

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
January 2, 2013

The Reorganization Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by William H. Thompson, Assistant Superintendent for Business/Board Secretary, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Thompson, Assistant Superintendent for Business/Board Secretary, announced: Notice of this meeting has been provided by letter dated 18 December 2012 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 18 December 2012.

In Attendance

Mrs. Ginny Brockway
Mrs. Kate Cargill
Mrs. Amy DeGirolamo
Dr. Brian Gotchel
Mr. Peter Guzzetti
Mr. David Kline
Dr. Thomas Lee
Mr. Christopher Strano

Absent

Mrs. Lisa Eckley

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

REORGANIZATION MEETING AGENDA ITEMS

1. Board Secretary administered the oath of office to newly-elected members.

Peter Guzzetti
3-Year Term

David Kline
3-Year Term

Thomas Lee
3-Year Term

2. Motion by Strano, seconded by Gotchel to approve adopting Robert's Rules of Order to be used in the conduct of the meetings.

Motion carried 8-0.

REORGANIZATION MEETING AGENDA ITEMS – continued

3. Motion by Cargill, seconded by Brockway to open floor for nominations for President.

- Mrs. Cargill nominated Christopher Strano.

4. Motion by Brockway, seconded by Cargill to close floor for nominations for President.

Motion carried 8-0.

5. Board roll call vote for President.

Roll Call Vote:

Yes: Brockway, Cargill, DeGirolamo, Gotchel, Guzzetti, Kline, Lee, Strano

No: ---

Abstain: ---

6. Mr. Strano, President, assumed chair of meeting.

7. Motion by Cargill, seconded by Brockway to open floor for nominations for Vice-President.

Motion carried 8-0.

- Mrs. Cargill nominated Ginny Brockway.

8. Motion by DeGirolamo, seconded by Lee to close floor for nominations for Vice-President.

Motion carried 8-0.

9. Board roll call vote for Vice-President.

Roll Call Vote:

Yes: Cargill, DeGirolamo, Gotchel, Guzzetti, Kline, Lee, Strano, Brockway

No: ---

Abstain: ---

REORGANIZATION MEETING AGENDA ITEMS – continued

10. Motion by Brockway, seconded by Cargill to approve holding the regular meetings on the second and fourth Monday of each month in the West Deptford Middle School Library, 675 Grove Road, West Deptford, N.J. at 7:00pm (unless otherwise noted) as listed below. (When the second or fourth Monday coincides with a school holiday, the Regular Meeting will be held at the normally scheduled hour on the next following school day.)

January 28, 2013	
February 11, 2013	February 25, 2013
March 11, 2013	March 25, 2013
April 15, 2013 (3 rd Monday)	
May 13, 2013	May 28, 2013 (Tuesday)
June 10, 2013	June 24, 2013
July 15, 2013 (3 rd Monday)	
August 12, 2013	August 26, 2013
September 9, 2013	September 23, 2013
October 15, 2013 (Tuesday)	October 28, 2013
November 11, 2013	November 25, 2013
December 16, 2013	
January 2, 2014 (Thursday) <i>Reorganization Meeting</i>	

Motion carried 8-0.

11. Motion by DeGirolamo, seconded by Guzzetti to approve establishing that policies of the West Deptford Board of Education Policy Manual continue to be official policies of the Board of Education.

Motion carried 8-0.

12. Motion by Lee, seconded by Guzzetti to appoint Kate Cargill as representative to the New Jersey School Boards Association.

Motion carried 8-0.

13. Motion by Kline, seconded by Guzzetti to appoint Amy DeGirolamo as representative to the Gloucester County School Boards Association.

Motion carried 8-0.

14. Motion by Guzzetti, seconded by Cargill to approve the selection of the Gloucester County Times as the official newspaper of the West Deptford Board of Education and the Courier Post as the additional newspaper for Sunshine Law purposes.

Motion carried 8-0.

REORGANIZATION MEETING AGENDA ITEMS – continued

15. Motion by Brockway, seconded by DeGirolamo to approve establishing that job descriptions contained in the West Deptford Job Description Database continue to be the official job descriptions of the Board of Education for the 2013-2014 school year.

Motion carried 8-0.

Motion by DeGirolamo, seconded by Guzzetti to approve the minutes of December 17, 2012, Regular Meeting.

Motion carried 8-0.

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- HIB Report

GENERAL BUSINESS

A. FINANCE

1. Motion by Cargill, seconded by Guzzetti to approve the following expenditures for workshops and travel expenses:

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Bonzella, Nicole	DECA Chaperone	01/07/2013	No Cost
O'Neil, Kristin	Math Workshop	01/09/2013	\$230.00
Litzinger, Kathleen	Bankbridge School	01/16/2013	\$4.34
Litzinger, Kathleen	Bankbridge School	01/18/2013	\$4.34
Litzinger, Kathleen	Bankbridge School	01/08/2013	\$4.49
Litzinger, Kathleen	New Grange Meeting	01/22/2013	\$28.52
Lindia, Lynette	I&RS	01/18/2013	\$95.00
Everwine, Jamie	iPad Workshop	02/11/2013	\$320.00
Hitchner, Jennifer	iPad Workshop	02/11/2013	\$300.00
Shannon, Bridgette	iPad Workshop	02/11/2013	\$290.00
Verdinelli, Karen	iPad Workshop	02/11/2013	\$252.50
Doerrmann, Wendy	GCS SSD	12/14/2012	No Cost
Boucher, Adrienne	Math Conference	01/09/2013	\$230.00
Dixon, Nicole	Guidance Counselor LTS Interview Team	01/11/2013	\$95.00
Farreny, Kerri	I&RS	01/18/2013	\$95.00
Seher, Beth	I&RS	01/18/2013	\$95.00
Badt, Richard	HIB Workshop	02/01/2013	\$163.84

Motion carried 8-0.

B. **CURRICULUM**

No action taken.

C. **TEACHERS & PERSONNEL**

The following motions have been recommended by the Superintendent of Schools.

1. Motion by Cargill, seconded by Gotchel to rescind the motion of August 27, 2012 approving William Yerkes as the Renaissance Co-Advisor for the 2012-2013 school year.

Motion carried 8-0.

2. Motion by Cargill, seconded by Gotchel to approve Mark Drummond as the Renaissance Co-Advisor for the remainder of the 2012-2013 school year.

Motion carried 8-0.

3. Motion by Cargill, seconded by Gotchel to amend the motion of December 17, 2012 retroactively approving the request of Laurie Rocco, a Green-Fields LPC Aide, for a medical leave of absence commencing on December 10, 2012 through **January 13, 2012; the additional days will be without pay.**

Motion carried 8-0.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE**

1. Motion by Gotchel, seconded by Cargill to affirm that the West Deptford Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the January 2, 2013 meeting of the Board of Education.

Motion carried 8-0.

E. **ATHLETIC, BAND & CAFETERIA**

1. Motion by Brockway, seconded by Gotchel to rescind the motion of June 25, 2012 approving Mark Dixon to the position of Volunteer Winter Track Coach for the Winter 2012-2013 season.

Motion carried 8-0.

E. **ATHLETIC, BAND & CAFETERIA** - continued

2. Motion by Brockway, seconded by Gotchel to rescind the motion of November 12, 2012 approving Tracy Dobkowski to the position of Winter Track Coach for the Winter 2012-2013 season.

Motion carried 8-0.

3. Motion by Brockway, seconded by Gotchel to approve Mark Dixon to the position of Assistant Winter Track Coach for the 2012-2013 Winter Season at a Step 3 salary of \$2,605.

NOTE:

Coach Dixon moves from Volunteer to Assistant Coach for the 2013 season.

Motion carried 8-0.

4. Motion by Brockway, seconded by Gotchel to approve Brian Murphy to the position of Volunteer Assistant Baseball Coach for the upcoming 2012-2013 Spring season.

NOTE:

1. Mr. Murphy joins West Deptford High School Eagle Baseball Coaching staff in a volunteer capacity for 2012-2013.
2. Back-up was available.

Motion carried 8-0.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – Brockway & DeGirolamo

No action taken.

G. **POLICY & COMMUNITY RELATIONS** – Guzzetti & DeGirolamo

No action taken.

COURTESY EXTENDED TO VISITORS

Motion by Brockway, seconded by Cargill to adjourn the meeting at 7:30pm.

Motion carried 8-0.

William H. Thompson
Assistant Superintendent for Business/Board Secretary