

West Deptford Middle School
675 Grove Road
West Deptford, NJ 08066-1999
February 24, 2014

The Regular Meeting of the Board of Education of the Township of West Deptford was held at the above date and place at 6:30pm.

The meeting was called to order by Kate Cargill, President, followed by the Pledge of Allegiance and a Moment of Silence.

Mrs. Cargill announced: Notice of this meeting has been provided by letter dated 07 January 2014 to the Gloucester County Times, Camden Courier Post and the West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 07 January 2014.

In Attendance

Mrs. Kate Cargill
Mr. Steven Catando
Mrs. Amy DeGirolamo
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. Peter Guzzetti
Mr. David Kline

Absent

Ms. Cheryl Carroll
Dr. Thomas Lee

Also present: Kevin A. Kitchenman, Superintendent
William H. Thompson, Assistant Superintendent for Business/Board Secretary

PRESIDENT'S REMARKS

Motion by Eckley, seconded by Guzzetti to approve the minutes of February 10, 2014, Regular Meeting.

Motion carried 7-0.

COURTESY EXTENDED TO VISITORS

SUPERINTENDENT'S REPORT

- HIB Report
- 2014-2015 School Calendar Discussion
- Discussion Possible Referendum: Ron Ianoale, District Bond Counsel; Annina Hogan, District Engineer

GENERAL BUSINESS

A. **FINANCE** – KLINE, Eckley, Guzzetti (Alternate: DeGirolamo)

1. Motion by Kline, seconded by Eckley to approve the cafeteria bill list of February 24, 2014 totaling \$38,443.75, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

2. Motion by Kline, seconded by Eckley to approve that pursuant to NJAC 6A:23-A-16:10(c)4, the West Deptford Board of Education certifies that as of December 2013 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried 7-0.

3. Motion by Kline, seconded by Eckley to approve that pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of December 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the West Deptford Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2, and no budgetary line item account has been overexpended in violation of NJAC 6A:23A-16.10(c)4. And, in accordance with NJAC 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending December 2013.

Motion carried 7-0.

4. Motion by Kline, seconded by Eckley to approve the December 2013 transfers.

Motion carried 7-0.

5. Motion by Kline, seconded by Eckley to approve the end-of-month bill list of December 2013 totaling \$75,538.90, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

6. Motion by Kline, seconded by Eckley to approve the payroll of January 2014 totaling \$2,650,170.78 with funds available as documented in the Board Office.

Motion carried 7-0.

A. **FINANCE** – continued

7. Motion by Kline, seconded by Eckley to approve the regular bill list of February 24, 2014 totaling \$1,198,580.96, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 7-0.

8. Motion by Kline, seconded by Eckley to approve the following expenditures for workshops and travel expenses:

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Doerrmann, Wendy	ERIC South Meeting	2/04/2014	\$8.93
Thompson, William	ERIC South Meeting	2/04/2014	\$8.93
Trasatti, Debra	ERIC South Meeting	2/04/2014	\$8.93
Sanker, Ellen	APA Portfolio	2/11/2014	\$95.00
Ardito, Patricia	Report Card Committee	2/12/2014	\$95.00
Filinuk, Susan	Report Card Committee	2/12/2014	\$95.00
Kiessling, JoAnn	Report Card Committee	2/12/2014	\$95.00
Sandy, Laura	Math Curriculum	2/13/2014	\$95.00
Leaf, Denise	Garfield Student Evaluation	2/14/2014	\$14.26
Leaf, Denise	Bankbridge Meeting	2/27/2014	No Cost
Buyser, Jennifer	Reading Curriculum Writing	2/28/2014	\$95.00
Campana, Margaret	Math Curriculum	2/28/2014	\$95.00
Dahl, Suzanne	Math Curriculum	2/28/2014	\$95.00
Lyons, Stacey	Math Curriculum	2/28/2014	\$95.00
Riggs, Lauren	Reading Curriculum Writing	2/28/2014	\$95.00
Corbitt, R. Karry	NJASK Training	3/20/2014	No Cost
Sanker, Ellen	IEP Writing Day	3/25/2014	\$95.00
Cottone, Richard	Rogate Club Trip	4/10/2014	\$95.00
Lattanzio, Casey	Wheelabrator Trip	5/05/2014	\$95.00
Lattanzio, Casey	Wheelabrator Trip	5/06/2014	\$95.00
Lattanzio, Casey	Wheelabrator Trip	5/07/2014	\$95.00
Lattanzio, Casey	Wheelabrator Trip	5/08/2014	\$95.00
Leaf, Denise	Bankbridge Annual Reviews	5/27/2014	No Cost
Beck, Nancy	Anti-Bullying and School Safety Conference	5/28/2014	\$95.00
Beck, Nancy	Anti-Bullying and School Safety Conference	5/29/2014	\$95.00
Leaf, Denise	DARE to Dream Conference	5/30/2014	No Cost
Magsam, Tori	Report Card Committee	2/12/2014	\$95.00
Heckler, Mary	Students' First	2/20/2014	No Cost
Ramirez, Tiffany	NJ Music Educators Assoc. Conference	2/20/2014	\$95.00
Yerkes, William	NJMEA Meeting	2/20/2014	\$47.50
Heckler, Mary	Rowan Literacy Consortium	2/21/2014	No Cost
Ramirez, Tiffany	NJ Music Educators Assoc. Conference	2/21/2014	\$95.00

A. **FINANCE** – continued

8., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Newman, Lauren	DECA Consumer Bowl	2/25/2014	\$95.00
Rooney, Wendy	Learn & Serve Trip	2/27/2014	\$47.50
Sandy, Laura	Learn & Serve Trip	2/27/2014	\$47.50
Sherman, Heather	Curriculum Writing	2/28/2014	\$95.00
Laganella, Hillary	Motivating Children with Autism	3/07/2014	\$189.00
Yerkes, William	Madrigals/French Trip	3/07/2014	\$95.00
Newman, Lauren	DECA Trip	3/11/2014	\$126.67
Newman, Lauren	DECA Trip	3/12/2014	\$126.67
Heckler, Mary	Rowan Literacy Consortium	3/14/2014	No Cost
Newman, Lauren	DECA Trip	3/14/2014	\$126.67
Leaf, Denise	Bankbridge Annual Reviews	3/17/2014	No Cost
Hansbury, Kelly	NJASK Training	3/20/2014	No Cost
Heckler, Mary	Students' First	3/24/2014	No Cost
Cobb, Cindy	Oakview Field Trip	4/01/2014	No Cost
Ramirez, Tiffany	Choral Festival	4/09/2014	\$220.00
Heckler, Mary	Students' First	4/16/2014	No Cost
Badt, Richard	Wheelabrator Trip	5/05/2014	No Cost
Badt, Richard	Wheelabrator Trip	5/06/2014	No Cost
Badt, Richard	Wheelabrator Trip	5/07/2014	No Cost
Badt, Richard	Wheelabrator Trip	5/08/2014	No Cost
Heckler, Mary	Students' First	5/20/2014	No Cost
Heckler, Mary	Students' First	6/10/2014	No Cost
Morrell, Jason	NJSIAA Meeting	2/19/2014	No Cost
Magsam, Tori	Students' First	2/20/2014	\$47.50
Campbell, Timothy	Track & Field Meeting	2/20/2014	\$47.50
Dixon, Mark	Track & Field Meeting	2/20/2014	\$47.50
Campbell, Timothy	Eastern State Relays	2/24/2014	\$47.50
Breece, Bridgette	IEP Prep Day	2/26/2014	\$95.00
Hopkins, Nicole	IEP Writing Day	2/26/2014	\$95.00
McCool, Sharon	School Coordinator	2/26/2014	\$47.50
Ramagli, Kristen	PE Curriculum Analysis	2/27/2014	\$95.00
Villari, Jennifer	PE Curriculum Analysis	2/27/2014	\$95.00
Brennan, Nicole	Autism Workshop	2/27/2014	\$95.00
Brennan, Nicole	Autism Workshop	2/28/2014	\$95.00
Costantini, Jessica	IEP Writing Day	3/05/2014	\$95.00
Pacini, Joan	IEP Writing Day	3/05/2014	\$95.00
Berth, Christina	IEP Writing Day	3/11/2014	\$95.00
Hurff, Janice	GCC Tech Fair	3/11/2014	\$95.00
Capocci, TeresaLynn	Curriculum Writing	3/14/2014	\$95.00
Penney, Jennifer	IEP Writing Day	3/14/2014	\$95.00
Porter, Carolyne	Curriculum Writing	3/14/2014	\$95.00
Udicious, Kristin	IEP Writing Day	3/14/2014	\$95.00
Verdinelli, Karen	IEP Writing Day	3/14/2014	\$95.00
Stuart, Jennifer	ACCESS Testing	3/17/2014	\$47.50

A. **FINANCE** – continued

8., continued

EMPLOYEE	WORKSHOP	DATE	TOTAL COST
Maska, April	Students' First	3/24/2014	\$47.50
Cross, Brian	Girls in Engineering Workshop	3/27/2014	\$95.00
Hurff, Janice	ExxonMobil Engineers for IGATE Program	3/27/2014	\$95.00
Cross, Brian	Girls in Engineering Workshop	3/28/2014	\$95.00
Hurff, Janice	ExxonMobil Engineers for IGATE Program	3/28/2014	\$95.00
Corriero, Lucille	Systems 3000 Training	4/07/2014	No Cost
Kappre, Stephen	Choir Trip to Rowan	4/09/2014	\$95.00
Maska, April	Students' First	4/16/2014	\$47.50
Maska, April	Students' First	5/20/2014	\$47.50
Maska, April	Students' First	6/10/2014	\$47.50
Beck, Nancy	NJNCAG Meeting	2/24/2014	No Cost
Farreny, Kerri	IEP Plan Day	2/26/2014	No Cost
Lattanzio, Casey	Wheelabrator Presentation	2/28/2014	\$47.50
Barney, Nicole	Math Curriculum	3/04/2014	No Cost
Bauer, Grace	Math Curriculum	3/04/2014	\$95.00
Combs, Susan	EIRC Seminar	3/07/2014	\$95.00
Jasper, Dawn	Madrigals/French Trip	3/07/2014	\$95.00
Mack, Mary	EIRC Seminar	3/07/2014	\$95.00
Tortu-Sliwecki, Phyllis	Madrigals/French Trip	3/07/2014	\$95.00
De Francis, Jamie	IEP Meeting	3/07/2014	\$17.67
Dupper, Kimberly	PBSIS Meeting	3/18/2014	\$47.50
Fontaine, Geralyn	I&RS Meeting	3/18/2014	\$47.50
Holloway, Julia	I&RS Meeting	3/18/2014	\$47.50
Sexauer, Theone	I&RS Meeting	3/18/2014	\$47.50
Vilary, Patrick	I&RS Meeting	3/18/2014	\$47.50
McCue, Bridget	IEP Prep Day	3/20/2014	\$47.50
Page, Margaret	IEP Writing Day	3/20/2014	\$95.00
Schwering, Kelly	IEP Writing Day	3/20/2014	\$47.50
Stephens, Jennifer	IEP Writing Day	3/20/2014	\$47.50
Dimeo, Stacey	Rowan Speech and Language Symposium	3/21/2014	\$149.00
Morrell, Jason	Director of Athletics Assoc Workshop	3/26/2014	\$83.33
Morrell, Jason	Director of Athletics Assoc Workshop	3/27/2014	\$83.33
Morrell, Jason	Director of Athletics Assoc Workshop	3/28/2014	\$83.33
Stuart, Jennifer	IEP Writing Day	4/04/2014	\$95.00
Schramm, Amanda	IEP Writing Day	4/10/2014	\$95.00
Dupper, Kimberly	PBSIS Meeting	4/15/2014	\$47.50
Costino, Kristine	IEP Writing Day	4/25/2014	\$47.50
Stephens, Jennifer	IEP Writing Day	4/30/2014	\$47.50
Anderson, Debra	IEP Prep Day	5/01/2014	\$47.50
Costino, Kristine	IEP Writing Day	5/08/2014	\$47.50
Anderson, Debra	IEP Prep Day	5/22/2014	\$47.50
Slesinski, Sarah	Chaperone 4th Grade Trip	6/10/2014	No Cost

Motion carried 7-0.

B. **CURRICULUM** – ECKLEY, DeGirolamo , Lee (Alternate: Carroll)

1. Motion by Eckley, seconded by DeGirolamo to approve accepting the following student from Fairleigh Dickinson University to complete a 60-hour field experience placement for the spring semester 2014 to be completed during the period of February through May 2014:

<u>STUDENT NAME</u>	<u>MAJOR</u>	<u>COOPERATING TCHR</u>	<u>SUBJ</u>	<u>SCHOOL</u>
Steven Weilder	History	Jeanne Gasparovic	Grade 8 Social Studies	Middle School

Motion carried 7-0.

2. Motion by Eckley, seconded by DeGirolamo to approve West Deptford High School students to attend the Career Council Southern New Jersey College Fair at RiverWinds Community Center, West Deptford, NJ on March 20, 2014 from 10am to 11:30am; Nicole Bonzella will escort 35-40 students.

Motion carried 7-0.

3. Motion by Eckley, seconded by DeGirolamo to approve DECA to attend the New Jersey High School DECA State Career Developmental Competition at Crown Plaza Hotel in Cherry Hill, NJ from March 10, 2014 at 3:30pm through March 12, 2014 at 2pm; Lauren Newman and Kelly Saia will escort the students; at no cost to the Board of Education.

Motion carried 7-0.

4. Motion by Eckley, seconded by DeGirolamo to approve the Wheelabrator Club Trip to the Wheelabrator Symposium in Ft. Lauderdale, Florida from Monday, May 5, 2014 through Thursday, May 8, 2014; students will be supervised by Casey Lattanzio and Rich Badt; Wheelabrator funds will cover the cost of the trip (travel, hotel and food); the cost to the District will be \$760 for substitute teachers.

Motion carried 7-0.

5. Motion by Eckley, seconded by DeGirolamo to approve the Gifted and Talented to visit Adventure Aquarium in Camden, NJ on March 27, 2014 from 8am to 11:45am; Ellen Quindlen, High School Guidance Director and Nicole Bonzella will escort the students; at no cost to the Board of Education.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – GOTCHEL, Guzzetti, Kline (Alternate: Catando)

The following motions have been recommended by the Superintendent of Schools.

1. Motion by Gotchel, seconded by Guzzetti to approve an ESL Club at the High School under the direction of Jennifer Stuart, to meet for 31 sessions beginning February 25, 2014 through June 6, 2014, total cost \$1,023, funded by NCLB Title III Grant.

Motion carried 7-0.

2. Motion by Gotchel, seconded by Guzzetti to approve the hire of Rusty Miller as the High School Musical Costume Designer; at a rate of \$1,594 per the WDEA Contract.

Motion carried 7-0.

3. Motion by Gotchel, seconded by Guzzetti to recommend retroactively amending the motion of October 15, 2013 motion for Cheryl Ungemach, Red Bank LPC Aide, for a medical leave of absence to be extended through February 28, 2014.

NOTE::

Back-up was available.

Motion carried 7-0.

4. Motion by Gotchel, seconded by Guzzetti to approve amending the motion of October 15, 2013 approving request of Dawn Susco, Green-Fields Literacy Coach, for a maternity leave of absence beginning December 12, 2013 and terminating on **January 30, 2014**, during which time accumulated sick days will be utilized.

Motion carried 7-0.

5. Motion by Gotchel, seconded by Guzzetti to approve amending the motion of October 15, 2013 approving the request of Dawn Susco for a 12-week leave of absence under the provisions of the Family Leave Act following her maternity leave of absence, beginning on January 28, 2014 and extending until the 12 weeks expire, **April 24, 2013**.

Motion carried 7-0.

6. Motion by Gotchel, seconded by Guzzetti to approve the request of Dawn Susco for a Child Rearing Leave of Absence commencing on April 25, 2014 and ending on June 30, 2014.

NOTE::

Back-up was available.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

7. Motion by Gotchel, seconded by Guzzetti to approve the following resolution concerning The Governor’s Teacher Recognition Program.

RESOLUTION

WHEREAS: the personnel records of the five staff members recommended for The Governor’s Teacher Recognition Program have been reviewed by the Assistant Superintendent for Business and found to be devoid of recent sanctions or deficiencies.

WHEREAS: the following-named staff members have been selected to represent their schools as participants in the Governor’s Teacher Recognition Program for the 2013-2014 School Year.

High School - Jaclyn Falcone
Middle School - Kristen Ramagli
Red Bank School - Mary Mack
Green-Fields School - Kim Monsu
Oakview School - Mary Heckler

Motion carried 7-0.

8. Motion by Gotchel, seconded by Guzzetti to approve the selection of Tori Magsam, Special Education Teacher at Oakview School, as the West Deptford School District’s 2014-2015 Teacher of the Year, following the rules and requirements of the program sponsored by the State Department of Education for New Jersey Teacher of the Year.

NOTE::

1. The approved Teacher of the Year selection will also be the District’s candidate to enter the Gloucester County selection process for County Teacher of the Year. Winners of the county program will go on to compete at the state level.
2. Ms. Magsam’s application will be presented at the Board Meeting by Mr. Kitchenman.

Motion carried 7-0.

9. Motion by Gotchel, seconded by Guzzetti to approve amending the motion of September 9, 2013 approving the Middle School Overloads for the 2013-2014 year and to establish compensation for services at the rates listed below:

Teacher	Overload	Course	Stipend
Ramirez, Tiffany	Half	Chorus	Pro-rated

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

10. Motion by Gotchel, seconded by Guzzetti to approve the following substitute instructional aide for the 2013-2014 school year, pending completion of all district and state requirements:

Johnson, Danielle D.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A;9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 7-0.

11. Motion by Gotchel, seconded by Guzzetti to approve the following substitute teachers for the 2013-2014 school year, pending completion of all district and state requirements:

Dandrow, Elizabeth A.

Johnson, Danielle D.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A;9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 7-0.

12. Motion by Gotchel, seconded by Guzzetti to approve amending the motion of August 12, 2013 to approve the Middle School Club programs for the 2013-2014 year and to establish compensation for services at the rates listed below:

CLUB	ADVISOR	# OF MEETINGS	SALARY
Study Skills	Schwering, Kelly	16	Pro-rated

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

13. Motion by Gotchel, seconded by Guzzetti to approve the Emergent Hire for the 2013-2014 school year, effective pending completion of all district and state requirements, of Queana Scott as Substitute Custodian/Substitute Bus Driver, and to establish compensation for services at \$85 per day; without benefits.

NOTE:

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back up was available.

Motion carried 7-0.

14. Motion by Gotchel, seconded by Guzzetti to approve hiring Alicia Keen as Assistant Cafeteria Manager, effective March 1, 2014, pending completion of all district and state requirements; and to establish compensation for services at \$9.75 per hour; 6.5 hours per day; with benefits.

NOTE:

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Alicia Keen is currently a High School Cafeteria Worker; as such, she does not require Emergent Hiring.
4. Back up was available.

Motion carried 7-0.

15. Motion by Gotchel, seconded by Guzzetti to approve, effective March 1, 2014, a voluntary transfer for Joanne Kinsey from Middle School Cafeteria Worker to High School Cafeteria Worker; and to establish compensation for services at \$9.46 per hour; 28.75 hours per week; without benefits.

NOTE:

1. Transfer was requested by the staff member.
2. No change in hours or hourly rate.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

16. Motion by Gotchel, seconded by Guzzetti to approve, Sandra Montgomery as a Red Bank Elementary School Special Education One-on-One Aide for Student ID #1751; effective February 25, 2014; pending completion of all state and district requirements, and to establish compensation for services at 29.5 hours per week; \$14.32 per hour; without benefits.

NOTE:

1. Ms. Montgomery will be replacing Ms. Rafino.
2. Ms. Montgomery is currently an approved substitute teacher for the District; as such, she does not require emergent hiring.
3. This is a budgeted expense.
4. Back up was available.

Motion carried 7-0.

17. Motion by Gotchel, seconded by Guzzetti to approve the following substitute teacher for the 2013-2014 school year, pending completion of all district and state requirements:

Lammers, Lauren A.

NOTE:

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. The state has rescinded the waiver process to N.J.A.C. 6A;9-6.5(c) for the hiring of substitute teachers; therefore, either the candidates CHRU approval letter or an Emergent Hire form must accompany each substitute application.

Motion carried 7-0.

18. Motion by Gotchel, seconded by Guzzetti to amend the motion of November 25, 2013 approving Christine Spadano La Paglia as a Long-Term Substitute Teacher for Dawn Susco, Green-Fields Literacy Assistance Coach, beginning on December 12, 2013 and ending on **March 18, 2014**.

Motion carried 7-0.

19. Motion by Gotchel, seconded by Guzzetti to approve the voluntary transfer of Nicole Brizill from Red Bank Literacy Coach to Green-Fields Literacy Coach, effective March 18, 2014 for the remainder of the 2013-2014 school year.

Motion carried 7-0.

20. Motion by Gotchel, seconded by Guzzetti to amend the motion of January 27, 2014 hiring Barbara White as a **Middle School Instructional Computer Lab Aide**; 29.5 hours per week; \$14.32 per hour; teacher calendar; without benefits.

Motion carried 7-0.

C. **TEACHERS & PERSONNEL** – continued

21. Motion by Gotchel, seconded by Guzzetti to approve the voluntary transfer of Susan Ramick from Middle School Computer Lab Aide to the High School Computer Lab Aide.

Motion carried 7-0.

22. Motion by Gotchel, seconded by Guzzetti to approve Andrea Kappre as the High School Computer Technology Coordinator at the contracted rate of \$4,531 prorated to February 25, 2014.

Motion carried 7-0.

23. Motion by Gotchel, seconded by Guzzetti to approve Denise Newcomb as a Substitute Cafeteria Worker for the 2013-2014 school year, pending completion of all district and state requirements.

NOTE:

Mrs. Newcomb is retiring this year; as such, she does not require emergent hiring and will avoid paying the fingerprinting fee by being approved prior to her retirement.

Motion carried 7-0.

24. Motion by Gotchel, seconded by Guzzetti to retroactively approve amending the motion of August 13, 2013, reducing the hours of Wendy Ashenfelter, Red Bank Kindergarten Instructional Aide, from 22.5 hours to 7.5 hours.

NOTE:

Mrs. Ashenfelter has been contracted, through EIRC, to provide ESL services during those 15 hours.

Motion carried 7-0.

25. Motion by Gotchel, seconded by Guzzetti to approve the hiring of Thien Kasper as a Red Bank Kindergarten Instructional Aide pending completion of all district and state requirements; and to establish compensation for services at 15 hours per week; Level 1 \$14.32 per hour; teacher calendar; without benefits.

NOTE:

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. Back up was available.

Motion carried 7-0.

D. **NEGOTIATIONS, PUPIL PLACEMENT, PROGRESS & WELFARE** – CARROLL, DeGirolamo, Gotchel (Alternate: Kline)

1. Motion by DeGirolamo, seconded by Gotchel to affirm that the West Deptford Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the February 24, 2014 meeting of the Board of Education.

Motion carried 7-0.

2. Motion by DeGirolamo, seconded by Gotchel to approve, retroactive to February 3, 2014, homebound instruction for Student ID# 21368, 10 hours per week beginning February 3, 2014 on an as needed basis for the next 60 days; instruction will be provided by Kelley Mason (8 hours) and Kelly Schwering (2 hours).

Motion carried 7-0.

3. Motion by DeGirolamo, seconded by Gotchel to approve, retroactive to February 3, 2014, 10 hours of homebound instruction weekly for Student ID# 19003 to begin during the week of February 3, 2014 and continue until further notice; instruction to be provided by Jill Ward (2 hours) and Lauren Schmidt (8 hours).

Motion carried 7-0.

4. Motion by DeGirolamo, seconded by Gotchel to approve, retroactive to January 23, 2014, 10 hours of home instruction weekly for Student ID# 16518; classified Eligible for Special Education and Related Services – MD; services to be provided by Education Incorporated; reimbursement for services rendered to be at a rate of \$44 per hour.

NOTE:

This is a budgeted expense.

Motion carried 7-0.

E. **ATHLETIC, BAND & CAFETERIA** – LEE, Catando, Kline (Alternate: Carroll)

1. Motion by Catando, seconded by Kline to approve amending the motion of January 27, 2014 hiring Bob Cooper as Girls' Spring Track Head Coach for the 2013-2014 season and to establish compensation for services at **Step 3; \$5,556.**

Motion carried 7-0.

E. **ATHLETIC, BAND & CAFETERIA** – continued

2. Motion by Catando, seconded by Kline to approve the following Head Coaches for the Fall 2014-2015 season.

POSITION	NAME	SALARY	STEP
Head Cheerleading Coach	Katie Adams	\$4,089	3
Head Girls Cross Country Coach	Bob Cooper	\$4,234	3
Head Field Hockey Coach	Linda Decker	\$5,221	3
Head Football Coach	Clyde Folsom	\$7,193	3
Head Boys Soccer Coach	Steve Jakubowski	\$5,221	3
Head Girls Soccer Coach	Veronica McGinniss	\$5,221	3

NOTE:

The following coaching positions are available at this time:

- Head Boys Cross Country Coach
- Head Girls Tennis Coach

Motion carried 7-0.

3. Motion by Catando, seconded by Kline to approve hiring Gwen Krause as Assistant as Assistant Girls Spring Track Coach for the 2013-2014 season, and to establish compensation for services at Step 1; \$3,410.

Motion carried 7-0.

4. Motion by Catando, seconded by Kline to approve hiring Lauren Lammers as Assistant Girls Spring Track Coach for the 2013-2014 season, and to establish compensation for services at Step 1; \$3,410.

Motion carried 7-0.

5. Motion by Catando, seconded by Kline to approve, accepting with regret, the notice of resignation from Kelly Hernandez, High School Girls Head Tennis Coach.

NOTE:

Back up was available.

Motion carried 7-0.

F. **PROPERTY, BUILDINGS & TRANSPORTATION** – **GUZZETTI**, Gotchel, Eckley (Alternate: Catando)

No action taken.

G. **POLICY & COMMUNITY RELATIONS** – CATANDO, Carroll, Lee (Alternate: DeGirolamo)

No action taken.

COURTESY EXTENDED TO VISITORS

The following person addressed the Board:

- Michael Sullivan

Motion by Kline, seconded by DeGirolamo to adopt the following resolution:

**WEST DEPTFORD BOARD OF EDUCATION
West Deptford, NJ 08066**

**RESOLUTION
AUTHORIZING EXECUTIVE SESSION**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the West Deptford Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in “Executive Session”, i.e. without the public being permitted to attend; and

WHEREAS, the West Deptford Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the West Deptford Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for

inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

✓ _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the West Deptford Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the West Deptford Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the West Deptford Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the West Deptford Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the West Deptford Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the West Deptford Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Board President

Date

Business Administrator/Board Secretary

Motion carried 7-0.

The Board convened Closed Session at 8:27pm.

Motion by Eckley, seconded by Kline to reconvene Open Session.

The Board convened Open Session at 10:12pm.

ACTION AFTER CLOSED SESSION

- Motion by Kline, seconded by Eckley to approve the Closed Session minutes of February 10, 2014.

Motion carried 7-0.

- Motion by Guzzetti, seconded by Kline to adjourn the meeting at 10:14pm.

Motion carried 7-0.

William H. Thompson
Assistant Superintendent/Board Secretary