



**BOARD OF EDUCATION
WORKSHOP MEETING 7:00pm
MONDAY, SEPTEMBER 14, 2015
WEST DEPTFORD MIDDLE SCHOOL**

A. Meeting Opening

A.1. Meeting Called to Order

The meeting of the Board of Education, Township of West Deptford was held on the above date in the West Deptford Middle School, 675 Grove Road, West Deptford, New Jersey 08066. Opening statement was read by Mrs. Kate Cargill, President of the Board.

A.2. Pledge of Allegiance

The Pledge of Allegiance was led by Board President, Kate Cargill.

A.3. President's Announcement of Meeting Notice

A Notice of this meeting has been provided by letter dated 06 January 2015 to the South Jersey Times, Courier Post and West Deptford Municipal Clerk. Public notice was also posted in the West Deptford Municipal Building on 06 January 2015.

In Attendance

Mrs. Kate Cargill
Mr. Steve Catando
Mrs. Lisa Eckley
Dr. Brian Gotchel
Mr. Peter Guzzetti (arrived 7:05pm)
Mrs. Megan Kerr

Absent

Mrs. Amy DeGirolamo
Mr. David Kline
Dr. Thomas Lee

Kevin A. Kitchenman, Superintendent

William H. Thompson, Assistant Superintendent for Business/Board Secretary

B. Approval of Minutes

B.1. Minutes

Motion by Eckley, seconded by Gotchel to approve the minutes of August 24, 2015, Regular Meeting.

Motion carried 5-0-1.
(Abstain-Kerr)

C. Courtesy Extended to Visitors

C.1. Courtesy Extended to Visitors. (15-minute limit; agenda items only)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrators, director or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

D. Solicitor's Report

D.1. Solicitor's Report

E. Superintendent's Report

E.1. Discussion of Request by Mark Rossi regarding Fencing

E.2. Discussion of Impact of Recent SEC Decision on BOE Participation in Interviews

F. Finance - KLINE, Gotchel, Guzzetti (Alternate: Lee)

The Board took action on the following items:

F.1. Award District Newsletter

Motion by Gotchel, seconded by Guzzetti to approve awarding the printing of the District Newsletter for the 2015-2016 school year to:

Fort Nassau Graphics, West Deptford, NJ, as follows:

4-page newsletter.....\$1,521.33
6-page newsletter.....\$1,928.35
8-page newsletter.....\$2,490.63

Motion carried 6-0.

F.2. Regular Bill List

Motion by Gotchel, seconded by Guzzetti to approve the regular bill list of September 14, 2015 totaling \$20,273.82, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 6-0.

(Exception: Cargill abstained on PO #16-0636)

The Board discussed the following for approval at the September 28, 2015 meeting.

F.3. School Business

To recommend the following expenditures for workshops and travel expenses:

<u>EMPLOYEE</u>	<u>WORKSHOP</u>	<u>DATE</u>	<u>TOTAL COST</u>
Fairchild, Cheryl	NJPSA Meeting	9/18/2015	No Cost
Gismondi, Brian	NJPSA Meeting	9/18/2015	\$37.20
Sanford, April	ASAP Meeting	9/18/2015	No Cost
Pustie, Michael	GC Science Supervisors Meeting	9/21/2015	No Cost
Jakubowski, Steven	Hazing Prevention Workshop	9/22/2015	\$95.00

<u>EMPLOYEE</u>	<u>WORKSHOP</u>	<u>DATE</u>	<u>TOTAL COST</u>
MORRELL, JASON	NJPSA Meeting	9/22/2015	No Cost
Magsam, Tori	Students' First	9/23/2015	\$47.50
Maska, April	I&RS	9/23/2015	\$47.50
Kiessling, JoAnn	RTI Meeting	9/24/2015	\$95.00
Magsam, Tori	RTI Meeting	9/24/2015	\$95.00
Long-Gilmore, Kimberly	EIRC Training	9/28/2015	\$95.00
MORRELL, JASON	NJ Leadership Academy	9/29/2015	No Cost
TRAMPE, CHRISTINE	NJPSA Leadership Academy	9/29/2015	\$665.19
COBB, CINDY	Camp Mason	10/5/2015	No Cost
Fairchild, Cheryl	Camp Mason	10/5/2015	No Cost
Lamelas, Kristin	AENJ Conference	10/5/2015	\$437.70
COBB, CINDY	Camp Mason	10/6/2015	No Cost
Fairchild, Cheryl	Camp Mason	10/6/2015	No Cost
Lamelas, Kristin	AENJ Conference	10/6/2015	No Cost
COBB, CINDY	Camp Mason	10/7/2015	No Cost
Fairchild, Cheryl	Camp Mason	10/7/2015	No Cost
Badt, Richard	NJ Leadership Academy	10/8/2015	\$68.82
Fairchild, Cheryl	NJ Leadership Academy	10/8/2015	\$170.00
Fairchild, Cheryl	NJOSEP LRE Workshop	10/14/2015	No Cost
Jenkins, Candace	Workers' Comp Training Class	10/16/2015	\$20.00
Davis, Jody	NHS Blood Drive	10/19/2015	\$95.00
Stuart, Jennifer	NHS Blood Drive	10/19/2015	\$95.00
TRAMPE, CHRISTINE	GC and SC Middle School Principals Meeting	10/20/2015	No Cost
Kiessling, JoAnn	RTI Meeting	10/22/2015	\$95.00
Magsam, Tori	RTI Meeting	10/22/2015	\$95.00
TRAMPE, CHRISTINE	GC and SC Middle School Principals Meeting	11/17/2015	No Cost
TRAMPE, CHRISTINE	NJ Leadership Academy	11/19/2015	\$665.19
TRAMPE, CHRISTINE	GC and SC Middle School Principals Meeting	1/19/2016	No Cost
TRAMPE, CHRISTINE	GC and SC Middle School Principals Meeting	2/16/2016	No Cost
TRAMPE, CHRISTINE	GC and SC Middle School Principals Meeting	3/15/2016	No Cost
TRAMPE, CHRISTINE	GC and SC Middle School Principals Meeting	4/19/2016	No Cost
TRAMPE, CHRISTINE	GC and SC Middle School Principals Meeting	5/17/2016	No Cost
TRAMPE, CHRISTINE	GC and SC Middle School Principals Meeting	6/21/2016	No Cost

Motion carried 6-0.

F.4. Cafeteria Bill List

Motion by Gotchel, seconded by Guzzetti to approve the cafeteria bill list of September 28, 2015 totaling \$10,787.37, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

Motion carried 6-0.

F.5. Payroll

To recommend the payroll of August 2015 totaling \$732,897.29 with funds available as documented in the Board Office.

F.6. Regular Bill List

To recommend the regular bill list of September 28, 2015 totaling _____, with funds available as documented in the Board Office, pending final review by the Finance Committee Chairperson.

F.7. Resolution

To recommend the following Resolution:

In accordance with the requirements of the New Jersey Administrative Department of Education, Section 6A:23-4.5(a)(20), the BOARD hereby agrees and consents to the following:

IT IS RESOLVED AS FOLLOWS:

The Private School, YALE SCHOOL NORTH 2 CAMPUS ("YALE"), is not required to charge District students for any "paid or reduced meals" furnished directly or indirectly by YALE to them. This shall be effective for the school year beginning September 1, 2015 and ending June 20, 2016.

The BOARD member hereunder is hereby authorized to sign on behalf of the BOARD in accordance with the BOARD'S bylaws or organizational rules.

Dated: September 28, 2015

Witness:

William H. Thompson
Asst Supt for Business/Board Secretary

Kate Cargill, Board President

F.8. Resolution

To recommend the following Resolution:

In accordance with the requirements of the New Jersey Administrative Department of Education, Section 6A:23-4.5(a)(20), the BOARD hereby agrees and consents to the following:

IT IS RESOLVED AS FOLLOWS:

The Private School, YALE SCHOOL WEST CAMPUS ("YALE"), is not required to charge District students for any "paid or reduced meals" furnished directly or indirectly by YALE to them. This shall be effective for the school year beginning September 1, 2015 and ending June 20, 2016.

The BOARD member hereunder is hereby authorized to sign on behalf of the BOARD in accordance with the BOARD'S bylaws or organizational rules.

Dated: September 28, 2015

Witness:

William H. Thompson
Asst Supt for Business/Board Secretary

Kate Cargill, Board President

F.9. Resolution

To recommend the below-listed Resolution.

WHEREAS: P.L. 1977, Chapters 192 and 193, as amended, establishes services to nonpublic school students, namely Chapter 192 – Compensatory Education, English as a Second Language, and Home Instruction and Chapter 193 – Examination and Classification by a basic Child Study Team, Supplementary Instruction and Corrective Speech services when indicated, and

WHEREAS: the Gloucester County Special Services School District proposes to implement these services to nonpublic school students in accordance with Chapters 192 and 193, and

WHEREAS: the Gloucester County Special Services School District proposal would enable the nonpublic school students to be serviced at the site of the nonpublic school, and

WHEREAS: there will be no cost to the local district other than State funding pursuant to Chapters 192 and 193, as amended,

NOW THEREFORE BE IT RESOLVED:

the West Deptford Board of Education hereby approves participation in this project and authorizes the President and Secretary to contract with the Gloucester County Special Services School District to implement the project and provide the services pursuant to P.L. 1977, Chapters 192 and 193, in accordance with the terms of the Contract.

ADOPTED by the Board of Education at a regular meeting held on September 28, 2015.

WDBOE President

Asst Superintendent for Business/Board Secretary

F.10. Secretary's Report EOY

To recommend that pursuant to NJAC 6A:23-A-16:10(c)4, the West Deptford Board of Education certifies that as of June 30, 2015 and after review of the amended End-of-Year Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F.11. Treasurer's Report EOY

To recommend that pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of June 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the West Deptford Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2, and no budgetary line item account has been overexpended in violation of NJAC 6A:23A-16.10(c)4. And, in accordance with NJAC 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending June 30, 2015.

F.12. Secretary's Report July

To recommend that pursuant to NJAC 6A:23-A-16:10(c)4, the West Deptford Board of Education certifies that as of July 2015 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F.13. Treasurer's Report July

To recommend that pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of July 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the West Deptford Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2, and no budgetary line item account has been overexpended in violation of NJAC 6A:23A-16.10(c)4. And, in accordance with NJAC 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending July 2015.

F.14. Transfer Report July

To recommend the July 2015 transfers.

F.15. Secretary's Report August

To recommend that pursuant to NJAC 6A:23-A-16:10(c)4, the West Deptford Board of Education certifies that as of August 2015 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F.16. Treasurer's Report August

To recommend that pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of August 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the West Deptford Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2, and no budgetary line item account has been overexpended in violation of NJAC 6A:23A-16.10(c)4. And, in accordance with NJAC 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending August 2015.

F.17. Transfer Report August

To recommend the August 2015 transfers.

G. Curriculum - ECKLEY, DeGirolamo, Guzzetti (Alternate: Lee)

The Board took action on the following:

G.1. Practicum Placement

Motion by Eckley, seconded by Guzzetti to approve the request from Wilmington University to place the following student for a practicum placement of 50 hours for the fall semester during the period September 15 through December 18, 2015.

<u>Student Name</u>	<u>Cooperating Teacher</u>	<u>School</u>	<u>Grade</u>
David Ortega	Patti Ardito	Oakview	2

Motion carried 6-0.

G.2. High School Key Club Trip

Motion by Eckley, seconded by Guzzetti to approve the Key Club to attend the NJ District Key Club Fall Rally at Six Flags Great Adventure, Jackson, NJ on Sunday, October 11, 2015 from 7:00am - 6:30pm; Ms. Kathleen Yeager, Key Club Advisor, will escort 35 West Deptford High School students to visit the above mentioned venue; No cost to Board of Education.

Motion carried 6-0.

G.3. Student Instructional Hours

Motion by Eckley, seconded by Guzzetti to approve West Deptford Middle School will accept Student ID#22221 instructional hours recorded at the Rock School for Dance Education in Philadelphia, PA, as a means of fulfilling her sixth grade physical education requirement; Her submitted and confirmed log of instructional experiences at the Rock School, totaling a minimum of 35 hours, will substantiate her completion of this requirement.

Motion carried 6-0.

The Board discussed the following for approval at the September 28, 2015 meeting.

G.4. Oakview Field Trip

To recommend a field trip to Inversand Company Fossil Dig in Mantua, NJ for all Second Grade Oakview students, teachers, classroom aides and school nurse, on October 9, 2015 from 9:30am to 12:30pm; at no cost to the Board of Education.

H. Teachers & Personnel – DEGIROLAMO, Eckley, Kline (Alternate: Kerr)

H.1. Teachers & Personnel Recommendations

The following motions have been recommended by the Superintendent of Schools.

The Board took action on the following:

H.2. Hire Substitute Custodian

Motion by Eckley, seconded by Kerr to approve the Emergent Hire for the 2015-2016 school year, effective pending completion of all district and state requirements, of Melanie Rivera as Substitute Custodian, and to establish compensation for services at \$85 per day; without benefits.

NOTE

1. Per the new regulations from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employee can begin employment without this interim approval.

Motion carried 6-0.

H.3. Hire Cafeteria Worker

Motion by Eckley, seconded by Kerr to approve Margaret Villone as a Middle School Cafeteria Worker for the 2015-2016 school year, \$8.45 per hour; 25 hours a week; without benefits, pending completion of all district and state requirements.

NOTE

Ms. Villone is currently a Substitute Cafeteria Worker for the District; as such, she does not require emergent hiring.

Motion carried 6-0.

H.4. New Teacher Academy

Motion by Eckley, seconded by Kerr to retroactively approve the following staff to attend "New Teacher Academy," August 25, 26, 27, 2015, 8:00am-3:30pm, total cost \$7,020 funded by Staff Development monies.

9 Staff x 3 days x 6.5 hrs./day x \$40 = \$7,020

Jan Beane	Adam DiLorenzo	Patricia Haider
Michelle Lanciano	William Malone	Gabriella Mendek
Patricia Pauro	Amanda Peticari	Jennie Redkoles

Motion carried 6-0.

H.5. New Teacher Academy Presenters

Motion by Eckley, seconded by Kerr to retroactively approve the following staff as presenters for "Understanding by Design" workshop for new teachers, August 26, 2015, 12 hours (6 hours prep, 6 hours present) total cost \$960, funded by Staff Development monies.

2 Staff x 12 hours x \$40/per hr. = \$960

Michael Seeley	Karen Robinson
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Motion carried 6-0.

H.6. Resignation

Motion by Eckley, seconded by Kerr to approve, accepting with regret, the notice of resignation from Lauren Schmidt, Middle School Math Teacher, effective October 26, 2015.

Motion carried 6-0.

H.7. Resignation

Motion by Eckley, seconded by Kerr to approve, accepting with regret, the notice of resignation from Michelle Reynolds, Middle School Special Education One-on-One Aide, effective August 26, 2015.

Motion carried 6-0.

H.8. Hire Special Education Aide

Motion by Eckley, seconded by Kerr To approve, effective September 15, 2015, the Emergent Hire for the 2015-2016 school year, pending completion of all state and district requirements of Lindsay Sheehan, as a High School Special Education One-on-One Aide for Student ID#18059, at 29.5 hours per week; and to establish compensation at a rate of \$14.93; without benefits.

NOTE

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.

2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.

3. This is a budgeted expense.

Motion carried 6-0.

H.9. Amend Motion

Motion by Eckley, seconded by Kerr to amend the motion of June 22, 2015 approving the adjustment, effective September 01, 2015, the salary of William Rumaker III, High School Teacher, to reflect attainment of advanced degree status; M.A. Level 5; \$62,067.

NOTE

The incorrect level was on the June 22, 2015 board motion.

Motion carried 6-0.

H.10. High School Club and Activity Advisors

Motion by Eckley, seconded by Kerr to approve the following Club & Activity Advisors for West Deptford High School 2015-2016 school year.

Club	Staff Member	Meetings/Step	Salary
Class of 2016	Jaclyn Falcone	2 (1/2)	\$1,825.50
Class of 2016	Julia Holloway	2 (1/2)	\$1,825.50
Class of 2017	Christina Berth	1 (1/2)	\$1,616
Class of 2017	Lindsay Freedman	1 (1/2)	\$1,616
Class of 2018	Joel Crane	2 (1/2)	\$1,293.50
Class of 2018	Mike Seeley	2 (1/2)	\$1,293.50
Class of 2019	Stephanie Kraemer	1 (1/2)	\$1,202.50
Class of 2019	Courtney Stetson	1 (1/2)	\$1,202.50
Academic Challenge	Erin Pence	3	\$2,825
Anglers' Club	Tim Campbell	24 (1/2)	\$822
	Aaron Burr	24 (1/2)	
Anime Club	Phyllis Tortu-Sliwecki	24	\$822
Art Club	Renee Richardson	24	\$822

AVA	John Beaver	3	\$2,825
DECA	Lauren Dupont	3	\$3,520
Friends of Rachel Club	April Sanford	24	\$822
Gay/Straight Alliance	Amy Vassallo	24	\$822
Musical	Bill Yerkes (Director)	3	\$2,825
Musical	Chris Adams (Orchestra Conductor)	3	\$2,985
Musical	Tom Kershaw (Business Mgr.)	3	\$2,825
Musical	Joey Quaille (Choreographer)	3	\$1,934
Musical	Katie Knoblock (Costumes)	3	\$1,934
Musical	Allison Sheppard (Asst. Musical Director)	3	
Musical	Mary Rossiter (Stage Crew Advisor)	3	\$1,492.50
Musical	John Beaver (Stage Crew Advisor)	3	\$2,985
Musical	Shawn McGovern (Set Design)	3	\$2,429
NHS	Jody Davis Jen Stuart	3 (1/2) 3 (1/2)	\$3,520
PAAC	Renee Richardson Elizabeth Christie	24 (1/2) 24 (1/2)	\$822
Photography Club	Kristen Lamelas	24	\$822
Renaissance Club	Maria Ford Erin Pence	3 (1/2) 2 (1/2)	\$2985 (\$1,492.50) \$2802 (\$1401.00)
SADD	Starr Marz April Sanford	24 (1/2) 24 (1/2)	\$822.00
Science Club	Geri Fontaine	24	\$822.00
Student Council	Karen Robinson Katie Adams	3 (1/2) 1 (1/2)	\$3520 (\$1760.00) \$2919 (\$1459.50)
Talon School Newspaper	Venice Grossman	Per issue	\$420 per
Volleyball Club	Bill Rumaker	24	\$822
Yearbook Advisor	Mark Drummond	1	\$3232
Yearbook Assistant	Erin Pence	1	\$2565
Yearbook Financial	Lauren Dupont	1	\$2565
Young Women Leaders Club	Nicole Bonzella Jamie DeFrancis	24 (1/2) 24 (1/2)	\$822 \$822

H.11. Middle School AVA Positions

Motion by Eckley, seconded by Kerr to approve amending the motion of June 22, 2015 hiring the Middle School AVA Director and Assistant Director.

Joe Fulginiti MS/AVA Director	Step 3	\$4,089.00
Rob Knecht MS/AVA Asst.	Step 1	\$2,405.00

Motion carried 6-0.

H.12. Resignation

Motion by Eckley, seconded by Kerr to approve, accepting with regret, the notice of resignation from Edward Donisi, High School Special Education One-on-One Aide; effective September 18, 2015.

Motion carried 6-0.

H.13. Curriculum Writing

Motion by Eckley, seconded by Kerr to approve Stuart Becker, Middle School STEM Teacher, for 8 hours of curriculum writing to revise the Creative Computing Curriculum, at the board approve rate of \$40 per hours.

Motion carried 6-0.

H.14. Amend Rehire Motion

Motion by Eckley, seconded by Kerr to approve amending the hiring motion of May 11, 2015 to reflect the below-listed changes.

<u>Last Name</u>	<u>First Name</u>	<u>Middle</u>	<u>Loc.</u>	<u>Dept.</u>	<u>Tenured?</u>	<u>Tenure Date</u>	<u>Definition</u>	<u>Salary</u>
BAKER-ZLATKIN	KAREN	J	100	LITC	TN-2	09/02/2017	TEACHER MA	64,147.00
MIKULSKI	NOREEN	M	111	LITCOACH	TENURED	-	LONGEVITY-TEACHERS	1,000.00
MIKULSKI	NOREEN	M	111	LITCOACH	TENURED	-	TEACHER BA	78,780.00
WALSH	LAUREN	R	100	SE-ICR	TENURED	-	TEACHER BA	60,580.00

NOTE

Only building locations have changed.

Motion carried 6-0.

H.15. Hire Special Edu Aide

Motion by Eckley, seconded by Kerr to approve, effective October 13, 2015, the Emergent Hire for the 2015-2016 school year, pending completion of all state and district requirements of Sherry Connelly, as an Oakview Elementary School Special Education Aide, at 29.5 hours per week; and to establish compensation at a rate of \$14.93; without benefits.

NOTE

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.
2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.
3. This is a budgeted expense.

Motion carried 6-0.

H.16. Amend Hire Motion

Motion by Eckley, seconded by Kerr to amend the motion of July 20, 2015 hiring, effective September 1, 2015, pending completion of all district and state requirements, of Alyssa Petito as a long term substitute Oakview Instructional (Kindergarten) Aide, beginning on September 1, 2015 and terminating on December 14, 2015, and to establish compensation for services at 22.5 hours per week; without benefits; hourly rate, \$14.93.

NOTE

Hourly was incorrect on the original motion.

Motion carried 6-0.

H.17. Hire Middle School Math Teacher

Motion by Eckley, seconded by Kerr to approve, effective November 16, 2015, hiring Thomas Shown as a Middle School Math Teacher for the 2015-2016 school year, pending completion of all district and state requirements, and to establish compensation for services at B.A. Level 12; \$70,480; with benefits.

NOTE

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.

2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.

Motion carried 6-0.

H.18. High School Overload

Motion by Eckley, seconded by Kerr to approve the following High School overload assignment for the 2015-2016 school year; compensation at a rate of \$2275.00

Teacher	Department	Course	Assignment
Mark Drummond	Math	Personal Finance	Semester 1

Motion carried 6-0.

H.19. Increase Bus Driver Hours

Motion by Eckley, seconded by Kerr to approve increasing the hour for Dale Matthews, District Bus Driver from a maximum of 25 hours per week to not to exceed 29.5 hours per week at a rate of \$15.05 an hour for the 2015-2016 school year.

Motion carried 6-0.

H.20. Hire Aide

Motion by Eckley, seconded by Kerr to approve hiring for the 2015-2016 school year pending completion of all district and state requirements, Brenda Cimorelli as Green-Fields LPC Aide, and to establish compensation for services at 10 hours per week; Student Calendar; hourly rate \$11.60.

NOTE

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.

2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.

Motion carried 6-0.

H.21. Middle School Overloads

Motion by Eckley, seconded by Kerr to approve the Middle School Overloads for the 2015-2016 school year.

Staff Member	Overload Type	Amount \$	Acct Number
Gottschling, Alayna	FULL	4550.00	11-213-100-101-02-554
Farreny, Kerry	FULL	4550.00	11-213-100-101-02-554
Hopkins, Nicole	FULL	4550.00	11-213-100-101-02-554
Costantini, Jessica	FULL	4550.00	11-213-100-101-02-554
Sperduto, Jil	FULL	4550.00	11-213-100-101-02-554
Cardillo, Robin	FULL	4550.00	11-213-100-101-02-554
Dzinski, Joanna	FULL	4550.00	11-213-100-101-02-554
Staff Member	Overload Type	Amount \$	Acct Number
Sanker, Ellen	FULL	4550.00	11-213-100-101-02-554
Rullo, Maureen	FULL	4550.00	11-130-100-101-02-554
Mason, Kelley	HALF	2275.00	11-130-100-101-02-554
Rooney, Wendy	FULL	4550.00	11-130-100-101-02-554
Schmidt, Lauren	HALF	2275.00	11-130-100-101-02-554
Baker, Darren	FULL	4550.00	11-130-100-101-02-554
Jakubowski	HALF	2275.00	11-130-100-101-02-554
Di Lorenzo, Adam	HALF	2275.00	11-130-100-101-02-554
Thurston, Melissa	FULL	4550.00	11-130-100-101-02-554
Paterna, Fiona	FULL	4550.00	11-130-100-101-02-554
Stanwood, Eric	FULL	4550.00	11-130-100-101-02-554
Capocci, TeresaLynn	FULL	4550.00	11-130-100-101-02-554
Malone, William	FULL	4550.00	11-130-100-101-02-554
Greene, Robert	FULL	4550.00	11-130-100-101-02-554
Blair, Brooke	HALF	2275.00	11-130-100-101-02-554
Kappre, Steve	.4 (HR)	1820.00	11-130-100-101-02-554
Daly, Tiffany	.4 (HR)+1/6	2578.00	11-130-100-101-02-554

Motion carried 6-0.

H.22. Amend Rehire Motion

Motion by Eckley, seconded by Kerr to amend the April 13, 2015 board motion to reflect the below Non-Instructional Aide hours for the 2015-2016 school year as of September 15, 2015.

Name	From	To
Pat Baud	20 Hours	17.5

Motion carried 6-0.

H.23. Amend Motion

Motion by Eckley, seconded by Kerr to approve amending the motion of August 24, 2015 approving the ½ overload for Kristen Melcher and Monica Quinlan-Dulude to reflect the total overload to be \$2755.52; \$1794.88 for Mrs. Melcher and \$960.64 for Mrs. Quinlan-Dulude.

Motion carried 6-0.

H.24. Leave of Absence

Motion by Eckley, seconded by Kerr to retroactively approve the request of Joni Steers, Young Eagles Care Provider, for a medical leave of absence beginning September 8, 2015 and terminating September 22, 2015, during which accumulated sick time will be used.

Motion carried 6-0.

H.25. Leave of Absence

Motion by Eckley, seconded by Kerr to retroactively approve the request of June Trace, Young Eagles Care Provider, for a medical leave of absence beginning September 10, 2015 and terminating October 1, 2015 during which accumulated sick time will be used.

Motion carried 6-0.

H.26. Leave of Absence

Motion by Eckley, seconded by Kerr to retroactively approve the request of Kathy Bairstow, Young Eagles Care Provider, for a medical leave of absence beginning September 8, 2015 and terminating September 25, 2015, during which accumulated sick time will be used.

Motion carried 6-0.

H.27. EIRC Services Contract

Motion by Eckley, seconded by Kerr to approve the Inter-local Services Agreement with EIRC for ESL Instructional Services for the 2015-2016 School Year at a rate of \$55 per hour for 16 hours per week.

Motion carried 6-0.

H.28. Hire High School Aide

Motion by Eckley, seconded by Kerr to approve the hire of Barbara Tighe, as the High School Non-Instructional Aide pending completion of all state and district requirements, 12 hours a week, no benefits, student calendar compensation at hourly wage \$11.60.

NOTE

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.

2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.

Motion carried 6-0.

H.29. Leave of Absence Request

Motion by Eckley, seconded by Kerr to approve the petition of Maureen Rullo, Middle School Language Arts Teacher, for a leave of absence without pay for the period October 16, 19 and 20, 2015 as per Board Policy 4431.

NOTE

Board Policy 4431 states that the Board of Education will consider petitions which are considered "Once in a Lifetime" situation with the expectation that no staff member would request such consideration more frequently than once during a 5-year interval.

Motion carried 6-0.

H.30. High School Computer Tech Coordinator

Motion by Eckley, seconded by Kerr to approve Andrea Kappre as the High School Computer Technology Coordinator for the 2015-2016 School year at a contracted rate of \$4760.00.

The Board discussed the following for approval at the September 28, 2015 meeting.

H.31. Substitute Nurse

To recommend the following Substitute Nurse for the 2015-2016 school year, pending completion of all district and state requirements:

Diane Novak

NOTE

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.

2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.

H.32. Substitute Teachers

To recommend the following substitute teachers for the 2015-2016 school year, pending completion of all district and state requirements:

Amanda Perticari

Diane Novak

Valerie McKinney

Kyle Britt

NOTE

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.

2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.

H.33. Substitute Aide/Secretary

To recommend Barb Tighe for a Substitute Non-Instructional Aide and Substitute Secretary for the 2015-2016 school year, pending completion of all district and state requirements.

NOTE

1. Per the new regulation from the Office of Criminal History, emergent hiring is only permitted for three months. At the end of this period, if an approval letter has not yet been received regarding the criminal history check, the Commissioner of Education must be petitioned for an extension of two months.

2. Interim approval is to be obtained from the Gloucester County Department of Education. No new employees can begin employment without this interim approval.

I. Negotiations, Pupil Placement, Progress & Welfare – GOTCHEL, Kerr, DeGirolamo (Alternate: Catando)

The Board took action on the following:

I.1. Out-of-District Placements

Motion by Gotchel, seconded by Kerr to approve the out-of-district placements of the below-listed students for the 2015-2016 school year.

PUBLIC SCHOOL PLACEMENTS		
Student ID#	School	Tuition*
16609	Deptford – New Sharon	TBD
11733	Deptford – New Sharon	TBD
20423	Gateway	TBD
15501	GCSSSD Career Center	35,820.00
15545	GCSSSD Career Center	35,820.00
14675	GCSSSD Career Center	35,820.00
20007	GCSSSD Development Center	35,640.00
30006	GCSSSD Development Center	35,640.00
28014	GCSSSD Development Center	35,640.00
14403	GCSSSD Development Center	35,640.00
22361	GCSSSD Bankbridge Elementary –East/West	35,820.00
16321	GCSSSD Bankbridge Elementary –North	
21453	GCSSSD Bankbridge Elementary –North	35,820.00
10149	GCSSSD Bankbridge Regional High – South	35,820.00
16345	GCSSSD Bankbridge Regional High – South	35,820.00
19152	GCSSSD Bankbridge Regional High – South	35,820.00
16518	GCSSSD Bankbridge Regional High – South	35,820.00
14339	GCSSSD Bankbridge Regional High – South /Abilities Solutions	TBD
16530	GCSSSD Bankbridge Regional High – South	35,820.00
21391	GCSSSD Bankbridge Regional Middle – South	35,820.00

PRIVATE SCHOOL PLACEMENTS		
Student ID#	School	Tuition*
1703	Archbishop Damiano	49,492.80
21001	Archbishop Damiano	49,492.80
27006	Archbishop Damiano	86,196.60
10660	Archbishop Damiano	49,492.80
19917	Archway Upper	42,709.75
17384	Archway Upper	35,757.00
30007	Bancroft Neurohealth – Cherry Hill	57,407.48
29013	Bancroft Neurohealth – Cherry Hill	57,407.48
2836	Bancroft Neurohealth – Cherry Hill	94,842.44
1719	Bancroft Neurohealth – Cherry Hill	90,055.48
28030	Bancroft Neurohealth – Cherry Hill	57,407.48
1740	Bancroft Neurohealth – Cherry Hill	90,055.48
10371	Bancroft Neurohealth – Haddonfield	62,194.44
10345	Bancroft Neurohealth – Haddonfield	99,506.44

1756	Bancroft Neurohealth – Haddonfield	99,506.44
18333	Garfield Park Academy	56,460.00
10718	Hollydell Center	81,678.80
27002	Hollydell Center	81,678.80
22291	Katzenback School for the Hearing Impaired	TBD
10162	Kingsway Learning Center – Moorestown	44,530.50
1737	LARC	49,259.70
14402	LARC	82,859.70
29037	Let's Be Friends (2 half-days per week)	1,685.00
29031	Let's Be Friends (2 half-days per week)	1,685.00
29033	Let's Be Friends (2 half-days per week)	1,685.00
29024	Let's Be Friends (2 half-days per week)	1,685.00
2651	Newgrange	TBD
30001	St. John of God – Here We Grow	42,00.00
17249	YALE Cherry Hill	TBD
10443	YALE Cherry Hill	56,645.40
1751	YALE North Medford	53,942.70
18347	YALE Ellisburg	TBD
20417	YALE Ellisburg	100,604.70
PRIVATE SCHOOL PLACEMENTS		
Student ID#	School	Tuition*
20432	YALE Ellisburg	100,604.70
21334	YALE Ellisburg	TBD

Motion carried 6-0.

I.2. HIB Self-Assessments

Motion by Gotchel, seconded by Kerr to approve the HIB Self-Assessments for the 2014-2015 school year as completed by the School Safety Teams.

Motion carried 6-0.

I.3. Home-School

Motion by Gotchel, seconded by Kerr to acknowledge the decision of the Parents of Student ID#24285 to home-school her daughter.

Motion carried 6-0.

I.4. Educational Services

Motion by Gotchel, seconded by Kerr to retroactively approve contracting with Brookfield Schools to provide educational services; effective July 1, 2015 through June 30, 2016; at \$46 per hour.

Motion carried 6-0.

J. Athletic, Band & Cafeteria – LEE, Catando, Eckley (Alternate: Kerr)

No action taken.

K. Property, Buildings & Transportation– GUZZETTI, Kline, Gotchel (Alternate: Catando)

The Board discussed the following for approval at the September 28, 2015 meeting.

K.1. Facilities Use

To recommend the use of facilities by outside organizations as noted below.

1. West Deptford Field Hockey would like to use the Middle School Fields/Grounds on 9/9/15 through 10/21/15 from 6:00pm until 7:00pm; every Wednesday and one Saturday, 9/26/15 from 8am until 2pm; at no cost to the organization.
2. West Deptford Field Hockey would like to use the High School Athletic Fields (freshman & grid fields) on 9/10/15 through 10/22/15 from 5:45p until 6:45pm; at no cost to the organization.
3. West Deptford Soccer would like to use the Middle School Cafeteria 9/24/15 & 9/25/15 from 5:00 pm until 9:00pm; at no cost to the organization.
4. West Deptford Little Theatre would like to use the Middle School Cafeteria and Band Room as a dressing room on 11/20/15 from 4pm until 10pm and on 11/21/15 from 10am until 10pm; at no cost to the organization.
5. West Chapter 5 Officials would like to use the High School Classroom 24 11/21/15 from 8:00am until 12:00pm; they will need 5 classrooms along with the auxiliary gym; at no cost to the organization.

L. Policy & Community Relations– CATANDO, Lee, Kerr (Alternate: Gotchel)

No action taken.

M. Courtesy Extended to Visitors

M.1. Courtesy Extended to Visitors. (5-minute limit)

N. Authorizing Executive Session

The Board did not convene Closed Session.

O. Action After Closed Session

O.1. Old Business: Approve Minutes

No action taken.

O.2. New Business:

No action taken.

P. Meeting Adjourned

P.1. Meeting Adjourned

Motion by Eckley, seconded by Gotchel to adjourn the meeting at 7:50pm.

Motion carried 6-0.

William H. Thompson
Assistant Superintendent for Business/Board Secretary