzetti, seconded by Brockway to approve the payroll of December 2012 totaling \$2,607,798.70 with funds available as documented in the Board Office.

Motion carried unanimously.

3. Motion by Guzzetti, seconded by Brockway to approve the regular bill list of January 28, 2013 totaling \$2,477,112.62, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

*(Exception: Brockway abstained on Purchase Order Nos. 13-2378 and 13-2290)*

4. Motion by Guzzetti, seconded by Brockway to approve the cafeteria bill list of January 28, 2013 totaling \$32,962.49, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

5. Motion by Guzzetti, seconded by Brockway to approve the November 2012 and December 2012 Expenditure and Revenue Report and to approve and certify that the November 2012 and December 2012 Expenditure Report, after review of the secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of our knowledge contain no major accounts or funds which have been overexpended in violation of NJAC 6A:23A-16.10(c)4 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion carried unanimously.

6. Motion by Guzzetti, seconded by Brockway to approve the report of the Secretary and the Treasurer of School Monies for the month of November 2012 and December 2012 and that said reports are in agreement.

Motion carried unanimously.

A. **FINANCE** – continued

7. Motion by Guzzetti, seconded by Brockway to approve the November 2012 and December 2012 transfers.

Motion carried unanimously.

8. Motion by Guzzetti, seconded by Brockway to approve the following Resolution:

In accordance with the requirements of the New Jersey Administrative Department of Education, Section 6A:23-4.5(a)(20), the BOARD hereby agrees and consents to the following:

IT IS RESOLVED AS FOLLOWS:

The Private School, LARC SCHOOL, is not required to charge District students for any “paid or reduced meals” furnished directly or indirectly by LARC SCHOOL to them. This shall be effective for the 2013-2014 school year.

The BOARD members hereunder are hereby authorized to sign on behalf of the BOARD in accordance with the BOARD’S bylaws or organizational rules.

Dated: January 28, 2013

Witness:

\_\_\_\_\_  
William H. Thompson  
Asst Supt for Business/Board Secretary

\_\_\_\_\_  
Christopher Strano  
Board President

Motion carried unanimously.

9. Motion by Guzzetti, seconded by Brockway to approve the following expenditures for workshops and travel expenses:

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Micciche, Cheryl	Common Core Workshop	01/09/2013	\$325.00
Kiessling, JoAnn	Elementary Math Conference	01/09/2013	\$325.00
Brennan, Nicole	BER Workshop	01/16/2013	\$315.00
Folsom, Clyde	Wing-T Clinic	01/25/2013	\$326.00
Clark, Donald	Al Carino Basketball Club	01/30/2013	\$47.50
Corbitt, R. Karry	Homeless Liaison Update	01/31/2013	No Cost
Badt, Richard	HIB Workshop	02/01/2013	\$163.84
MacMillan, Jennifer	HIB Workshop	02/01/2013	\$139.00
Herbst, Yvonne	FCLA Workshop	02/01/2013	\$95.00
Leaf, Denise	Kingsway Learning Center Meeting	02/04/2013	\$12.40
Binck, Catherine	County Office Transportation Conference	02/05/2013	No Cost

A. **FINANCE** – continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Fairchild, Cheryl	Diverse Learners Workshop	02/05/2013	\$6.20
Labbree, Kimberly	Closing the Achievement Gap	02/05/2013	\$47.50
Rooney, Wendy	Learn and Serve Trip	02/07/2013	\$47.50
Sandy, Laura	Learn and Serve Trip	02/07/2013	\$47.50
Sherry, Linda	Parents as Partners in Special Education	02/08/2013	\$95.00
Fairchild, Cheryl	CBI Workshop	02/11/2013	\$20.00
Fanelli, Michael	Keeping Students Safe Workshop	02/14/2013	\$45.20
Newman, Lauren	Consumer Bowl Competition	02/14/2013	\$95.00
Fairchild, Cheryl	GCASE Meeting	02/15/2013	\$6.20
Clark, Donald	Al Carino Basketball Club	02/20/2013	\$47.50
Costino, Kristine	AEP Conference	02/21/2013	\$190.00
Davis, Jody	NHS Blood Drive	02/22/2013	\$95.00
Stuart, Jennifer	NJS Blood	02/22/2013	\$95.00
Costino, Kristine	AEP Conference	02/22/2013	\$190.00
Arra, Charisse	DECA Judge	02/25/2013	\$95.00
Beck, Nancy	GCPMSCA Meeting	02/28/2013	No Cost
MacMillan, Jennifer	GCPMSCA Meeting	02/28/2013	No Cost
Fairchild, Cheryl	Diverse Learners Workshop	03/06/2013	\$6.20
Fanelli, Michael	Keeping Students Safe Workshop	03/12/2013	\$45.20
Beck, Nancy	GCPMSCA Meeting	03/14/2013	No Cost
MacMillan, Jennifer	GCPMSCA Meeting	03/14/2013	No Cost
Fairchild, Cheryl	CBI Workshop	03/18/2013	\$20.00
Fanelli, Michael	Keeping Students Safe Workshop	04/11/2013	\$45.20
Sanker, Ellen	Instruction for Students Workshop	04/25/2013	\$95.00
Schwantes, Jamie	Guided Math Workshop	01/29/2013	\$324.00
Sanford, April	GRASP Meeting	02/08/2013	No Cost
Chambers, Patrice	Blue Mountain Trip	02/11/2013	No Cost
Lee, Kimberly	Blue Mountain Trip	02/11/2013	\$125.00
Burnham, Jon	Blue Mountain Trip	02/11/2013	\$80.00
Clark, John	Blue Mountain Trip	02/11/2013	No Cost
Doran, Trina	Blue Mountain Trip	02/11/2013	\$85.00
Epley, Alayna	Blue Mountain Trip	02/11/2013	No Cost
Lott, Carol	Blue Mountain Trip	02/11/2013	No Cost
Mazeika, Anna	Blue Mountain Trip	02/11/2013	No Cost
Monaghan-Fair, Janet	Blue Mountain Trip	02/11/2013	No Cost
Nestor, Josh	Blue Mountain Trip	02/11/2013	No Cost
Schramm, Amanda	Blue Mountain Trip	02/11/2013	No Cost
VanDorick, Janna	Blue Mountain Trip	02/11/2013	No Cost
Beck, Nancy	Closing the Achievement Gap	02/13/2013	No Cost
Cardillo, Robin	I&RS	02/15/2013	\$95.00
Farreny, Kerri	I&RS	02/15/2013	\$95.00
Lindia, Lynette	I&RS	02/15/2013	\$95.00
MacLuskie, Lynne	I&RS	02/15/2013	\$95.00
MacMillan, Jennifer	I&RS	02/15/2013	No Cost
Seher, Beth	I&RS	02/15/2013	\$95.00
Beck, Nancy	I&RS	02/15/2013	No Cost
Everwine, Jamie	APA Day	02/19/2013	\$95.00
Sanker, Ellen	APA Day	02/19/2013	\$95.00

A. **FINANCE** – continued

9., continued

<b>EMPLOYEE</b>	<b>WORKSHOP</b>	<b>DATE</b>	<b>TOTAL COST</b>
Dahl, Suzanne	Students First	02/28/2013	\$47.50
Hicks, Gina	Art Show Set Up	03/01/2013	\$95.00
Mathiesen, Katherine	Art Show Set Up	03/01/2013	No Cost
Adams, Katie	Senior Trip	03/25/2013	\$95.00
Berth, Christina	Senior Trip	03/25/2013	\$95.00
Seeley, Michael	Senior Trip	03/25/2013	No Cost
Zoll, Lynn	Senior Trip	03/25/2013	\$125.00
Adams, Katie	Senior Trip	03/26/2013	\$95.00
Berth, Christina	Senior Trip	03/26/2013	\$95.00
Seeley, Michael	Senior Trip	03/26/2013	No Cost
Zoll, Lynn	Senior Trip	03/26/2013	\$125.00
Dahl, Suzanne	Students First	03/26/2013	\$47.50
Hicks, Gina	Art Show Take Down	03/27/2013	\$47.50
Mathiesen, Katherine	Art Show Take Down	03/27/2013	No Cost
Dahl, Suzanne	Students First	04/25/2013	\$47.50
Leaf, Denise	Kingsway Learning Center Meeting	05/08/2013	\$12.40
Dahl, Suzanne	Students First	05/20/2013	\$47.50

Motion carried 8-0-1.  
(Abstain-Brockway)

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B. **CURRICULUM** – DeGIROLAMO, Eckley, Lee (Alternate: Guzzetti)

1. Motion by DeGirolamo, seconded by Eckley to approve the 8<sup>th</sup> Grade Class Outing on March 22, 2013 from 5:30pm to 8pm to Holly Dell Ice Arena chaperoned by Mrs. Thurston and Mrs. Ramagli; cost will be paid through the 8<sup>th</sup> Grade Activities Account.

**NOTE:**

This will be the first activity in the 8<sup>th</sup> Grade Class' Spring Fling that will conclude at 12AM. Students will participate in various activities in the building (volleyball, basketball, karaoke, video games and snacks) upon their return.

Motion carried unanimously.

2. Motion by DeGirolamo, seconded by Eckley to approve the Middle School Learn and Serve Club to visit the Gloucester County Animal Shelter on February 7, 2013 from 11:30am to 2:40pm under the supervision of Mrs. Rooney and Mrs. Sandy; funds have been budgeted for this expense.

Motion carried unanimously.

B. **CURRICULUM** – continued

3. Motion by DeGirolamo, seconded by Eckley to approve the Key Club to attend Volunteers of America “Oscar Night” at Loews Hotel, 12<sup>th</sup> and Market Streets, Philadelphia, PA on Sunday, February 24, 2013 from 4:15pm to 8:30pm; at no cost to the Board of Education.

**NOTE:**

Ms. Yeager, the Key Club Advisor, will escort 30 West Deptford High School students to visit the above-mentioned venue.

Motion carried unanimously.

4. Motion by DeGirolamo, seconded by Eckley to approve the DECA Club to attend The 17<sup>th</sup> Annual High School Consumer Bowl Competition at Auletto’s in Deptford, NJ on Thursday, February 14, 2013 from 8am to 1:30pm; at no cost to the Board of Education.

**NOTE:**

Ms. Newman, the DECA Club Advisor, will escort 30 West Deptford High School students to visit the above mentioned venue.

Motion carried unanimously.

5. Motion by DeGirolamo, seconded by Eckley to approve Physics, Biology, Psychology and Anatomy classes to compete in the Central New Jersey Regional High School Brain Bee Competition at UMDNJ Robert Wood Johnson Medical School in Piscataway, NJ on Saturday, February 9, 2013; at no cost to the Board of Education.

**NOTE:**

Mr. Pustie, High School Physics Teacher, will escort 12 West Deptford High School students to attend the above mentioned annual competition.

Motion carried unanimously.

6. Motion by DeGirolamo, seconded by Eckley to approve the Middle School Rogate students to attend an academic lecture at Camden County College (Blackwood Campus) on Wednesday, April 10, 2013 from 9am to 2:40pm under the supervision of Mr. Christo and Mrs. Quinlan-Dulude; funds have been budgeted for this expense.

Motion carried unanimously.

7. Motion by DeGirolamo, seconded by Eckley to approve the 7<sup>th</sup> and 8<sup>th</sup> Grades Gifted and Talented students to attend the Region 2 New Jersey History Day Competition at Princeton University on Saturday, March 9, 2013 from 7am to 4pm under the supervision of Mr. Christo and Mrs. Quinlan-Dulude; transportation costs have been budgeted for this expense.

Motion carried unanimously.

B. **CURRICULUM** – continued

8. Motion by DeGirolamo, seconded by Eckley to approve the Center for Independent Living to provide a student self advocacy and transition program for West Deptford High School Special Education Students on February 1, March 1, April 12 and April 26, 2013.

**NOTE:**

1. This program is being provided to fulfill transition requirements in students' IEPs.
2. This program is at no cost to the Board of Education.

Motion carried unanimously.

9. Motion by DeGirolamo, seconded by Eckley to approve the PAAC Club, Rachel's Challenge and GSA to attend the SURE Summit at Rowan University, Glassboro, NJ on Thursday, March 13, 2013 from 7:30am to 2pm; at no cost to the Board of Education.

**NOTE:**

Ms. Renee Richardson, the PAAC Club Advisor along with Ms. April Sanford and Ms. Amy Vassallo will escort West Deptford High School Students to visit the above- mentioned venue.

Motion carried unanimously.

10. Motion by DeGirolamo, seconded by Eckley to approve team 6A to visit the Franklin Institute on May 30, 2013 from 8:30am to 2:30pm; Mrs. MacLuskie, Mrs. Rullo, Mr. Wernig, Mr. Christo and Ms. Argo will chaperone the trip; admission fees and transportation will be paid by students and a contribution from the West Deptford Middle School PTO.

Motion carried unanimously.

11. Motion by DeGirolamo, seconded by Eckley to approve team 6B to visit the Franklin Institute on April 18, 2013 from 8:35am to 2:30pm; Mrs. Rooney, Mrs. Sandy, Mrs. Headley, Mr. Cottone and Ms. Sincavage will chaperone the trip; Admission fees and transportation will be paid by students and a contribution from the West Deptford Middle School PTO.

Motion carried unanimously.

12. Motion by DeGirolamo, seconded by Eckley to approve the DECA Club to compete in the DECA State Competition at Crowne Point Plaza in Cherry Hill, NJ on Sunday, February 24, 2013 through Tuesday, February 26, 2013; Ms. Newman, DECA Advisor with Ms. Saia and Mr. Drummond will escort West Deptford High School Students to the competition; at no cost to the Board of Education.

Motion carried unanimously.

B. **CURRICULUM** – continued

13. Motion by DeGirolamo, seconded by Eckley to approve a trip to the Blue Mountain Ski Area in Palmerton, Pennsylvania on February 11, 2013 from 8:15am to 3:30pm for the Middle School classes of Ms. Schramm, Ms. Epley, Ms. Chambers and Ms. Kroll; Mr. Burnham, Ms. Lee, Ms. Schramm, Ms. Epley, Ms. Chambers and Ms. Kroll will chaperone the trip; admission fees and transportation will be paid by Special Education Funds.

**NOTE:**

This field trip will assist students in meeting their goals as established in their IEP's.

Motion carried 8-0-1.  
(Abstain-Lee)

14. Motion by DeGirolamo, seconded by Eckley to approve the 7<sup>th</sup> Grade to attend the Medieval Times in Lindhurst, New Jersey on Thursday, May 30, 2013 from 8:15am to 4pm; students will be chaperoned by Mrs. Heniss, Mr. Baker, Mrs. Weber, Mrs. Ward, Mrs. Purul, Mrs. Seher, Mrs. Lattanzio, Mrs. Thurston, Ms. Murphy and Mr. Penny; admission fees and transportation will be paid by students and a contribution from the West Deptford Middle School PTO.

Motion carried unanimously.

15. Motion by DeGirolamo, seconded by Eckley to approve a trip to Ciconte's Restaurant for Mrs. Sanker's and Mrs. Everwine's classes on Wednesday, February 6, 2013 from 11am to 2:30pm; Mrs. Sanker and Mrs. Everwine will chaperone the trip; admission fees and transportation will be paid by students attending and student activity funds.

**NOTE:**

This field trip will assist students in meeting their goals as established in their IEP's.

Motion carried unanimously.

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C. **TEACHERS & PERSONNEL** – ECKLEY, Cargill, Kline (Alternate: Guzzetti)

1. Motion by Eckley, seconded by Lee to **table** the contract for Kevin A. Kitchenman, Superintendent, effective July 1, 2013 through June 30, 2016.

**NOTE:**

1. Back-up was available.
2. Action was taken after discussion in Closed Session.

Motion carried 7-0-2.  
(Abstain-Brockway, Lee)

C. **TEACHERS & PERSONNEL** – continued

The following motions have been recommended by the Superintendent of Schools.

2. Motion by Eckley, seconded by Cargill to retroactively approve Adrienne Boucher and Ariel Golan, Title I Teachers at Oakview Elementary School to prepare and present a Title I Workshop for parents on December 10, 2012 and to establish compensation for services at 2 hours x \$44 per hour x 2 teacher; total cost \$176.

**NOTE:**

This is a budgeted expense.

Motion carried unanimously.

3. Motion by Eckley, seconded by Cargill to approve the petition of Fiona Paterna, 8<sup>th</sup> Grade Language Arts Literacy Teacher, for an extension of her child rearing leave of absence from January 30, 2013 and terminating May 28, 2013.

**NOTE:**

Back-up was available.

Motion carried unanimously.

4. Motion by Eckley, seconded by Cargill to amend the motion of August 13, 2012 approving the emergent hire of Maria Casciotta as a Middle School 8<sup>th</sup> Grade Language Arts Long-term Substitute Replacement Teacher for the 2012-2013 school year pending completion of all district and state requirements; and to establish compensation for services for the first B.A. Level 1; \$55,024 from September 1, 2012 through **May 29, 2013**; with benefits.

Motion carried unanimously.

5. Motion by Eckley, seconded by Cargill to approve the following Substitute Teachers for the 2012-2013 school year, pending completion of all district and state requirements:

Egan, Brian F.

Haverly, Mary L.

Iocona, Nichole M.

Smith, Zachary T.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

6. Motion by Eckley, seconded by Cargill to approve, accepting with regret, the notice of resignation of Brenda Ciallio, High School Cafeteria Worker, retroactive to January 18, 2013.

**NOTE:**

Back-up was available.

Motion carried unanimously.

7. Motion by Eckley, seconded by Cargill to amend the motion of January 2, 2013 retroactively approving the request of Laurie Rocco, a Green-Fields LPC Aide, for a medical leave of absence commencing on December 10, 2012 through **February 1, 2013; the additional days will be without pay.**

Motion carried unanimously.

8. Motion by Eckley, seconded by Cargill to approve hiring Ashley Sypniewski as a Green-Fields Guidance Counselor Substitute Replacement pending completion of all district and state requirements, effective January 31, 2013 through June 11, 2013; and to establish compensation for services at M.A. Level 1; \$57,225 pro-rated; with benefits.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Mrs. Hansbury is scheduled to return to work on June 12, 2013.
4. Back-up was available.

Motion carried unanimously.

9. Motion by Eckley, seconded by Cargill to approve the termination of Cindy Weaver, High School Cafeteria Worker, effective January 22, 2013 due to job abandonment.

**NOTE:**

Back-up was available.

Motion carried unanimously.

10. Motion by Eckley, seconded by Cargill to amend the motion of May 14, 2012 approving the request of Mrs. Lauren Walsh for a child-rearing leave of absence commencing on January 14, 2013 and terminating **June 30, 2013**; Mrs. Walsh will return on **September 1, 2013.**

**NOTE:**

Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

11. Motion by Eckley, seconded by Cargill to approve the following Substitute Teachers for the 2012-2013 school year, pending completion of all district and state requirements:

Keegan, Jessica L.	Munch, Angela M.
Lindsey, Dana S.	Gilmore, Mary E.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

12. Motion by Eckley, seconded by Cargill to amend the motion of July 16, 2012 approving the hire Kelly Schwering as a Long-term Substitute Replacement Teacher for the LLD Self-Contained Classroom at Red Bank School, commencing on September 1, 2012 and terminating on **June 30, 2013**; and to establish compensation for services at B.A. Level 1; \$55,024 prorated; with benefits.

Motion carried unanimously.

13. Motion by Eckley, seconded by Cargill to approve the decrease of weekly hours for Joanne Klevence, Green-Fields Bus and LPC Aide, from 20 hours to 15 hours per week.

Motion carried unanimously.

14. Motion by Eckley, seconded by Cargill to approve the increase of weekly hours for Lisa Rohrman, Green-Fields Bus and LPC Aide, from 10 hours to 15 hours per week; the increase in hours is to reflect the additional hours needed to serve as an AM Bus Aide.

Motion carried unanimously.

15. Motion by Eckley, seconded by Cargill to approve adjusting, effective February 1, 2013, the salary of Mark Drummond, High School Teacher, to reflect attainment of advanced degree status; M.A. Level 7; \$61,645.

**NOTE:**

Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

16. Motion by Eckley, seconded by Cargill to approve adjusting, effective February 1, 2013, the salary of Jeffrey Christo, Middle School Teacher, to reflect attainment of advanced degree status; M.A. + 30 Level 12; \$72,158.

**NOTE:**

Back-up was available.

Motion carried unanimously.

17. Motion by Eckley, seconded by Cargill to approve, effective June 30, 2013, with regret notice of retirement from Linda D. Sherry, Middle School Special Education Teacher.

**NOTE:**

Back-up was available.

Motion carried unanimously.

18. Motion by Eckley, seconded by Cargill to approve hiring Mark Segall as a High School Substitute Replacement Teacher pending completion of all district and state requirements, effective January 28, 2013 through February 27, 2013; and to establish compensation for services at B.A. Level 1; \$55,024 pro-rated; with benefits.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.

Motion carried unanimously.

19. Motion by Eckley, seconded by Cargill to approve, retroactively, the involuntary transfer of Julian Cuff from Green-Fields Night Custodial Leader to Middle School Custodian, effective January 22, 2013.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – CARGILL, Brockway, Gotchel  
(Alternate: DeGirolamo)

1. Motion by Cargill, seconded by Brockway to affirm that the West Deptford Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the January 28, 2013 meeting of the Board of Education.

Motion carried unanimously.

2. Motion by Cargill, seconded by Brockway to approve, retroactive to December 14, 2012 through January 3, 2013, 10 hours of home instruction weekly for Student ID#19863, classified Eligible for Special Education and Related Services – OHI; services to be provided by Education Incorporated; reimbursement for services rendered to be at a rate of \$44 per hour.

**NOTE:**

This is a budgeted expense.

Motion carried unanimously.

3. Motion by Cargill, seconded by Brockway to approve, retroactive to January 8, 2013 through February 15, 2013, 10 hours of home instruction weekly for Student ID#24221 due to chronic absence; services to be provided by Kimberly Meginniss at a rate of \$44 per hour.

Motion carried unanimously.

4. Motion by Cargill, seconded by Brockway to approve, retroactive to January 14, 2013, 10 hours of home instruction weekly for Student ID#13637, classified Eligible for Special Education and Related Services – E.D.; services to be provided by Professional Education Services, Inc. (PESI); reimbursement for services rendered to be at a rate of \$44 per hour.

**NOTE:**

This is a budgeted expense.

Motion carried unanimously.

5. Motion by Cargill, seconded by Brockway to approve, retroactive to January 16, 2013, 5 hours of home instruction weekly through February 28, 2013 for Student ID#25029; services to be provided by Kim Labbree at the negotiated rate of \$44 per hour.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – continued

6. Motion by Cargill, seconded by Brockway to approve, retroactive to January 3, 2013, 20 hours of home instruction for Student ID#15077, classified Eligible for Special Education and Related Services – SLD; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

**NOTE:**

This is a budgeted expense.

Motion carried unanimously.

7. Motion by Cargill, seconded by Brockway to approve, retroactive to January 14, 2013, 10 hours of home instruction weekly for Student ID#23332, services to be provided by Brookfield Academy on behalf of Children’s Behavioral Health Service-Underwood Memorial Hospital; reimbursement for services rendered to be at a rate of \$44 per hour.

**NOTE:**

This is a budgeted expense.

Motion carried unanimously.

8. Motion by Cargill, seconded by Brockway to acknowledge the decision of Mrs. W.A., to home-school her daughter C.A.

**NOTE:**

Back-up was available.

Motion carried unanimously.

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E. **ATHLETIC, BAND & CAFETERIA** – BROCKWAY, Gotchel, Lee (Alternate: Guzzetti)

1. Motion by Brockway, seconded by Gotchel to approve Corey Harvey to the position of Assistant Spring Girls’ Track Coach for the upcoming 2012-2013 Spring Season at a Step 1 Salary of \$3,261.

**NOTE:**

Coach Harvey is a West Deptford High School Physical Education Teacher.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – continued

2. Motion by Brockway, seconded by Gotchel to approve 70 Championship Jackets at the set \$80 amount for the members of the 2012-2013 Group II South Jersey State Championship West Deptford Football Squad.

Motion carried unanimously.

- 2a. Motion by Lee, seconded by Cargill to **table** 70 Championship Jackets at the set \$80 amount for the members of the 2012-2013 Group II South Jersey State Championship West Deptford Football Squad.

Motion carried unanimously.

3. Motion by Brockway, seconded by Gotchel to approve Brooke Cantwell to the position of Assistant Girls' Lacrosse Coach for the upcoming 2012-2013 Spring season at a Step 1 Salary of \$3,005.

**NOTE:**

1. Coach Cantwell competed at a very high level for Moorestown High School and Rutgers University and also coaches at the club level for Lacrosse Edge.
2. Back-up was available.

Motion carried unanimously.

4. Motion by Brockway, seconded by Gotchel to approve a game for the cause of Breast Cancer Awareness featuring our Lady Eagles Girls' Basketball squad versus Kingsway on Saturday, February 16, 2013 beginning at 11:30am as the teams "Play 4K" and all proceeds from the game will be donated to the "Kay Yow Cancer Fund."

**NOTE:**

Coach Yow, longtime collegiate Women's Basketball Coach provided tremendous inspiration during her life as she battled her cancer.

Motion carried unanimously.

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F. **PROPERTY, BUILDINGS & TRANSPORTATION** – GOTCHEL, DeGirolamo, Lee (Alternate: Eckley)

1. Motion by Gotchel, seconded by DeGirolamo to approve the use of facilities by outside organizations as noted below.
  - A. Hessian Woods Girl Scouts to use the Middle School Cafeteria on February 22, 2013 from 5pm to 9pm; at no charge to the organization.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – continued

1., continued

- B. Girl Scout Troop 63306 to use the Middle School Cafeteria on March 19, 2013 from 5pm to 8:30pm; at no charge to the organization.
- C. West Deptford Boys Lacrosse to use the Middle School Cafeteria on April 26, 2013 from 4pm to 10:30pm; at no charge to the organization.
- D. West Deptford Band Parents Association to use the High School Cafeteria on March 2, 2013 from 6pm to 11pm; at no charge to the organization.
- E. West Deptford Cheerleading to use the Middle School Gym on Mondays through Thursdays from October 13, 2013 through November 21, 2013 from 5:45pm to 8:45pm; at no charge to the organization.
- F. Women’s Club of West Deptford to use the Middle School Cafeteria on May 23, 2013 from 6pm to 9pm; at no charge to the organization.
- G. Gloucester County Women’s Slow Pitch Softball to use the High School JV softball field on Tuesdays and Thursdays from April 1, 2013 through July 30, 2013 from 6pm to 8:30pm; at no charge to the organization.
- H. West Deptford 12AAU Travel Baseball to use the Middle School Cafeteria on Mondays from February 4, 2013 through March 25, 2013 from 6pm to 8pm; at no charge to the organization.

Motion carried unanimously.

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G. **POLICY & COMMUNITY RELATIONS** – KLINE, DeGirolamo, Guzzetti (Alternate: Lee)

No action taken.

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**COURTESY EXTENDED TO VISITORS**

Mrs. Brockway and Dr. Lee left the meeting at 8:14pm.

Motion by Guzzetti, seconded by DeGirolamo to adopt the following resolution to hold a closed session meeting after the completion of all agenda items in order to have the opportunity to discuss sensitive personnel issues, negotiations, student discipline issues, and litigation.

**RESOLUTION**

**WHEREAS:** Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

**RESOLVED:** to hold a Closed Meeting of the West Deptford Board of Education for said purposes, and

**BE IT FURTHER RESOLVED:**

to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board of Education.

BOARD OF EDUCATION OF THE  
TOWNSHIP OF WEST DEPTFORD  
IN THE COUNTY OF GLOUCESTER

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President

ATTEST:

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Secretary

Motion carried 7-0.

The Board recessed at 8:14pm.

The Board convened Closed Session at 8:19pm.

Motion by Cargill, seconded by DeGirolamo to reconvene Open Session.

Motion carried 7-0.

The Board reconvened Open Session at 8:47pm.

**ACTION AFTER CLOSED SESSION:**

Item C.1. Motion by Eckley, seconded by DeGirolamo to approve the contract for Kevin A. Kitchenman, Superintendent, effective July 1, 2013 through June 30, 2016.

**NOTE:**

Back-up was available.

Motion carried 7-0.

Motion by Eckley, seconded by DeGirolamo to adjourn the meeting at 8:49pm.

Motion carried 7-0.

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William H. Thompson  
Assistant Superintendent for Business/Board Secretary