

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
March 10, 2014

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 6:30pm.

The meeting was called to order by Kate Cargill, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mrs. Cargill announced: Notice of this meeting has been provided by letter dated 29 January 2014 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 29 January 2014.

In Attendance

Mrs. Kate Cargill
Ms. Cheryl Carroll
Mr. Steven Catando
Mrs. Amy DeGirolamo
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. Peter Guzzetti
Mr. David Kline
Dr. Thomas Lee

Absent

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Eckley, seconded by Catando to approve the minutes of February 24, 2014, Regular Meeting.

Motion carried 7-0-2.
(Abstain-Carroll, Lee)

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- HIB Report
- Curriculum Presentation
 - New Novel for High School – Kelly Saia
 - Proposed Changes to the Middle School Schedule – Christine Trampé
 - Kindergarten Outlook & At-Risk Student Support – Dr. Kristin P. O'Neil
- Presentation of Preliminary 2014-2015 Budget – Kevin A. Kitchenman
- Enrollment Update

GENERAL BUSINESS

A. **FINANCE** – KLINE, Eckley, Guzzetti (Alternate: DeGirolamo)

The Board discussed the following for approval at the March 24, 2014 meeting:

1. To recommend a revised Transportation Jointure Agreement with Gateway Regional School District for the 2013-2014 school year for Route GW-39 for an added cost of
2. To recommend the cafeteria bill list of March 24, 2014 totaling \$33,148.02, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.
3. To recommend the contract with Educational Data Services, Inc., 236 Midland Avenue, Saddle Brook, New Jersey 07663, for the 2014-2015 school year, in the amount of \$9,400 for maintenance and licensing fee.

NOTE:

Back up was available.

4. To recommend the end-of-month bill list of January 24, 2014 totaling \$_____, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.
5. To recommend that pursuant to NJAC 6A:23-A-16:10(c)4, the West Deptford Board of Education certifies that as of January 2014 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To recommend that pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of January 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the West Deptford Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2, and no budgetary line item account has been overexpended in violation of NJAC 6A:23A-16.10(c)4. And, in accordance with NJAC 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending January 2014.
7. To recommend the January 2014 transfers.
8. To recommend the payroll of February 2014 totaling \$_____ with funds available as documented in the Board Office.

A. **FINANCE** – continued

9. To recommend the regular bill list of March 24, 2014 totaling \$_____, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.
10. To recommend the following expenditures for workshops and travel expenses.

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Boucher, Adrienne	Audubon School District Observe RTI Model	3/04/2014	No Cost
Heckler, Mary	Audubon School District Observe RTI Model	3/04/2014	No Cost
Cohen, Jonathan	I&RS Program	3/18/2014	No Cost
Jones, Jessica	Curriculum Writing	3/24/2014	\$95.00
Holloway, Julia	IEP Writing	3/27/2014	\$95.00
Fontaine, GERALYN	Science in Archaeology Workshop	3/11/2014	\$95.00
Richardson, Renee	SURE Summit	3/11/2014	\$47.50
Sandy, Laura	Math Curriculum Writing	3/12/2014	\$95.00
Wernig, Donald	Curriculum Writing	3/12/2014	\$95.00
Baldwin, Kathleen	Advanced Math Planning	3/14/2014	\$95.00
Dzinski, Joanna	IEP Writing	3/14/2014	\$47.50
Huepfel, Kristy	Advanced Math Planning	3/14/2014	\$95.00
Farreny, Kerri	Curriculum Writing	3/24/2014	\$95.00
Purul, Greer	Curriculum Meeting	3/24/2014	\$95.00
Sanker, Ellen	IEP Writing	3/26/2014	\$95.00
Chambers, Patrice	IEP Writing	4/02/2014	\$47.50
Goldstein, Brittany	IEP Prep	4/02/2014	\$47.50
Gottschling, Alayna	IEP Prep	4/02/2014	\$47.50
Monsu, Kimberly	Dyslexia, ADHD Workshop	4/25/2014	\$189.99
Chambers, Patrice	IEP Writing	5/08/2014	\$47.50
Gottschling, Alayna	IEP Prep	5/08/2014	\$47.50
Trasatti, Debra	Public School Purchasing Seminar	3/06/2014	\$62.16
English, Nicole	JRFH Collections	3/07/2014	No Cost
Morrell, Jason	Colonial Conference	3/10/2014	No Cost
Mansor, Jill	IEP Writing	3/12/2014	\$95.00
O'Neil, Kristin	EIRC Educational Summit	3/07/2014	No Cost
Lex, Maureen	Rowan Early Childhood Conference	4/11/2014	\$149.00
Darigol, Donna	Dyslexia, ADHD Workshop	4/25/2014	\$189.99
O'Sullivan, Heather	IEP Writing	5/01/2014	\$95.00
Freedman, Lindsay	BER Workshop	3/12/2014	\$304.00
McCool, Sharon	Observation SLE Jobsite	3/12/2014	\$47.50
Baillie, James	Chaperone GCC Trip	3/18/2014	No Cost
Canna, Erin	Chaperone GCC Trip	3/18/2014	No Cost
Baillie, James	Chaperone GCC Trip	3/20/2014	No Cost
Bonzella, Nicole	Riverwinds College Fair	3/20/2014	No Cost
McCool, Sharon	CST Workshop	3/21/2014	\$95.00
Yerkes, William	Musical Tour of District	3/21/2014	\$95.00
Bonzella, Nicole	G&T Trip	3/27/2014	No Cost
Burkett, Amanda	Math Curriculum Writing	3/28/2014	\$95.00

A. **FINANCE** – continued

10., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Romeo, Danielle	Math Curriculum Writing	3/28/2014	No Cost
Boucher, Adrienne	RTI Visit to Audubon	4/4/2014	No Cost
Heckler, Mary	RTI Visit to Audubon	4/4/2014	No Cost
Falcone, Jaclyn	Governors Teacher Luncheon	4/10/2014	\$95.00
Heckler, Mary	Teacher Recognition Luncheon	4/10/2014	No Cost
Mack, Mary	Teacher Recognition Luncheon	4/10/2014	No Cost
Monsu, Kimberly	Teacher Recognition Luncheon	4/10/2014	No Cost
Ramagli, Kristen	Teacher Recognition Luncheon	4/10/2014	\$95.00
Schultes, Lisa	IEP Writing	4/10/2014	No Cost
Bonzella, Nicole	GCPCA In-service	4/11/2014	No Cost
Canna, Erin	GC Counselor Assoc Meeting	4/11/2014	No Cost
Capocci, TeresaLynn	Curriculum Writing	4/11/2014	\$95.00
Porter, Carolyne	Curriculum Writing	4/11/2014	\$95.00
Quindlen, Ellen	GCPCA In-service	4/11/2014	No Cost
Lex, Maureen	Autism Workshop	4/23/2014	\$179.00
Costino, Kristine	IEP Writing	4/24/2014	\$47.50
Burke, Brendan	Curriculum Writing	5/02/2014	\$95.00
Yerkes, William	SJ Chorus Director's Workshop	5/02/2014	\$95.00
Cross, Thomas	Curriculum Writing	5/09/2014	\$95.00
Preziosi, Ryan	Curriculum Writing	5/19/2014	\$95.00
Ramagli, Kristen	Curriculum Writing	5/23/2014	\$95.00

B. **CURRICULUM** – ECKLEY, Lee, DeGirolamo (Alternate: Carroll)

The Board discussed the following for approval at the March 24, 2014 meeting:

1. To recommend Gay/Straight Alliance Club to visit Triton Regional High School, Runnemede, NJ on Friday, March 28, 2014 from 6:30pm to 10:30pm; Ms. Vassallo, the GSA Advisor will escort the students; at no cost to the Board of Education.
2. To recommend the West Deptford Middle School Wheelabrator Club to travel to Wildwood Crest on April 26, 2014 from 9:30am to 12:30pm to participate in the Clean Sweep Ocean Clean Up; Casey Lattanzio will escort the students; transportation will be provided by Wheelabrator.
3. To recommend a field trip to the Discovery Museum in Cherry Hill, NJ for Oakview LLD Kindergarten students and all Preschool students, teachers, classroom aides and the school nurse on Friday, April 4, 2014 from 9:30am to 1:30pm; at no cost to the Board of Education.

B. **CURRICULUM** – continued

4. To recommend Ms. Anderson, Ms. Sanker and Ms. Stephens classes to attend the West Deptford High School performance of Singing in the Rain on March 25, 2014; at no cost to the students; transportation is a budgeted expense.
5. To recommend the 8th Grade to have their Social/Field Day on June 18, 2014 from 8:30am to 2:15pm at West Deptford Park; Mrs. Thurston, Ms. Ramagli, Mr. B. Cross and Mr. Jost will chaperone the trip; at no cost to the District.
6. To recommend the 8th Grade to attend Great Adventure on June 4, 2014 from 8:30am to 6pm, Mrs. Thurston and Ms. Ramagli will chaperone this activity; student activities will cover the transportation costs.
7. To recommend the 7th and 8th Grade Middle School Band to visit West Deptford High School to participate in the 4th Annual West Deptford Band Day with the West Deptford High School Band on April 3, 2014 from 10am to 2pm; This is a budgeted expense.
8. To recommend a field trip for Green-Fields 3rd Grade students to the Franklin Institute in Philadelphia, PA on Monday, April 7, 2014 from 9:30am to 2:45pm; 3rd Grade Teachers will chaperone the trip; transportation and admission costs will be paid by the parents; at no cost to the Board of Education.

The Board took action on the following:

9. Motion by Eckley, seconded by DeGirolamo to approve West Deptford High School students to visit Gloucester County College, Sewell, NJ on Tuesday, March 18, 2014 from 8am to 2pm; Erin Canna will escort 40 students to take their placement test and meet with academic advisors at Gloucester County College; at no cost to the Board of Education.

Motion carried unanimously.

10. Motion by Eckley, seconded by DeGirolamo to approve six 8th Grade students to attend the Women in Technology Workshop on Tuesday, March 11, 2014 at Gloucester County College under the supervision of Janice Hurff; transportation will be funded by the Middle School Budget.

Motion carried unanimously.

11. Motion by Eckley, seconded by DeGirolamo to approve the Wheelabrator Club to travel to Green-Fields Elementary School on March 24 and 31, 2014 from 9:15am to 12:15pm; transportation to be paid for through the Wheelabrator funds; cost to district will be \$190 for substitute teachers.

Motion carried unanimously.

B. **CURRICULUM** – continued

12. Motion by Eckley, seconded by DeGirolamo to approve the 8th Grade Class Spring Fling on Friday, March 21, 2014 from 5pm to 8pm to Holly Dell Ice Arena, chaperoned by Mrs. Thurston and Mrs. Ramagli; costs to be paid for by the 8th Grade Activities Account and an additional charge of \$25 per student.

NOTE:

Upon returning to West Deptford Middle School the students will participate in a variety of activities in the building that will conclude at 12am.

Motion carried unanimously.

C. **TEACHERS & PERSONNEL** – GOTCHEL, Guzzetti, Kline (Alternate: Catando)

The following motions have been recommended by the Superintendent of Schools.

The Board discussed the following for approval at the March 24, 2014 meeting:

1. To recommend the following substitute instructional aide for the 2013-2014 school year, pending completion of all district and state requirements:

VanDorick, Janna R.

NOTE:

Ms. VanDorick is currently an instructional aide for the district; as such, she does not require emergent hiring.

2. To recommend the following substitute teacher for the 2013-2014 school year, pending completion of all district and state requirements:

Ennis, Paige D.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.
3. To recommend the following teachers to participate in the Kindergarten Orientation program for parents to be held on Wednesday evening, March 26, 2014, at 7:00pm at the Oakview Elementary School for a total cost of \$1,080, funded by District Parent Workshop account.

9 teachers x \$40 per hour x 3 hours (1.5 hours prep; 1.5 hours present) = \$1,080

Green-Fields
Beth Andaloro
Jessica Back
Joanna Minardi

Oakview
Kimberly Labbree
Nicole Barney
Kimberly Meginniss
Grace Bauer

Red Bank
Brielle Bullock
Ashley Schuckert

C. **TEACHERS & PERSONNEL** – cont.

4. To recommend the following substitute instructional aide for the 2013-2014 school year, pending completion of all district and state requirements:

Craig, Alyson A.

NOTE:

Ms. Craig is currently a substitute teacher for the district; as such, she does not require emergent hiring.

5. To recommend the Emergent Hire for the 2013-2014 school year, pending completion of all district and state requirements, of Joseph Melendez as substitute custodian/substitute bus driver, and to establish compensation for services at \$85 per day; without benefits.

NOTE:

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back up was available.

6. To recommend the following substitute nurse for the 2013-2014 school year, pending completion of all district and state requirements:

Snyder, Veronica

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A;9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

7. To recommend the request of Jennifer Alday, Middle School Teacher, for a maternity leave of absence beginning May 13, 2014 and terminating on October 14, 2014, during which time accumulated sick time will be utilized.

NOTE:

Back up was available.

8. To recommend the request of Jennifer Alday for a 12-week leave of absence under the provisions of the Family Leave Act immediately following her maternity leave absence beginning October 15, 2014 and extending until the 12 weeks expire on January 6, 2014.

NOTE:

Back up was available.

C. **TEACHERS & PERSONNEL** – cont.

9. To recommend the request of John W. Clark, Middle School Special Education Aide for a 12-week leave of absence under the provisions of the Family Leave Act leave of absence effective March 25, 2014 on an as needed basis.

NOTE:

Back up was available.

10. To recommend, accepting with regret, the notice of resignation from Janna Vandorick, as a West Deptford Middle School Special Education Aide, effective June 30, 2014.

NOTE:

Back up was available.

11. To recommend the following substitute teacher for the 2013-2014 school year, pending completion of all district and state requirements:

Litzinger, Kathleen C.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
 2. The state has rescinded the waiver process to N.J.A.C. 6A:9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.
12. To recommend the Emergent Hire for the 2013-2014 school year, pending completion of all district and state requirements, of Ariana Crouthamel as substitute custodian/substitute bus driver, and to establish compensation for services at \$85 per day; without benefits.

NOTE:

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back up was available.

C. **TEACHERS & PERSONNEL** – cont.

13. To recommend the Emergent Hire for the 2013-2014 school year, pending completion of all district and state requirements, of Joseph Reindeau as substitute custodian/substitute bus driver, and to establish compensation for services at \$85 per day; without benefits.

NOTE:

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back up was available.

14. To recommend, retroactive to February 26, 2014, the request of Cheryl Ungemach, Red Bank LPC Aide, for a 12-week unpaid leave of absence under the provisions of the Family Leave Act immediately following her medical leave absence beginning February 26, 2014 and extending until the 12 weeks expire on May 21, 2014.

NOTE:

Back up was available.

15. To recommend the amended the motion of January 27, 2014 approving the request of Jaime Everwine, Green-Fields SE Teacher, for a maternity leave of absence beginning January 31, 2014 and terminating circa **February 24, 2014**, during which time accumulated sick leave and **personal days** will be utilized.

16. To recommend the amended the motion of January 27, 2014 approving the request of Jaime Everwine for a 12-week leave of absence under the provisions of the Family Leave Act immediately following her maternity leave of absence beginning **February 25, 2014** and extending until the 12 weeks expire, **May 20, 2014**.

17. To recommend the Emergent Hire for the 2013-2014 school year, pending completion of all district and state requirements, of Deborah Bennett as substitute custodian/substitute bus driver, and to establish compensation for services at \$85 per day; without benefits.

NOTE:

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back up was available.

C. **TEACHERS & PERSONNEL** – continued

18. To recommend, accepting with regret, the letter of retirement from Jacalyn A. Manganaro, High School Custodial Leader, effective August 1, 2014.

NOTE:

Back up was available.

19. To recommend, retroactive to February 4, 2014, Kristin Udicious as FIT Math Club Advisor beginning February 4, 2014 and ending on May 9, 2014 and to establish compensation for services at $\frac{3}{4}$ overload pro-rated.

NOTE:

Ms. Udicious will be covering for Mrs. Everwine during her leave of absence.

20. To recommend the following substitute administrative assistant for the 2013-2014 school year, pending completion of all district and state requirements:

Brewer, Mary L.

NOTE:

Ms. Brewer is currently a non-instructional aide for the district; as such, she does not require emergent hiring.

21. To recommend the selection of _____, _____ Aide, as West Deptford School District's 2013-2014 Educational Aide of the Year.

22. To recommend amending the motion of February 24, 2014, effective March 1, 2014, a voluntary transfer for Joanne Kinsey, from Middle School Cafeteria Worker to High School Cafeteria Worker, and to establish compensation for services at **\$9.69 per hour**; 28.75 hours per week; without benefits.

23. To recommend the 2014-2015 School Calendar.

NOTE:

Back-up was available.

24. To recommend, effective immediately, the hire of Elaine Buzby as Middle School Custodian pending completion of all district and state requirements and to establish compensation for services at Level 1; \$14.82 per hour; with benefits.

NOTE:

Ms. Buzby is currently a substitute custodian; as such, she does not require emergent hiring.

25. To recommend hiring Jeff Cocci as a permanent substitute custodian and to establish compensation for services at \$14.05 up to 29 hours and anything after at \$85 per day.

C. **TEACHERS & PERSONNEL** – cont.

26. To recommend the Emergent Hire for the 2013-2014 school year, pending completion of all district and state requirements, of Robert Cooper as substitute custodian/substitute bus driver, and to establish compensation for services at \$85 per day; without benefits.

NOTE:

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back up was available.

The Board took action on the following:

27. Motion by Gotchel, seconded by Guzzetti to approve the request of Kathy Laughlin, Red Bank Nurse for a medical leave of absence commencing on March 17, 2014 through May 27, 2014 during which accumulated sick days will be utilized.

NOTE:

Back up was available.

Motion carried unanimously.

28. Motion by Gotchel, seconded by Guzzetti to approve Amy Wilson as a Red Bank Substitute Replacement Nurse beginning on March 17, 2014 and terminating on May 27, 2014; pending completion of all state and district requirements and to establish to compensation for services at \$125 per day for the first 20 days on the 21st day compensation for services will be B.A. Level 1, \$55,695; without benefits.

NOTE:

Ms. Wilson is currently an approved substitute nurse for the District; as such, she does not require emergent hiring.

Motion carried unanimously.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – CARROLL, DeGirolamo, Gotchel (Alternate: Kline)

The Board discussed the following for approval at the March 24, 2014 meeting:

1. To affirm that the West Deptford Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the March 24, 2014 meeting of the Board of Education.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – continued

2. To recommend, retroactive to December 6, 2013 through January 10, 2014, 10 hours of home instruction weekly for Student ID#16321; classified Eligible for Special Education and Related Services- OHI; services to be provided by Education Incorporated; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

3. To recommend, retroactive to March 3, 2014, 10 hours of home instruction weekly for Student ID#16518; classified Eligible for Special Education and Related Services – MD; services to be provided by Education Incorporated; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

4. To recommend, retroactive to February 6, 2014; 10 hours of home instruction weekly for Student ID#18059, classified Eligible for Special Education and Related Services – OHI; services to be provided by West Deptford Staff; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

5. To recommend, retroactive to February 24, 2014, 10 hours of home instruction weekly for Student ID#19896; classified Eligible for Special Education and Related Services – SLD; services to be provided by Brookfield Schools; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

The Board took action on the following:

6. Motion by Catando, seconded by DeGirolamo to approve, retroactive to February 25, 2014, the decision of the parent/guardian of Student ID#15078 to home-school their child.

NOTE:

Back up was available.

Motion carried unanimously.

E. **ATHLETIC, BAND & CAFETERIA** – LEE, Catando, Kline (Alternate: Carroll)

The Board discussed the following for approval at the March 24, 2014 meeting:

1. To recommend the 2014 West Deptford Middle School Track and Field Schedule.

NOTE:

Back up was available.

2. To recommend the following Assistant and Volunteer Coaches for the Fall 2014-2015 season at the approved scale and salary.

Position	Name	Salary	Step
Assistant Football	Mark Dixon	\$4,961	3
Assistant Football	Patrick Rockwell	\$4,961	3
Assistant Football	Walter Garbarino	\$4,961	3
Assistant Football	John Emel	\$4,961	3
Assistant Football	John Herron	\$4,483	1
Assistant Football	John Aupperle	Volunteer	-
Assistant Field Hockey	Courtney Stetson	\$3,693	3
Assistant Field Hockey	Sarah Stetson	\$3,465	2
Assistant Field Hockey	Danielle Fisher	\$3,693	3
Volunteer Field Hockey	Jill Dyar	Volunteer	-
Assistant Girls' Soccer	Christine Stetson	\$3,693	3
Assistant Girls' Soccer	Amy Broccoli	\$3,693	3
Assistant Girls' Soccer (pt)	Amy Leso	\$2,011	3
Volunteer Girls' Soccer	Blair Parkin	Volunteer	-
Volunteer Girls' Soccer	Kristina Kuda	Volunteer	-
Assistant Fall Cheerleader	Karen Foster	\$3,037	3
Assistant Boys' Soccer	Chris DeStefano	\$3,693	3
Assistant Boys' Soccer	Pat Vilary	\$3,693	3

NOTE:

The following coaching positions remain available at this time:

- Head Boys' Cross Country Coach
- Assistant Boys' Cross Country Coach
- Assistant Girls' Cross Country Coach
- Head Girls' Tennis Coach
- Assistant Girls' Tennis Coach
- Assistant Boys Soccer (pt)

3. To recommend hiring Mike Seeley as Girls' Tennis Head Coach or the 2014-2015 season, and to establish compensation for services at Step 3; \$4,234.

NOTE:

Coach Seeley currently serves as both our Boys' Tennis Head Coach and Asst. Bowling Coach and head of the West Deptford High School Math Department.

E. **ATHLETIC, BAND & CAFETERIA** – cont.

4. To recommend hiring Stephanie Kraemer as Girls’ Tennis Assistant Coach for the 2014-2015 season, and to establish compensation for services at Step 1; \$2,708.

NOTE:

Ms. Kraemer is a Science Teacher at West Deptford High School and also served as a Volunteer for our Girls’ Basketball Freshmen program.

5. To recommend Linda Decker to the position of Volunteer Assistant Girls’ Lacrosse Coach for the 2013-2014 season.

NOTE:

Coach Decker is the head of the West Deptford High School Physical Education Department as well as our Head Field Hockey Coach.

The Board took action on the following:

6. Motion by Lee, seconded by Eckley to approve the following Head, Assistant and Volunteer Coaches for the Spring 2013-2014 season at the approved scale and salary.

Position	Name	Salary	Step
Golf Head Coach	John Cobb	\$3,930	3
Golf Asst. Coach	Howard Kyser	\$2,841	3
Boys’ Track Head Coach	Mark Dixon	\$5,643	3
Boys’ Track Asst. Coach	Tim Campbell	\$3,953	3
Boys’ Track Asst. Coach	Steve Mitchell	\$3,497	1
Boys’ Track Asst. Coach	Steve Czekalski	\$3,953	3
Girls’ Track Head Coach	Bob Cooper	\$5,643	1
Girls’ Track Asst. Coach	Juliet Lancaster	\$3,953	3
Girls’ Track Asst. Coach	Lauren Lammers	\$3,497	1
Girls’ Track Asst. Coach	TBA	-	-
Boys’ Tennis Head Coach	Mike Seeley	\$4,234	3
Boys’ Tennis Asst. Coach	Kelly Hernandez	\$3,037	3
Boys’ Head Lacrosse Coach	Mike Yarusso	\$5,221	3
Boys’ Asst. Lacrosse Coach	John Cipriani	\$3,693	3
Boys’ Lacrosse Vol. Coach	Justin Haworth	Volunteer	Volunteer
Boys’ Lacrosse Vol. Coach	TBA	Volunteer	Volunteer
Softball Head Coach	Amanda Schramm	\$5,643	3
Softball Asst. Coach	Ryan Preziosi	\$3,497	1
Softball Asst. Coach	Sandy Montgomery	\$3,866	3
Softball Volunteer Coach	Chris Williams	Volunteer	Volunteer
Softball Volunteer Coach	Danielle Fisher	\$3,613	2
Girls’ Lacrosse Head Coach	Julie Catrambone	\$5,221	3

E. **ATHLETIC, BAND & CAFETERIA** – cont.

6., continued,

Position	Name	Salary	Step
Girls' Lacrosse Coach	Brooke Cantwell	\$3,606	3
Girls' Lacrosse Vol. Coach	Jason Catrambone	Volunteer	Volunteer
Baseball Head Coach (Pd.)	John Oehler	\$5,255	2
Baseball Asst. Coach (Pd. ½)	Matt Enuco	\$2,064	2
Baseball Asst. Coach (Pd.)	Steve Jakobowski	\$3,866	3
Baseball Asst. Coach (Pd.)	Anthony Vitale	\$3,866	3

NOTE:

The following coaching positions remain available at this time:

- Assistant Girls Track Coach (1)
- Volunteer Boys Lacrosse Coach (2)

Motion carried unanimously.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – **GUZZETTI**, Gotchel, Eckley (Alternate: Catando)

No action taken.

G. **POLICY & COMMUNITY RELATIONS** – **CATANDO**, Carroll, Lee (Alternate: DeGirolamo)

The Board discussed the following for approval at the March 24, 2014 meeting:

1. To recommend new Regulation 3224, "Evaluation of Principals, Vice Principals and Assistant Principals," first reading.

Regulation 3224 is **MANDATED**

NOTE:

1. Regulation 3224 has been developed to include all details and minimum evaluation requirements of TEACHNJ and AchieveNJ for Principals, Vice Principals and Assistant Principals.
2. Back up was available.

2. To recommend new Policy 3224, "Evaluation of Principals, Vice Principals and Assistant Principals," first reading.

Policy 3224 is **MANDATED**

NOTE:

1. Policy 3224 has been developed to include all details and minimum evaluation requirements of TEACHNJ and AchieveNJ for Principals, Vice Principals and Assistant Principals.
2. Back up was available.

G. **POLICY & COMMUNITY RELATIONS** – continued

3. To recommend new Regulation 3223, “Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals,” first reading.

Regulation 3223 is **MANDATED**

NOTE:

1. Regulation 3223 has been developed to include all details and minimum evaluation requirements of TEACHNJ and AchieveNJ for this group of administrators.
2. Back up was available.

4. To recommend new Policy 3223, “Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals,” first reading.

Policy 3223 is **MANDATED**

NOTE:

1. Policy 3223 has been developed to include all details and minimum evaluation requirements of TEACHNJ and AchieveNJ for this group of administrators.
2. Back up was available.

5. To recommend new Regulation 3222, “Evaluation of Teaching Staff Members, Excluding Teachers and Administrators,” first reading.

Regulation 3222 is **MANDATED**

NOTE:

1. Regulation 3222 has been developed to include all details and minimum evaluation requirements of TEACHNJ and AchieveNJ for this group of teaching staff members.
2. Back up was available.

6. To recommend new Policy 3222, “Evaluation of Teaching Staff Members, Excluding Teachers and Administrators,” first reading.

Policy 3222 is **MANDATED**

NOTE:

1. Policy 3222 has been developed to include all details and minimum evaluation requirements of TEACHNJ and AchieveNJ for this group of teaching staff members.
2. Back up was available.

7. To recommend new Regulation 3221, “Evaluation of Teachers,” first reading.

Regulation 3221 is **MANDATED**

NOTE:

1. Regulation 3221 has been developed to include all details and minimum evaluation requirements of TEACHNJ and AchieveNJ for teachers.
2. Back up was available.

G. **POLICY & COMMUNITY RELATIONS** – continued

8. To recommend new Policy 3221, “Evaluation of Teachers,” first reading.

Policy 3221 is **MANDATED**

NOTE:

1. Policy 3221 has been developed to include all details and minimum evaluation requirements of TEACHNJ and AchieveNJ for teachers.
2. Back up was available.

9. To recommend revised Regulation 4146, “Nonrenewal of Nontenured Support Staff Members,” first reading.

REGULATION 4146 is **RECOMMENDED**

NOTE:

1. Regulation 4146 has been revised in accordance with the terms of any applicable collective bargaining agreement, individual contract or any other agreement between parties.
2. Back up was available.

10. To recommend revised Policy 4146, “Nonrenewal of Nontenured Support Staff Members,” first reading.

Policy 4146 is **RECOMMENDED**

NOTE:

1. Policy 4146 has been revised in accordance with the terms of any applicable collective bargaining agreement, individual contract or any other agreement between parties.
2. Back up was available.

11. To recommend revised Regulation 3144, “Certification of Tenure Charges,” first reading.

Regulation 3144 is **RECOMMENDED**

NOTE:

1. Regulation 3144 has been revised to include recent statute and code changes.
2. Back up was available.

12. To recommend revised Policy 3144, “Certification of Tenure Charges,” first reading.

Policy 3144 is **RECOMMENDED**

NOTE:

1. Policy 3144 has been revised to include recent statute and code changes.
2. Back up was available.

G. **POLICY & COMMUNITY RELATIONS** – continued

13. To recommend revised Regulation 3142, “Nonrenewal of Nontenured Teaching Staff Members,” first reading.

Regulation 3142 is **RECOMMENDED**

NOTE:

1. Regulation 3142 has been revised to provide greater flexibility to the Superintendent and Board.
2. Back up was available.

14. To recommend revised Policy 3142, “Nonrenewal of Nontenured Teaching Staff Members,” first reading.

Policy 3142 is **RECOMMENDED**

NOTE:

1. Policy 3142 has been revised to provide greater flexibility to the Superintendent and Board.
2. Back up was available.

15. To recommend revised Regulation 1240, “Evaluation of Superintendent,” first reading.

Regulation 1240 is **MANDATED**

NOTE:

1. Regulation 1240 has been revised to provide the Superintendent multiple opportunities to provide information and data to the Board for consideration in the annual written performance report.
2. Back up was available.

16. To recommend revised Policy 1240, “Evaluation of Superintendent,” first reading.

Policy 1240 is **MANDATED**

NOTE:

1. Policy 1240 has been revised to be consistent with the AchieveNJ administrative code.
2. Back up was available.

COURTESY EXTENDED TO VISITORS

Motion by Kline, seconded by Guzzetti to approve the Closed Session Minutes of February 24, 2014.

Motion carried 7-0-2.
(Abstain-Carroll, Lee)

Motion by Kline, seconded by Guzzetti to adjourn the meeting at 10:24pm.

Motion carried unanimously.

William H. Thompson
Assistant Superintendent for Business/Board Secretary