

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
October 28, 2013

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by Christopher Strano, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Strano announced: Notice of this meeting has been provided by letter dated 03 January 2013 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 03 January 2013.

In Attendance

Mrs. Ginny Brockway
Mrs. Kate Cargill
Mrs. Amy DeGirolamo
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. Peter Guzzetti
Mr. David Kline
Dr. Thomas Lee
Mr. Christopher Strano

Absent

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Lee, seconded by Kline to approve the minutes of October 15, 2013, Regular Meeting.

Motion carried unanimously.

Motion by Cargill, seconded by Kline to approve the minutes of the October 21, 2013, Special Meeting.

Motion carried 6-0-3.
(Abstain-DeGirolamo, Eckley, Lee)

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- HIB Report

GENERAL BUSINESS

A. **FINANCE** – GUZZETTI, Brockway, Cargill (Alternate: Eckley)

1. Motion by Guzzetti, seconded by Brockway to approve the regular bill list of October 28, 2013 totaling \$1,072,944.10, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

(Exception: Brockway abstained on PO #14-1599)

2. Motion by Guzzetti, seconded by Brockway to approve the September 2013 end-of-month bill list totaling \$79,510.90, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried unanimously.

3. Motion by Guzzetti, seconded by Brockway to approve the following expenditures for workshops and travel expenses:

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Baker-Zlatkin, Karen	Rowan Consortium	10/18/2013	No Cost
Cobb, Cindy	PS/K Field Trip	10/22/2013	\$125.00
Cross, Brian	SGO Workshop	10/22/2013	\$95.00
Hurff, Janice	SGO Workshop	10/22/2013	\$95.00
Cammarota, Timothy	I&RS Training	10/23/2013	\$175.00
Fontaine, Geralyn	I&RS Training	10/23/2013	\$105.00
Shannon, John	Rutgers Recertification Class	10/24/2013	No Cost
Drummond, Mark	Sports Marketing Trip	10/28/2013	\$95.00
Folsom, Clyde	Football Club Luncheon	10/28/2013	\$47.50
Kiessling, JoAnn	Report Card Rubric	10/29/2013	\$95.00
Ardito, Patricia	Report Card Rubric	10/29/2013	\$95.00
Magsam, Tori	Report Card Writing	10/29/2013	\$95.00
Penny, Daniel	SGO Writing	10/29/2013	\$95.00
Everwine, Jamie	Report Card Writing	10/30/2013	\$95.00
Hitchner, Jennifer	Report Card Writing	10/30/2013	\$95.00
Lattanzio, Casey	Wheelabrator Club Trip	10/30/2013	\$95.00
D'Aiutolo, Virginia	SEMI Training	10/31/2013	\$8.65
Keller, Louise	SEMI Training	10/31/2013	No Cost
Ford, Maria	Renaissance Workshop	11/01/2013	\$95.00
Baillie, James	NJCTAG Workshop	11/04/2013	No Cost
Berth, Christina	NJCTAG Workshop	11/04/2013	No Cost
Bride, Bettina	ERIC Workshop	11/04/2013	No Cost
De Francis, Jamie	High Impact Strategies Workshop	11/04/2013	\$10.50

A. **FINANCE** – continued

3., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Ricci, Rachel	NJNCAG	11/04/2013	No Cost
D'Aiutolo, Virginia	Professional Assistants Seminar	11/05/2013	\$105.00
Keller, Louise	Professional Assistants Seminar	11/05/2013	\$108.99
Budd, Maria	GCSNA County Wide Inservices	11/06/2013	No Cost
Laughlin, Kathleen	GCSNA County Wide Inservices	11/06/2013	No Cost
Canna, Erin	In-service for Counselors	11/06/2013	No Cost
Cobb, Cindy	School Nurses In-Service	11/06/2013	No Cost
O'Neil, Kristin	Teacher Eval	11/07/2013	No Cost
Correale, Kathleen	NJEA Convention	11/07/2013	No Cost
Beaver, Barbara	NJEA Convention	11/07/2013	No Cost
Dalton, Kathleen	NJEA Convention	11/07/2013	No Cost
Danze, Kimberly	NJEA Convention	11/07/2013	No Cost
Murphy, Sallyanne	NJEA Convention	11/07/2013	No Cost
Vidal-Basile, Jane	NJEA Convention	11/07/2013	No Cost
Correale, Kathleen	NJEA Convention	11/08/2013	No Cost
Beaver, Barbara	NJEA Convention	11/08/2013	No Cost
Dalton, Kathleen	NJEA Convention	11/08/2013	No Cost
Danze, Kimberly	NJEA Convention	11/08/2013	No Cost
Murphy, Sallyanne	NJEA Convention	11/08/2013	No Cost
Vidal-Basile, Jane	NJEA Convention	11/08/2013	No Cost
Chambers, Patrice	Cherry Hill Workshop	11/12/2013	\$95.00
Kiessling, JoAnn	Math Curriculum	11/14/2013	\$47.50
Micciche, Cheryl	Math Curriculum	11/14/2013	\$47.50
Kelly, Kirsten	Facing History Workshop	11/15/2013	\$115.00
O'Sullivan, Heather	Facing History Workshop	11/15/2013	\$115.00
Buyser, Jennifer	Reading Curriculum	11/15/2013	\$95.00
Riggs, Lauren	Reading Street	11/15/2013	\$95.00
Sherman, Heather	Curriculum Writing	11/15/2013	\$95.00
Thompson, William	School Nutrition Program	11/19/2013	\$32.09
Newcomb, Denise	School Nutrition Program	11/19/2013	\$32.09
Magsam, Tori	Students First	11/19/2013	\$47.50
Binck, Catherine	STS Meeting	12/06/2013	No Cost
Grossmann, Venise	Co-Teaching Workshop	01/14/2014	\$330.00
Long, Kimberly	Co-Teaching Workshop	01/14/2014	\$235.00
O'Sullivan, Heather	Co-Teaching Workshop	01/14/2014	\$330.00
Sbar, Sharon	EIRC Workshop	11/04/2013	No Cost
Susco, Dawn	Professional Development Workshop	11/15/2013	No Cost

Motion carried unanimously.

A. **FINANCE** – continued

4. Motion by Guzzetti, seconded by Brockway to approve accepting an anonymous donation of the following strength training equipment for the West Deptford High School Weight Room:

- Cable tower with multiple extensions, includes 2 glute/ham pull down stations, 2 shroud stations, 2 flat row stations and 2 core stations. This will replace existing tower that is in desperate need of repair.
- V-Squat machine to replace old leg machine
- Pro 2 se leg extension machine to replace old machine
- 2 new deadlift platforms to replace old platforms
6 new 45lb Olympic plates.

Motion carried unanimously.

B. **CURRICULUM** – DeGIROLAMO, Eckley, Lee (Alternate: Guzzetti)

1. Motion by DeGirolamo, seconded by Eckley to approve clinical practice experience (student teaching) for the following student from Rutgers University for the spring semester 2014 from January 22, 2014 through May 9, 2014.

<u>STUDENT NAME</u>	<u>COOPERATING TEACHER</u>	<u>SCHOOL</u>	<u>GRADE/SUBJ.</u>
Taylor Swanson	Cathy Cianfarini	Red Bank	Grade 1

Motion carried unanimously.

2. Motion by DeGirolamo, seconded by Eckley to approve a student teaching field experience request for the following Master's in Elementary Education student from Wilmington University for spring semester 2014 from January 2, 2014 through March 28, 2014.

<u>STUDENT NAME</u>	<u>COOPERATING TEACHER</u>	<u>SCHOOL</u>	<u>GRADE</u>
Dana Romaine	Kimberly Long	Oakview	Grade 2

Motion carried unanimously.

3. Motion by DeGirolamo, seconded by Eckley to approve clinical practice experience (student teaching) for the following student from Neumann College for the spring 2014 semester from January 13, 2014 through May 2, 2014.

<u>STUDENT NAME</u>	<u>COOPERATING TEACHER</u>	<u>SCHOOL/GRADE</u>	<u>DATES</u>
Mary Kate Covely	B.J. Caldwell	OV-Grade 2 Reg Ed.	1/13/14-2/28/14
	Grace Bauer	OV-Pre-School Spec. Ed.	3/3/14-5/2/14

Motion carried unanimously.

B. **CURRICULUM** – continued

4. Motion by DeGirolamo, seconded by Eckley to approve French III & IV, AP, Madrigals and Choir to attend the Imperial Theatre, New York, NY on Friday, March 7, 2014 from 8am to 12am (8pm show); at no cost to the Board of Education.

NOTE:

Mrs. Phyllis Tortu-Sliwecki, Ms. Dawn Jasper, Mr. Bill Yerkes and parent chaperones will escort West Deptford High School students.

Motion carried unanimously.

5. Motion by DeGirolamo, seconded by Eckley to approve the Renaissance Club Officers to visit Burlington County College Enterprise Center in Mt. Laurel, NJ on Friday, November 1, 2013 from 8am to 2:15pm.

NOTE:

Ms. Ford and Mr. Drummond, Renaissance Club Advisors will escort West Deptford High School students.

Motion carried unanimously.

6. Motion by DeGirolamo, seconded by Eckley to approve the PAAC Club to visit the Malcolm Bernard HBCU College Fair at the Susquehanna Bank Center in Camden, NJ on Monday, November 18, 2013 from 7:30am to 2:10pm; at no cost to the Board of Education.

NOTE:

Ms. Richardson, the Key Club Advisor along with Mr. Harvey will escort West Deptford High School student.

Motion carried unanimously.

7. Motion by DeGirolamo, seconded by Eckley to approve the 5th Grade classes to travel to Independence Hall in Philadelphia, PA on November 19, 2013 (Sperduto, Stonis and Dearlove), June 4, 2014 (Cardillo, Mason, Baldwin, Stephens and Anderson) and June 5, 2014 (Burkett, Huepfel, Alday and Donahue); at no cost to the Board of Education.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – ECKLEY, Cargill, Kline (Alternate: Guzzetti)

The following motions have been recommended by the Superintendent of Schools.

1. Motion by Eckley, seconded by Cargill to approve the following substitute instructional aide for the 2013-2014 school year, pending completion of all district and state requirements:

Mejia, Leidy K.

NOTE:

Ms. Mejia is currently a substitute custodian for the District; as such, she does not require emergent hiring.

Motion carried unanimously.

2. Motion by Eckley, seconded by Cargill to approve the following substitute teacher for the 2013-2014 school year, pending completion of all district and state requirements:

Mejia, Leidy K.

NOTE:

Ms. Mejia is currently a substitute custodian for the District; as such, she does not require emergent hiring.

Motion carried unanimously.

3. Motion by Eckley, seconded by Cargill to approve the following substitute non-instructional aide for the 2013-2014 school year, pending completion of all district and state requirements:

DeChristy, Jeanne D.

NOTE:

Ms. DeChristy is retiring this year; as such, she does not require emergent hiring and will avoid paying the fingerprinting fee by being approved prior to her retirement.

Motion carried unanimously.

4. Motion by Eckley, seconded by Cargill to amend the motion of October 15, 2013 approving the request of Cheryl Ungemach, Red Bank LPC Aide, for a medical leave of absence commencing on September 27, 2013 through **November 18, 2013**, during which accumulated sick days will be utilized.

NOTE:

Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

5. Motion by Eckley, seconded by Cargill to approve the following substitute teacher for the 2013-2014 school year, pending completion of all district and state requirements:

Shrader, Timothy E.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

6. Motion by Eckley, seconded by Cargill to approve the following substitute instructional aide for the 2013-2014 school year, pending completion of all district and state requirements:

Hurley, Jennifer A.

NOTE:

Ms. Hurley is currently a substitute teacher for the District; as such, she does not require emergent hiring.

Motion carried unanimously.

7. Motion by Eckley, seconded by Cargill to approve the petition of Karen Verdinelli, Green-Fields Special Education Teacher, for two days of an absence without pay on May 5, 2014 and May 6, 2014, as per Board Policy 4431.

NOTE:

1. Board Policy 4431 states that the Board of Education will consider petitions which are considered "Once in a Lifetime" situations with the expectation that no staff member would request such consideration more frequently than once during a 5 year interval.
2. Back-up was available.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

8. Motion by Eckley, seconded by Cargill to approve the following personnel as mentor team for newly-hired teacher Jessica Winter, Red Bank/Oakview Literacy Coach, who possesses a Certificate of Eligibility with Advanced Standing; at no cost to the Board of Education.

Mentor Team

Jonathan Cohen, Red Bank Principal
 Ryan Dougherty, Oakview Principal
 Kristin P. O’Neil, Chief Academic Officer
 Mary Heckler, Mentor Teacher

NOTE:

As per the latest regulations from the SDOE, the provisionally-certified teacher will be responsible for payment to the mentor in the amount of \$550.

Motion carried unanimously.

9. Motion by Eckley, seconded by Cargill to approve the following staff to present at the November 4, 2013 Professional Development In-Service as shown and to approve two hours of preparation time for each presenter, total cost \$2,880, funded by District Staff Development monies:

$$36 \text{ staff} \times 2 \text{ hours} \times \$40/\text{per hr.} = \$2,880$$

Staff Member		Location	Workshop
Kathleen	Pilarz	CST	Autism Spectrum Disorder: A two part seminar
Jeff	Pisacreta	CST	Autism Spectrum Disorder: A two part seminar
Venise	Grossmann	HS	Health and Wellness: Hatha Yoga
Barry	Jost	MS	Got Weebly?
Teresa	Capocci	MS	Got Weebly?
Paula	Dearlove	MS	A Chapter a Day: the Role of the Daily Read-Aloud
Jeri	Fontaine	HS	Our National Parks: Lessons from volunteering in Yosemite
Keith	Warren	MS	Introduction to Moodle
Steve	Kappre	MS	Introduction to Moodle
Casey	Latanzio	MS	Investing Wisely in Education
Joan	Pacini	MS	Investing Wisely in Education
Kathy	Laughlin	RB	Heartsaver CPR
Lynn	Zoll	HS	Heartsaver CPR
Cindy	Cobb	OV	Heartsaver CPR
Kim	Lee	MS	Heartsaver CPR
Jill	Schwantes	RB	Kidblog.org
Laura	Sandy	MS	Making Thinking Visual
Becky	Headley	MS	Making Thinking Visual
Kristin	Melcher	MS	Making Thinking Visual
Michael	Pustie	HS	Fun with Light bulbs and Circuits
Janice	Hurff	MS	Fun with Light bulbs and Circuits
Grace	Bauer	OV	Integrating Phonemic and Phonological Awareness

C. **TEACHERS & PERSONNEL** – continued

9., continued

Staff Member		Location	Workshop
Stacey	DiMeo	MS	Integrating Phonemic and Phonological Awareness
Karen	Foster	HS	Using Google Services in the Classroom
Mike	Seeley	HS	Using Google Services in the Classroom
Marianne	Karpinski	MS	Thinking Skills and Group Dynamics
Keith	Warren	MS	Basic Digital Storytelling - 101
Brooke	Blair	MS	Healthy Mind / Healthy Body
Gaetan	Pappalardo	GF	LAL Connection to The Art of Making Maple Syrup: A History.....
Jamie	Schwantes	OV	LAL Connection to The Art of Making Maple Syrup: A History....
Sue	Combs	RB	Math Unit 2 "Make and Take" Workshop
Cathy	Cianfarini	RB	Math Unit 2 "Make and Take" Workshop
Michael	Pustie	HS	Getting Started with Turtle Art
Hillary	Langanella	OV	Introducing Sign Language Into Your Classroom
Stacey	DiMeo	MS	Introducing Sign Language Into Your Classroom
Erin	Pence	HS	OneNote

Motion carried 8-0-1.
(Abstain-Lee)

10. Motion by Eckley, seconded by Cargill to approve, retroactive to October 22, 2013, hiring Raymond Falls as West Deptford High School Biology Short Term Substitute Replacement Teacher, and to establish compensation on the 21st day of consecutive days in the classroom for his services at B.A. Level 1; \$55,695 (pro-rated) from November 25, 2013 through January 9, 2014; without benefits.

NOTE:

1. Mr. Fall is currently an approved District substitute teacher; as such, he does not require emergent hiring.
2. Mr. Falls will replace Melissa Castone who will be on a leave of absence through January 9, 2014.
3. Back-up was available.

Motion carried unanimously.

11. Motion by Eckley, seconded by Cargill to approve the following substitute teacher for the 2013-2014 school year, pending completion of all district and state requirements:

Ocheske, Jamie L.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – continued

12. Motion by Eckley, seconded by Cargill to approve a second grade literature club to provide students an additional exposure to literature and increase their motivation to read; the club will be run by Monica Wentz and Jamie Schwantes; one day per week; 16 sessions for a total cost of \$522 (\$261 each); this is a budgeted expense.

Motion carried unanimously.

13. Motion by Eckley, seconded by Cargill to approve, effective October 29, 2013, the Emergent Hire for the 2013-2014 school year, pending completion of all state and district requirements of Angela Rufino as a Middle School Special Education One on One Aide for Student ID#21089; at 29.5 hours per week; \$14.32 per hour; without benefits.

NOTE:

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. This is a budgeted expense.
4. Back-up was available.

Motion carried unanimously.

14. Motion by Eckley, seconded by Cargill to approve, effective November 18, 2013, the Emergent Hire for the 2013-2014 school year, pending completion of all district and state requirements, of Janet Habina as a Part-Time Special Education Preschool Teacher at Oakview, and to establish compensation for services at M.A. Level 2 (pro-rated); \$29,169.50; without benefits.

NOTE:

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Roll Call Vote:

Yes: Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Kline, Lee, Brockway, Strano

No: ---

Abstain: ---

C. **TEACHERS & PERSONNEL** – continued

15. Motion by Eckley, seconded by Cargill to approve, effective January 2, 2014, accepting with regret, notice of retirement from Roxane Turiano, Red Bank First Grade Teacher.

NOTE:

Back-up was available.

Motion carried unanimously.

16. Motion by Eckley, seconded by Cargill to approve the Family Medical Leave of Absence of Beth Seher for the following days: October 28, 29, 30, 31 and November 1, 2013; and any additional days as needed but not to exceed 12 weeks at a no pay status.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – CARGILL, Brockway, Gotchel (Alternate: DeGirolamo)

1. Motion by Cargill, seconded by Brockway to affirm that the West Deptford Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the October 28, 2013 meeting of the Board of Education.

Motion carried unanimously.

2. Motion by Cargill, seconded by Brockway to approve, retroactive to October 15, 2013 through November 26, 2013, 10 hours of home instruction each week for 6 weeks for Student ID#19896; services to be provided by a Brookfield School NJ certified teacher through Inspira Children's Behavioral Health Service; reimbursement for services rendered to be at a rate to be determined.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – BROCKWAY, Gotchel, Lee (Alternate: Guzzetti)

1. Motion by Brockway, seconded by Gotchel to approve the West Deptford High School Basketball Team to host a Coaches vs. Cancer Basketball Holiday Tournament on December 27, 2013 and December 28, 2013 at RiverWinds; at no cost to the Board of Education.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – continued

2. Motion by Brockway, seconded by Gotchel to approve the Middle School Winter Athletic Schedule for the 2013-2014 school year.

NOTE:

Back-up was available.

Motion carried unanimously.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – GOTCHEL, DeGirolamo, Lee (Alternate: Eckley)

1. Motion by Gotchel, seconded by DeGirolamo to approve the use of facilities by outside organizations as noted below.

- (A) West Deptford Basketball Club would like to use the facilities from November 25, 2013 through March 17, 2014, Monday through Friday from 6pm to 9pm and on Saturdays from 8am to 2pm; at no charge to the organization.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – KLINE, DeGirolamo, Guzzetti (Alternate: Lee)

1. Motion by Kline, seconded by DeGirolamo to approve new Policy 3232, "Tutoring Services," second reading.

Policy 3232 is **SUGGESTED**

NOTE:

1. New Policy 3232 indicates any contract entered into by the parent of a pupil for tutoring services by a staff member does not place any responsibility, liability or obligations on the school district.
2. The first reading of New Policy 3232 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

2. Motion by Kline, seconded by DeGirolamo to approve new Policy 5120, "Assignment of Pupils," second reading.

Policy 5120 is **MANDATED**

NOTE:

1. New Policy 5120 addresses classroom placement of twins or higher order multiples.
2. The first reading of Policy 5120 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – continued

3. Motion by Kline, seconded by DeGirolamo to approve revised Policy 5533, “Pupil Smoking,” second reading.

Policy 5533 is **MANDATED**

NOTE:

1. Policy 5533 has been revised to expand the definition of smoking to include electronic smoking devices.
2. The first reading of revised Policy 5533 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

4. Motion by Kline, seconded by DeGirolamo to approve revised Policy 7434, “Smoking in School Building and on School Grounds,” second reading.

Policy 7434 is **MANDATED**

NOTE:

1. Policy 7434 has been revised to clarify the definition of school grounds to include grandstands, support buildings, etc.
2. The first reading of revised Policy 7434 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

5. Motion by Kline, seconded by DeGirolamo to approve new Policy 7522, “School District Provided Technology Devices to Staff Members,” second reading.

Policy 7522 is **SUGGESTED**

NOTE:

1. Policy 7522 gives some specific guidance to staff members from school districts that are currently providing them with technology devices (laptops, tablets, etc.).
2. The first reading of new Policy 7522 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

6. Motion by Kline, seconded by DeGirolamo to approve new Policy 7523, “School District Provided Technology Devices to Pupils,” second reading.

Policy 7523 is **SUGGESTED**

NOTE:

1. Policy 7523 gives some general provisions for providing technology devices to pupils.
2. The first reading of new Policy 7523 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – continued

7. Motion by Kline, seconded by DeGirolamo to approve revised Policy 5300, “Automated External Defibrillators (AEDS),” second reading.

Policy 5300 is **MANDATED**

NOTE:

1. Policy 5300 new guides provide the minimum requirements of an Emergency Action Plan as outlined in the recently approved new law (Janet’s Law) effective September 1, 2014.
2. The first reading of revised Policy 5300 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

8. Motion by Kline, seconded by DeGirolamo to approve new Policy 3144.12, “Certification of Tenure Charges,” second reading.

Policy 3144.12 is **MANDATED**

NOTE:

1. Policy 3144.12 has been developed to be consistent with the new statute requiring the Superintendent to file tenure charges of inefficiency.
2. The first reading of new Policy 3144.12 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

9. Motion by Kline, seconded by DeGirolamo to approve new Policy 3144.3, “Suspension Upon Certification of Tenure Charge,” second reading.

Policy 3144.3 is **RECOMMENDED**

NOTE:

1. New Policy 3144.3 has been developed for guidance in the area of suspension of tenured staff members upon certification of tenure charges.
2. The first reading of new Policy 3144.3 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

10. Motion by Kline, seconded by DeGirolamo to approve new Policy 3372, “Teaching Staff Member Tenure Acquisition,” second reading.

Policy 3372 is **RECOMMENDED**

NOTE:

1. New Policy 3372 has been developed to give guidance to the revised TEACHNJ Act.
2. The first reading of new Policy 3372 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

G. **POLICY & COMMUNITY RELATIONS** – continued

11. Motion by Kline, seconded by DeGirolamo to approve new Policy 3373, “Tenure Upon Transfer or Promotion,” second reading.

Policy 3373 is **RECOMMENDED**

NOTE:

1. New Policy 3373 has been developed to give guidance to the revised TEACHERNJ Act.
2. The first reading of new Policy 3373 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

12. Motion by Kline, seconded by DeGirolamo to approve revised Policy 4124, “Employment Contract,” second reading.

Policy 4124 is **RECOMMENDED**

NOTE:

1. Policy 4124 has been revised to remove the provision that indicates a non-tenured support staff member’s contract may include a probationary employment period.
2. The first reading of revised Policy 4124 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

13. Motion by Kline, seconded by DeGirolamo to approve revised Policy 5512, “Harassment, Intimidation and Bullying,” second reading.

Policy 5512 is **MANDATED**

NOTE:

1. Policy 5512 has been revised to incorporate updates provided by the NJDOE.
2. The first reading of revised Policy 5512 was approved at the October 15, 2013 meeting; copies of the policy were included.

Motion carried unanimously.

COURTESY EXTENDED TO VISITORS

Motion by Lee, seconded by Kline to adopt the following resolution to hold a closed session meeting after the completion of all agenda items in order to have the opportunity to discuss sensitive personnel issues, negotiations, student discipline issues, and litigation.

RESOLUTION

WHEREAS: Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

RESOLVED: to hold a Closed Meeting of the West Deptford Board of Education for said purposes, and

BE IT FURTHER RESOLVED:

to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board of Education.

BOARD OF EDUCATION OF THE
TOWNSHIP OF WEST DEPTFORD
IN THE COUNTY OF GLOUCESTER

President

ATTEST:

Secretary

Motion carried unanimously.

The Board recessed at 7:28pm.

The Board convened Closed Session at 7:30pm.

Motion by Brockway, seconded by Kline to reconvene Open Session.

Motion carried unanimously.

The Board reconvened Open Session at 7:47pm.

ACTION AFTER CLOSED SESSION:

- Motion by Brockway, seconded by Lee to adjourn the meeting at 8:20pm.

Motion carried unanimously.

William H. Thompson
Assistant Superintendent for Business/Board Secretary