STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

Anti-Bullying Bill of Rights Act

District: WEST DEPTFORD TOWNSHIP SCHOOL DISTRICT (5620)
County: GLOUCESTER (15)

New Jersey Department of Education
School Self-Assessment for Determining Grades
under the *Anti-Bullying Bill of Rights Act*

July 1, 2014 - June 30, 2015

New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* 2014 - 2015	
District Name: WEST DEPTFORD TOWNSHIP SCHOOL DISTRICT	
School Name: Green-Fields Elementary School	
Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)	
Indicators	***Score (0-3)***
A. The school annually established HIB programs, approaches or other initiatives.	2
B. The school annually implemented and documented HIB programs, approaches or other initiatives.	3
C. The school annually assessed HIB programs, approaches or other initiatives.	2
D. The school's HIB programs, approaches or other initiatives were designed to create school-wide conditions to prevent and address HIB.	3
E. The school safety team (SST) identified patterns of HIB and reviewed school climate and school policies for the prevention of HIB.	2
SUB-TOTAL (possible 15)	12
Core Element #2: Training on the BOE- approved HIB Policy (N.J.S.A. 18A:37-17b and c)	
Indicators	***Score (0-3)***
A. School employees, contracted service providers and volunteers were provided *training* on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of protected categories enumerated in the ABR and other distinguishing characteristics that may incite incidents of discrimination or HIB.	2
C. The HIB policy was discussed with students, in accordance with the district's process for these discussions.	2
SUB-TOTAL (possible 9)	6
Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)	
Indicators	***Score (0-3)***
A. Each teaching staff member completed at least 2 hours of instruction in suicide prevention that included information on HIB, in each five-year professional development period.	2
B. Each teaching staff member completed at least 2 hours of instruction on HIB prevention, in each five-year professional development period.	2
C. The school anti-bullying specialist (ABS) was given time during the usual school scheduleto participate in in-service training in preparation to act as the ABS.	3
D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.	3
E. School building leaders have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	13
Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)	
Indicators	***Score (0-3)***
A. The school provided ongoing, age-appropriate instruction on preventing HIB in accordance with the Core Curriculum Content Standards.	2
B. The school observed the "Week of Respect," during the week beginning with the first Monday in October of each year, recognizing the importance of character education by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	5

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)	
Indicators	***Score (0-3)***
A. The principal appointed a school anti-bullying specialist (ABS).	3
B. The ABS met at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	2
SUB-TOTAL (possible 9)	8
Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))	
During the 2014-2015 school year, was there at least 1 report of HIB?	**Yes**
Option A Indicators	***Score (0-3)***
A. The school implemented the district\'s procedure for reporting HIB that includes all required elements.	2
B. The school implemented the district\'s procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	5
Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))	
During the 2014-2015 school year, was there at least 1 report of HIB?	**Yes**
Option A Indicators	***Score (0-3)***
The school followed the BOE-approved policy on HIB investigation procedures, which provides for:	
A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.	3
B. Completion of the investigation within 10 school days of the written incident report.	3
C. Preparation of a written report on the findings of each HIB investigation.	3
D. Results of the investigation reported to the chief school administrator (CSA) within 2 school days of completion of the investigation.	2
SUB-TOTAL (possible 12)	11
Core Element #8: HIB Reporting (N.J.S.A. 18A:17-46)	
Indicators	***Score (0-3)***
A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	2
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	2
SUB-TOTAL (possible 6)	4
TOTAL SCORE (possible 78)	64

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New Jersey Department of Education
Office of Student Support Services
100 Riverview Plaza
Trenton, NJ 08625
609-292-5935
609-633-9655 (fax)