

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
May 12, 2014

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 7pm.

The meeting was called to order by Kate Cargill, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mrs. Cargill announced: Notice of this meeting has been provided by letter dated 29 January 2014 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 29 January 2014.

In Attendance

Mrs. Kate Cargill
Ms. Cheryl Carroll
Mr. Steven Catando
Dr. Brian Gotchel
Mr. David Kline
Dr. Thomas Lee (left at 10:51pm)

Absent

Mrs. Amy DeGirolamo
Mrs. Lisa Eckley
Mr. Peter Guzzetti

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Kline, seconded by Catando to adopt the following resolution:

**WEST DEPTFORD BOARD OF EDUCATION
West Deptford, NJ 08066**

**RESOLUTION
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the West Deptford Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in "Executive Session", i.e. without the public being permitted to attend; and

WHEREAS, the West Deptford Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the West Deptford Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the West Deptford Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the West Deptford Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the West Deptford Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the West Deptford Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the West Deptford Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the West Deptford Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Board President

Date

Business Administrator/Board Secretary

Motion carried 6-0.

The Board convened Closed Session at 7:08pm.

Motion by Kline, seconded by Lee to reconvene Open Session.

Motion carried 6-0.

The Board reconvened Open Session at 7:21pm.

Motion by Lee, seconded by Catando to approve the minutes of April 14, 2014, Regular Meeting and the April 28, 2014, Special Meeting.

Motion carried 6-0.

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Update
- Discussion of Potential Referendum Projects

GENERAL BUSINESS

A. **FINANCE** – KLINE, Eckley, Guzzetti (Alternate: DeGirolamo)

The Board discussed the following for approval at the May 27, 2014 meeting:

1. To recommend the cafeteria bill list of May 27, 2014 totaling \$42,268.01, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.
2. To recommend the end-of-month bill list of April 2014 totaling \$71,430.90, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.
3. To recommend the payroll of April 2014 totaling \$2,658,110.65 with funds available as documented in the Board Office.
4. To recommend the regular bill list of May 27, 2014 totaling \$_____, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.
5. To recommend an agreement contracting with the Gloucester County Special Services School District to provide Nonpublic Technology Services for the 2014-2015 school year to students enrolled in nonpublic schools located in our District.

NOTE:

Back up was available.

6. To recommend that pursuant to NJAC 6A:23-A-16:10(c)4, the West Deptford Board of Education certifies that as of April 2014 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. To recommend that pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of April 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the West Deptford Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2, and no budgetary line item account has been overexpended in violation of NJAC 6A:23A-16.10(c)4. And, in accordance with NJAC 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending April 2014.
8. To recommend the April 2014 transfers.

A. **FINANCE** – continued

9. To recommend, retroactive to April 1, 2014, a parental transportation contract for the remainder of the 2013-2014 regular school year, with the parent of Student ID#11733 at a rate of \$73.63 per day; the student is placed out-of-district at the New Sharon School.

NOTE:

Transportation for this student was unable to be contracted through Gloucester County Special Services School District.

10. To recommend submitting an amendment to the NCLB-14 (No Child Left Behind Act, fiscal year 2014) reflecting changes to be made to Title II-A, moving minor funds, (\$108 from 100-600 and \$256 from 200-500) to Account 200-300, to provide new teaching staff with literacy training to support at-risk students.
11. To recommend the below-listed Resolution.

WHEREAS: the West Deptford Board of Education may contract for professional services without competitive bidding in accordance with NJSA 18A:18A-5;

NOW THEREFORE BE IT RESOLVED:

that the West Deptford Board of Education appoint the below-listed professionals effective July 1, 2014 through June 30, 2015.

Auditor TBD

School Solicitor.....TBD

School Legal Counsel.....TBD

- Special Education
- Negotiations

Bond Counsel.....TBD

Engineer of Record.....TBD

Architect of Record.....TBD

Insurance Agent

- Property & Casualty TBD
- Health Insurance TBD

School Physician.....TBD

A. **FINANCE** – continued

12. To recommend the following expenditures for workshops and travel expenses:

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Campbell, Timothy	Penn Relays	4/25/2014	\$47.50
Dixon, Mark	Penn Relays	4/25/2014	\$47.50
Izzo-Caballero, Jeannine	Spanish Class Trip	4/28/2014	\$95.00
Ford, Maria	Spanish Class Trip	4/28/2014	\$95.00
Herbst-Vassallo, Amy	Spanish Class Trip	4/28/2014	\$95.00
Penny, Daniel	Curriculum Writing	4/28/2014	\$95.00
Ward, Sharon	Curriculum Writing	4/28/2014	\$95.00
Lattanzio, Casey	Community Awareness for Wheelabrator	4/29/2014	\$95.00
Bonzella, Nicole	Spring Counselors Day at Rutgers	5/01/2014	No Cost
Falcone, Jaclyn	DECA Day at Six Flags	5/01/2014	\$95.00
Beck, Nancy	NJ Anti Bullying Bill of Rights	5/01/2014	\$75.00
Lattanzio, Casey	Science Curriculum	5/02/2014	\$95.00
Newman, Lauren	DECA Nationals	5/02/2014	\$380.00
Buyser, Jennifer	Accelerated Math Observation	5/02/2014	\$47.50
Campana, Margaret	Accelerated Math Observation	5/02/2014	\$47.50
O'Neil, Kristin	NJSMART Training	5/05/2014	No Cost
Newman, Lauren	DECA Nationals	5/05/2014	\$380.00
Newman, Lauren	DECA Nationals	5/06/2014	\$380.00
Schwantes, Jamie	WDMS Visit	5/06/2014	No Cost
Newman, Lauren	DECA Nationals	5/07/2014	\$380.00
Breece, Bridgette	Interview Committee	5/07/2014	\$95.00
Doerrmann, Wendy	NJASBO	5/08/2014	\$64.26
Binck, Catherine	MVC School Bus Driver Physical Changes	5/08/2014	No Cost
Chambers, Patrice	Writing Social Studies Curriculum	5/09/2014	\$95.00
Sbar, Sharon	Annual Review Newgrange	5/09/2014	\$12.71
Penny, Daniel	Curriculum Writing	5/09/2014	\$95.00
Ward, Sharon	Curriculum Writing	5/09/2014	\$95.00
Morrell, Jason	Olympic Spring Conference	5/09/2014	No Cost
Farreny, Kerri	Curriculum Writing	5/12/2014	\$95.00
Freedman, Lindsay	SJSA Workshop	5/12/2014	\$95.00
Jones, Jessica	Co-planning	5/12/2014	\$95.00
Purul, Greer	Curriculum Writing	5/12/2014	\$95.00
Habina, Janet	IEP Writing Day	5/13/2014	\$42.50
Fairchild, Cheryl	Dyslexia Workshop	5/15/2014	\$200.00
Leaf, Denise	Dyslexia Workshop	5/15/2014	\$149.00
Sandy, Laura	Curriculum Writing	5/16/2014	\$95.00
Stanwood, Eric	Math Curriculum Writing	5/16/2014	\$95.00
Bride, Bettina	Bancroft School	5/19/2014	\$9.68
Badt, Richard	7th Grade Trip	5/20/2014	\$164.50
Barney, Nicole	Reading Training	5/20/2014	No Cost
Andaloro, Beth	Reading Training	5/20/2014	\$47.50
Labbree, Kimberly	Phonological Awareness Workshop	5/20/2014	\$47.50
Andaloro, Beth	Reading Training	5/20/2014	No Cost
Back, Jessica	Phonological Awareness Workshop	5/20/2014	\$47.50

A. **FINANCE** – continued

12., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Biansco, Jamie	Phonological Awareness Workshop	5/20/2014	\$85.00
Cook, Christine	Phonological Awareness Workshop	5/20/2014	No Cost
Kitchin, Karen	Curriculum Workshop	5/20/2014	\$85.00
Meginniss, Kimberly	RAPS	5/20/2014	\$47.50
Minardi, Joanna	Reading Training	5/20/2014	\$95.00
Udicious, Kristin	Reading Training	5/20/2014	\$95.00
Winter, Jessica	Phonological Awareness Workshop	5/20/2014	No Cost
Dzinski, Joanna	Reading Training	5/20/2014	\$47.50
Habina, Janet	Phonological Awareness Workshop	5/20/2014	\$47.50
Schuckert, Ashley	Reading Training	5/20/2014	\$47.50
Christman, Ashley	7th Grade Trip	5/20/2014	\$95.00
Lattanzio, Casey	7th Grade Trip	5/20/2014	\$95.00
Seher, Beth	7th Grade Trip	5/20/2014	\$95.00
Cohen, Jonathan	Tech Asst. Edu for Homeless Children	5/21/2014	No Cost
Schmidt, Lauren	Math Curriculum Writing	5/21/2014	No Cost
Barney, Nicole	Reading Training	5/21/2014	No Cost
Labbree, Kimberly	Phonics Reading Assist	5/21/2014	\$47.50
Minardi, Joanna	Reading Training	5/21/2014	\$95.00
Andaloro, Beth	Reading Training	5/21/2014	\$47.50
Andaloro, Beth	Reading Training	5/21/2014	No Cost
Back, Jessica	Phonics Reading Assist	5/21/2014	\$47.50
Biansco, Jamie	Phonics Reading Assist	5/21/2014	\$85.00
Christman, Ashley	Curriculum Writing Language Arts	5/21/2014	\$95.00
Cook, Christine	Reading Training	5/21/2014	No Cost
Kitchin, Karen	Curriculum Workshop	5/21/2014	\$85.00
Long, Kimberly	RAPS Training	5/21/2014	\$95.00
Meginniss, Kimberly	RAPS	5/21/2014	\$47.50
Paterna, Fiona	Curriculum Writing	5/21/2014	\$95.00
Udicious, Kristin	Reading Training	5/21/2014	\$95.00
Winter, Jessica	Phonics Reading Assist	5/21/2014	No Cost
Dzinski, Joanna	Reading Training	5/21/2014	\$47.50
Habina, Janet	Phonics Reading Assist	5/21/2014	\$47.50
Jerome, Eric	Curriculum Writing	5/21/2014	\$95.00
Sanford, April	Oakview Field Day	5/21/2014	No Cost
Schuckert, Ashley	Reading Training	5/21/2014	\$47.50
Bonzella, Nicole	Friends of Rachel Trip Chaperone	5/21/2014	No Cost
Jost, Barry	Curriculum Writing Language Arts	5/21/2014	\$95.00
Badt, Richard	7th Grade Trip	5/22/2014	\$164.50
Barney, Nicole	Reading Training	5/22/2014	No Cost
Labbree, Kimberly	Reading Training	5/22/2014	\$47.50
Romeo, Danielle	Math Curriculum Writing	5/22/2014	\$95.00
Stephens, Jennifer	Math Curriculum Writing	5/22/2014	\$95.00
Kitchin, Karen	Curriculum Workshop	5/22/2014	\$85.00
Long, Kimberly	RAPS Training	5/22/2014	\$95.00
Udicious, Kristin	Reading Training	5/22/2014	\$95.00

A. **FINANCE** – continued

12., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Back, Jessica	Reading Training	5/22/2014	\$47.50
Biansco, Jamie	Phonics Reading Assist	5/22/2014	\$42.50
Cook, Christine	Phonics Reading Assist	5/22/2014	No Cost
Winter, Jessica	Phonics Reading Assist	5/22/2014	No Cost
Biansco, Jamie	Phonics Reading Assist	5/22/2014	\$42.50
Schuckert, Ashley	Reading Training	5/22/2014	\$47.50
Habina, Janet	Phonics Reading Assist	5/22/2014	\$47.50
Heniss, Kathryn	7th Grade Trip	5/22/2014	\$55.00
Baker, Darren	7th Grade Trip	5/22/2014	No Cost
Burkett, Amanda	Curriculum Writing Math	5/22/2014	\$95.00
Chambers, Patrice	7th Grade Trip	5/22/2014	\$95.00
Doran, Joyce	7th Grade Trip	5/22/2014	\$85.00
Purul, Greer	7th Grade Trip	5/22/2014	\$95.00
Rohrman, Lisa	7th Grade Trip	5/22/2014	No Cost
Stonis, Catherine	7th Grade Trip	5/22/2014	No Cost
Bosworth, Ruthann	Curriculum Writing	5/23/2014	\$95.00
Folino, Robin	IEP Writing Day	5/23/2014	No Cost
Gretch, Alexandra	IEP Writing Day	5/23/2014	No Cost
Horsfield, John	Curriculum Work	5/23/2014	\$95.00
Sanford, April	Red Bank Field Day	5/23/2014	No Cost
Bonzella, Nicole	Friends of Rachel Trip Chaperone	5/23/2014	No Cost
Bride, Bettina	Hampton Academy	5/23/2014	\$18.86
O'Neil, Kristin	HIB Training	5/28/2014	No Cost
Barney, Nicole	Reading Training	5/28/2014	No Cost
Labtree, Kimberly	Reading Training	5/28/2014	\$47.50
Andaloro, Beth	Reading Training	5/28/2014	No Cost
Udicious, Kristin	Reading Training	5/28/2014	\$95.00
Long, Kimberly	RAPS Training	5/28/2014	\$95.00
Dzinski, Joanna	Reading Training	5/28/2014	\$47.50
Schuckert, Ashley	Reading Training	5/28/2014	\$47.50
Andaloro, Beth	Reading Training	5/28/2014	\$47.50
Back, Jessica	Fluency Workshop	5/28/2014	\$47.50
Biansco, Jamie	Fluency Workshop	5/28/2014	\$85.00
Cook, Christine	Fluency Workshop	5/28/2014	No Cost
Habina, Janet	Fluency Workshop	5/28/2014	\$47.50
Kitchin, Karen	Curriculum Workshop	5/28/2014	\$85.00
Meginniss, Kimberly	RAPS	5/28/2014	\$47.50
Minardi, Joanna	Reading Training	5/28/2014	\$95.00
Winter, Jessica	Reading Assist Training	5/28/2014	No Cost
O'Neil, Kristin	HIB Training	5/29/2014	No Cost
Barney, Nicole	Reading Training	5/29/2014	No Cost
Ferrari, Joan	Achievement Gap	5/29/2014	\$95.00
Labtree, Kimberly	Reading Training	5/29/2014	\$47.50
Udicious, Kristin	Reading Training	5/29/2014	\$95.00

A. **FINANCE** – continued

12., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Long, Kimberly	RAPS Training	5/29/2014	\$95.00
Dzinski, Joanna	Reading Training	5/29/2014	\$47.50
Schuckert, Ashley	Reading Training	5/29/2014	\$47.50
Back, Jessica	Comprehensive Workshop	5/29/2014	\$47.50
Biansco, Jamie	Comprehensive Workshop	5/29/2014	\$85.00
Kitchin, Karen	Curriculum Workshop	5/29/2014	\$85.00
Minardi, Joanna	Reading Training	5/29/2014	\$95.00
Cook, Christine	Reading Training	5/29/2014	No Cost
Habina, Janet	Comprehensive Workshop	5/29/2014	\$47.50
Meginniss, Kimberly	Comprehensive Workshop	5/29/2014	\$47.50
Winter, Jessica	Reading Assist Training	5/29/2014	No Cost
Barney, Nicole	Reading Training	5/30/2014	No Cost
Labbree, Kimberly	Reading Training	5/30/2014	\$47.50
Udicious, Kristin	Reading Training	5/30/2014	\$95.00
Long, Kimberly	RAPS Training	5/30/2014	\$95.00
Dzinski, Joanna	Reading Training	5/30/2014	\$47.50
Schuckert, Ashley	Reading Training	5/30/2014	\$47.50
Kitchin, Karen	Curriculum Workshop	5/30/2014	\$85.00
Minardi, Joanna	Reading Training	5/30/2014	\$95.00
Back, Jessica	Vocabulary Workshop	5/30/2014	\$47.50
Biansco, Jamie	Vocabulary Workshop	5/30/2014	\$85.00
Cook, Christine	Reading Training	5/30/2014	No Cost
Habina, Janet	Vocabulary Workshop	5/30/2014	\$47.50
Meginniss, Kimberly	RAPS Training	5/30/2014	\$47.50
Yeager, Kathleen	Special Olympics	5/30/2014	\$95.00
Bride, Bettina	Garfield Park Academy	5/30/2014	\$17.88
Karpinski, Marianne	Curriculum Writing	5/30/2014	\$95.00
Warren, Keith	Curriculum Writing	5/30/2014	\$95.00
Winter, Jessica	Reading Assist Training	5/30/2014	No Cost
Bosworth, Ruthann	Curriculum Writing	6/02/2014	\$95.00
Horsfield, John	Curriculum Work	6/02/2014	\$95.00
Bride, Bettina	Hampton Academy	6/03/2014	\$18.86
Lee, Kimberly	8th Grade Trip Great Adventure	6/04/2014	\$125.00
Sbar, Sharon	Annual Review Bancroft	6/04/2014	\$7.75
Thompson, William	NJASBO Conference	6/04/2014	\$290.79
Trasatti, Debra	NJASBO Conference	6/04/2014	\$290.79
Romeo, Danielle	Math Curriculum Writing	6/05/2014	\$95.00
Stephens, Jennifer	Math Curriculum Writing	6/05/2014	\$95.00
Chambers, Patrice	High School Transition	6/05/2014	\$95.00
Christman, Ashley	Curriculum Writing Language Arts	6/05/2014	\$95.00
Paterna, Fiona	Curriculum Writing	6/05/2014	\$95.00
Pustie, Michael	Robotics Training	6/05/2014	\$95.00
Thompson, William	NJASBO Conference	6/05/2014	\$290.79
Trasatti, Debra	NJASBO Conference	6/05/2014	\$290.79
Burkett, Amanda	Curriculum Writing Math	6/05/2014	\$95.00

A. **FINANCE** – continued

12., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Jost, Barry	Curriculum Writing Language Arts	6/05/2014	\$95.00
Thompson, William	NJASBO Conference	6/06/2014	\$290.79
Trasatti, Debra	NJASBO Conference	6/06/2014	\$290.79
Axelrod, Carol	4th Grade Trip	6/10/2014	No Cost
Cimorelli, Branda	4th Grade Trip	6/10/2014	No Cost
Jerome, Eric	Curriculum Writing	6/11/2014	\$95.00
Davis, Lynn	Sensory Diets Conference	6/12/2014	\$358.00
Soltner, Stephanie	Sensory Diets Conference	6/12/2014	\$358.00
Davis, Lynn	Sensory Diets Conference	6/13/2014	\$358.00
Soltner, Stephanie	Sensory Diets Conference	6/13/2014	No Cost
O'Neil, Kristin	NJDOE CCSS Workshop	6/16/2014	No Cost
O'Neil, Kristin	NJDOE CCSS Workshop	6/19/2014	No Cost
Trampe , Christine	Annual Inclusion Conference	6/25/2014	\$235.00
Trampe, Christine	Annual Inclusion Conference	6/26/2014	\$235.00

B. **CURRICULUM** – ECKLEY, Lee, DeGirolamo (Alternate: Carroll)

The Board discussed the following for approval at the May 27, 2014 meeting:

- To recommend offering Elementary Summer School for Grades K-3, for the period of June 30, 2014 through August 7, 2014 (Monday through Thursday; 2 hours per day instruction, ½ hour prep) to be funded by District monies (budgeted amount).
- To recommend 15 hours of field experience for the following student from The College of New Jersey, enrolled in a summer teaching course at Camden County College for the period of May 27, 2014 and June 23, 2014:

Student Name	Major	Cooperating Teacher	School	Grade/Subj.
Stephanie Fanelli	Spec. Edu./ English	Patricia Ritorto	High School	English

- To recommend the West Deptford High School Key Club to attend the Special Olympics at The College of NJ, Ewing Township, NJ on Friday, May 30, 2014 from 7am to 3:30pm; Kathleen Yeager, Key Club Advisor, will escort 8 students; at no cost to the Board of Education.
- To recommend The Reading ASSIST Institute to provide professional developments sessions for new staff to include six modules: Phonological Awareness, Primary Phonics, Advanced Phonics, Fluency, Comprehension and Vocabulary, on dates to be determined in May 2014, total cost \$10,800, funded by NCLB Title II-A grant.

B. **CURRICULUM** – continued

5. To recommend the Green-Fields Elementary School Fourth Grade Language/Learning Disabled Students for a visitation to West Deptford Middle School, to assist with their transition, on June 17 and 18, 2014; students will attend in small groups; at no cost to the Board of Education.
6. To recommend the 5th Grade Skating Party to be held on May 22, 2014 from 3:30pm to 5:30pm at the Deptford Skating Rink; students will provide their own transportation to and from the rink; cost to the District will be \$110 for two chaperones (\$55 each).
7. To recommend the request from Rowan University to place the following teacher candidates in our School District for the fall semester 2014:

<u>STUDENT</u>	<u>DATES REQ.</u>	<u>COOPERATING TCHR.</u>	<u>SUBJECT</u>
Bethany Wald	9/2/14-12/17/14	Patti Ritorto	Secondary English
Dana Lefkowitz	9/2/14-12/17/14	Sue Combs	Grade 2

8. To recommend 45-hours of field experience for the following Special Education Practicum students from Rutgers University for the summer semester 2014 during the period July 7-August 7, 2014.

<u>STUDENT</u>	<u>PLACEMENT</u>	<u>COOPERATING TCHR.</u>	<u>SCHOOL</u>
Anthony Simonetti	MD ESY Summer Program	Kristine Costino	OV
Angela Chapman	MD ESY Summer Program	Debra Anderson	OV

9. To recommend a clinical practice experience (student teaching) request from Rutgers University for the fall semester 2014 to include the period September 3 through December 12, 2014.

<u>STUDENT</u>	<u>MAJOR</u>	<u>COOPERATING TCHR.</u>	<u>GRADE/SUBJ.</u>	<u>SCHOOL</u>
Kathleen Graham	Elem. Edu.	Janice Cirone	2	Red Bank

10. To recommend Ellen Sanker’s class to travel to the Field of Dreams on June 6, 2014 from 10:30am to 1:30pm; approximate cost to the District is \$105 for transportation; this is a budgeted expense.

11. To recommend approving a clinical practice, student teaching placement request, for the following Master’s Program candidate in Special Education from Wilmington University for the fall semester 2014 from September 2, 2014 through December 23, 2014.

<u>STUDENT</u>	<u>COOPERATING TCHR.</u>	<u>SCHOOL/GRADE</u>
Christine Joyce	Nicole Hopkins	Grade 6-ICR

C. **TEACHERS & PERSONNEL** – GOTCHEL, Guzzetti, Kline (Alternate: Catando)

The following motions have been recommended by the Superintendent of Schools.

The Board discussed the following for approval at the May 27, 2014 meeting:

1. To recommend establishing the salaries for the following Administrators for the 2014-2015 school year:

ADMINISTRATORS-TENURED							
Last Name	First Name	Middle	Loc	Dept	Job Title	Definition	Salary
O'Neil	Kristin	P	000	ADMIN	Chief Acad. Off.	SALARY	TBD
Thompson	William	H	000	ADMIN	Asst Supt/BA	LONGEVITY-ADMINISTRATORS	TBD
Thompson	William	H	000	ADMIN	Asst Supt/BA	SALARY	TBD
Trasatti	Debra	R	000	ADMIN	Asst Business Admin	SALARY	TBD
Tucci	Thomas	N	000	ADMIN	Technology Director	SALARY	TBD
ADMINISTRATORS-NON-TENURED							
Binck	Catherine	T	000	ADMIN	Transportation Coord	SALARY	TBD
Hall	Myron	L	000	ADMIN	Facilities Director	SALARY	TBD

The Board took action on the following:

2. Motion by Gotchel, seconded by Kline to approve amending the motion of April 14, 2014 for the following staff:

INSTRUCTIONAL AIDE								
Last Name	First Name	Middle	Loc.	Dept	Job Title	Run Amount	Hours	Hourly Rate
Dobbins	Louise	A	070	CLA	Aide-Cert Lunch	\$13,041	7.5	\$46

Motion carried 6-0.

3. Motion by Gotchel, seconded by Kline to approve hiring the following Facilities staff for the 2014-2015 school year:

Last Name	First Name	Middle	Loc.	Dept.	Job Title	Step	Salary
Madison	Gary	R	050	CUST	Custodian	10	\$37,066

NOTE:

Mr. Madison will be retiring effective October 1, 2014.

Motion carried 6-0.

C. **TEACHERS & PERSONNEL** – continued

4. Motion by Gotchel, seconded by Kline to approve hiring the following Administrator – Non-Tenured staff for the 2014-2015 school year:

ADMINISTRATORS-NON-TENURED							
Last Name	First Name	Middle	Loc	Dept	Job Title	Definition	Salary
Binck	Catherine	T	000	ADMIN	Transportation Coord	SALARY	TBD

Motion carried 6-0.

The Board discussed the following for approval at the May 27, 2014 meeting:

5. To recommend Allison Plummer, substitute replacement teacher for Mrs. Capocci, for a Middle School overload at the prorated amount \$455.

NOTE:

Ms. Plummer will assume all of Mrs. Capocci teaching duties including the overload assignment.

6. To recommend the request of Lauren Riggs, Green-Fields Teacher, for a maternity leave of absence beginning September 3, 2014 and terminating on September 30, 2014, during which time accumulated sick time will be utilized.

NOTE:

Back-up was available.

7. To recommend the request of Lauren Riggs for a 12-week leave of absence under the provisions of the Family Leave Act immediately following her maternity leave absence beginning October 1, 2014 and extending until December 17, 2014.

NOTE:

Back-up was available.

8. To recommend accepting the notice of resignation of Margaret Marz, Care Provider for the Young Eagles Program, effective June 30, 2014.

NOTE:

1. Mrs. Marz will remain as an active substitute care provider for the program.
2. Back up was available.

9. To recommend amending the motion of April 14, 2014 approving Kathy Laughlin, Red Bank School Nurse and Lynn Zoll, High School Nurse, CPR /First Aid certified with the American Heart Association to present a 7 hour workshop on June 25, 2014 at the board approved rate of **\$40.00 per hour**. Total amount to be paid by the Young Eagles Program is **\$560.00**.

C. **TEACHERS & PERSONNEL** – continued

10. To recommend the following substitute teacher for the 2014-2015 school year and the remainder of the 2013-2014 school year, pending completion of all district and state requirements:

Wilson, Amy B.

NOTE:

Ms. Wilson is currently a Substitute Nurse for the district; as such, she does not require emergent hiring.

11. To recommend, accepting with regret, the resignation of Cheryl Ungemach, Red Bank LPC Aide, effective May 1, 2014.

NOTE:

Back up was available.

12. To recommend the following substitute care providers for the Young Eagles Program for the 2014-2015 school year; at the board approve rate of \$11.70 per hour; without benefits.

Colleen McKeever	Nancy O’Hara
Mary Jane Bonapfel	June Trace
Doris DuBois	Amy McKeever
Margaret Marz	

13. To recommend the following Middle School Area Coordinators for the 2014-2015 school year.

Dept	Teacher	Step	#of staff	Amt per staff	Total for staff	Masters	Equip Amt	Amt. per Step	Grand Total
Math	Laura Sandy	1	8	\$174	\$1392	\$261	\$261	\$2298	\$4212
LA	Carolyn Porter	4	14	\$174	\$2436			\$3208	\$5644
Soc. St.	Monica Quinlan-Dulude	4	8	\$174	\$1392			\$3208	\$4600
Science	Brian Cross	1	8	\$174	\$1392		\$261	\$2298	\$3951
FA	Keith Warren	4	5	\$174	\$870		\$261	\$3208	\$4339
PE	Kristen Ramagli	4	5	\$174	\$870		\$261	\$3208	\$4339
SE	Bridget Breece	2	17	\$174	\$2958			\$2608	\$5566

C. **TEACHERS & PERSONNEL** – continued

14. To recommend the following Middle School Team Leaders for the 2014-2015 school year.

Teams	Leaders	# of staff	Step	Amt per staff	Total for staff	Amt per Step	Grand Total
5 th	Cathy Stonis	4	2	\$169	\$676	\$3208	\$3884
5 th	Danielle Romeo	4	2	\$169	\$676	\$3208	\$3884
6 th	Lynne MacLuskie	4	2	\$169	\$676	\$3208	\$3884
6 th	Wendy Rooney	4	2	\$169	\$676	\$3208	\$3884
7 th	Jill Ward	4	1	\$169	\$676	\$2608	\$3284
7 th	Beth Seher	4	2	\$169	\$676	\$3208	\$3884
8 th	Barry Jost	4	2	\$169	\$676	\$3208	\$3884
8 th	Teresa Capocci	4	1	\$169	\$676	\$2608	\$3284

15. To recommend the petition of Jamie Everwine for a Child-Rearing Leave of absence commencing upon termination of the FLA provisions, for the period of May 21, 2014 to June 16, 2014.

NOTE:

Back up was available.

16. To recommend, accepting with regret, the resignation of Diane Marino, Red Bank LPC Aide, effective June 24, 2014.

NOTE:

Back up was available.

17. To recommend the following motion hiring the below-listed staff for summer programs as noted.

TEACHER/ PRESENT POSITION	PROGRAM	SCHOOL	TIME PERIOD	COMPENSATION
Karen Verdinelli GF Special Education Teacher	PSD ESY Summer Program	Oakview	07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday 12 hours per week	\$40.00 per hour \$46.00 per hour
Nicole Brennan OV Special Education Teacher	PSD ESY Summer Program	Oakview	07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday 12 hours per week	\$40.00 per hour \$46.00 per hour
Nicole Dixon GF Special Education Teacher	PSD ESY Summer Program	Oakview	07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday 12 hours per week	\$40.00 per hour \$46.00 per hour
Debra Anderson MS Special Education Teacher	MD ESY Summer Program	Oakview	07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday 18 hours per week	\$40.00 per hour \$46.00 per hour
Tori Magsam	MD ESY	Oakview	07/02/14 prep day	\$40.00 per hour

OV Special Education Teacher	Summer Program		07/07/14 through 08/07/14 Monday through Thursday 18 hours per week	\$46.00 per hour
Alayna Gottschling MS Special Education Teacher	MD ESY Summer Program	Oakview	07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday 18 hours per week	\$40.00 per hour \$46.00 per hour
Kristine Costino OV Special Education Teacher	MD ESY Summer Program	Oakview	07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday 18 hours per week	\$40.00 per hour \$46.00 per hour
Karen Berry RB Special Education Teacher	MD ESY Summer Program	Oakview	07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday 18 hours per week	\$40.00 per hour \$46.00 per hour
Jessica Costantini MS Special Education Teacher	MD ESY Summer Program	Oakview	07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday 18 hours per week	\$40.00 per hour \$46.00 per hour
Ellen Sanker MS Special Education Teacher	PSD and MD ESY Summer Program	Oakview	Substitute Teacher	\$46.00 per hour
Jennifer Hitchner GF Special Education Teacher	PSD and MD ESY Summer Program	Oakview	Substitute Teacher	\$46.00 per hour
Amanda Schramm MS Special Education Teacher	PSD and MD ESY Summer Program	Oakview	Substitute Teacher	\$46.00 per hour
Kathy Laughlin School Nurse	PSD and MD ESY Summer Program	Oakview	School Nurse 07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday Up to 16 hours per week	\$40.00 per hour \$46.00 per hour
Joy Hill	PSD and MD ESY Summer Program	Oakview	Speech/Language Therapist 07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday Up to 16 hours per week	\$40.00 per hour \$46.00 per hour
Alexandra Gretch Speech/Language Therapist	PSD and MD ESY Summer Program	Oakview	Speech/Language Therapist 07/02/14 prep day 07/07/14 through 08/07/14 Monday through Thursday Up to 12 hours per week	\$40.00 per hour \$46.00 per hour

18. To recommend Kelly Hansbury, Green-Fields Guidance Counselor, as Elementary Testing Coordinator and Michelle Schultes, ESL Teacher, as District ESL Testing Coordinator for the 2013-2014 school year, and to establish compensation for services at the approved contracted rate of \$2,568, and paid through District Elementary Budget.

C. **TEACHERS & PERSONNEL** – continued

The Board took action on the following:

19. Motion by Gotchel, seconded by Lee to approve amending the motion of March 24, 2014 approving Amanda Dahlquist as a short-term substitute replacement teacher for Mrs. Alday, Middle School 5th Grade Teacher, **beginning on May 8, 2014** and terminating on June 24, 2014; pending completion of all state and district requirements and to establish to compensation for services at \$95 per day for the first 20 days then B.A. Level 1; \$55,695 for the remainder of the position; without benefits; teacher calendar.

Motion carried 6-0.

20. Motion by Gotchel, seconded by Lee to approve the following substitute teacher for the 2014-2015 school year and the remainder of the 2013-2014 school year, pending completion of all district and state requirements:

Dahlquist, Amanda L.

NOTE:

Ms. Dahlquist is currently a short-term substitute for the district; as such, she does not require emergent hiring.

Motion carried 6-0.

The Board discussed the following for approval at the May 27, 2014 meeting:

21. To recommend the following substitute instructional aide for the 2014-2015 school year and the remainder of the 2013-2014 school year, pending completion of all district and state requirements:

Romaine, Dana A.

NOTE:

Ms. Romaine is currently a teacher for the district; as such, she does not require emergent hiring.

22. To recommend the Emergent Hire for the remainder of the 2013-2014 school year and the 2014-2015 school year, effective pending completion of all district and state requirements, of Eric Roberts as Substitute Custodian and to establish compensation for services at \$85 per day; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back up was available.

C. **TEACHERS & PERSONNEL** – continued

23. To recommend the Emergent Hire for the remainder of the 2013-2014 school year and the 2014-2015 school year, effective pending completion of all district and state requirements, of Brandy McGonigle as Substitute Custodian and to establish compensation for services at \$85 per day; without benefits.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.
3. Back up was available.

The Board took action on the following:

24. Motion by Gotchel, seconded by Kline to approve, accepting with regret, the notice of retirement from Ruth Ann Bosworth, Middle School Family and Consumer Sciences Teacher, effective June 30, 2014.

NOTE:

Back up was available.

Motion carried 6-0.

The Board discussed the following for approval at the May 27, 2014 meeting:

25. To recommend, effective May 30, 2014, adjusting the salary of Karen Foster, High School English Teacher, to reflect attainment of advanced degree status; B.A.+30 Level 9; \$64,000.

NOTE:

Back-up was available.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – **CARROLL**, DeGirolamo, Gotchel (Alternate: Kline)

The Board discussed the following for approval at the May 27, 2014 meeting:

1. To recommend that the West Deptford Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the May 27, 2014 meeting of the Board of Education.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – continued

2. To recommend, retroactive to April 16, 2014, 10 hours of home instruction weekly for Student ID#16527; classified Eligible for Special Education and Related Services – SLD; services to be provided by Education Incorporated; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

3. To recommend, retroactive to March 11, 2014, 10 hours of home instruction weekly for Student ID#20432; classified Eligible for Special Education and Related Services – AUT; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

4. To recommend, retroactive to March 28, 2014, 10 hours of home instruction weekly for Student ID#17101; classified Eligible for Special Education and Related Services – MD; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

5. To recommend, retroactive to April 28, 2014, 10 hours of home instruction weekly for Student ID#16527; classified Eligible for Special Education and Related Services – SLD; services to be provided by Education Incorporated; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

6. To recommend, retroactive to April 14, 2014, 10 hours of home instruction weekly for Student ID# 14464, classified Eligible for Special Education and Related Services – OHI; services to be provided by Garfield Park Academy; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

7. To recommend, retroactive to April 28, 2014, 10 hours of home instruction weekly for Student ID#17384; classified Eligible for Special Education and Related Services – MD; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – continued

8. To recommend, retroactive to April 30, 2014, 10 hours of home instruction weekly for Student ID#10375; classified Eligible for Special Education and Related Services – OHI; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

9. To recommend, retroactive to April 2, 2014, 10 hours of home instruction weekly for Student ID#18137; classified Eligible for Special Education and Related Services – OHI; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

10. To recommend contracting with Preferred Home Health Care and Nursing Services, Inc. for the following Nursing Services for Student ID#27002, classified Eligible for Special Education and Related Services – PSD, effective July 1, 2014 through June 30, 2015 between \$45 - \$55 per day; 8 hours per day; 210 days; for a maximum total of \$92,400.

NOTE:

This is a budgeted expense.

11. To recommend, retroactive to April 30, 2014, 10 hours of home instruction weekly for Student ID#24285; classified Eligible for Special Education and Related Services – CI; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

12. To recommend, retroactive to May 5, 2014, 10 hours per week of homebound instruction for Student ID#19032 from May 5, 2014 through May 16, 2014; instruction to be provided by West Deptford Middle School Staff as follows: Breece 2 hours, Pacini 2 hours and Goldstein 6 hours; reimbursement for services rendered to be at a rate of \$44 per hour.

13. To recommend, retroactive to May 5, 2014, 2 hours per week of homebound instruction for Student ID#24221 from May 5, 2014 through June 23, 2014; services to be provided by an Elementary Certified Teacher Noreen Mikulski; reimbursement for services rendered to be at a rate of \$44 per hour, not to exceed 2 hours per week.

14. To recommend, retroactive to May 5, 2014, 10 hours per week of homebound instruction for Student ID#24285 from May 5, 2014 through June 23, 2014; services to be provided by Elementary Certified Teachers Nicole Barney and Kim Labbre; reimbursement for services rendered to be at a rate of \$44 per hour, not to exceed 10 hours per week.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – continued

15. To recommend, retroactive to May 5, 2014, 10 hours of home instruction weekly for Student ID#22291; classified Eligible for Special Education and Related Services – AI; services to be provided by Education Inc.; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

E. **ATHLETIC, BAND & CAFETERIA** – LEE, Catando, Kline (Alternate: Carroll)

The Board discussed the following for approval at the May 27, 2014 meeting:

1. To recommend Brendan Burke, West Deptford Middle School Track Coach to accompany 3 Middle School Track Team Members to participate in the Rowan University Girls' Open Track Meet at Rowan University on Saturday, May 3, 2014; students will provide their own transportation; cost to the District is \$45 for the relay entry fee to be paid for by the Middle School Track Budget.
2. To recommend _____ as Head Boys' Basketball Coach for the Winter 2014-2015 season at a Step 1 salary of \$5,579.
3. To recommend the Crossfit 1 Training Program for the Boys' Soccer Team under the supervision of Head Boys' Coach Steve Jakubowski to provide fitness training to the West Deptford High School Boys' Soccer Team from July 1, 2014 to July 31, 2014.

NOTE:

Training program will be run by Crossfit Fitness Director Jeffrey Hansen. This will be the second year for this event.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – GUZZETTI, Gotchel, Eckley (Alternate: Catando)

The Board discussed the following for approval at the May 27, 2014 meeting:

1. To recommend the use of facilities by outside organizations as noted below:
 - (A) Miss West Deptford Pageant would like to use the High School Auditorium, stage, podium, piano, 6 tables (4x8), 14 padded chairs, risers to build the runway, gym mats, lights, sound equipment, projector for rehearsal, 3 classrooms, faculty room, art room two sets of restrooms, trash cans and sound technician on August 4, 2014 through August 7, 2014 from 5pm to 11pm; at no cost to the organization.
 - (B) Center Stage Players would like to use the High School Auditorium on July 10 and 11, 2014 from 5pm to 11pm.

G. **POLICY & COMMUNITY RELATIONS** – CATANDO, Carroll, Lee (Alternate: DeGirolamo)

No action taken.

Motion by Kline, seconded by Gotchel to reconvene Closed Session.

The Board recessed at 8:57pm.

The Board reconvened Closed Session at 9:05pm.

Dr. Lee left the meeting at 10:51pm.

Motion by Kline, seconded by Carroll to reconvene Open Session.

Motion carried 5-0.

The Board reconvened Open Session at 11:06pm.

ACTION AFTER CLOSED SESSION:

- Motion by Catando, seconded by Kline to adjourn the meeting at 11:07pm.

Motion carried 5-0.

William H. Thompson
Assistant Superintendent for Business/Board Secretary