

West Deptford Middle School  
675 Grove Road  
West Deptford, NJ 08066-1999  
September 23, 2013

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by Ginny Brockway, Vice President, followed by the Pledge of Allegiance and a Moment of Silence.

Mrs. Brockway announced: Notice of this meeting has been provided by letter dated 03 January 2013 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 03 January 2013.

**In Attendance**

Mrs. Ginny Brockway  
Mrs. Kate Cargill  
Mrs. Amy DeGirolamo  
Mrs. Lisa Eckley  
Dr. Brian Gotchel  
Mr. Peter Guzzetti  
Mr. David Kline  
Dr. Thomas Lee

**Absent**

Mr. Christopher Strano

Also present: Kevin A. Kitchenman, Superintendent  
William H. Thompson, Assistant Superintendent for Business/Board Secretary

**PRESIDENT'S REMARKS**

Motion by Kline, seconded by DeGirolamo to approve the minutes of September 9, 2013, Regular Meeting.

Motion carried 6-0-2.  
(Abstain-Eckley, Guzzetti)

**COURTESY EXTENDED TO VISITORS**

**SUPERINTENDENT'S REPORT**

- HIB Report
- Thank You Letter

**GENERAL BUSINESS**

A. **FINANCE** – **GUZZETTI**, Brockway, Cargill (Alternate: Eckley)

1. Motion by Guzzetti, seconded by Cargill to approve the regular bill list of September 23, 2013 totaling \$551,419.28, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 8-0.

2. Motion by Guzzetti, seconded by Cargill to approve an agreement contracting with the Gloucester County Special Services School District to provide P.L. 1991, Chapter 226 Nonpublic Nursing Services for the 2013-2014 school year to students enrolled in nonpublic schools located in our district.

**NOTE:**

Back-up was available.

Motion carried 8-0.

3. Motion by Guzzetti, seconded by Cargill to approve the below-listed Resolution.

**WHEREAS:** P.L. 1977, Chapters 192 and 193, as amended, establishes services to nonpublic school students, namely Chapter 192 – Compensatory Education, English as a Second Language, and Home Instruction and Chapter 193 – Examination and Classification by a basic Child Study Team, Supplementary Instruction and Corrective Speech services when indicated, and

**WHEREAS:** the Gloucester County Special Services School District proposes to implement these services to nonpublic school students in accordance with Chapters 192 and 193, and

**WHEREAS:** the Gloucester County Special Services School District proposal would enable the nonpublic school students to be serviced at the site of the nonpublic school, and

**WHEREAS:** there will be no cost to the local district other than State funding pursuant to Chapters 192 and 193, as amended,

**NOW THEREFORE BE IT RESOLVED:**

the West Deptford Board of Education hereby approves participation in this project and authorizes the President and Secretary to contract with the Gloucester County Special Services School District to implement the project and provide the services pursuant to P.L. 1977, Chapters 192 and 193, in accordance with the terms of the Contract.

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WDBOE President

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Assistant Superintendent for Business/  
Board Secretary

Motion carried 8-0.

A. **FINANCE** – continued

4. Motion by Guzzetti, seconded by Cargill to approve pursuant to NJAC 6A:23A-16:10(c)4, the West Deptford Board of Education certifies that as of July 2013 and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion carried 8-0.

5. Motion by Guzzetti, seconded by Cargill to approve pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of July 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the West Deptford Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2, and no budgetary line item account has been overexpended in violation of NJAC 6A:23A-16.10(c)4. And, in accordance with NJAC 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending July 2013.

Motion carried 8-0.

6. Motion by Guzzetti, seconded by Cargill to approve the July 2013 transfers.

Motion carried 8-0.

7. Motion by Guzzetti, seconded by Cargill to approve the June 30, 2013 end-of-year bill list totaling \$16,849.09, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 8-0.

8. Motion by Guzzetti, seconded by Cargill to approve awarding the printing of the District newsletter for the 2013-2014 school year to Fort Nassau Graphics, as follows:

|                   |            |
|-------------------|------------|
| 4-Page Newsletter | \$1,056.35 |
| 6-Page Newsletter | \$1,371.01 |
| 8-Page Newsletter | \$1,675.31 |

**NOTE:**

Back-up was available.

Motion carried 8-0.

A. **FINANCE** – continued

9. Motion by Guzzetti, seconded by Cargill to approve the below-listed tuition rates for the 2013-2014 school year.

| GRADE LEVEL                           | TUITION  |
|---------------------------------------|----------|
| Kindergarten                          | \$7,719  |
| Grades 1-5                            | \$9,956  |
| Grades 6-8                            | \$11,286 |
| Grades 9-12                           | \$12,541 |
| Learning and/or Language Disabilities | \$14,751 |
| Preschool Disabilities (part-time)    | \$18,159 |
| Multiple Disabilities                 | \$30,950 |

Motion carried 8-0.

10. Motion by Guzzetti, seconded by Cargill to approve the following expenditures for workshops and travel expenses.

| EMPLOYEE            | WORKSHOP                    | DATE      | TOTAL COST |
|---------------------|-----------------------------|-----------|------------|
| Schmidt, Lauren     | High School Observation     | 9/13/2013 | \$95.00    |
| Stanwood, Eric      | High School Observation     | 9/13/2013 | \$95.00    |
| Headley, Rebecca    | SGO Development             | 9/16/2013 | \$95.00    |
| MacLuskie, Lynne    | SGO Development             | 9/16/2013 | \$95.00    |
| Trampé, Christine   | EIRC Workshop               | 9/18/2013 | No Cost    |
| Durham-Dick, Toni   | Students First              | 9/20/2013 | No Cost    |
| Filinuk, Susan      | Students First              | 9/20/2013 | \$47.50    |
| Cirone, Janice      | Students First              | 9/20/2013 | \$47.50    |
| Walsh, Lauren       | Students First              | 9/20/2013 | \$47.50    |
| Heckler, Mary       | Students First              | 9/23/2013 | No Cost    |
| Maska, April        | Students First              | 9/23/2013 | \$47.50    |
| Dimeo, Stacey       | Students First              | 9/23/2013 | No Cost    |
| Morrell, Jason      | McCrel Evaluation Workshop  | 9/23/2013 | \$249.00   |
| Folsom, Clyde       | Captain's Day Football Club | 9/23/2013 | \$47.50    |
| Sanker, Ellen       | APA Training                | 9/24/2013 | \$95.00    |
| Chambers, Patrice   | WDMS Star Workshop          | 9/25/2013 | \$95.00    |
| Heckler, Mary       | Ren Learning                | 9/25/2013 | No Cost    |
| Anderson, Debra     | Ren Learning                | 9/25/2013 | \$95.00    |
| Costantini, Jessica | Ren Learning                | 9/25/2013 | \$95.00    |
| Donahue, Amanda     | Ren Learning                | 9/25/2013 | \$95.00    |
| Drummond, Mark      | NJCEA Board Meeting         | 9/25/2013 | No Cost    |
| Jost, Barry         | Ren Learning                | 9/25/2013 | \$95.00    |
| Mack, Mary          | Ren Learning                | 9/25/2013 | \$95.00    |
| Cardillo, Robin     | Ren Learning                | 9/25/2013 | \$95.00    |
| Velasquez, Susan    | Ren Learning                | 9/25/2013 | No Cost    |
| BACK, JESSICA       | Ren Learning                | 9/25/2013 | \$47.50    |
| Boucher, Adrienne   | Ren Learning                | 9/25/2013 | No Cost    |
| Exley, Lisa         | Ren Learning                | 9/25/2013 | \$95.00    |
| Pacini, Joan        | Ren Learning                | 9/25/2013 | \$95.00    |

A. **FINANCE** – continued

10., continued

| EMPLOYEE            | WORKSHOP                               | DATE      | TOTAL COST |
|---------------------|--|-----------|------------|
| Porter, Carolyne    | Ren Learning                           | 9/25/2013 | \$95.00    |
| Stonis, Catherine   | Ren Learning                           | 9/25/2013 | \$95.00    |
| Riggs, Lauren       | Ren Learning                           | 9/26/2013 | \$95.00    |
| Dahl, Suzanne       | Ren Learning                           | 9/26/2013 | \$95.00    |
| Minardi, Joanna     | Ren Learning                           | 9/26/2013 | \$47.50    |
| Hopkins, Nicole     | Star Benchmark                         | 9/26/2013 | \$95.00    |
| Epley, Alayna       | Ren Learning                           | 9/26/2013 | \$95.00    |
| Gallagher, Marianne | Ren Learning                           | 9/26/2013 | \$95.00    |
| Romeo, Danielle     | Ren Learning                           | 9/26/2013 | \$95.00    |
| Meginniss, Kimberly | Ren Learning                           | 9/26/2013 | \$47.50    |
| Schuckert, Ashley   | Ren Learning                           | 9/26/2013 | \$47.50    |
| Sincavage, Kristin  | Star Benchmark                         | 9/26/2013 | \$95.00    |
| Udicious, Kristin   | Ren Learning                           | 9/26/2013 | \$95.00    |
| Walsh, Lauren       | Star Benchmark                         | 9/26/2013 | \$95.00    |
| Ashenfelter, Wendy  | Ren Learning                           | 9/27/2013 | No Cost    |
| Mason, Kelley       | Star Benchmark                         | 9/27/2013 | \$95.00    |
| Filinuk, Susan      | Ren Learning                           | 9/27/2013 | \$95.00    |
| Breece, Bridgette   | Ren Learning                           | 9/27/2013 | \$95.00    |
| Hill, Joy           | Oral Apraxia Workshop                  | 9/27/2013 | \$199.00   |
| Scheetz, Jill       | Ren Learning                           | 9/27/2013 | \$95.00    |
| Sherman, Heather    | Ren Learning                           | 9/27/2013 | \$95.00    |
| Cook, Christine     | Ren Learning                           | 9/27/2013 | No Cost    |
| Dimeo, Stacey       | Ren Learning                           | 9/27/2013 | No Cost    |
| Sawyer, Meredith    | Ren Learning                           | 9/27/2013 | \$95.00    |
| Stephens, Jennifer  | Ren Learning                           | 9/27/2013 | \$95.00    |
| O'Neil, Kristin     | Performance Reports & PARCC Transition | 9/27/2013 | No Cost    |
| Gretch, Alexandra   | Children Who Struggle to Speak         | 9/27/2013 | \$225.70   |
| Schwering, Kelly    | Ren Learning                           | 9/27/2013 | \$95.00    |
| Sperduto, Jil       | Ren Learning                           | 9/27/2013 | \$95.00    |
| Uzdavinis, Lauren   | Ren Learning                           | 9/27/2013 | \$95.00    |
| Sandy, Laura        | Ren Learning                           | 9/30/2013 | \$95.00    |
| Caldwell, Betty     | Ren Learning                           | 9/30/2013 | \$95.00    |
| Cathcart, Wendi     | Ren Learning                           | 9/30/2013 | \$95.00    |
| Flores, Melissa     | Ren Learning                           | 9/30/2013 | \$95.00    |
| Seher, Beth         | Star Benchmark                         | 9/30/2013 | \$95.00    |
| Christman, Ashley   | Ren Learning                           | 9/30/2013 | \$95.00    |
| Goldstein, Brittany | Ren Learning                           | 9/30/2013 | \$95.00    |
| Cianfarini, Cathy   | Ren Learning                           | 9/30/2013 | \$95.00    |
| Heniss, Kathryn     | Star Benchmark                         | 9/30/2013 | \$95.00    |
| Huepfel, Kristy     | Ren Learning                           | 9/30/2013 | \$95.00    |
| Rullo, Maureen      | Ren Learning                           | 9/30/2013 | \$95.00    |
| Wernig, Donald      | Ren Learning                           | 9/30/2013 | \$95.00    |
| Heckler, Mary       | EIRC Workshop                          | 10/1/2013 | No Cost    |
| Romeo, Danielle     | Ren Learning                           | 10/1/2013 | No Cost    |
| Goldstein, Brittany | Accelerated Reading                    | 10/1/2013 | \$95.00    |

A. **FINANCE** – continued

10., continued

| EMPLOYEE           | WORKSHOP                          | DATE      | TOTAL COST |
|--------------------|-----------------------------------|-----------|------------|
| Chambers, Patrice  | Accelerated Reading               | 10/1/2013 | \$95.00    |
| Bosco, Tara        | 9th Annual G&T                    | 10/1/2013 | No Cost    |
| Dahl, Suzanne      | Students First                    | 10/1/2013 | \$47.50    |
| Elliott, Michele   | Students First                    | 10/1/2013 | \$47.50    |
| Morrell, Jason     | Olympic Conference                | 10/1/2013 | No Cost    |
| Pappalardo, Gaetan | Students First                    | 10/1/2013 | \$47.50    |
| Rooney, Wendy      | Accelerated Reading               | 10/1/2013 | \$95.00    |
| Seher, Beth        | Accelerated Reading               | 10/1/2013 | \$95.00    |
| Sincavage, Kristin | Accelerated Reading               | 10/1/2013 | \$95.00    |
| Verdinelli, Karen  | Students First                    | 10/1/2013 | \$47.50    |
| Pacini, Joan       | Ren Learning                      | 10/2/2013 | \$95.00    |
| Stonis, Catherine  | Ren Learning                      | 10/2/2013 | \$95.00    |
| Durham-Dick, Toni  | GC Counselor Meeting              | 10/3/2013 | No Cost    |
| Cottone, Richard   | Gifted and Talented Learning Fair | 10/4/2013 | \$170.00   |
| Quindlen, Ellen    | GCPCA Meeting                     | 10/4/2013 | No Cost    |
| Chambers, Patrice  | Camp Mason                        | 10/7/2013 | \$95.00    |
| Headley, Rebecca   | Camp Mason                        | 10/7/2013 | \$95.00    |
| Preziosi, Ryan     | Camp Mason                        | 10/7/2013 | \$95.00    |
| Ramagli, Kristen   | Camp Mason                        | 10/7/2013 | \$95.00    |
| Rooney, Wendy      | Camp Mason                        | 10/7/2013 | No Cost    |
| Baldwin, Kathleen  | Camp Mason                        | 10/7/2013 | \$95.00    |
| Nestor, Josh       | Camp Mason                        | 10/7/2013 | \$85.00    |
| Sandy, Laura       | Camp Mason                        | 10/7/2013 | No Cost    |
| Schramm, Amanda    | Camp Mason                        | 10/7/2013 | \$95.00    |
| Sincavage, Kristin | Camp Mason                        | 10/7/2013 | No Cost    |
| Chambers, Patrice  | Camp Mason                        | 10/8/2013 | \$95.00    |
| Morrell, Jason     | Colonial Conference               | 10/8/2013 | No Cost    |
| Preziosi, Ryan     | Camp Mason                        | 10/8/2013 | \$95.00    |
| Ramagli, Kristen   | Camp Mason                        | 10/8/2013 | \$95.00    |
| Rooney, Wendy      | Camp Mason                        | 10/8/2013 | No Cost    |
| Baldwin, Kathleen  | Camp Mason                        | 10/8/2013 | \$95.00    |
| Nestor, Josh       | Camp Mason                        | 10/8/2013 | \$85.00    |
| Sandy, Laura       | Camp Mason                        | 10/8/2013 | No Cost    |
| Schramm, Amanda    | Camp Mason                        | 10/8/2013 | \$95.00    |
| Sincavage, Kristin | Camp Mason                        | 10/8/2013 | No Cost    |
| Dougherty, Ryan    | EIRC Workshop                     | 10/9/2013 | No Cost    |
| Chambers, Patrice  | Camp Mason                        | 10/9/2013 | \$95.00    |
| Cicciarelli, Lisa  | Camp Mason                        | 10/9/2013 | \$95.00    |
| Epley, Alayna      | Camp Mason                        | 10/9/2013 | \$95.00    |
| Preziosi, Ryan     | Camp Mason                        | 10/9/2013 | \$95.00    |
| Ramagli, Kristen   | Camp Mason                        | 10/9/2013 | \$95.00    |
| Rooney, Wendy      | Camp Mason                        | 10/9/2013 | No Cost    |
| O'Neil, Kristin    | USDOE Grant Training              | 10/9/2013 | No Cost    |
| Fairchild, Cheryl  | Camp Mason                        | 10/9/2013 | No Cost    |
| Baldwin, Kathleen  | Camp Mason                        | 10/9/2013 | \$95.00    |

A. **FINANCE** – continued

10., continued

| EMPLOYEE            | WORKSHOP                       | DATE       | TOTAL COST |
|---------------------|--------------------------------|------------|------------|
| Breece, Bridgette   | Camp Mason                     | 10/9/2013  | \$95.00    |
| Lattanzio, Casey    | Camp Mason                     | 10/9/2013  | \$95.00    |
| MacLuskie, Lynne    | Camp Mason                     | 10/9/2013  | No Cost    |
| Mazeika, Anna       | Camp Mason                     | 10/9/2013  | No Cost    |
| Nestor, Josh        | Camp Mason                     | 10/9/2013  | \$85.00    |
| Richardson, Renee   | SURE Meeting                   | 10/9/2013  | No Cost    |
| Sandy, Laura        | Camp Mason                     | 10/9/2013  | No Cost    |
| Schramm, Amanda     | Camp Mason                     | 10/9/2013  | \$95.00    |
| Sincavage, Kristin  | Camp Mason                     | 10/9/2013  | No Cost    |
| Drummond, Mark      | NJCEA Board Meeting            | 10/10/2013 | No Cost    |
| Ciacciarelli, Lisa  | Camp Mason                     | 10/10/2013 | \$95.00    |
| Epley, Alayna       | Camp Mason                     | 10/10/2013 | \$95.00    |
| O'Neil, Kristin     | USDOE Grant Training           | 10/10/2013 | No Cost    |
| Fairchild, Cheryl   | Camp Mason                     | 10/10/2013 | No Cost    |
| Baldwin, Kathleen   | Camp Mason                     | 10/10/2013 | \$95.00    |
| Breece, Bridgette   | Camp Mason                     | 10/10/2013 | \$95.00    |
| Lattanzio, Casey    | Camp Mason                     | 10/10/2013 | \$95.00    |
| MacLuskie, Lynne    | Camp Mason                     | 10/10/2013 | No Cost    |
| Mazeika, Anna       | Camp Mason                     | 10/10/2013 | No Cost    |
| Nestor, Josh        | Camp Mason                     | 10/10/2013 | \$85.00    |
| Ciacciarelli, Lisa  | Camp Mason                     | 10/11/2013 | \$95.00    |
| Epley, Alayna       | Camp Mason                     | 10/11/2013 | \$95.00    |
| O'Neil, Kristin     | USDOE Grant Training           | 10/11/2013 | No Cost    |
| Fairchild, Cheryl   | Camp Mason                     | 10/11/2013 | No Cost    |
| Baldwin, Kathleen   | Camp Mason                     | 10/11/2013 | \$95.00    |
| Breece, Bridgette   | Camp Mason                     | 10/11/2013 | \$95.00    |
| Lattanzio, Casey    | Camp Mason                     | 10/11/2013 | \$95.00    |
| MacLuskie, Lynne    | Camp Mason                     | 10/11/2013 | No Cost    |
| Mazeika, Anna       | Camp Mason                     | 10/11/2013 | No Cost    |
| Nestor, Josh        | Camp Mason                     | 10/11/2013 | \$85.00    |
| Dupper, Kimberly    | PBSIS Meeting                  | 10/15/2013 | \$47.50    |
| Cech, Colleen       | PBSIS Meeting                  | 10/17/2013 | No Cost    |
| Corbitt, R. Karry   | PBSIS Meeting                  | 10/17/2013 | No Cost    |
| Thomasson, Michelle | Strategies for Braille Readers | 10/18/2013 | No Cost    |
| Heckler, Mary       | Students First                 | 10/22/2013 | No Cost    |
| Maska, April        | Students First                 | 10/22/2013 | \$47.50    |
| Dimeo, Stacey       | Students First                 | 10/22/2013 | No Cost    |
| Durham-Dick, Toni   | Students First                 | 10/23/2013 | No Cost    |
| Filinuk, Susan      | Students First                 | 10/23/2013 | \$47.50    |
| Cirone, Janice      | Students First                 | 10/23/2013 | \$47.50    |
| Walsh, Lauren       | Students First                 | 10/23/2013 | \$47.50    |
| Davis, Jody         | NHS Blood Drive                | 10/24/2013 | \$95.00    |
| Stuart, Jennifer    | NHS Blood Drive                | 10/24/2013 | \$95.00    |
| Boucher, Adrienne   | AMTNJ Math Conference          | 10/24/2013 | \$135.00   |
| Micciche, Cheryl    | PARCC Workshop                 | 10/24/2013 | \$260.00   |

A. **FINANCE** – continued

10., continued

| EMPLOYEE           | WORKSHOP   | DATE       | TOTAL COST |
|--------------------|--|------------|------------|
| Durham-Dick, Toni  | School Psychologist & Counselors Symposium             | 10/25/2013 | \$139.00   |
| Folino, Robin      | Practical Strategies to Strengthen Students Vocabulary | 10/29/2013 | \$229.00   |
| Herbst, Yvonne     | Curriculum Connections Conference                      | 10/30/2013 | \$95.00    |
| Dahl, Suzanne      | Students First   | 11/1/2013  | \$47.50    |
| Elliott, Michele   | Students First   | 11/1/2013  | \$47.50    |
| Pappalardo, Gaetan | Students First   | 11/1/2013  | \$47.50    |
| Quindlen, Ellen    | GCPCA Monthly Meeting                                  | 11/1/2013  | No Cost    |
| Verdinelli, Karen  | Students First   | 11/1/2013  | \$47.50    |
| O'Neil, Kristin    | Teacher Evaluation                                     | 11/8/2013  | No Cost    |
| Durham-Dick, Toni  | School Counselor EIRC Meeting                          | 11/13/2013 | No Cost    |
| Morrell, Jason     | AD Meeting   | 11/13/2013 | No Cost    |
| Richardson, Renee  | SURE Meeting   | 11/13/2013 | \$47.50    |
| Heckler, Mary      | Students First   | 11/19/2013 | No Cost    |
| Maska, April       | Students First   | 11/19/2013 | \$47.50    |
| Dimeo, Stacey      | Students First   | 11/19/2013 | No Cost    |
| Dupper, Kimberly   | PBSIS Meeting  | 11/19/2013 | \$47.50    |
| Durham-Dick, Toni  | Students First   | 11/27/2013 | No Cost    |
| Cirone, Janice     | Students First   | 11/27/2013 | \$47.50    |
| Filinuk, Susan     | Students First   | 11/27/2013 | \$47.50    |
| Walsh, Lauren      | Students First   | 11/27/2013 | \$47.50    |
| Quindlen, Ellen    | GCPCA Meeting  | 12/6/2013  | No Cost    |
| Morrell, Jason     | Colonial Conference                                    | 12/10/2013 | No Cost    |
| Richardson, Renee  | SURE Meeting   | 12/11/2013 | \$47.50    |
| Heckler, Mary      | Students First   | 12/17/2013 | No Cost    |
| Dimeo, Stacey      | Students First   | 12/17/2013 | No Cost    |
| Cirone, Janice     | Students First   | 12/20/2013 | \$47.50    |
| Durham-Dick, Toni  | Students First   | 12/20/2013 | No Cost    |
| Filinuk, Susan     | Students First   | 12/20/2013 | \$47.50    |
| Walsh, Lauren      | Students First   | 12/20/2013 | \$47.50    |
| Morrell, Jason     | Colonial Conference                                    | 1/8/2014   | No Cost    |
| Richardson, Renee  | SURE Meeting   | 1/8/2014   | \$47.50    |
| Dahl, Suzanne      | Students First   | 1/10/2014  | \$47.50    |
| Elliott, Michele   | Students First   | 1/10/2014  | \$47.50    |
| Pappalardo, Gaetan | Students First   | 1/10/2014  | \$47.50    |
| Quindlen, Ellen    | GCPCA Meeting  | 1/10/2014  | No Cost    |
| Verdinelli, Karen  | Students First   | 1/10/2014  | \$47.50    |
| Dimeo, Stacey      | Students First   | 1/14/2014  | No Cost    |
| Dupper, Kimberly   | PBSIS Meeting  | 1/14/2014  | \$47.50    |
| Costino, Kristine  | Diverse Learners Workshop                              | 1/27/2014  | \$95.00    |
| Durham-Dick, Toni  | Students First   | 1/30/2014  | No Cost    |
| Cirone, Janice     | Students First   | 1/30/2014  | \$47.50    |
| Filinuk, Susan     | Students First   | 1/30/2014  | \$47.50    |
| Morrell, Jason     | Colonial Conference                                    | 2/4/2014   | No Cost    |



A. **FINANCE** – continued

10., continued

| EMPLOYEE           | WORKSHOP                  | DATE      | TOTAL COST |
|--------------------|---------------------------|-----------|------------|
| Quindlen, Ellen    | GCPCA Meeting             | 2/7/2014  | No Cost    |
| Dahl, Suzanne      | Students First            | 2/11/2014 | \$47.50    |
| Elliott, Michele   | Students First            | 2/11/2014 | \$47.50    |
| Pappalardo, Gaetan | Students First            | 2/11/2014 | \$47.50    |
| Verdinelli, Karen  | Students First            | 2/11/2014 | \$47.50    |
| Richardson, Renee  | SURE Meeting              | 2/12/2014 | \$47.50    |
| Dimeo, Stacey      | Students First            | 2/20/2014 | No Cost    |
| Durham-Dick, Toni  | EIRC Workshop             | 2/24/2014 | No Cost    |
| Durham-Dick, Toni  | Students First            | 2/28/2014 | No Cost    |
| Cirone, Janice     | Students First            | 2/28/2014 | \$47.50    |
| Filinuk, Susan     | Students First            | 2/28/2014 | \$47.50    |
| Richardson, Renee  | SURE Meeting              | 3/3/2014  | \$47.50    |
| Morrell, Jason     | Colonial Conference       | 3/4/2014  | No Cost    |
| Sanford, April     | NJPN Conference           | 3/7/2014  | \$100.00   |
| Dahl, Suzanne      | Students First            | 3/13/2014 | \$47.50    |
| Elliott, Michele   | Students First            | 3/13/2014 | \$47.50    |
| Pappalardo, Gaetan | Students First            | 3/13/2014 | \$47.50    |
| Verdinelli, Karen  | Students First            | 3/13/2014 | \$47.50    |
| Quindlen, Ellen    | GCPCA Meeting             | 3/14/2014 | No Cost    |
| Richardson, Renee  | SURE Meeting              | 3/20/2014 | \$95.00    |
| Durham-Dick, Toni  | Students First            | 3/24/2014 | No Cost    |
| Dimeo, Stacey      | Students First            | 3/24/2014 | No Cost    |
| Durham-Dick, Toni  | Students First            | 3/28/2014 | No Cost    |
| Cirone, Janice     | Students First            | 3/28/2014 | \$47.50    |
| Filinuk, Susan     | Students First            | 3/28/2014 | \$47.50    |
| Quindlen, Ellen    | GCPCA Meeting             | 4/4/2014  | No Cost    |
| Morrell, Jason     | Colonial Conference       | 4/8/2014  | No Cost    |
| Richardson, Renee  | SURE Meeting              | 4/9/2014  | \$47.50    |
| Kershaw, Thomas    | Band & Choir Trip Meeting | 4/11/2014 | \$95.00    |
| Dahl, Suzanne      | Students First            | 4/11/2014 | \$47.50    |
| Elliott, Michele   | Students First            | 4/11/2014 | \$47.50    |
| Pappalardo, Gaetan | Students First            | 4/11/2014 | \$47.50    |
| Verdinelli, Karen  | Students First            | 4/11/2014 | \$47.50    |
| Yerkes, William    | Band & Choir Trip Meeting | 4/11/2014 | No Cost    |
| Long, Kimberly     | EIRC Workshop             | 4/14/2014 | \$95.00    |
| Durham-Dick, Toni  | Students First            | 4/16/2014 | No Cost    |
| Dimeo, Stacey      | Students First            | 4/16/2014 | No Cost    |
| Durham-Dick, Toni  | Students First            | 4/28/2014 | No Cost    |
| Durham-Dick, Toni  | Students First            | 4/30/2014 | No Cost    |
| Cirone, Janice     | Students First            | 4/30/2014 | \$47.50    |
| Filinuk, Susan     | Students First            | 4/30/2014 | \$47.50    |
| Quindlen, Ellen    | GCPCA Meeting             | 5/2/2014  | No Cost    |
| Morrell, Jason     | Colonial Conference       | 5/6/2014  | No Cost    |
| Dimeo, Stacey      | Students First            | 5/20/2014 | No Cost    |
| Durham-Dick, Toni  | Students First            | 5/20/2014 | No Cost    |

A. **FINANCE** – continued

10., continued

| EMPLOYEE           | WORKSHOP                         | DATE      | TOTAL COST |
|--------------------|----------------------------------|-----------|------------|
| Cirone, Janice     | Students First                   | 5/23/2014 | \$47.50    |
| Durham-Dick, Toni  | Students First                   | 5/23/2014 | No Cost    |
| Filinuk, Susan     | Students First                   | 5/23/2014 | \$47.50    |
| Quindlen, Ellen    | GCPA Meeting                     | 5/23/2014 | No Cost    |
| Kershaw, Thomas    | WDHS Band Trip                   | 5/28/2014 | No Cost    |
| Yerkes, William    | WDHS Band Trip                   | 5/28/2014 | No Cost    |
| Kershaw, Thomas    | WDHS Band Trip                   | 5/29/2014 | No Cost    |
| Kershaw, Thomas    | WDHS Band Trip                   | 5/30/2014 | No Cost    |
| Dimeo, Stacey      | Students First                   | 6/10/2014 | No Cost    |
| Durham-Dick, Toni  | Students First                   | 6/10/2014 | No Cost    |
| MORRELL, JASON     | AD Meeting                       | 6/10/2014 | No Cost    |
| Hansbury, Kelly    | County Counselor Meeting         | 6/13/2014 | No Cost    |
| Baldwin, Kathleen  | Advanced Math Planning           | 9/24/2013 | \$95.00    |
| Huepfel, Kristy    | Advanced Math Planning           | 9/24/2013 | \$95.00    |
| Argo, Jaclyn       | Star Benchmark                   | 9/25/2013 | \$95.00    |
| Schwantes, Jamie   | Ren Learning                     | 9/25/2013 | \$95.00    |
| Baker, Darren      | Ren Learning                     | 9/26/2013 | \$95.00    |
| Burkett, Amanda    | Ren Learning                     | 9/26/2013 | \$95.00    |
| JONES, JESSICA     | Ren Learning                     | 9/26/2013 | \$95.00    |
| Stanwood, Eric     | Ren Learning                     | 9/26/2013 | \$95.00    |
| Purul, Greer       | Star Benchmark                   | 9/27/2013 | \$95.00    |
| Schmidt, Lauren    | Ren Learning                     | 9/27/2013 | \$95.00    |
| Baldwin, Kathleen  | Ren Learning                     | 9/30/2013 | \$95.00    |
| Baker, Darren      | Ren Learning                     | 10/1/2013 | \$95.00    |
| JONES, JESSICA     | Ren Learning                     | 10/2/2013 | \$95.00    |
| Anderson, Debra    | Reading Street Training          | 10/3/2013 | \$95.00    |
| BACK, JESSICA      | Reading Street Training          | 10/3/2013 | \$47.50    |
| Barney, Nicole     | Reading Street Training          | 10/3/2013 | \$47.50    |
| Dixon, Nicole      | Reading Street Training          | 10/3/2013 | \$95.00    |
| EVERWINE, JAMIE    | Reading Street Training          | 10/3/2013 | \$95.00    |
| Flores, Melissa    | Reading Street Training          | 10/3/2013 | \$95.00    |
| STEPHENS, JENNIFER | Reading Street Training          | 10/3/2013 | \$95.00    |
| Walsh, Lauren      | Reading Street Training          | 10/3/2013 | \$95.00    |
| Monsu, Kimberly    | Reading Street Training          | 10/3/2013 | \$95.00    |
| Buyser, Jennifer   | Language Arts Curriculum Writing | 10/7/2013 | \$95.00    |
| Riggs, Lauren      | Reading Street Training          | 10/7/2013 | \$95.00    |
| Sherman, Heather   | Curriculum Writing               | 10/7/2013 | \$95.00    |
| Warren, Keith      | Camp Mason                       | 10/7/2013 | \$95.00    |
| Kappre, Stephen    | Camp Mason                       | 10/7/2013 | \$95.00    |
| Stanwood, Eric     | Camp Mason                       | 10/7/2013 | \$95.00    |
| Kappre, Stephen    | Camp Mason                       | 10/8/2013 | \$95.00    |
| Stanwood, Eric     | Camp Mason                       | 10/8/2013 | \$95.00    |
| Warren, Keith      | Camp Mason                       | 10/8/2013 | \$95.00    |
| Kappre, Stephen    | Camp Mason                       | 10/9/2013 | \$95.00    |
| Stanwood, Eric     | Camp Mason                       | 10/9/2013 | \$95.00    |

A. **FINANCE** – continued

10., continued

| EMPLOYEE             | WORKSHOP                    | DATE       | TOTAL COST |
|----------------------|-----------------------------|------------|------------|
| Warren, Keith        | Camp Mason                  | 10/9/2013  | \$95.00    |
| Burkett, Amanda      | Camp Mason                  | 10/9/2013  | No Cost    |
| Karpinski, Marianne  | Camp Mason                  | 10/9/2013  | \$95.00    |
| Warren, Keith        | Camp Mason                  | 10/10/2013 | \$95.00    |
| Burkett, Amanda      | Camp Mason                  | 10/10/2013 | No Cost    |
| Karpinski, Marianne  | Camp Mason                  | 10/10/2013 | \$95.00    |
| Stanwood, Eric       | Camp Mason                  | 10/10/2013 | \$95.00    |
| Stanwood, Eric       | Camp Mason                  | 10/11/2013 | \$95.00    |
| Warren, Keith        | Camp Mason                  | 10/11/2013 | \$95.00    |
| Burkett, Amanda      | Camp Mason                  | 10/11/2013 | No Cost    |
| Karpinski, Marianne  | Camp Mason                  | 10/11/2013 | \$95.00    |
| Kiessling, JoAnn     | PARCC Workshop              | 10/24/2013 | \$260.00   |
| O'Neil, Kristin      | Strauss Esmay HIB Law       | 10/29/2013 | \$100.00   |
| Baker-Zlatkin, Karen | Ren Learning                | 9/26/2013  | \$95.00    |
| Ashenfelter, Wendy   | Reading Street Training     | 10/3/2013  | No Cost    |
| Lloyd, MaryLynn      | Camp Mason                  | 10/7/2013  | \$85.00    |
| Squillace, Therese   | Camp Mason                  | 10/7/2013  | \$85.00    |
| Lloyd, MaryLynn      | Camp Mason                  | 10/8/2013  | \$85.00    |
| Squillace, Therese   | Camp Mason                  | 10/8/2013  | \$85.00    |
| Lloyd, MaryLynn      | Camp Mason                  | 10/9/2013  | \$85.00    |
| Squillace, Therese   | Camp Mason                  | 10/9/2013  | \$85.00    |
| Sanker, Ellen        | Elementary Braille Workshop | 10/17/2013 | \$95.00    |

Motion carried 8-0.

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B. **CURRICULUM** – DeGIROLAMO, Eckley, Lee (Alternate: Guzzetti)

1. Motion by DeGirolamo, seconded by Eckley to approve the Yearbook Club to visit Exceed Ed. Center at Raritan Plaza III in Edison, NJ on October 1, 2013 from 7:30am to 3pm; Ms. Dawn Jasper and Phyllis Tortu-Sliwecki (yearbook advisors) will escort 25 West Deptford High School students.

Motion carried 8-0.

2. Motion by DeGirolamo, seconded by Eckley to approve the Key Club to attend the Fall Rally at Six Flag Great Adventure in Jackson, NJ on Sunday, October 23, 2013 from 7am to 6:30pm; Ms. Charisse Arra will escort 35 West Deptford High School students; at no cost to the Board of Education.

Motion carried 8-0.

B. **CURRICULUM** – continued

3. Motion by DeGirolamo, seconded by Eckley to approve the Sports Marketing Class and DECA Club to visit Citizens Bank Park, Philadelphia, PA on Monday, October 28, 2013 from 8:35am to 12:30pm; Mr. Drummond and Ms. Newman will escort West Deptford High School students; at no cost to the Board of Education.

Motion carried 8-0.

4. Motion by DeGirolamo, seconded by Eckley to approve the proposal for CAR training (***Connected Action Roadmap: An Aligned and Coherent Process for School Improvement***) for staff to be provided by the Foundation for Educational Administration as follows:
- November 4, 2013: a one-day overview of the CAR framework for school administrators; and,
  - November 5 & 6, 2013: two-days of CAR training for district teachers.
  - There is also an anticipated return day to the district for a third day of training sometime in the future.

Cost: Material costs for Nov. 4 (administrators only) 14 administrators x \$12 = \$168  
Material costs for Nov. 5 & 6 (teachers) 250 staff x \$12 = \$3,000  
Overview Presentation to administrators, presenter fee: \$1,750  
Presentation to staff, presenter fee: \$17,500

Funding for this event will be provided through the Race to the Top grant.

**NOTE:**

Back-up was available.

Motion carried 8-0.

5. Motion by DeGirolamo, seconded by Eckley to approve The Youth Alliance of Vineland, NJ to present student assemblies for all building levels entitled, “Hero’s and Mentors” presented by Seth Franco on October 16 and October 17, 2013, along with a Family Night, total cost \$6,000. Funding will be provided by the following:

|                     |         |
|---------------------|---------|
| HS PTO:             | \$1,600 |
| MS PTO:             | \$1,600 |
| ELEM PTO:           | \$1,200 |
| Municipal Alliance: | \$1,200 |
| District:           | \$ 400  |

Motion carried 8-0.

6. Motion by DeGirolamo, seconded by Eckley to approve DECA to attend the fall COLT conference at BCIT, Westhampton, NJ on Tuesday, October 15, 2013 from 7:50am until 2:30pm; Ms. Newman will escort West Deptford High School students; at no cost to the Board of Education.

Motion carried 8-0.

B. **CURRICULUM** – continued

7. Motion by DeGirolamo, seconded by Eckley to approve the Guidance Department to attend the Career Council College Fair at RiverWinds, West Deptford, NJ on Thursday, October 24, 2013 from 9am to 10:30am; Ms. Bonzella and Ms. Canna will escort 40 West Deptford High School students.

Motion carried 8-0.

8. Motion by DeGirolamo, seconded by Eckley to approve a field trip to see the play Junie B. Jones at TD Bank Arts Centre in Sewell, NJ for all second grade Oakview students, teachers, classroom aides and the school nurse on April 1, 2014 from 9:30am to 2:30pm; at no cost to the Board of Education.

**NOTE:**

Students will be reading the book and also learning about character education and anti-bullying and this would be a reinforcing activity. The shows usually sell out early so we would like to reserve our spot as soon as possible.

Motion carried 8-0.

9. Motion by DeGirolamo, seconded by Eckley to approve a field trip for Mrs. Everwine and Mrs. Berry's Multiply Disabled Classes (Green-Fields and Red Bank Schools, respectively) to Duffield's Farm in Sewell, NJ on Thursday, October 17, 2013; at no cost to the district.

**NOTE:**

This field trip supports the MS Program and curriculum.

Motion carried 8-0.

10. Motion by DeGirolamo, seconded by Eckley to approve, for the 2013-2014 school year, walking and bus trips to various community locations for Mrs. McCool's High School class for the purpose of community based instruction; dates to be determined; transportation will be provided by school vans or mini bus.

**NOTE:**

This is a budgeted expense.

Motion carried 8-0.

11. Motion by DeGirolamo, seconded by Eckley to approve an after school skating party for the Middle School 5<sup>th</sup> Grade to attend on October 2, 2013 from 3:30pm to 5:30pm at the Deptford Skating and Fun Center; trip will be chaperoned by Kristy Huepfel, 5<sup>th</sup> Grade Teacher; No transportation provided; at no cost to the Board of Education.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – ECKLEY, Cargill, Kline (Alternate: Guzzetti)

The following motions have been recommended by the Superintendent of Schools.

1. Motion by Eckley, seconded by Cargill to approve, retroactive to September 16, 2013, a voluntary transfer for Kimberly Griffith from High School Cafeteria Worker to Substitute Cafeteria Worker, and to establish compensation for services at a rate to be determined; without benefits.

**NOTE:**

Back-up was available.

Motion carried 8-0.

2. Motion by Eckley, seconded by Cargill to approve an after-school Handwriting/Fine Motor Skills Club to assist Oakview at-risk students to provide an opportunity for students to improve handwriting and support fine motor skills; the club will be sponsored by Lynn Davis (Occupational Therapist), one day per week, for 16 sessions (8 fall/8 winter) at a total cost of \$522.00.

Motion carried 8-0.

3. Motion by Eckley, seconded by Cargill to approve an after-school Math Skills Club to assist Oakview At-Risk students to provide an opportunity for students to strengthen basic math skills and support instruction taking place in the classroom; the club will be co-sponsored by Adrienne Boucher (Title I Math Coach) and Jo Ann Kiessling (2<sup>nd</sup> Grade Teacher) one day per week, for 16 sessions at a total cost of \$522.00, which will be divided evenly between both club advisors (\$261.00 each).

Motion carried 8-0.

4. Motion by Eckley, seconded by Cargill to approve a lunch time Social Skills Club to assist Oakview At-Risk students to provide an opportunity for students to develop the necessary tools and strategies in appropriate play and socialization skills; the club will be co-sponsored by Lynn Davis (Occupational Therapist) and Grace Bauer (Kindergarten LLD Teacher) one day per week, for 8 sessions at a total cost of \$261.00, which will be divided evenly between both club advisors (\$130.50 each).

Motion carried 8-0.

5. Motion by Eckley, seconded by Cargill to approve an after-school Music Club to assist Oakview students in improving their musical abilities to provide an opportunity for students to gain more practice in playing instruments, singing, and dancing while part of an ensemble; this club will be sponsored by Carla DeStefano (Music Teacher) and will begin in January, twice a week (one Tuesday group/one Thursday group); the music club will run for a total of 32 sessions with a total cost of \$1,042.00.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

6. Motion by Eckley, seconded by Cargill to rescind the motion of August 12, 2013 hiring Erin Canna as the Young Women Leaders Advisor.

Motion carried 8-0.

7. Motion by Eckley, seconded by Cargill to approve Nicole Bonzella as the Young Women Leaders Advisor for the 2013-2014 school year; at a stipend to be determined.

Motion carried 8-0.

8. Motion by Eckley, seconded by Cargill to rescind the motion from August 26, 2013, hiring Lisa Proffitt as the Alternative School Special Education Aide on Mondays and Wednesdays; 8 hours per week; at a rate to be determined.

Motion carried 8-0.

9. Motion by Eckley, seconded by Cargill to approve the following duty assignments for the 2013-2014 school year; compensation for services to be determined:

| <b><u>TEACHER</u></b> | <b><u>ASSIGNMENT</u></b>   | <b><u>COMPENSATION</u></b> |
|-----------------------|----------------------------|----------------------------|
| Ray Kirschner         | District Media Coordinator | TBD                        |
| Elaine Murnane        | Technology Coordinator     | TBD                        |

Motion carried 8-0.

10. Motion by Eckley, seconded by Cargill to approve the Emergent Hire for the 2013-2014 school year, effective pending completion of all district and state requirements, of Timothy A. Henry as Substitute Custodian/Substitute Bus Driver, and to establish compensation for services at \$85 per day; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

11. Motion by Eckley, seconded by Cargill to approve the Emergent Hire, pending completion of all district and state requirements of Diane Marino as a Red Bank LPC Aide, and to establish compensation for services at 5 hours per week; student calendar; without benefits; compensation to be determined.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Diane Marino is currently employed as a District Substitute Aide.
4. Back-up was available.

Motion carried 8-0.

12. Motion by Eckley, seconded by Cargill to approve the medical leave of absence for Jim Graham, High School Special Education Teacher, commencing on September 16, 2013 and terminating on October 25, 2013, during which time his sick days will be utilized.

**NOTE:**

Back-up was available.

Motion carried 8-0.

13. Motion by Eckley, seconded by Cargill to approve, *retroactive to July 15, 2013*, the Emergent Hire for the 2013-2014 school year, effective pending completion of all district and state requirements, of Brent Wilder as Substitute Custodian, and to establish compensation for services at \$85 per day; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.



C. **TEACHERS & PERSONNEL** – continued

14. Motion by Eckley, seconded by Cargill to approve the following Literacy/Math Coaches to present a Title I Literacy & Math workshop for parents on October 22, 2013 at Green Fields School; total cost \$440, funded by District monies.

5 staff x 2 hours x \$44/per hour = \$440

| <u>LITERACY</u> | <u>MATH</u>      |
|-----------------|------------------|
| Mary Heckler    | Adrienne Boucher |
| Dawn Susco      |                  |
| Elise Wajid     |                  |
| Karen Zlatkin   |                  |

Motion carried 8-0.

15. Motion by Eckley, seconded by Cargill to approve the following High School overload assignments for the 2013-2014 school year; compensation at a rate to be determined.

| <u>TEACHER</u>  | <u>DEPARTMENT</u> | <u>COURSE</u> | <u>ASSIGNMENT</u> | <u>OVERLOAD</u> |
|-----------------|-------------------|---------------|-------------------|-----------------|
| Christina Berth | Spec. Edu.        | Math 11       | 1.0               | 2 Months        |
| Robert Creamer  | Spec. Edu.        | Math 10       | 1.0               | Full Year       |

Motion carried 8-0.

16. Motion by Eckley, seconded by Cargill to approve the increase of weekly hours for Rosemary Gordon, Red Bank LPC Aide, from 14.5 to 17 hours per week.

**NOTE:**

The additional 2.5 LPC Aide hours already exist in the current budget.

Motion carried 8-0.

17. Motion by Eckley, seconded by Cargill to approve the following Substitute Teachers for the 2013-2014 school year, pending completion of all district and state requirements:

Abiyu, Amy C.  
Nelson, Ernest M.

**NOTE:**

- Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
- The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

18. Motion by Eckley, seconded by Cargill to approve the hiring of Laura Prete as a High School General Cafeteria Worker, effective pending completion of all district and state requirements, and to establish compensation for services at 5.5 hours per day; 8.40 per hour; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

19. Motion by Eckley, seconded by Cargill to approve the following Substitute Teachers for the 2013-2014 school year, pending completion of all district and state requirements:

Cairns, Thomas A.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 8-0.

20. Motion by Eckley, seconded by Cargill to approve the petition of Kelly Schwering, Middle School Teacher, for one day of an absence without pay on October 11, 2013, as per Board Policy 4431.

**NOTE:**

1. Board Policy 4431 states that the Board of Education will consider petitions which are considered "Once in a Lifetime" situations with the expectation that no staff member would request such consideration more frequently than once during a 5 year interval.
2. Back-up was available.

Motion carried 8-0.

21. Motion by Eckley, seconded by Cargill to approve the petition of Amanda Donahue, Middle School Teacher, for one day of an absence without pay on October 11, 2013, as per Board Policy 4431.

**NOTE:**

1. Board Policy 4431 states that the Board of Education will consider petitions which are considered "Once in a Lifetime" situations with the expectation that no staff member would request such consideration more frequently than once during a 5 year interval.
2. Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

22. Motion by Eckley, seconded by Cargill to approve the following substitute instructional aide for the 2013-2014 school year, pending completion of all district and state requirements:

Karpinski, Cheryl L.

**NOTE:**

Ms. Karpinski is currently a substitute teacher for the district; as such, she does not require emergent hiring.

Motion carried 8-0.

23. Motion by Eckley, seconded by Cargill to approve the following Substitute Nurse for the 2013-2014 school year, pending completion of all district and state requirements:

Mittelstadt, Kimberly A.

Wilson, Amy B.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A;9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 8-0.

24. Motion by Eckley, seconded by Cargill to approve the following Substitute Teachers for the 2013-2014 school year, pending completion of all district and state requirements:

Chandler, Amanda R.

Curtis, Kyle P.

**NOTE:**

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A;9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

25. Motion by Eckley, seconded by Cargill to approve, accepting with regret, notice of resignation from Jeanne DeChristy, Middle School Special Education One-on-One Aide; effective January 1, 2014.

**NOTE:**

Back-up was available.

Motion carried 8-0.

26. Motion by Eckley, seconded by Cargill to approve the following substitute instructional aide for the 2013-2014 school year, pending completion of all district and state requirements:

DeChristy, Jeanne D.

**NOTE:**

Ms. DeChristy is resigning on January 1, 2014; as such, she does not require emergent hiring and will avoid paying the fingerprinting fee by being approved prior to her resignation.

Motion carried 8-0.

27. Motion by Eckley, seconded by Cargill to approve, accepting with regret, notice of retirement from Marilyn Rabbai, Middle School Vocal Music Teacher, effective January 1, 2014.

**NOTE:**

Back-up was available.

Motion carried 8-0.

28. Motion by Eckley, seconded by Cargill to approve adjusting, effective September 30, 2013, the salary of Stacey DiMeo, Child Study Team Speech Therapist, to reflect attainment of advanced degree status; M.A.+30 Level 15; rate to be determined.

**NOTE:**

Back-up was available.

Motion carried 8-0.

29. Motion by Eckley, seconded by Cargill to approve adjusting, effective September 30, 2013, the salary of Lauren Newman, High School Business Teacher, to reflect attainment of advanced degree status; M.A. Level 7; rate to be determined.

**NOTE:**

Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

30. Motion by Eckley, seconded by Cargill to approve, retroactive to September 9, 2013, hiring Michelle Wilson as the High School Hall/Café/Clerical Aide; 10 hours per week; without benefits; student calendar; compensation for services at an hourly rate to be determined.

**NOTE:**

1. Mrs. Wilson is transferring from Green-Fields to West Deptford High School.
2. Mrs. Wilson is currently an approved substitute for the district; as such, she does not require emergent hiring.

Motion carried 8-0.

31. Motion by Eckley, seconded by Cargill to approve, effective September 24, 2013, the Emergent Hire for the 2013-2014 school year, pending completion of all district and state requirements, of Joanna Dzinski as a Part-Time Special Education Teacher at Green-Fields, and to establish compensation for services at M.A. Level 2 (pro-rated); at a rate to be determined; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. This is a budgeted expense.
4. Back-up was available.

**Roll Call Vote:**

Yes: Cargill, DeGirolamo, Eckley, Gotchel, Guzzetti, Kline, Lee, Brockway

No: ---

Abstain: ---

32. Motion by Eckley, seconded by Cargill to amend the motion of July 15, 2013 approving the petition of Jennifer Hawkins for a Child-Rearing Leave of Absence commencing upon termination of the FLA provisions, for the period January 23, 2014 to **March 14, 2014.**

Motion carried 8-0.

33. Motion by Eckley, seconded by Cargill to approve the petition of Kristin Melcher, Middle School Teacher, for one day of an absence without pay on October 11, 2013, as per Board Policy 4431.

**NOTE:**

1. Board Policy 4431 states that the Board of Education will consider petitions which are considered "Once in a Lifetime" situations with the expectation that no staff member would request such consideration more frequently than once during a 5 year interval.
2. Back-up was available.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

34. Motion by Eckley, seconded by Cargill to amend the motion of August 26, 2013 approving the hire of Amy Pavone as a Long Term Substitute Replacement Teacher for 3<sup>rd</sup> Grade at Green-Fields from **September 25, 2013 to March 14, 2014**; pending completion of all district and state requirements, and to establish compensation for services at M.A. Level 1 (pro-rated); at a rate to be determined.

Motion carried 8-0.

35. Motion by Eckley, seconded by Cargill to approve, accepting with regret, notice of resignation from Bridgette Shannon, Green-Fields Instructional Aide, effective October 4, 2013.

**NOTE:**

Back-up was available.

Motion carried 8-0.

36. Motion by Eckley, seconded by Cargill to approve the Emergent Hire of Dale Matthews as a District Bus Driver for the 2013-2014 school year, pending completion of all District and State requirements and to establish compensation for services at a rate to be determined; not to exceed twenty hours per week; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

37. Motion by Eckley, seconded by Cargill to approve the below-listed after school homework club to assist Oakview at-risk students to provide an opportunity for students to receive extra reinforcement and support with homework after school; the club will be sponsored by Kristine Costino (2<sup>nd</sup> Grade ICR Teacher), one day per week, for 24 sessions; at a total cost of \$781.

**NOTE:**

This is a budgeted expense.

Motion carried 8-0.

C. **TEACHERS & PERSONNEL** – continued

38. Motion by Eckley, seconded by Cargill to amend the motion of September 9, 2013 approving Middle School Overloads for the 2013-2014 school year and to establish compensation for services at the rates listed below.

| <b><u>Teacher</u></b> | <b><u>Overload</u></b> | <b><u>Course</u></b> | <b><u>Stipend</u></b> |
|-----------------------|------------------------|----------------------|-----------------------|
| Kappre, Steven        | <b><u>Full</u></b>     | Chorus               | TBD                   |

Motion carried 8-0.

39. Motion by Eckley, seconded by Cargill to approve a medical leave of absence for Nicole Brizill, Red Bank Literacy Coach, effective September 16, 2013 and terminating on a date to be determined; sick days will be utilized.

**NOTE:**

Back-up was available.

Motion carried 8-0.

40. Motion by Eckley, seconded by Cargill to approve hiring Linda Stranahan as a Care Provider for the Young Eagles Program; site to be determined at the board approved rate of \$13.27 per hour; 15 hours per week; without benefits.

**NOTE:**

Mrs. Stranaham has been a board approved substitute care provider for the Young Eagles Program since Febraury 2013; as such, she does not require emergent hiring.

Motion carried 8-0.

41. Motion by Eckley, seconded by Cargill to amend the motion of September 9, 2013 retroactively approving the request of Linda MacMichael, Young Eagles Care Provider and Oakview LPC Aide, for a medical leave of absence from September 3, 2013 to September 25, 2013.

**NOTE:**

Back-up was available.

Motion carried 8-0.

42. Motion by Eckley, seconded by Cargill to approve hiring, pending completion of all district and state requirements, Jeanne LaPalomento, as Care Provider for the Young Eagles Program site to be determined, and to establish compensation for services at 25 hours per week; 10 months per year; at the board approved rate of \$12.34 per hour; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 8-0.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – CARGILL, Brockway, Gotchel  
(Alternate: DeGirolamo)

1. Motion by Cargill, seconded by Gotchel to affirm that the West Deptford Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the September 23, 2013 meeting of the Board of Education.

Motion carried 8-0.

2. Motion by Cargill, seconded by Gotchel to approve, retroactive to September 5, 2013 through December 5, 2013, 10 hours of home instruction each week for 3 months, for Student ID#19896, classified Eligible for Special Education and Related Services – SLD; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate to be determined.

**NOTE:**

This is a budgeted expense.

Motion carried 8-0.

3. Motion by Cargill, seconded by Gotchel to approve, retroactive to September 18, 2013, 10 hours of home instruction weekly for Student ID#20437; classified Eligible for Special Education and Related Services – ED; services to be provided by Brookfield Schools; reimbursement for services rendered to be at a rate of \$44 per hour.

**NOTE:**

This is a budgeted expense.

Motion carried 8-0.

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E. **ATHLETIC, BAND & CAFETERIA** – BROCKWAY, Gotchel, Lee (Alternate: Guzzetti)

1. Motion by Gotchel, seconded by DeGirolamo to amend the motion of September 9, 2013 approving Tim Campbell to the position of Assistant Cross Country Coach for the 2013-2014 Fall season at a **Step 3** salary to be determined.

Motion carried 8-0.



F. **PROPERTY, BUILDINGS & TRANSPORTATION** – GOTCHEL, DeGirolamo, Lee (Alternate: Eckley)

1. Motion by Gotchel, seconded by DeGirolamo to approve the use of facilities by outside organizations as noted below.
  - (A) Girl Scouts Daisy Troop 61013 to use Green-Fields Atrium on Mondays from September 30, 2013 through May 12, 2014 from 6:30pm to 8pm; at no charge to the organization.
  - (B) Girl Scout Troop 63308 to use the Green-Fields All Purpose Room on Wednesdays from September 18, 2013 from 6:30pm to 7:30pm; at no charge to the organization.
  - (C) West Deptford Township Soccer to use the Middle School Cafeteria on September 18, 2013 and September 20, 2013 from 5:30pm to 9pm; at no charge to the organization.
  - (D) Women’s Club of West Deptford to use the Middle School Cafeteria on May 21, 2014 from 5pm to 9pm; at no charge to the organization.
  - (E) Johnson Matthey to use the Middle School Cafeteria on December 7, 2013 from 8am to 12pm; at no charge to the organization.
  - (F) West Deptford High School PTO to use the Middle School Cafeteria, sound system, cafeteria tables, hallway open, bathrooms open and extension cords on March 7, 2014 from 3pm to 11pm; at no charge to the organization.
  - (G) West Deptford Basketball Club would like to use the Red Bank All Purpose Room from December 2, 2013 through March 17, 2014 from 6pm to 9pm and on Saturdays from 9am to 1pm; at no charge to the organization.

Motion carried 8-0.

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G. **POLICY & COMMUNITY RELATIONS** – KLINE, DeGirolamo, Guzzetti (Alternate: Lee)

No action taken.

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**COURTESY EXTENDED TO VISITORS**

Motion by Eckley, seconded by Kline to adjourn the meeting at 7:17pm.

Motion carried 8-0.

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William H. Thompson  
Assistant Superintendent for Business/Board Secretary