

West Deptford Middle School  
675 Grove Road  
West Deptford, NJ 08066-1999  
August 26, 2013

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7:00pm.

The meeting was called to order by Christopher Strano, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mr. Strano announced: Notice of this meeting has been provided by letter dated 03 January 2013 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 03 January 2013.

**In Attendance**

Mrs. Ginny Brockway  
Mrs. Kate Cargill  
Mrs. Lisa Eckley  
Dr. Brian Gotchel  
Mr. David Kline  
Dr. Thomas Lee  
Mr. Christopher Strano

**Absent**

Mrs. Amy DeGirolamo  
Mr. Peter Guzzetti

Also present: Kevin A. Kitchenman, Superintendent  
William H. Thompson, Assistant Superintendent for Business/Board Secretary

**PRESIDENT'S REMARKS**

Motion by Eckley, seconded by Lee to approve the minutes of August 12, 2013, Regular Meeting.

Motion carried 6-0-1.  
(Abstain-Strano)

**COURTESY EXTENDED TO VISITORS**

**SUPERINTENDENT'S REPORT**

- High School Alternative School Summary Report – Presenting: Dr. Brian Gismondi and Cheryl Fairchild
- High School Physical Education Uniforms

**GENERAL BUSINESS**

A. **FINANCE** – **GUZZETTI**, Brockway, Cargill (Alternate: Eckley)

1. Motion by Brockway, seconded by Cargill to approve the regular bill list of August 26, 2013 totaling \$1,336,343.35, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

2. Motion by Brockway, seconded by Cargill to approve the end-of-year bill list of August 26, 2013 totaling \$806.31, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

3. Motion by Brockway, seconded by Cargill to approve the cafeteria bill list of August 26, 2013 totaling \$3,901.20, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

4. Motion by Brockway, seconded by Cargill to approve the following Resolution:

Resolved that the West Deptford Township Board of Education (Board) authorizes William Thompson, School Business Administrator/Board Secretary, and Remington and Vernick Engineers to prepare and apply for ROD Grants on the Board’s behalf with the New Jersey Department of Education (NJDOE) and the New Jersey Schools Development Authority (NJSDA) for the following projects:

- West Deptford High School Level 1 Improvements
- West Deptford High School Level 2 Improvements
- West Deptford High School Elevator
- West Deptford Middle School Level 1 Improvements
- West Deptford Middle School Level 2 Improvements
- Greenfields ES Level 1 Improvements
- Greenfields ES Level 2 Improvements
- Oakview ES Level 1 Improvements
- Oakview ES Level 2 Improvements
- Red Bank ES Level 1 Improvements
- Red Bank ES Level 2 Improvements

BE IT FURTHER RESOLVED that an amendment to the Long-Range Facilities Plan may be made by Remington & Vernick as necessary to incorporate any of the above projects to be approved.

**NOTE::**

Back-up was available.

Motion carried 7-0.

A. **FINANCE** – continued

5. Motion by Brockway, seconded by Cargill to approve the following Resolution:

Resolved that the West Deptford Township Board of Education (Board) authorizes William Thompson, School Business Administrator/Board Secretary, and Remington and Vernick Engineers to prepare and apply for an “other capital Project” Approval on the Board’s behalf with the New Jersey Department of Education (NJDOE) for the following projects:

West Deptford High School Q1 Athletic Fields & Facilities Improvements

BE IT FURTHER RESOLVED that an amendment to the Long-Range Facilities Plan may be made by Remington & Vernick as necessary to incorporate any of the above projects to be approved.

Motion carried 7-0.

6. Motion by Brockway, seconded by Cargill to approve the following expenditures for workshops and travel expenses:

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Fairchild, Cheryl	APA Training	9/9/2013	\$15.50
Fairchild, Cheryl	GCASE Meeting	9/20/2013	\$6.20
Pilarz, Kathleen	Use DSM-5 to Revolutionize Diagnosis and Treatment	9/25/2013	\$189.99
Fairchild, Cheryl	Autism Conference	10/18/2013	\$275.00
Pilarz, Kathleen	Autism Conference	10/18/2013	\$225.00
Fairchild, Cheryl	GCASE Meeting	10/25/2013	\$6.20

Motion carried 6-0-1.  
(Abstain-Brockway)

---

B. **CURRICULUM** – DeGIROLAMO, Eckley, Lee (Alternate: Guzzetti)

1. Motion by Eckley, seconded by Lee to approve the WDHS Physical Education Department’s requirement that students must wear uniforms for physical education class.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – ECKLEY, Cargill, Kline (Alternate: Guzzetti)

The following motions have been recommended by the Superintendent of Schools.

1. Motion by Eckley, seconded by Cargill to approve, effective September 1, 2013 through June 30, 2014, hiring Maureen Heck as the Alternative School Special Education Aide on Fridays; 2 hours per week; and to establish compensation for services at a rate to be determined.

**NOTE:**

1. Maureen Heck is currently a West Deptford Middle School Special Education Aide.
2. This is a budgeted expense.

Motion carried 7-0.

2. Motion by Eckley, seconded by Cargill to rescind the motion of May 13, 2013 hiring Kathy Laughlin as the Assistant to the Principal at Red Bank for the 2013-2014 school year as per WDBOE/WDEA guide to be determined.

Motion carried 7-0.

3. Motion by Eckley, seconded by Cargill to approve hiring the Assistant to the Principal for the 2013-2014 school year as per WDBOE/WDEA guide to be determined.

<u>NAME</u>	<u>BUILDING</u>	<u>STIPEND</u>
Joy Hill	Red Bank	TBD

Motion carried 7-0.

4. Motion by Eckley, seconded by Cargill to approve, accepting with regret, the notice of resignation from Doris DuBois, Care Provider for the Young Eagles Program, effective September 1, 2013.

**NOTE:**

1. Mrs. DuBois will remain an active substitute care provider for the program.
2. Back-up was available.

Motion carried 7-0.

5. Motion by Eckley, seconded by Cargill to retroactively approve the request of Linda MacMichael, Young Eagles Care Provider, for a medical leave of absence beginning August 15, 2013 and terminating September 27, 2013, during which time accumulated sick time will be utilized.

**NOTE:**

- Back-up was available.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

6. Motion by Eckley, seconded by Cargill to approve, effective immediately, the hiring of Stacey Ligameri as Red Bank/Oakview Library Instructional Aide, pending completion of all state and district requirements and to establish compensation for services at 15 hours per week; Level 1 at a rate to be determined; teacher calendar; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 7-0.

7. Motion by Eckley, seconded by Cargill to approve, effective immediately, the hiring of Stacey Ligameri as a Bus Aide, pending completion of all state and district requirements and to establish compensation for services at 10 hours per week; Level 1 at a rate to be determined; student calendar; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 7-0.

8. Motion by Eckley, seconded by Cargill to retroactively approve, accepting with regret, the notice of resignation from Susan Degnen, High School Non-Instructional Aide, effective August 20, 2013.

**NOTE:**

Back-up was available.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

9. Motion by Eckley, seconded by Cargill to approve the following personnel as mentor team for newly-hired teacher Stephanie Kraemer, High School Science Teacher, who possesses a Certificate of Eligibility with Advanced Standing; at no cost to the Board of Education.

**Mentor Team**

Dr. Brian Gismondi, High School Principal  
Kelly Saia, Assistant Principal of Curriculum and Instruction  
Mike Pustie, Mentor Teacher

**NOTE:**

As per the latest regulations from the SDOE, the provisionally-certified teacher will be responsible for payment to the mentor in the amount of \$550.

Motion carried 7-0.

10. Motion by Eckley, seconded by Cargill to retroactively approve, accepting with regret, the notice of resignation from Lisa Rohrman, Green-Fields LPC Aide, effective August 20, 2013.

**NOTE:**

Back-up was available.

Motion carried 7-0.

11. Motion by Eckley, seconded by Cargill to approve, effective September 1, 2013, the hiring of Lisa Rohrman as Middle School Special Education One-on-One Aide for Student ID#21460, pending completion of all state and district requirements and to establish compensation for services at 29.5 hours per week; at a rate to be determined.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Mrs. Rohrman is currently employed as an LPC Aide at Green-Fields School.
4. This is a budgeted expense.
5. Back-up was available.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

12. Motion by Eckley, seconded by Cargill to approve the following personnel as mentor team for newly-hired teacher Courtney Stetson, High School Math Teacher, who possesses a Certificate of Eligibility with Advanced Standing; at no cost to the Board of Education.

**Mentor Team**

Dr. Brian Gismondi, High School Principal  
Kelly Saia, Assistant Principal of Curriculum and Instruction  
Mike Seeley, Mentor Teacher

**NOTE:**

As per the latest regulations from the SDOE, the provisionally-certified teacher will be responsible for payment to the mentor in the amount of \$550.

Motion carried 7-0.

13. Motion by Eckley, seconded by Cargill to approve, effective September 1, 2013, the hiring of Susan Degnen as Middle School Special Education One-on-One Aide for Student ID#19932, pending completion of all state and district requirements and to establish compensation for services at 29.5 hours per week; at a rate to be determined.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Mrs. Degnen is currently a substitute teacher for the District.
4. This is a budgeted expense.
5. Back-up was available.

Motion carried 7-0.

14. Motion by Eckley, seconded by Cargill to approve the following Substitute Non-Instructional Aide for the 2013-2014 school year, pending completion of all district and state requirements:

Wilson, Michele P.

**NOTE:**

Ms. Wilson is currently a substitute administrative assistant for the District; as such, she does not require Emergent Hiring.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

15. Motion by Eckley, seconded by Cargill to approve the request of Melissa Castone, High School Teacher, for a 12-week leave of absence under the provisions of the Family Leave Act commencing on November 11, 2013 and terminating approximately January 31, 2014.

**NOTE:**

Back-up was available.

Motion carried 7-0.

16. Motion by Eckley, seconded by Cargill to approve, effective September 1, 2013, the hiring of Heather Narcisi as Middle School Special Education One-on-One Aide for Student ID#10373, pending completion of all state and district requirements and to establish compensation for services at 29.5 hours per week; at a rate to be determined.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. This is a budgeted expense.
4. Back-up was available.

Motion carried 7-0.

17. Motion by Eckley, seconded by Cargill to approve, effective September 1, 2013, the hiring of Lisa Proffitt as a Alternative School Special Education Aide on Mondays and Wednesdays; 8 hours per week and to establish compensation for services at a rate to be determined.

**NOTE:**

1. Mrs. Proffitt is currently a substitute teacher in West Deptford.
2. This is a budgeted expense.

Motion carried 7-0.

18. Motion by Eckley, seconded by Cargill to approve the termination of Joanne Chamberlain, High School Cafeteria Worker, effective immediately due to job abandonment.

Motion carried 7-0.

19. Motion by Eckley, seconded by Cargill to approve the termination of Iwona Huntley, High School Cafeteria Worker, effective immediately due to job abandonment.

Motion carried 7-0.



C. **TEACHERS & PERSONNEL** – continued

20. Motion by Eckley, seconded by Cargill to retroactively approve accepting with regret, effective August 22, 2013, notice of resignation from Linda Fennimore, Middle School Cafeteria Work.

**NOTE:**

Back-up was available.

Motion carried 7-0.

21. Motion by Eckley, seconded by Cargill to approve, accepting with regret, the notice of resignation from Christina Giannone, Green-Fields Teacher, effective immediately.

**NOTE:**

Back-up was available.

Motion carried 7-0.

22. Motion by Brockway, seconded by Lee to **table**, effective immediately, the hiring of Candace Jenkins as an Administrative Assistant to the Director of Facilities, pending completion of all state and district requirements and to establish compensation for services at \$46,000 (pro-rated); with benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 7-0.

23. Motion by Eckley, seconded by Cargill to approve, effective immediately, the hiring of Diana Blades as Green-Fields LPC Aide, pending completion of all state and district requirements and to establish compensation for services at 10 hours per week; at a rate to be determined; student calendar; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

24. Motion by Eckley, seconded by Cargill to approve, effective immediately, the hiring of Lisa Daniels as Green-Fields LPC Aide, pending completion of all state and district requirements and to establish compensation for services at 10 hours per week; at a rate to be determined; student calendar; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 7-0.

25. Motion by Eckley, seconded by Cargill to approve, effective September 1, 2013, the voluntary transfer of Susan Velazquez from Green-Fields LPC/Office Aide to Green-Fields Library Instructional Aide and to establish compensation for services at 29.5 hours per week; at a rate to be determined; without benefits.

Motion carried 7-0.

26. Motion by Eckley, seconded by Cargill to approve hiring of Amy Pavone as a Long-term Substitute Replacement Teacher for 3<sup>rd</sup> Grade at Green-Fields from September 30, 2013 to February 28, 2014; pending completion of all district and state requirements, and to establish compensation for services at M.A. Level 1 (pro-rated); at a rate to be determined.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

27. Motion by Eckley, seconded by Cargill to approve, effective September 1, 2013, the Emergent Hire for the 2013-2014 school year, pending completion of all district and state requirements, of Jessica Back as a Part-Time Kindergarten Teacher at Green-Fields, and to establish compensation for services at B.A. Level 3 (pro-rated); at a rate to be determined.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

**Roll Call Vote:**

Yes: Lee, Cargill, Eckley, Gotchel, Kline, Brockway, Strano

No: ----

Abstain: ----

28. Motion by Eckley, seconded by Cargill to approve the voluntary transfer of Sarah Slesinski from Green-Fields LPC Aide to Green-Fields LPC/Office Aide and to increase her hours from 10 hours per week to 29.5 hours per week.

Motion carried 7-0.

29. Motion by Eckley, seconded by Cargill to approve, effective immediately, the hiring of Dottie Sutter as Green-Fields LPC Aide, pending completion of all state and district requirements and to establish compensation for services at 10 hours per week; at a rate to be determined; student calendar; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

30. Motion by Eckley, seconded by Cargill to approve, effective immediately, the hiring of Dottie Sutter a District Bus Aide, pending completion of all state and district requirements and to establish compensation for services at 10 hours per week; at a rate to be determined; student calendar; without benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 7-0.

31. Motion by Eckley, seconded by Cargill to approve the rehiring of James Fink as a Substitute District Bus Driver for the 2013-14 School Year with compensation for services to be determined; not to exceed ten hours per week; without benefits.

Motion carried 7-0.

32. Motion by Eckley, seconded by Cargill to approve the below-listed teachers for curriculum writing for “Academic Extensions” on dates to be determined, total cost \$4,224, funded by Middle School Curriculum Writing monies.

12 hours each x 8 teachers x \$44 per hour = \$4224.

Each teacher will be compensated at the rate of 12 hours x \$44 per hour = \$528

Kathryn Heniss, Nicole Hopkins, Barry Jost, Carlyne Porter, Laura Sandy, Lauren Schmidt, Eric Stanwood, and Melissa Thurston

Motion carried 7-0.

33. Motion by Eckley, seconded by Cargill to approve the following Middle School staff for “In-class Resource Planning” at the hours and rates listed below. Total cost of \$5,676 funded by Middle School Curriculum Writing monies:

Jessica Constantini - 6 hours x \$44 per hour = \$264

Ashley Christman - 6 hours x \$44 per hour = \$264

Barry Jost - 3 hours x \$44 per hour = \$132

Fiona Paterna - 3 hours x \$44 per hour = \$132

Beth Seher - 3 hours x \$44 per hour = \$132

Melissa Thurston - 3 hours x \$44 per hour = \$132

Jill Scheetz - 3 hours x \$44 per hour = \$132

Darren Baker- 3 hours x \$44 per hour = \$132

C. **TEACHERS & PERSONNEL** – continued

33., continued

Joan Pacini - 6 hours x \$44 per hour = \$264  
Kristin Melcher - 3 hours x \$44 per hour = \$132  
Amanda Schramm - 3 hours x \$44 per hour = \$132  
Maureen Rullo - 3 hours x \$44 per hour = \$132  
Nicole Hopkins - 3 hours x \$44 per hour = \$132  
Amanda Donahue - 6 hours x \$44 per hour = \$264  
Kelly Schwering - 6 hours x \$44 per hour = \$264  
Jennifer Alday - 3 hours x \$44 per hour = \$132  
Amanda Schramm - 6 hours x \$44 per hour = \$264  
Kathy Stonis - 6 hours x \$44 per hour = \$264  
Bridget McCue - 6 hours x \$44 per hour = \$264  
Jil Sperduto - 3 hours x \$44 per hour = \$132  
Paula Dearlove - 3 hours x \$44 per hour = \$132  
Jeanne Gasparovic - 3 hours x \$44 per hour = \$132  
Lauren Schmidt - 3 hours x \$44 per hour = \$132  
Eric Stanwood - 3 hours x \$44 per hour = \$132  
Kerri Farreny - 9 hours x \$44 per hour = \$396  
Greer Purul - 3 hours x \$44 per hour = \$132  
Jessica Jones - 3 hours x \$44 per hour = \$132  
Laura Sandy - 3 hours x \$44 per hour = \$132  
Bridgette Breece - 12 hour x \$44 per hour = \$528  
Don Wernig - 3 hours x \$44 per hour = \$132

Motion carried 7-0.

---

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – CARGILL, Brockway, Gotchel  
(Alternate: DeGirolamo)

1. Motion by Cargill, seconded by Brockway to approve contracting with New Point Behavioral Health Care to perform psychiatric evaluations for West Deptford School District students at a rate of \$450 per evaluation for the 2013-2014 school year.

**NOTE:**

1. This is a budgeted expense.
2. Back-up was available.

Motion carried 7-0.

2. Motion by Cargill, seconded by Brockway to acknowledge the decision of M.E. and R.E. to home-school Student ID#17146.

**NOTE:**

- Back-up was available.

Motion carried 7-0.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – continued

3. Motion by Cargill, seconded by Brockway to acknowledge the decision of M.E. and R.E. to home-school Student ID#20017.

**NOTE:**

Back-up was available.

Motion carried 7-0.

---

E. **ATHLETIC, BAND & CAFETERIA – BROCKWAY**, Gotchel, Lee (Alternate: Guzzetti)

1. Motion by Brockway, seconded by Gotchel to rescind the motion of June 24, 2013 approving Matt Languadoro to the position of Assistant Football Coach for the upcoming Fall 2013-2014 season.

Motion carried 7-0.

2. Motion by Brockway, seconded by Gotchel to rescind the motion of May 13, 2013 approving John Aupperle to the position of Volunteer Assistant Football Coach for the upcoming Fall 2013-2014 season.

Motion carried 7-0.

3. Motion by Brockway, seconded by Gotchel to approve John Aupperle to the position of Assistant Football Coach for the upcoming Fall 2013-2014 season at a Step 3 salary; rate to be determined.

Motion carried 7-0.

4. Motion by Brockway, seconded by Gotchel to rescind the motion of May 13, 2013 approving Marlee Schramm to the position of Assistant Field Hockey Coach for the upcoming Fall 2013-2014 season.

Motion carried 7-0.

5. Motion by Brockway, seconded by Gotchel to approve accepting the donation of the West Deptford High School Sports Schedule Cards 2013-2014 printed by Barclay Insurance Group.

Motion carried 7-0.

6. Motion by Brockway, seconded by Gotchel to approve the West Deptford High School Fall Sports Schedule for the upcoming NJSIAA Scholastic Sports season 2013-2014.

**NOTE:**

Back-up was available.

Motion carried 7-0.

E. **ATHLETIC, BAND & CAFETERIA** – continued

7. Motion by Brockway, seconded by Gotchel to approve the following Middle School \ Coaches for the 2012-2013 school year:

<b>Sport</b>	<b>Season</b>	<b>Head Coach</b>	<b>Step</b>	<b>Salary</b>
Cross Country	Fall	Tom Cross	3	TBD
Field Hockey	Fall	Kristen Ramagli	3	TBD
Wrestling	Winter	Greg Ley	3	TBD
Track & Field	Spring	Brendan Burke	3	TBD
Track & Field	Spring	Eric Stanwood (Assistant Coach)	3	TBD

Motion carried 7-0.

8. Motion by Brockway, seconded by Gotchel to approve Sarah Stetson to the position of Assistant Field Hockey for the upcoming Fall 2013-2014 season.

**NOTE:**

1. Coach Stetson is a West Deptford High School Field Hockey Alum with significant playing experience.
2. Back-up was available.

Motion carried 7-0.

9. Motion by Brockway, seconded by Gotchel to approve the Middle School Fall Athletic Schedules for the 2013-2014 school year.

**NOTE:**

- Back-up was available.

Motion carried 7-0.

10. Motion by Brockway, seconded by Gotchel to approve Dana Koch to the position of Volunteer Assistant Girls' Tennis Coach for the upcoming Fall 2013-2014 season.

**NOTE:**

1. Coach Koch is a former Lasalle University collegiate Tennis player.
2. Back-up was available.

Motion carried 7-0.

11. Motion by Brockway, seconded by Gotchel to approve Bob Cooper as the WDHS Boys/Girls Head Cross-Country Coach at a rate to be determined, effective 8/27/13.

Motion carried 7-0.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – GOTCHEL, DeGirolamo, Lee (Alternate: Eckley)

1. Motion by Gotchel, seconded by Lee to approve the use of facilities by outside organizations as noted below.

(A) Girl Scout Troop 61013 to use the Green-Fields Atrium on 9/30/2013, 10/28/2013, 11/11/2013, 11/25/2013, 12/9/2013, 1/6/2013, 1/27/2013, 2/10/2013, 4/7/2013, 4/28/2013, 5/12/2013 from 6:30pm to 8pm; at no charge to the organization.

(B) Girl Scout Junior Troop 63140 to use the Oakview Art Room beginning September 20, 2013 on the 1<sup>st</sup> and 3<sup>rd</sup> Friday of every month ending June 30, 2014 from 6:30pm to 8pm; at no charge to the organization.

(C) Girl Scout Daisy Troop 61025 to use the Green-Fields All Purpose Room on September 12, 2013 from 6:30pm to 7:30pm; at no charge to the organization.

Motion carried 7-0.

---

G. **POLICY & COMMUNITY RELATIONS** – KLINE, DeGirolamo, Guzzetti (Alternate: Lee)

No action taken.

---

**COURTESY EXTENDED TO VISITORS**



Motion by Brockway, seconded by Kline to adopt the following resolution to hold a closed session meeting after the completion of all agenda items in order to have the opportunity to discuss sensitive personnel issues, negotiations, student discipline issues, and litigation.

**RESOLUTION**

**WHEREAS:** Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

**RESOLVED:** to hold a Closed Meeting of the West Deptford Board of Education for said purposes, and

**BE IT FURTHER RESOLVED:**

to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board of Education.

BOARD OF EDUCATION OF THE  
TOWNSHIP OF WEST DEPTFORD  
IN THE COUNTY OF GLOUCESTER

---

President

ATTEST:

---

Secretary

Motion carried 7-0.

The Board recessed at 8:08pm.

The Board convened Closed Session at 8:15pm.

Motion by Brockway, seconded by Cargill to reconvene Open Session.

Motion carried 7-0.

The Board reconvened Open Session at 9:15pm.

ACTION AFTER CLOSED SESSION

- **Item C. 22**

Motion by Eckley, seconded by Cargill to approve, effective immediately, the hiring of Candace Jenkins as an Administrative Assistant to the Director of Facilities, pending completion of all state and district requirements and to establish compensation for services at \$46,000 (pro-rated); with benefits.

**NOTE:**

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back-up was available.

Motion carried 6-0-1.  
(Abstain-Lee)

- Motion by Eckley, seconded by Kline to approve the Closed Session minutes of August 12, 2013.

Motion carried 6-0-1.  
(Abstain-Strano)

- Motion by Eckley, seconded by Cargill to adjourn the meeting at 9:17pm.

Motion carried 7-0.

---

William H. Thompson  
Assistant Superintendent for Business/Board Secretary